

LEGISLATIVE FACT SHEET

DATE: 12/13/22

BT or RC No: _____

SPONSOR: Public Works Real Estate in Councilmember Rory Diamond's District 13
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Renee Hunter

Provide Name: Renee Hunter, Chief, Real Estate Division

Contact Number: 904-255-8234

Email Address: ReneeH@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

Please provide authorization for the Public Works Real Estate Division to request the legislation necessary for the City Council to approve the closure of a 15-foot drainage and utilities easement, as established in Plat Book 28, Pages 13 and 13A, of the Current Public Records of Duval County, Florida. See maps attached and RE# 180020-0005 for location purposes.

The Applicant, Brendan and Kaitlin Moran, have requested the closure in preparation for a fence and new residence to be constructed.

The applicant has paid the \$1,582.00 easement with encroachment application fee. No City, State, or other agency has objected to this closure request.

If additional information or assistance is required, please contact Renee Hunter at 255-8234 or ReneeH@coj.net.

APPROPRIATION: Total Amount Appropriated _____ as follows:
 List the source **name** and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

| | | |
|---|-------------|---------------|
| Name of Federal Funding Source(s) | From: _____ | Amount: _____ |
| | To: _____ | Amount: _____ |
| Name of State Funding Source(s): | From: _____ | Amount: _____ |
| | To: _____ | Amount: _____ |
| Name of City of Jacksonville Funding Source(s): | From: _____ | Amount: _____ |
| | To: _____ | Amount: _____ |
| Name of In-Kind Contribution(s): | From: _____ | Amount: _____ |
| | To: _____ | Amount: _____ |
| Name & Number of Bond Account(s): | From: _____ | Amount: _____ |
| | To: _____ | Amount: _____ |

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The applicant has paid the \$1,582.00 closure application fee which has been deposited in the General Fund 00111.152001.349070.000000.00000000.000000.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

| | Yes | No |
|------------|--------------------------|-------------------------------------|
| Emergency? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

| | | |
|---------------------------|--------------------------|-------------------------------------|
| Federal or State Mandate? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|---------------------------|--------------------------|-------------------------------------|

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

| | | |
|------------------------|--------------------------|-------------------------------------|
| Fiscal Year Carryover? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|------------------------|--------------------------|-------------------------------------|

Note: If yes, note must include explanation of all-year subfund carryover language.

| | | |
|----------------|--------------------------|-------------------------------------|
| CIP Amendment? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|----------------|--------------------------|-------------------------------------|

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

| | | |
|--------------------------------|-------------------------------------|--------------------------|
| Contract / Agreement Approval? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|--------------------------------|-------------------------------------|--------------------------|

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

OGC has approved the hold harmless covenant template.

| | | |
|----------------|--------------------------|-------------------------------------|
| Related RC/BT? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|----------------|--------------------------|-------------------------------------|

Attachment: If yes, attach appropriate RC/BT form(s).

| | | |
|-----------------|--------------------------|-------------------------------------|
| Waiver of Code? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|-----------------|--------------------------|-------------------------------------|

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

| | | |
|-----------------|--------------------------|-------------------------------------|
| Code Exception? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|-----------------|--------------------------|-------------------------------------|

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

| | | |
|-----------------------------|--------------------------|-------------------------------------|
| Related Enacted Ordinances? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|-----------------------------|--------------------------|-------------------------------------|

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

| | Yes | No |
|------------------------|--------------------------|-------------------------------------|
| Continuation of Grant? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

| | | |
|---------------------------------|--------------------------|-------------------------------------|
| Surplus Property Certification? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Reporting Requirements? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

Division Chief: Renee Hunt
(signature)

Date: 12/13/22

Prepared By: Sandy Bond
(signature)

Date: 12/13/22

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o the Budget Office, St. James Suite 325

Thru: Steven D. Long Jr., P.E., Director Public Works

Phone: 255-8763

E-mail: slong@coj.net

From: Renee Hunter, Chief, Real Estate

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-8234

E-mail: reneh@coj.net

Primary Contact: Renee Hunter, Chief, Real Estate

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-8234

E-mail: reneh@coj.net

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor

Phone: 255-5006

E-mail: rachelz@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Mary Staffopoulos, Office of General Counsel, St. James Suite 480

Phone: 904-255-5062

E-mail: mstaff@coj.net

From: _____

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary Contact: _____

(Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor

Phone: 255-5006

E-mail: rachelz@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: **Yes** **No**

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED

(16)
1-23-23

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Real Estate Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8700
www.coj.net



ONE CITY. ONE JACKSONVILLE.

December 13, 2022

TO: Brian Hughes, Chairman
Mayor's Budget Review Committee

THRU: Steven D. Long Jr., P.E.
Director, Public Works Department *Steven D. Long Jr.*

FROM: Renee Hunter *Renee Hunter*
Chief, Public Works Real Estate Division

SUBJECT: Proposed Stacey Road Easement Closure, Pablo Island Unit 1
RE# 180020-0005 for Location Purposes

Please provide authorization for the Public Works Real Estate Division to request the legislation necessary for the City Council to approve the closure of a 15-foot drainage and utilities easement, as established in Plat Book 28, Pages 13 and 13A, of the Current Public Records of Duval County, Florida. See maps attached and RE# 180020-0005 for location purposes.

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If additional information or assistance is required, please contact Renee Hunter at 255-8234 or ReneeH@coj.net.

Thank you

RH/sb

cc: Honorable Rory Diamond Council District 13

Attachments

APPROVED BY:
MAYOR'S BUDGET
REVIEW COMMITTEE
DATE JAN 23 2023

LD