

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

Finance and Administration Department - Office of Grants and Contract Compliance  
Department or Area Responsible for Contract / Compliance / Oversight

County Wide  
Council District(s)

Reversion of Funds: \_\_\_\_\_ Fund / Center / Account / Project \* / Activity / Interfund / Future \_\_\_\_\_  
(if applicable) Fiscal Yr(s) of carry over (all-years funds do not require a carryover) 22/23

Section of Code Being Waived (if applicable): \_\_\_\_\_ CIP (yes or no): No

Justification for Waiver  
N/A

Justification for / Description of Transfer:  
Appropriating \$200,000 from the Special Council Operating Contingency established by Ord. 2022-317-E to fund a PSG micro-grant program that was included as one of the priority populations approved by Ord. 2022-214-E.

Net Amount Appropriated and/or Transferred: \$200,000.00

\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_ Council President Freeman  
Requesting Council Member: \_\_\_\_\_ CM's District: AL Group 1  
Prepared By: \_\_\_\_\_ CM's District: \_\_\_\_\_  
Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE  TRANSFER DIRECTIVE

TD / BT Number: \_\_\_\_\_

Date Rec'd.	Date Fwd.	Approved	Disapproved

Date of Action By Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_  
Division Chief: \_\_\_\_\_ Date Initiated: \_\_\_\_\_  
Prepared By: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Initiated / Requested By (if other than Department): \_\_\_\_\_

