

**City of Jacksonville, Florida**  
**911 EMERGENCY ADDRESSING ADVISORY COMMITTEE MEETING**  
**Wednesday, July 5, 2023**  
**Ed Ball Building, 4<sup>th</sup> Floor Training Room**  
**10:00am**

**Summary of Meeting Minutes**

**Members Present**

Erin Abney – Chair  
Phyllis Leonard- JSO  
James Van Gorder – JSO  
William Green – JFRD  
Savannah Marti – ITD/JaxGIS  
Chuck Gibson – BID  
Joyce Smith – PAO  
Thomas Register - MCCD

**Staff Present**

Cherry Pollock – OGC  
Ethan Katz – OGC Intern  
Evan Brown – GIS Address Specialist  
Stephen Nagbe – Permit Assistant

**Others Present**

Wanda Vega – SJCSO

**Call to Order**

The chairwoman Erin Abney calls the meeting to order. (Recording, 0:08)

**Verification of Quorum – Quorum Met**

The chairwoman Erin Abney asked if there was a quorum, Ms. Pollock OGC confirmed a quorum with eight (8) members present. (Recording, 0:25)

**Approval of Meeting Minutes**

Committee member Phyllis Leonard moved to approve the May 18<sup>th</sup>, 2023, meeting minutes. The motion was seconded by Chuck Gibson, then approved unanimously. (Recording, 1:12)

### **US HWY 301 Naming Convention**

- Stephen Nagbe begins presenting about the naming of US HWY 301 showing that the naming convention is different across agencies within the county and recommends that the spelling be consistent what's in TheAddresser. (Recording, 5:45)
- Savannah Marti brings up the format of highways in TheAddresser and states that there is a specific format for the naming of US 301 and other highways. If the format for US 301 changed, all highways would need to be changed. (Recording, 7:20)
- The committee discusses the sources of data for US 301 for each agency and how they all reflect different information. (Recording, 9:40)
- Phyllis Leonard brings up other counties and how they format their data for the committee to discuss. (Recording, 13:34)
- Erin Abney recommends following up with each agency to make sure they are following the format the city has and pulling the same data the city uses. (Recording, 17:40)

### **Racetrack Rd Spelling Discrepancy**

- Stephen Nagbe begins presenting about the spelling discrepancy of Racetrack Rd between Duval County and St. Johns County. Duval County has it as one word while everyone else has it as two. He recommends that we change the data the city has should match everything what St. Johns County has. (Recording, 21:55)
- The committee discusses the spelling of Racetrack Rd further and Wanda Vega, a representative of St. Johns County Sheriff's Office confirms that the spelling should be two words. The committee discusses areas in Duval County where the spelling will need to be updated. (Recording, 23:00)
- William Green motions that the spelling of Racetrack Rd should be two words and follow the staff recommendation. (Recording, 26:35). Chuck Gibson seconds, and the motion passes unanimously. (Recording 26:45)

### **Pine Shadow Pkwy – Atwater at Nocatee**

- Stephen Nagbe begins presenting the topic showing that the county line splits the apartment complex in two. The leasing office is in St. Johns County, while the residential units are in Duval County. He recommends that the leasing office change their address to distinguish itself from the residential units. (Recording, 27:40)
- The committee discusses with Wanda Vega from SJCSO that the leasing office should change their address to be consistent with another new project and that the residential units should remain unchanged. (Recording, 30:00)
- The committee discusses how long the issue has been around for compared to other projects that span the two counties. (Recording 34:00)
- St. Johns County decides that the leasing office address will change their address to 48 Pine Shadow Pkwy (Recording, 36:00)