

United Way of Northeast Florida, Inc. – United Way 2-1-1 Program

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: United Way of Northeast Florida, Inc. (“United Way” or “Recipient”)

Program Name: United Way 2-1-1 Program (the “Program”)

City Funding Request: \$250,000

Contract/Grant Term: October 1, 2025– September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget will require City Council approval.

PROGRAM OVERVIEW:

United Way 2-1-1 is a confidential information and referral helpline connected with a crisis and suicide prevention hotline. United Way 2-1-1 connects people of all ages and from all communities to the essential health and human services they need, 24 hours a day, seven days a week. Community resource specialists identify and connect people in need to available resources while demonstrating respect and compassion. Specialists also de-escalate stressful situations and serve as the first point of contact for crisis calls. Specialists conduct follow up communications, intake for specialized programs or services, outbound calls, basic database maintenance and community outreach. The funding will be applied toward call center programmatic expenses during FY 2026 – 2027 as outlined in the attached budget.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

January – December 2024, United Way 2-1-1 handled a total of 44,172 calls from Duval County residents. Residents experiencing hardship or a difficult or dangerous situation were connected to regional community resources resulting in 55,005 referrals to avoid further deterioration of their health, safety, or welfare. Some of the calls to United Way 2-1-1 were to schedule appointments for the United Way RealSense Tax program.

The bulk of our activities center on information and referral however additional services provided include **veteran care coordination, crisis intervention, and disaster recovery and preparation**. Florida Statute Section 408.918 requires accreditation from the Alliance of Information and Referral Services (AIRS) in order to operate as a recognized 2-1-1. United Way of Northeast Florida 2-1-1 obtained full reaccreditation by AIRS in June of 2021 for a period of five years. The information and referral services are **offered at no cost** to residents of Duval County as well as eight additional northeast Florida counties. However, the majority (78%) of calls, emails and texts requesting assistance from United Way 2-1-1 are from Duval County residents.

Veteran care coordination is available to all area veterans and their families at no cost through United Way 2-1-1. Approximately 90% of care coordination cases are from Duval County residents and they are connected to federal, state, and local organizations. Care coordination includes identifying resources, advocacy, follow-up, and peer counseling to ensure veterans avail themselves to all benefits during times of need. The wide array of veteran service offerings can be confusing and dedicated veteran care coordinators provide the vital link to those services.

As accredited by the **American Association of Suicidology (AAS)** and associate agency of the National Lifeline (988), United Way 2-1-1 specialists transfer suicide intervention services for all residents to 9-8-8 specialists. Suicide and crisis calls are prioritized ahead of all information and referral inquiries. A dedicated and highly-trained group of crisis specialists provide immediate assessment of suicidal and homicidal risk, attempt de-escalation and provide referrals to appropriate area mental health resources. United Way serves as 1 of 13 regional National Suicide Prevention Lifeline (988) contact centers in the state of Florida. We are working closely with regional mental health providers, law enforcement (911) and health institutions to build out the ideal system of response to crisis in our region. This 9-8-8 roll-out is not just about handling more crisis calls, but developing a

process to ensure these calls are routed properly to community agencies for either follow-up support services or law enforcement intervention when necessary.

United Way 2-1-1 plays a pivotal role during manmade and natural disasters in association and partnership with the Jacksonville Fire and Rescue Department, the City's Emergency Operations Center (EOC) and as member of the Duval Community Organizations Active during Disasters (COAD). The 2-1-1 contact center provides connection to disaster agencies, information to the EOC and COAD, and serves as the community database for **disaster recovery services and preparation information** for the community. The First Coast Relief Fund (FCRF) played a critical role in providing immediate response and support to victims of Hurricane's Matthew and Irma, and most recently during the COVID pandemic. United Way 2-1-1 served as the gateway for many Duval residents to access resources and support that were established through the FCRF.

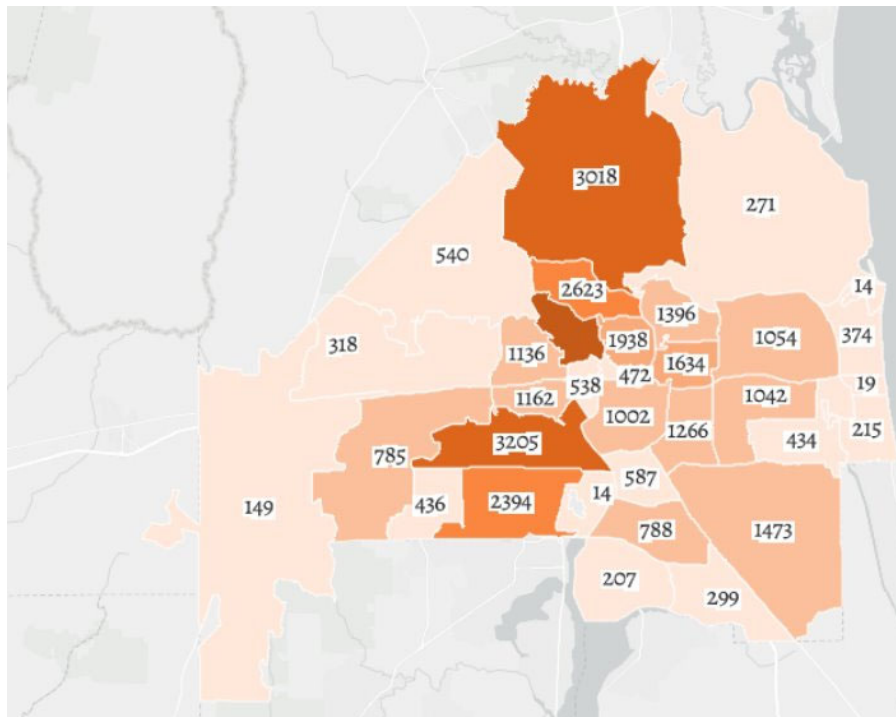
Eighty-three percent (83%) of the calls to 2-1-1 come from Duval County residents, with a total of 33% of our current funding provided by the City of Jacksonville at \$250,000 and Kids Hope Alliance at \$64,000. This continued support is crucial to ensuring that we can continue to meet the overwhelming demand for assistance from our community, particularly in these times of heightened need.

PROGRAM COSTS/PAYMENT TERMS:

United Way will be reimbursed for certain programmatic expenses including, but not limited to, salaries and benefits for up to 9 Call Center Specialists, partial funding for the Vice President of Call Center Operations, and other Program operating expenses (e.g. rent and telephone).

PROGRAM IMPACT & REPORTING:

The top three needs presented by callers did not change year over year (rent assistance – 15,290, utility assistance – 13,290 and food assistance – 7,042). Households in every Duval County zip code call 211 for assistance. Without United Way 2-1-1, these calls and callers would likely have relied upon 630-CITY for support and resources.



United Way 2-1-1 meets or exceeds all accreditation requirements to include quality assurance, training and supervision of staff and is launching The Loop in May 2025 to get live feedback from callers by sending questions

via text about the referrals they received from 2-1-1. This data will help us know which organizations are able to help 2-1-1 callers and enable Specialists to improve the referrals they recommend. From January to December 2024, a total of 414 callers completed a satisfaction survey and rated 2-1-1 overall with an average score of 4.1 out of 5.0 scale. They also rated the listening ability and courtesy of our Specialists as 4.4 and 4.4 respectively out of a 5.0 scale. Additionally, United Way is upgrading its database and call technology to Salesforce to improve referrals and reporting. Previous technological improvements include a fully integrated SMS texting platform that allows for two-way communication, push notifications, and the sharing of information based on keywords.

Through our Ride United initiative supported through the 2-1-1 call center, we have been able to provide free transportation for Duval County households that were without direct access to health, food and employment services through our national partnerships with Lyft. During the last year, 2-1-1 provided just under 4,000 rides to local residents to access medical appointments, job interviews, start new employment or to pick up food from local pantries or groceries, and we received additional funding from Baptist Health and Mayo Clinic Florida to expand the number of rides we can provide in 2025-2026.

We will report the number of calls answered from Duval County residents by zip code. We will report the top 5 needs/reasons callers reached out for help for all Duval residents, and we will report the number of referrals provided to address the needs of Duval residents. We will monitor and report wait times of callers during peak volume times and on average.

Anticipated outcomes:

Calls answered from Duval residents: 45,000

Referrals provided to Duval residents: 55,000

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City Funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 through 5 of the *Jacksonville Municipal Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grants Administrator may amend this Term Sheet and the approved Program budget consistent with the Program needs, provided that any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the "Term Sheet") or a budget change not within 10% of the attached Program budget will require City Council approval.

FY 25-26 City Grant - Complete Program Budget Detail

Lead Agency: United Way of Northeast Florida, Inc.

Program Name: 2-1-1/Mission United

Agency Fiscal Year: 2025-2026

BUDGET									
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2025	Funding Partners					
				Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding	
I. Employee Compensation									
Personnel - 01201 (list Job Title or Positions no names)									
1. Call Center Specialist (9)	\$334,214.00	\$353,840.26	\$327,600.00	\$0.00	\$0.00	\$87,360.00	\$240,240.00	\$0.00	
2. Team Lead I	\$42,700.00	\$0.00	\$45,468.80	\$0.00	\$0.00	\$0.00	\$45,468.80	\$0.00	
3. 211 Operations Supervisor	\$65,000.00	\$66,803.88	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00	
4. VP of Call Center Operations	\$90,000.00	\$18,092.31	\$147,000.00	\$0.00	\$0.00	\$58,800.00	\$88,200.00	\$0.00	
5 Chief Operating Officer	\$0.00	\$33,201.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Subtotal Employee Compensation	\$531,914.00	\$471,938.12	\$595,068.80	\$0.00	\$0.00	\$146,160.00	\$448,908.80	\$0.00	
Fringe Benefits									
Payroll Taxes - FICA & Med Tax - 02101	\$37,786.00	\$36,103.27	\$45,522.76	\$34,341.52	\$0.00	\$11,181.24	\$0.00	\$0.00	
Health Insurance - 02304	\$107,615.00	\$94,387.62	\$153,532.58	\$135,993.38	\$0.00	\$17,539.20	\$0.00	\$0.00	
Retirement - 02201	\$0.00	\$0.00	\$4,060.11	\$4,060.11	\$0.00	\$0.00	\$0.00	\$0.00	
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Unemployment Taxes - 02501	\$0.00	\$891.90	\$714.08	\$714.08	\$0.00	\$0.00	\$0.00	\$0.00	
Other Benefits - (Please describe)	\$9,712.00	\$10,492.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Subtotal Taxes and Benefits	\$155,113.00	\$141,875.67	\$203,829.53	\$175,109.09	\$0.00	\$28,720.44	\$0.00	\$0.00	
Total Employee Compensation	\$687,027.00	\$613,813.79	\$798,898.33	\$175,109.09	\$0.00	\$174,880.44	\$448,908.80	\$0.00	
II. Operating Expenses									
Occupancy Expenses									
Rent - Occupancy -04408		\$28,291.36	\$42,060.74	\$16,941.18	\$0.00	\$25,119.56	\$0.00	\$0.00	
Telephone - 04181	\$140,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Insurance Property & General Liability - 04502	\$0.00	\$7,963.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Office Expenses									
Office and Other Supplies - 05101		\$586.89	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	
Postage - 04101		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Printing and Advertising - 04801		\$3,500.00	\$17,500.00	\$17,500.00	\$0.00	\$0.00	\$0.00	\$0.00	
Publications - 05216		\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Staff Training - 05401	\$7,500.00	\$300.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	
Directors & Officers - Insurance - 04501		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Professional Fees & Services (not audit) - 03410	\$144,000.00	\$39,325.31	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Background Screening - 04938		\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - Computer Equipment - 06403		\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - Special Event Expenses		\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - Membership Dues	\$6,996.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other- Community Impact Suppor	\$35,000.00	\$1,500.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - Meeting Expenses	\$3,504.00	\$1,000.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	
Travel Expenses									
Local Mileage - 04021	\$0.00	\$1,000.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Equipment Expenses									
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Direct Client Expenses - 08301									
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Personal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Operating Expenses	\$337,000.00	\$152,217.23	\$194,560.74	\$119,441.18	\$0.00	\$75,119.56	\$0.00	\$0.00	
III. Operating Capital Outlay (OVER \$1,000)									
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Building Renovations)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Direct Expenses Total	\$1,024,027.00	\$766,031.02	\$993,459.07	\$294,550.27	\$0.00	\$250,000.00	\$448,908.80	\$0.00	
Percent of Budget	-	-	100.0%	29.6%	0.0%	25.2%	45.2%	0.0%	

Last Modified: 02/16/2024

All City Grant items listed must be included in the narrative section of the budget.

Budget Narrative for Selected Items of Cost
FY 25-26 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only

Agency: United Way of Northeast Florida, Inc.

Program Name: United Way 2-1-1

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

\$87,360.00

Call Center Specialist (9) - take calls from 2-1-1 hotline and provide assistance

\$58,800.00

VP of Call Center - 40% of his time will be dedicated to managing 2-1-1

Payroll Taxes & Benefits

\$11,181.24

FICA Calculated based on City-paid salaries only

\$17,539.20

Actual health benefit amounts for City-paid individuals

II. Operating Expenses

Occupancy Expenses

\$25,119.56

Full rent for office location for 2-1-1 staff

\$50,000.00

Phone for 2-1-1 calls

Office Expenses

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay:

GATEWAY COMMUNITY SERVICES, INC. – PROJECT SAVE LIVES

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: Gateway Community Services, Inc. (“Recipient”)

Program Name: Project Save Lives (the “Program”)

City Funding Request: \$500,000

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

The Program goal is to reduce overdoses, recidivism and deaths in the City of Jacksonville that are related to opioid-related use disorder (OUD) overdoses, other substance use disorders (SUD) or co-occurring substance use disorders (CSUD) and Mental Health Disorders (MHD). The Program works with six designated hospital emergency room departments (each an “ED”), and other community partners. All City Program funds will be used operationally.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

GCS will provide a Peer Support Specialist (“PSS”) who will talk with the patient in the ED about the Program after stabilization then provide support and education to family members and identified significant others. Patients that agree to participate in the Program and sign a consent (“Participants”) will be referred to either detox/stabilization services, inpatient services or outpatient services based upon the results of a comprehensive assessment by GCS professionals and assessment tools in the ED. The PSS will transport and accompany OUD and other SUD/CSUD Participants to GCS detox/stabilization, GCS inpatient services, or the first outpatient GCS appointment. The PSS will make a referral for MHD participants to appropriate hospital psychiatric services or community-based treatment providers. GCS or the ED will notify Florida Department of Health of any Participants who are women of childbearing age and at risk of pregnancy or currently pregnant and refer for linkage to care to reduce the risk of Neonatal Abstinence Syndrome. PSS will provide education to family and identified significant others on discharge from ED, including Marchman Act and Baker Act and other resources process if patient refused treatment. PSS will also educate and refer for obtaining a Narcan Kit.

GCS will provide an average of two (2) residential treatment beds (1 room) for residential services for the Program and its Participants, supported by separate funding source. Standardized residential treatment services will consist of comprehensive, innovative, and cost-effective substance use treatment services and may include Medication Assisted Treatment (MAT) that includes Vivitrol, Buprenorphine or Suboxone, and/or other appropriate medications as indicated at discharge from residential services. GCS will transition Participants to outpatient services.

GCS will provide and/or partner with community supportive housing vendors to provide two (2) transitional rooms for individuals on buprenorphine for MAT for Opioid Use Disorder, supported by separate funding sources. GCS will provide information on daily occupancy in quarterly reports and monthly invoices to the City. GCS will provide one (1) counselor to assist individuals in the transitional beds with medication dosage and provide relapse prevention groups and/or treatment groups as needed.

GCS will provide individual and group outpatient services in accordance with an individualized treatment plan for each Participant. Outpatient services will include regular urine screening. GCS will provide medication management treatment services through our MAT clinic using Buprenorphine, Suboxone and Vivitrol. GCS will transition Participants to continuing care services at the conclusion of outpatient services.

PROGRAM COSTS/PAYMENT TERMS:

GCS will be paid on a reimbursement basis for Program services rendered in accordance with the terms outlined herein, including the Program budget attached hereto, and any contract between GCS and the City of Jacksonville.

PROGRAM IMPACT & REPORTING:

GCS will collect, maintain, and evaluate data from all Participants and all other individuals identified as potential Program participants. GCS maintains a software program to create and implement a mechanism for Gateway Electronic Health Record ("EHR") with Care Coordination of community residential treatment beds. GCS will collect and analyze data captured from our EHR, with no Patient Health Information (PHI) disclosed.

GCS will submit monthly Program data elements to the City (JFRD) to include number of individuals offered Program services, number of individuals who consented to SUD services, peer services, including reporting on those services administered with and without outpatient or residential, and number of current, active Participants. These data elements will be aggregated and redacted by JFRD for recidivism data information.

GCS and Ascension Health Systems St. Vincent's Hospitals Riverside (1 Shircliff Way, Jacksonville, FL 32204) & Southside (4201 Belfort Rd, Jacksonville, FL 32216), HCA Memorial Hospital (3625 University Blvd S, Jacksonville, FL 32216), Southern Baptist Hospitals North (11236 Baptist Health Dr, Jacksonville, FL 32218) & Main (800 Prudential Dr, Jacksonville, FL 32207), and UF Health Downtown (655 8th St W, Jacksonville, FL 32209) Emergency Departments will obtain data from the Florida Department of Health, the Florida Department of Children and Families, and any other community partners who participate in the Program and include such data in its evaluation and reporting.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency: Gateway Community Services, Inc.

Program Name: Project Save Lives

Agency Fiscal Year: July 1, 2025 - June 30, 2026

BUDGET									
Funding Partners									
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding	
I. Employee Compensation									
Personnel - 01201 (list Job Title or Positions no names)									
1. Chief Medical Officer - Physician	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	
2. Counselor, 20FTE	\$0.00	\$0.00	\$65,000.00	\$0.00	\$0.00	\$13,000.00	\$52,000.00	\$0.00	
3. Nurse .15FTE	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	
4. Customer Service Representative .5 FTE	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	
5. Peer Support Specialist 1.0FTE	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	
6. Peer Support Specialist 1.0FTE	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	
7. Peer Support Specialist 1.0FTE	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	
8. Peer Support Specialist 1.0FTE	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	
9. Peer Support Specialist 1.0FTE	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	
10. Peer Support Specialist 1.0FTE	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	
11. Peer Support Specialist 1.0FTE	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	
12. Peer Support Specialist 1.0FTE	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	
13. Peer Support Specialist 1.0FTE	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	
14.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
15. Data and Office Coordinator .15FTE	\$0.00	\$0.00	\$8,970.00	\$0.00	\$0.00	\$8,970.00	\$0.00	\$0.00	
16. Sr. Director of Clinical Operations	\$0.00	\$0.00	\$11,042.30	\$0.00	\$11,042.30	\$0.00	\$0.00	\$0.00	
17. Lead Peer Specialist (3 leads)	\$0.00	\$0.00	\$93,600.00	\$0.00	\$68,640.00	\$0.00	\$24,960.00	\$0.00	
18. Free-standing Lead Peer (1 lead)	\$0.00	\$0.00	\$56,160.00	\$0.00	\$20,800.00	\$0.00	\$35,360.00	\$0.00	
19. Sr. Lead Peer Specialist (SOR) - 1 lead	\$0.00	\$0.00	\$20,800.00	\$0.00	\$0.00	\$0.00	\$20,800.00	\$0.00	
20. Peer (SOR) - 2 Peers	\$0.00	\$0.00	\$22,880.00	\$0.00	\$0.00	\$0.00	\$22,880.00	\$0.00	
21. Lead Campus Peer (SOR) - 1 peer	\$0.00	\$0.00	\$32,500.00	\$0.00	\$0.00	\$0.00	\$32,500.00	\$0.00	
22. Lead Peer - Proviso	\$0.00	\$0.00	\$41,600.00	\$0.00	\$0.00	\$0.00	\$41,600.00	\$0.00	
23. ED Evaluator - Licensed Mental Health Worker	\$0.00	\$0.00	\$38,625.00	\$0.00	\$0.00	\$0.00	\$38,625.00	\$0.00	
24.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
25. OD2A - Program Manager	\$0.00	\$0.00	\$38,625.00	\$0.00	\$0.00	\$0.00	\$38,625.00	\$0.00	
26. Lead Care Coordinator	\$0.00	\$0.00	\$23,920.00	\$0.00	\$0.00	\$0.00	\$23,920.00	\$0.00	
27. Data Enter/Analysis	\$0.00	\$0.00	\$24,601.00	\$0.00	\$0.00	\$0.00	\$24,601.00	\$0.00	
28. 3 Mobile - Peer Support Specialist	\$0.00	\$0.00	\$59,280.00	\$0.00	\$0.00	\$0.00	\$59,280.00	\$0.00	
29. 2 - Care Coordinators	\$0.00	\$0.00	\$47,840.00	\$0.00	\$0.00	\$0.00	\$47,840.00	\$0.00	
30. 1 - Case Manager	\$0.00	\$0.00	\$22,880.00	\$0.00	\$0.00	\$0.00	\$22,880.00	\$0.00	
Subtotal Employee Compensation	\$0.00	\$0.00	\$1,089,323.30	\$0.00	\$150,482.30	\$452,970.00	\$485,871.00	\$0.00	
Fringe Benefits									
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$83,333.23	\$0.00	\$11,511.90	\$34,652.21	\$37,169.13	\$0.00	
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Life Insurance - 02303	\$0.00	\$0.00	\$3,921.56	\$0.00	\$541.74	\$1,630.69	\$1,749.14	\$0.00	
Workers Compensation - 02401	\$0.00	\$0.00	\$7,843.13	\$0.00	\$1,083.47	\$3,261.38	\$3,498.27	\$0.00	
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$95,097.92	\$0.00	\$13,137.10	\$39,544.28	\$42,416.54	\$0.00	
Total Employee Compensation	\$0.00	\$0.00	\$1,184,421.22	\$0.00	\$163,619.40	\$492,514.28	\$528,287.54	\$0.00	
II. Operating Expenses									
Occupancy Expenses									
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Telephone - 04181	\$0.00	\$0.00	\$3,390.00	\$0.00	\$0.00	\$3,390.00	\$0.00	\$0.00	
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Office Expenses									
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Travel Expenses									
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Equipment Expenses									
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$4,200.00	\$0.00	\$0.00	\$0.00	\$4,200.00	\$0.00	
Vehicle Insurance -04502	\$0.00	\$0.00	\$10,800.00	\$0.00	\$0.00	\$0.00	\$10,800.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Direct Client Expenses - 08301									
Client Rent	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Personal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Other (Transportation)	\$0.00	\$0.00	\$4,095.72	\$0.00	\$0.00	\$4,095.72	\$0.00	\$0.00	
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Operating Expenses	\$0.00	\$0.00	\$272,485.72	\$0.00	\$0.00	\$7,485.72	\$265,000.00	\$0.00	
III. Operating Capital Outlay (OVER \$1,000)									
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Direct Expenses Total	\$0.00	\$0.00	\$1,456,906.94	\$0.00	\$163,619.40	\$500,000.00	\$793,287.54	\$0.00	
Percent of Budget	-	-	100.0%	0.0%	11.2%	34.3%	54.5%	0.0%	

Last Modified: 06/16/2025

All City Grant items listed must be included in the narrative section of the budget.

Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only

Agency: Gateway Community Services, Inc. **Program Name:** Project Save Lives

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation – (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

			Provide counsel and support to enrolled program patients suffering from drug or alcohol dependency to help in the recovery process, by working with those participating in Gateway outpatient program. Full-time with benefits .20FTE
<i>Counselor .20FTE</i>	\$	13,000.0	
			Provides direct services and clinical support to physicians and other medical staff; supports medical examines, labs and testing results. Full-time with benefits .15FTE
<i>Nurse .15FTE</i>	\$	15,000.00	
<i>Peer Support Specialist 1.0FTE</i>	\$	41,600.00	Peer engage patients in the ED setting; provides peer support upto 90 days to enrolled patients. Full-time with benefits.
<i>Peer Support Specialist 1.0FTE</i>	\$	41,600.00	Peer engage patients in the ED setting; provides peer support upto 90 days to enrolled patients. Full-time with benefits.
<i>Peer Support Specialist 1.0FTE</i>	\$	41,600.00	Peer engage patients in the ED setting; provides peer support upto 90 days to enrolled patients. Full-time with benefits.
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<i>Peer Support Specialist 1.0FTE</i>	\$	41,600.00	Peer engage patients in the ED setting; provides peer support upto 90 days to enrolled patients. Full-time with benefits.
<i>Peer Support Specialist 1.0FTE</i>	\$	41,600.00	Peer engage patients in the ED setting; provides peer support upto 90 days to enrolled patients. Full-time with benefits.
<i>Data and Office Coordinator .15FTE</i>	\$	8,970.00	The Data and Office Coordinator oversees administrative functions and data analysis for Gateway's Medical Services Clinic. Full-time with benefits .15FTE

Payroll Taxes & Benefits

<i>Payroll Taxes - FICA & Med Tax</i>	\$	34,652.21	Total personnel costs (\$452,970.00) x 7.65% = \$34,652.21
<i>Life Insurance</i>	\$	1,630.69	Total personnel costs (\$452,970.00) x .36% = \$1,630.69
<i>Workers Compensation</i>	\$	3,261.38	Total personnel costs (\$452,970.00) x .72% = \$3,261.38

II. Operating Expenses

Occupancy Expenses

Based on an average rate of \$25/month per phone line and \$40/month per portable hotspot. Phones necessary to communicate with patients and staff regarding patient care. Hotspots used in hospitals to access internet for documentation and resource connection. \$25/month x 6 Peer Support Specialist Phones x 12 months = \$1800, \$25/month x .15FTE (Data Coordinator) x 12 months = \$45, \$25/month x .15FTE (Nurse) x 12 months = \$45, \$25 x .20FTE (Counselor) x 12 months = \$60, \$40/Hotspot x 3 Hotspots (for Peers) x 12 months = \$1440.

$$\$1800 + \$45 + \$45 + \$60 + \$1440 = \$3390$$

Telephone \$ 3,390.00

Direct Client Expenses

Roundtrips per year for housed patients to/from appointments, to Gateway residential and transitional housing services, etc. via either Gateway vehicle driven by Gateway team members or ridesharing to include LYFT and UBER. Insurance for Gateway vehicle covered by other funding source.

Client Transportation \$ 4,095.72

**I.M. SULZBACHER CENTER FOR THE HOMELESS, INC. –
Homeless Continuum of Care (Urban Rest Stop)**

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: I.M. Sulzbacher Center for the Homeless, Inc. (“Sulzbacher” or “Recipient”)

Program Name: Homeless Continuum of Care/Urban Rest Stop (the “Program”)

City Funding Request: \$400,000

Contract/Grant Term: October 1, 2025– September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

The Urban Rest Stop is a collaboration between the City of Jacksonville and the I.M. Sulzbacher Center for the Homeless, Inc. This 6,000 square foot space located on the Sulzbacher main campus includes a large 15 stall shower and 10 stall toilet as well as laundry facilities, an outdoor deck, a multi-purpose lounge and an area for Link/Quest staff. This co-location has enabled unsheltered homeless clients, who are not currently staying at a shelter and /or do not have access to resources during the day, to have access to necessary sanitary facilities as well as meals, medical attention, personal storage facilities and a place to simply rest all at a single location thus overcoming the barrier of transportation. As the city’s homeless coordinated intake location, the Urban Rest Stop also acts as a portal to shelter throughout the city and to the multitude of services available from all homeless service providers.

This funding request is for programmatic expenses for FY 2025-2026.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

The Urban Rest Stop is managed by Sulzbacher and is located on the Sulzbacher downtown campus. The Urban Rest Stop provides a safe place for the street homeless to rest and attend to basic needs such as bathing, laundry, meals, and healthcare. As well as access to showers, bathrooms, laundry, a place to receive mail and a space to sit/read and wait for appointments-which is not currently available to them anywhere else during the day (other than the public library), a full range of community services and resources are available that also includes referral to Coordinated Intake where they gain access to a host of other community services including case management, employment referrals, substance abuse counseling, entitlement application assistance as well as job assistance and the full range of health care services available at the Sulzbacher medical clinic. Providing so many services at a single location eliminates transportation as a barrier to care for clients and facilitates the delivery of other community assets.

This innovative collaboration directly addresses not only the goal of the Administration and the City Council various task forces to “to increase entry points into services using existing capacity” but also the goal in the Jacksonville City Council’s previous 3-year plan “to increase services during the day for the local street homeless population” by co-locating the agency that intakes all clients into the homeless service system with the largest and most comprehensive provider of services for this population. This center and the many services it provides has become even more critical with the passing of the State legislation HB1365 making public camping illegal.

PROGRAM COSTS/PAYMENT TERMS:

See the attached FY 2025-2026 Budget Form.

The Homeless Continuum of Care Project, the Urban Rest Stop (URS) toward which these funds are to be used includes:

- **Weekend Staff** - 2 staff persons per 8 hour day, 2 days per week = 32 hours weekly. 4 staff associated with varying schedules = COJ \$33,000
- **Storage Advocate** – Oversight and management of storage facility = COJ \$40,000
- **Urban Rest Stop Advocate** – Front line client contact = COJ \$40,000
- **Taxes & Benefits** – COJ \$19,033
- **Utilities Costs** – COJ \$23,411
- **Equipment Rental** – COJ \$1,400
- **Food Costs** – COJ \$1,000.00
- **Direct Client Expenses – Program Supplies** – COJ \$14,000
- **Security** – JSO Security 7 days per week for one year \$196,000
- **Janitorial Staff** – COJ \$32,156

The City is authorized to reimburse the Recipient on receipt of evidence that, by way of example and not exclusion, a JSO security officer was paid for services at facility during daytime hours, utilities, maintenance, persons received emergency shelter, were rehoused, education and training were provided, health care was provided. In addition, a narrative report will be submitted with each reimbursement request concerning the numbers of homeless persons assisted and outcomes during the period for which reimbursement is sought demonstrating success of the program in meeting its objectives.

PROGRAM IMPACT & REPORTING:

Program goals are to provide hot showers, laundry, meals and job opportunities to unsheltered, homeless individuals as well as facilities where they can rest. While on the Sulzbacher campus, clients also have available to them healthcare and referral to other community resources.

According to the Jacksonville Sheriff's Office, misdemeanor lifestyle crimes in the downtown area have been reduced by 50% since the URS opened. Since Coordinated Intake has moved to Changing Homelessness, there is no way to measure how many URS clients have been referred to housing but if we assume that the 178 individuals placed into stable employment are also assisted into stable housing then a rough measurement of the economic impact of the URS can be estimated. According to a 2017 study by the National Alliance to End Homelessness, on average it costs the community \$35,578 for a person to be unsheltered on the street (cost of arrests, social services, emergency rooms, etc.) and \$30,767 annually to be placed into supportive housing, a \$4,811 net annual savings.

In the first six months of the current contract year, URS has provided 4,520 showers, 500 loads of laundry, 91,653 meals and placed 55 individuals into employment. In the 2023-24 program year, the URS provided 11,980 showers, 1,006 loads of laundry, 269,960 meals, and 167 individuals employed.

While there is no way to project the number of individuals who will seek out the services of the URS, but on average we see between 100 to 150 people use the center each day. The extreme shortage of affordable housing nearly guarantees a significant increase in homelessness in the future.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or the approved Program budget will require City Council approval.

FY 2025-2026 City Grant - Program Budget Deta

Lead Agency:
I.M. Sulzbacher Center for the Homeless, Inc.
Program Name:
Urban Rest Stop

Agency Fiscal Year:
July 1 - June 30

BUDGET								
Categories and Line Items	Prior Year	Current Year	Total Est. Cost	Agency	All Other	Funding Partners		
	Prg Funding FY 2023-2024	Prg Budget FY 2024-2025	of Program FY 2024-2025	Provided Funding	Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions)								
1 Weekend Staff (2 staff/persons)	\$26,624.00	\$33,391.12	\$33,000.00	\$0.00	\$0.00	\$33,000.00	\$0.00	\$0.00
2 Maintenance Staff	\$8,028.00	\$8,120.00	\$8,120.00	\$8,120.00	\$0.00	\$0.00	\$0.00	\$0.00
3 Urban Rest Stop Program Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Additional hours for weekend staff and JSO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5 Storage Advocate	\$36,000.00	\$38,937.60	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00
6 Urban Rest Stop Advocate	\$36,000.00	\$42,182.40	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$106,652.00	\$122,631.12	\$121,120.00	\$8,120.00	\$0.00	\$113,000.00	\$0.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$6,342.00	\$8,760.10	\$8,644.62	\$0.00	\$0.00	\$8,644.62	\$0.00	\$0.00
Health Insurance - 02304	\$3,492.00	\$8,329.00	\$8,329.00	\$0.00	\$0.00	\$8,329.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$1,300.00	\$1,300.00	\$0.00	\$0.00	\$1,300.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$561.00	\$561.00	\$0.00	\$0.00	\$561.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$92.78	\$198.38	\$0.00	\$0.00	\$198.38	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Disability)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$9,834.00	\$19,032.88	\$19,033.00	\$0.00	\$0.00	\$19,033.00	\$0.00	\$0.00
Total Employee Compensation	\$116,486.00	\$141,664.00	\$140,153.00	\$8,120.00	\$0.00	\$132,033.00	\$0.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	\$23,411.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$1,200.00	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Janitorial Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$600.00	\$300.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Transportation	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402 Rental of Washers/Dryer:	\$3,300.00	\$3,300.00	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$10,800.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$10,500.00	\$30,100.00	\$30,100.00	\$30,100.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food -	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00
Client Food - Lunches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Personal	\$18,145.00	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other Temporary Supportive Housing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other-Detergent, soap, shampoo, towels, paper products,	\$7,000.00	\$15,000.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00
Other Expenses								
Other - JSO Security - 7 days per week	\$167,332.00	\$66,000.00	\$196,000.00	\$0.00	\$0.00	\$196,000.00	\$0.00	\$0.00
Other - Security - Weekends	\$33,072.00	\$33,072.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Janitorial staff	\$0.00	\$32,156.00	\$32,156.00	\$0.00	\$0.00	\$32,156.00	\$0.00	\$0.00
Other - Security - Solfrage facility for client's possessions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$262,750.00	\$236,728.00	\$331,756.00	\$87,200.00	\$0.00	\$267,967.00	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses Total	\$379,236.00	\$378,392.00	\$471,909.00	\$95,320.00	\$0.00	\$400,000.00	\$0.00	\$0.00
Percent of Budget	100%	-	100.0%	20.2%	0.0%	84.8%	0.0%	0.0%

Last Modified: 02/11/2020

Revised 02/11/2020

Budget Narrative for Selected Items of Cost
FY 2022 PSG/ City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2024-2025
COJ Funding Only

Agency: I.M. Sulzbacher Center for the Homeless, Inc. **Program Name:** Urban Rest Stop

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking City Funding Only.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation -

COJ

(not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Weekend Part Time Staff - 2 staff persons 16 hours each/week	\$33,000
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Storage Advocate - manages storage facility	\$40,000
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Urban Rest Stop Advocate. Front line staff contact with URS clients.	\$40,000
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Payroll Taxes & Benefits

Figured at 28% of salary	\$19,033
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Utilities

Utilities	\$23,411
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Equipment

Washer/dryer rentals	\$1,400
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Direct Client Expenses

Food - emergency food such as groceries when they first move into their housing or if we run across someone who is hungry while working with them at off hours to buy them a fast food meal	\$1,000
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Program Supplies - Total cost of detergent, soap, shampoo, towels, cleaning supplies and paper products.	\$14,000
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Other - Security

Other - JSO Security - 7 days per week	\$196,000
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Operations

Janitorial Staff	\$32,156
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Total Expenses	\$400,000
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III. Operating Capital Outlay:

VOLUNTEERS IN MEDICINE JACKSONVILLE, INC. – WEST JACKSONVILLE CLINIC

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: Volunteers in Medicine Jacksonville, Inc. (“Recipient”)

Program Name: West Jacksonville Clinic (the “Program”)

City Funding Requests: \$200,000

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

Volunteers in Medicine Jacksonville (VIMJAX) is a full-service clinic that has provided free primary and specialty care services to low-income and uninsured working adults since 2003. Our mission is “to advance the physical, mental, and emotional well-being of the working uninsured to improve quality of life for all.”

The Need to be Met: VIMJAX’s first satellite clinic, the West Jacksonville Clinic, opened in June 2020 at the start of the COVID 19 pandemic. VIMJAX continued to provide continuous services throughout that crisis and has now established a “medical home” for residents of the 32210 area and surrounding communities where 16.4% of the residents live below the poverty line (about 1.4 times the rate of the Jacksonville metro area). Among those who are employed in 32210, 17.2% are uninsured. One out of every 20 workers 16 years or older residing in the area does not have a vehicle, severely limiting their ability to find options for healthcare and other services. Of the households surrounding the West Jacksonville Clinic, 30.7% have an income of less than \$20,000 a year, and 25.9% live below the poverty line.

The West Jacksonville Clinic is located on Jacksonville’s Westside, where it fills a crucial niche in the area’s primarily church-based social services options. The Blue Zones Project Jacksonville has also identified this zip code as a priority neighborhood that needs to improve the residents’ well-being.

Program Goals: The VIMJAX Jacksonville Clinic’s goals are to provide the following free services to this at-risk community: a) comprehensive primary care, b) preventive screenings for common chronic conditions and dangerous diseases that typically include diabetes, hypertension, anxiety, and cancer, c) mental health counseling, d) well women exams, and e) referrals to specialty care for sixteen specialties that include gynecology, dermatology, psychiatry, vision care, oncology, neurology, pulmonology, cardiology and more.

This 2025-2026 funding request will cover programmatic expenses that include the salaries and a portion of the benefits for the VIMJAX Medical Director, Medical Assistant, Director of Volunteers and Chief Operating Officer, monthly rent, client imaging, and lifesaving medications.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

1. 200 unique patients will receive medical care, including primary care and specialty care.
2. 100% of patients requiring prescriptions will have access to free medications from VIMJAX’s dispensary (estimate 80 Rx per quarter).
3. 100% of patients diagnosed with diabetes and/or hypertension will be counseled in chronic disease management and offered nutritional counseling and lifestyle management support.

4. 90% of patients will be evaluated with a Behavioral Health assessment tool to determine if they require mental health services; 100% of those who request assistance will be referred to VIMJAX and other community resources.
5. 100% of patients requiring specialty referrals will be referred to a specialist and receive follow-up care with their VIM provider.

PROGRAM COSTS/PAYMENT TERMS:

Salary and Wages:

1. Medical Assistant (provides clinical support to physicians and nurses; maintains medical supply inventory and gives direction to volunteer administrative staff) \$60,000
2. Medical Director (Provides direct patient care; examines and coordinates all practice activities to ensure medical compliance; addresses all labs and imaging results) \$30,000
3. Director of Volunteers (Recruits, retains and stewards volunteer doctors, nurses and lay persons who provide direct services to the patients) \$20,000
4. Office Manager (computer functionality, wifi, supply orders, mail, new staff onboarding)\$20,000
5. Chief Operations Officer (Manages staff, Program components) \$14,000

Payroll Taxes & Benefits:

Payroll Taxes	\$10,000
Health Insurance	\$8,000

Occupancy Expenses:

Rent	\$30,000
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Direct Client Expenses:

Client Medical	\$4,000
Client other medicine	\$5,000

Total	\$200,000
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IMPACT & REPORTING:

Having a medical home that provides basic preventative healthcare services can be the difference between life and death. Proper management of chronic conditions, rooted in support and accountability, prevents numerous negative consequences.

1. VIMJAX will recruit patients in the West Jacksonville area. The Outreach Manager will work with the Volunteer Manager to recruit and train a PEACE volunteers outreach group that attends outreach events such as community health fairs, church events, and speaking engagements to promote services.

2. The result will be 200 patients who will be served by the Medical Director and the West Jacksonville Clinic's Medical Office Manager. Patient activities and data will be documented in VIMJAX's Electronic Medical Records system (eCW). The West Jax Clinic also has clinical volunteers who assist with medical services, and patients utilize the services of VIMJAX's dispensary.
3. VIMJAX will monitor and document patients' crucial data in their patient files, including body mass index, blood pressure, and behavioral health screenings (PHQ-2).
4. VIMJAX will provide free non-narcotic prescriptions to all patients needing medications. The medications will be documented in VIM's electronic pharmacy system. The dispensary is located at VIMJAX's primary location in South San Marco.
5. Patients needing specialty referrals are linked to a VIMJAX specialist or the WeCare referral service. VIMJAX provides follow-up care for all specialist procedures.

Previous grant reporting indicates that VIMJAX is on track to meet goals and objectives: VIMJAX's West Jax Clinic will serve 200 low-income working adults, 95% have had BMI and blood pressure monitored, 100% of patients needing medications have attained them, 100% of patients with diabetes or other chronic diseases have been provided with follow-up counseling and services. All results are documented in VIMJAX's electronic medical records and other secured electronic devices (e.g., laptops) maintained by the Office Manager.

If we are to ensure that the people in the 32210-zip code area can be healthy, fully participating citizens, they must have a clinic available to them, operating at times when they are able to use it.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet and the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 25-26 City Grant - Complete Program Budget Detail

Lead Agency: Volunteers in Medicine Jacksonville, Inc.

Program Name: West Jacksonville Clinic

BUDGET

Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2025	Funding Partners				
				Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
Medical Assistant	\$55,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$60,000.00	\$0.00	\$0.00
Medical Director	\$50,000.00	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00
Director of Volunteers	\$15,000.00	\$25,000.00	\$64,000.00	\$0.00	\$0.00	\$20,000.00	\$44,000.00	\$0.00
Office Manager	\$17,200.00	\$20,000.00	\$68,000.00	\$0.00	\$0.00	\$20,000.00	\$48,000.00	\$0.00
Chief Operating Officer	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$14,000.00	\$86,000.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$137,200.00	\$135,000.00	\$322,000.00	\$0.00	\$0.00	\$144,000.00	\$178,000.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$9,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
Health Insurance - 02304	\$7,200.00	\$8,200.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$16,200.00	\$18,200.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$0.00	\$0.00
Total Employee Compensation	\$153,400.00	\$153,200.00	\$340,000.00	\$0.00	\$0.00	\$162,000.00	\$178,000.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$30,000.00	\$24,000.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$2,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$1,000.00	\$3,680.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - cleaning	\$3,600.00	\$6,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$4,500.00	\$4,500.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Personal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other Medicine	\$5,500.00	\$5,500.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$46,600.00	\$46,800.00	\$38,000.00	\$0.00	\$0.00	\$38,000.00	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses Total	\$200,000.00	\$200,000.00	\$378,000.00	\$0.00	\$0.00	\$200,000.00	\$178,000.00	\$0.00
Percent of Budget	-	-	100.0%	0.0%	0.0%	52.9%	47.1%	0.0%

Last Modified: 02/16/2024

All City Grant items listed must be included in the narrative section of the budget.

Budget Narrative for Selected Items of Cost
FY 25-26 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only

Agency: Volunteers in Medicine Jacksonville, Inc.

Program Name: West Jacksonville Clinic

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**. We have included those required elements in the spaces below. See instructions when listing personnel expenses. Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

1 <i>Medical Asst.</i> (Provides clinical support to physicians and nurses; maintains medical supply inventory and gives direction to volunteer administrative staff)	\$60,000.00	Full time Medical Assistant
2 <i>Medical Dir.</i> (Provides direct patient care; examines and coordinates all practice activities to ensure medical compliance; addresses all labs and imaging results)	\$30,000.00	Part time West Jax Medical Director @\$76/hour and portion of Full Time Medical Director at South San Marco Clinic to provide patient care
3 <i>Dir. of Volunteers</i> (Recruits, retains and stewards all volunteer doctors, nurses and lay persons who provide direct services to the patients)	\$20,000.00	The clinic uses 3-5 volunteers a month and volunteers must be recruited, screened, and scheduled. The Director of Volunteers coordinates this activity for both South San Marco and West Jacksonville Clinics
4 <i>Office Manager</i> (Manages computer functionality, wifi, power, supply orders, mail, troubleshooting, new staff onboarding)	\$20,000.00	The office manager oversees administrative functions of both the South San Marco Clinic and the West Jax Clinic. The office manager is a full-time position; she spends roughly 30% of her time assisting the West Jax Clinic
5 <i>Chief Operations Officer</i> (Manages staffing, program components, partnerships, operational efficiency of West Jax Clinic)	\$14,000.00	The COO oversees operational efficiency and patient focus of both the South San Marco Clinic and the West Jax Clinic. The COO is a full-time position; she spends roughly 14% of her time assisting the West Jax Clinic

Payroll Taxes & Benefits

Payroll Taxes	\$10,000.00	Payroll taxes are roughly 7.5% of salaries
Health Insurance	\$8,000.00	Portion of full time salaried staff dedicated to West Jax

II. Operating Expenses

Occupancy Expenses

Rent	\$30,000.00	Est \$2,500/month
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Office Expenses

Direct Client Expenses

Client Medical	\$4,000.00	Imaging, labs, screenings, tests, etc.
Client other: Medicines	\$4,000.00	Client medications necessary for management of ongoing chronic and acute needs

\$200,000.00

Grant Recipient: United Way of Northeast Florida, Inc. (“Recipient”)

Program Name: 9-8-8 Suicide & Crisis Lifeline Program (the “Program”)

City Funding Request: \$200,000

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

The 9-8-8 Suicide & Crisis Lifeline Program benefits Duval County residents by providing free, 24/7 access to trained crisis counselors, offering immediate support for mental health and substance use emergencies. It reduces reliance on law enforcement and emergency rooms, resolving most crises through phone, text, or chat, while connecting individuals to local resources for ongoing care. By promoting equitable access, especially for underserved and at-risk populations, the 9-8-8 Program strengthens community mental health systems, decreases stigma, encourages early intervention, and ultimately improves safety, health outcomes, and cost-efficiency across the City of Jacksonville.

Core Goals:

1. Increase Access to Crisis Services
 - Make mental health support more accessible by offering an easy-to-remember, nationwide 3- digit number.
 - Ensure 24/7/365 availability via phone, text, and chat.
2. Deliver Rapid and Effective Crisis Response
 - Provide immediate connection to trained crisis counselors.
 - Resolve most crises through phone, text, or chat without involving law enforcement or emergency departments when unnecessary.
3. Reduce Burden on 9-1-1 and Emergency Services
 - Offer a mental health-specific alternative to 9-1-1 for behavioral health crises.
 - Divert non-life-threatening mental health crises away from police and emergency rooms.
4. Support Equitable Access and Outcomes
 - Serve all people regardless of race, ethnicity, language, socioeconomic status, gender, or sexual orientation.
 - Improve access to culturally competent and linguistically appropriate care.
5. Connect Callers to Local Resources
 - Link individuals to community-based services, including mobile crisis teams and follow-up care.
 - Build strong referral pathways for ongoing support after the crisis.

Key Objectives:

- Improve public awareness of 9-8-8 as the new mental health crisis line.
- Strengthen the capacity of local and national crisis centers to handle increased call, text, and chat volume.

- Promote a coordinated crisis care system, including collaboration with mobile crisis teams and crisis stabilization units.
- Ensure high-quality training for crisis counselors in trauma-informed, evidence-based practices.
- Collect and analyze data to evaluate service quality, equity, and effectiveness, and inform system improvements.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

Strengthening Access and Equity through the 9-8-8 Suicide & Crisis Lifeline

Overview:

This project will support the operations and expansion of the 9-8-8 Suicide & Crisis Lifeline, a national, 24/7 behavioral health crisis service that offers immediate, accessible support for individuals experiencing emotional distress, suicidal thoughts, or mental health/substance use crises. The scope of work outlines key service areas and deliverables for the Program that are necessary to ensure high-quality, equitable, and coordinated crisis care in Duval County.

1. Crisis Intervention Services

Objective: Deliver immediate, trauma-informed crisis support via phone, text, and chat.

Activities:

- Provide 24/7/365 access to trained crisis counselors through the 988 Lifeline.
- Offer emotional support, de-escalation, and suicide risk assessments.
- Conduct safety planning and facilitate crisis resolution without unnecessary use of emergency services.
- Ensure services are linguistically and culturally appropriate.

2. Risk Assessment and Triage

Objective: Accurately identify risk levels and appropriate response pathways.

Activities:

- Implement standardized protocols to assess suicidal ideation, intent, and means.
- Triage callers into low, moderate, or high-risk categories.
- Determine appropriate next steps, including in-call resolution, local referral, or activation of mobile crisis teams.

3. Systems Coordination and Integration

Objective: Strengthen coordination with state and local crisis response systems.

Activities:

- Establish warm hand-off protocols to local mental health providers and mobile crisis teams.
- Coordinate with 911 and law enforcement only when imminent risk to life is present.
- Collaborate with crisis stabilization units and community-based providers to ensure continuity of care.

4. Referral and Follow-Up Services

Objective: Connect individuals to ongoing supports post-crisis.

Activities:

- Provide targeted referrals based on individual needs (e.g., mental health, substance use, housing).
- Conduct follow-up contacts with high-risk callers to ensure safety and connection to care.
- Develop a referral network of culturally competent providers.

5. Workforce Development and Support

Objective: Build and sustain a trained, diverse, and resilient crisis workforce.

Activities:

- Recruit and retain qualified crisis counselors reflective of the communities served.

- Deliver comprehensive training on trauma-informed care, cultural humility, suicide prevention, and de-escalation.
- Provide ongoing professional development and wellness supports to reduce staff burnout.

6. Public Education and Outreach

Objective: Increase awareness and utilization of the 9-8-8 Lifeline, particularly in underserved communities.

Activities:

- Implement outreach campaigns tailored to youth, BIPOC, LGBTQ+, rural, and other marginalized populations.
- Distribute multilingual, accessible materials to inform the public about 9-8-8 services.
- Collaborate with community organizations to build trust and encourage help-seeking.

7. Quality Assurance and Performance Improvement

Objective: Ensure consistent, high-quality crisis services across the network.

Activities:

- Collect and analyze data on call volume, wait times, risk levels, demographics, and outcomes.
- Monitor fidelity to evidence-based practices and adherence to clinical protocols.
- Identify service gaps and implement quality improvement strategies.

8. Equity and Accessibility

Objective: Deliver inclusive services that address systemic disparities in behavioral health care.

Activities:

- Ensure access for individuals with limited English proficiency, disabilities, and historically excluded populations.
- Engage community stakeholders in program design and evaluation.
- Track equity metrics and incorporate findings into service planning

PROGRAM COSTS/PAYMENT TERMS:

Budget attached. City funding will be used to pay the salaries and benefits of the 9-8-8 Director and one 9-8-8 Operations Supervisor.

PROGRAM IMPACT & REPORTING:

- **Volume of contacts** (calls, texts, chats) per month/year
- **Call answer rate** (e.g., % of calls answered within 26 seconds)
- **Average wait time** to connect with a crisis counselor

Over the past year, June 1, 2024 through May 31, 2025, our answer rate averaged 84.1 percent, per data provided by Vibrant, holder of the SAMHSA 9-8-8 contract. Over the past six months, average speed to answer was 22 seconds. In this same time period, 7451 calls were routed to our center and 83 percent, 6188, were answered.

Last year, 7828 Duval County residents were served and many more lives positively impacted, with consideration of the families and loved ones of crisis support seekers. As Duval County residents continue to learn about 9-8-8 and have helpful experiences with the service, we anticipate increasing utilization and call volume. Based on current growth trends, we project serving 9002 Duval County residents.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into

between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency: United Way of Northeast Florida, Inc.

Program Name: 9-8-8 Suicide & Crisis Lifeline

Agency Fiscal Year: October 2025 - September 2026

BUDGET								
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Funding Partners	
							Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1 9-8-8 Director	\$0.00	\$0.00	\$106,080.00	\$0.00	\$0.00	\$106,080.00	\$0.00	\$0.00
2 9-8-8 Operations Supervisor	\$0.00	\$0.00	\$64,260.00	\$0.00	\$0.00	\$64,260.00	\$0.00	\$0.00
3 9-8-8 Operations Supervisor			\$63,000.00	\$0.00	\$0.00	\$0.00	\$63,000.00	\$0.00
4 9-8-8 Team Leads (4)	\$0.00	\$0.00	\$210,080.00	\$0.00	\$0.00	\$0.00	\$210,080.00	\$0.00
5 9-8-8 Specialists (9)	\$0.00	\$0.00	\$362,311.04	\$0.00	\$0.00	\$0.00	\$362,311.04	\$0.00
6 9-8-8 Community Partnerships Manage	\$0.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00
7 9-8-8 Quality Assurance & Training Manage	\$0.00	\$0.00	\$71,190.00	\$0.00	\$0.00	\$0.00	\$71,190.00	\$0.00
8 9-8-8 Resource Database Manager	\$0.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30 All Positions	\$0.00	\$800,569.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$800,569.15	\$1,026,921.04	\$0.00	\$0.00	\$170,340.00	\$856,581.04	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$60,705.73	\$78,559.45	\$0.00	\$0.00	\$13,031.00	\$65,528.45	\$0.00
Health Insurance - 02304	\$0.00	\$86,275.44	\$187,945.21	\$0.00	\$0.00	\$16,629.00	\$171,316.21	\$0.00
Retirement - 02201	\$0.00	\$9,366.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$156,347.58	\$266,504.66	\$0.00	\$0.00	\$29,660.00	\$236,844.66	\$0.00
Total Employee Compensation	\$0.00	\$956,916.73	\$1,293,425.70	\$0.00	\$0.00	\$200,000.00	\$1,093,425.70	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$31,671.24	\$24,959.36	\$0.00	\$0.00	\$0.00	\$24,959.36	\$0.00
Telephone - 04181	\$0.00	\$94,611.79	\$33,000.00	\$0.00	\$0.00	\$0.00	\$33,000.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$9,989.52	\$13,538.84	\$0.00	\$0.00	\$0.00	\$13,538.84	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$113.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$95,248.57	\$30,000.00	\$20,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$20,020.99	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$271,516.07	\$62,000.00	\$30,000.00	\$0.00	\$0.00	\$32,000.00	\$0.00
Background Screening - 04936	\$0.00	\$288.78	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$15,906.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Membership & Dues	\$0.00	\$3,502.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00
Other - Meeting Expense	\$0.00	\$726.90	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$21,624.19	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04211	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Personal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$0.00	\$565,219.73	\$187,198.20	\$70,300.00	\$0.00	\$0.00	\$116,898.20	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$38,996.04	\$105,983.16	\$0.00	\$0.00	\$0.00	\$105,983.16	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$38,996.04	\$105,983.16	\$0.00	\$0.00	\$0.00	\$105,983.16	\$0.00
Direct Expenses Total	\$0.00	\$1,561,132.50	\$1,586,607.06	\$70,300.00	\$0.00	\$200,000.00	\$1,316,307.06	\$0.00
Percent of Budget	-	-	100.0%	4.4%	0.0%	12.6%	83.0%	0.0%

Last Modified: 06/16/2025

amount is based on UW FY25 forecast, budget changed after COJ grant approval in FY

All City Grant items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: United Way of Northeast Florida, Inc.

Program Name: 9-8-8 Suicide & Crisis Lifeline

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation * (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

9-8-8 Director - \$106,080	Director @ 100% of time. Director to oversee operations of 9-8-8, including supervision of management supervisors, call specialists, performance tracking, and quality assurance.
9-8-8 Operations Supervisor - \$64,260	One Operations Supervisor @ 100% of time. Operations Supervisor to oversee operations of 988 supervision of call specialists, performance tracking, and quality assurance.

Payroll Taxes & Benefits

Payroll Taxes - FICA & Med Tax - \$13,031	Calculated at 7.65% of total salaries for all program employees, as required by federal law.
Health Insurance - \$16,629	Health benefits estimated at 10% of total salaries to ensure full-time staff have access to comprehensive medical coverage.

II. Operating Expenses

Occupancy Expenses

Office Expenses

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay:

I.M. SULZBACHER CENTER FOR THE HOMELESS, INC. – Mental Health Offender Program (MHOP)

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: I.M. Sulzbacher Center for the Homeless, Inc. (“Sulzbacher” or “Recipient”)

Program Name: Mental Health Offender Program (the “Program”)

City Funding Request: \$447,500

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

The Mental Health Offender Program is a diversion program aimed at helping those individuals with severe mental illness who are cycling through the jail attain stability in the community through linkage to housing, healthcare and income. The purpose of MHOP is to reduce the demands on the criminal justice system by helping those with mental illness who rotate through the jail due to non-violent misdemeanor arrests, reducing recidivism and reducing community costs associated with these individuals. The Program provides pretrial release from custody, a customized plan of care to stabilize defendants, and court supervision to ensure compliance with a program developed by Sulzbacher. This request is intended to cover programmatic expenses.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

The Mental Health Offender Program (MHOP) works as such: Upon notification of a target client’s arrest (if a nonviolent, misdemeanor offense), Sulzbacher staff (Psychiatrist or other mental health professional) screens the individual and if they are willing and appropriate for the Program, advocates with the judge for MHOP enrollment, and enrolls willing clients into the Program. Program enrollees will be on supervision throughout the time they are in the Program from a treatment court. MHOP enrollees will be immediately connected to a team of robust support: a psychiatrist through Sulzbacher’s health clinics, as well as case management and peer support. MHOP provides the client with intensive mental health services including Psychiatry, Counseling, medication management, linkage to disability, peer support, medical treatment, dental treatment and substance abuse treatment on-site. Those persons entering the program needing housing are placed in temporary housing while permanent housing is secured by the MHOP team. The program allows those persons suffering from mental illness referred from JSO the security of housing, healthcare and income and gives them the opportunity to regain their independence. The desired outcome of the Program is a decrease in arrests among the mentally ill population by stabilizing them through mental health services and all other wrap-around services needed. This will result in an increased number of persons reentering community life, and a cost savings to the community, law enforcement, and social service agencies. The initial pilot project successfully aided 20 clients, and the Program has been expanded after the highly successful pilot term to now up to 60 clients. The Goal of MHOP is to screen 100 individuals and enroll 60 participants annually, pending adjustment for any unforeseen funding decreases.

PROGRAM COSTS/PAYMENT TERMS:

Please see the attached Program Budget Detail and Narrative for the operating costs associated with the Program. Other funding sources for the MHOP include the Department of Children and Families, the Bureau of Justice Assistance and LSF Health Systems.

PROGRAM IMPACT & REPORTING:

The MHOP team is experienced in collecting, analyzing, and reporting performance measures. The Program collects extensive information about participants to effectively manage operations and make Program adjustments as necessary. System-level performance and outcome data is collected routinely and analyzed to measure effectiveness and efficiency as well as to identify opportunities and barriers.

Regular staff meetings are held to address and review referrals, screening, assessments, transition plans, engagement, linkage to treatment/services, court issues and ongoing community support. Demographic information collected includes race, ethnicity, gender, age, income level, housing status (pre and post enrollment) and level of education. Criminal justice information collected includes date of arrest, criminal charges, jail bookings, history of arrests, attendance at judicial status hearings, days spent in jail before enrollment, during Program participation and after Program exit, time to referral to admission and total time in the Program. Clinical treatment information includes diagnosis, treatment history, adherence with treatment plan, risk and need level, trauma care, attendance at scheduled psychiatric and therapeutic sessions, drug urinalysis dates and results, housing, and peer support.

Performance is documented in a monthly report outlining number of screenings, referrals, assessments, enrolled, retained, successfully completed, and unsuccessfully completed. Data is continuously monitored and evaluated to ensure goals and objectives are met. The robust data collection efforts clearly identify and maximize the impact of the proposed project components.

Current performance measures demonstrate successful outcomes including significant decrease in arrests (76%), decrease in booking costs (78%) and decrease in jail bed days and costs (88%).

The MHOP will develop and update formal MOUs with grant partnering agencies outlining expectations and operational details upon receiving the grant award. Outcome performance will be shared with all stakeholders and partners to build long-term support and resources within Jacksonville and the State of Florida. The MHOP has successfully utilized performance outcomes to promote Program expansion as well as system-transformation since its implementation. All policies, statutes and regulations are in place to support and sustain excellent service delivery. The information gathered as a result of this proposal will further efforts to improve reentry for adults identified with serious mental illnesses and co-occurring substance use disorders involved in the criminal justice system. The Goal of MHOP is to screen 100 individuals and enroll 60 participants annually.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency: I.M. Sulzbacher Center for the Homeless, Inc

Program Name: Mental Health Offender Program

Agency Fiscal Year: 2025-2026

BUDGET

Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Funding Partners				
				Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
President/Psychiatrist .15 FTE		\$22,000.00	\$40,167.15	\$0.00	\$0.00	\$40,167.15	\$0.00	\$0.00
Psychiatrist .55 FTE		\$175,779.96	\$121,550.00	\$0.00	\$0.00	\$121,550.00	\$0.00	\$0.00
Human Services Administrator .33 FTE		\$24,000.00	\$24,000.00	\$0.00	\$0.00	\$24,000.00	\$0.00	\$0.00
Integrated Services Case Manager 1 FTE		\$33,599.90	\$33,599.90	\$0.00	\$0.00	\$33,599.90	\$0.00	\$0.00
Integrated Services Case Manager 1 FTE		\$41,999.88	\$41,999.88	\$0.00	\$0.00	\$41,999.88	\$0.00	\$0.00
Aftercare Case Manager 1 FTE			\$41,999.88	\$0.00	\$0.00	\$41,999.88	\$0.00	\$0.00
Advocate			\$17,305.60	\$0.00	\$0.00	\$17,305.60	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$297,379.74	\$320,622.41	\$0.00	\$0.00	\$320,622.41	\$0.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$9,302.38	\$27,520.19	\$0.00	\$0.00	\$27,520.19	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$20,513.88	\$62,019.35	\$0.00	\$0.00	\$62,019.35	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$1,129.03	\$7,914.30	\$0.00	\$0.00	\$7,914.30	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Vision)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$30,945.30	\$97,453.84	\$0.00	\$0.00	\$97,453.84	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$328,325.04	\$418,076.25	\$0.00	\$0.00	\$418,076.25	\$0.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$960.00	\$0.00	\$0.00	\$960.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IT & General Allocation	\$0.00	\$20,079.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Storage)	\$0.00	\$254.00	\$3,334.00	\$0.00	\$0.00	\$3,334.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$250.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$1,240.00	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Drug & Background Screening - 04938	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Licenses & Permits)	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Conferences	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$3,097.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$1,440.00	\$2,900.00	\$0.00	\$0.00	\$2,900.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$4,803.60	\$9,848.82	\$0.00	\$0.00	\$9,848.82	\$0.00	\$0.00
Other - Equipment under \$1,000	\$0.00	\$1,998.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Housing	\$0.00	\$62,517.18	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$4,280.93	\$0.00	\$0.00	\$4,280.93	\$0.00	\$0.00
Client Medical	\$0.00	\$3,433.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Personal	\$0.00	\$4,226.68	\$1,100.00	\$0.00	\$0.00	\$1,100.00	\$0.00	\$0.00
Client Other (Client Shelter Bed)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Community Integration)	\$0.00	\$1,200.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	\$0.00	\$0.00
Total Operating Expenses	\$0.00	\$108,288.46	\$29,423.75	\$0.00	\$0.00	\$29,423.75	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses Total	\$0.00	\$436,613.50	\$447,500.00	\$0.00	\$0.00	\$447,500.00	\$0.00	\$0.00
Percent of Budget	-	-	100.0%	0.0%	0.0%	100.0%	0.0%	0.0%

Last Modified: 02/16/2024

All City Grant items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: I.M. Sulzbacher Center for the Homeless, Inc.

Program Name: Mental Health Offender Program

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

President/Psychiatrist .15 FTE	\$40,167.15
Psychiatrist .55 FTE	\$121,550.00
Human Services Administrator .33 FTE	\$24,000.00
Integrated Services Case Manager 1 FTE	\$33,599.90
Integrated Services Case Manager 1 FTE	\$41,999.88
Aftercare Case Manager 1 FTE	\$41,999.88
Advocate	\$17,305.60

Payroll Taxes & Benefits

Payroll Taxes - FICA & Med Tax (7.65%)	\$27,520.19
Health Insurance (17.24%)	\$62,019.35
Retirement (2.20%)	\$7,914.30
Dental (.92%)	\$0.00
Life Insurance (.30%)	\$0.00
Workers Compensation (1.20%)	\$0.00
Unemployment Taxes (.20%)	\$0.00
Other Benefits - (Vision) (.09%)	\$0.00

II. Operating Expenses

Occupancy Expenses

Telephone - Cell phones and VIOP plans for program staff to ensure access to care for program clients	\$960.00
Other - Storage - Offsite storage unit to hold furnishings and other related items necessary for client housing needs	\$3,334.00
Professional Fees & Service:	

Office Expenses

Office and Other Supplies - Office supplies, to include paper, pens, pencils, file folders, binders, etc., for program staff to use in the execution of the program	\$500.00
Staff Training - annual trainings for staf	\$800.00
Licenses and Permits - Required renewal certifications for staff and Provider:	\$1,000.00

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Vehicle Fuel and Maintenance - Gas for 2 MHOP vehicles	\$2,900.00
Vehicle Insurance - Insurance for 2 MHOP vehicles	\$9,848.82

Direct Client Expenses

Client Housing - Temporary and permanent housing for clients until they can be connected to benefits, at a max of 150 per night.	\$1,000.00
Client Food - Food/ vouchers for program clients until they can be connected to income or Foodstamps	\$4,280.93
Client Medical - Consumables to include drug tests as well as supplying all necessary Psychotropic and other meds	\$1,500.00
Client Educational	
Client Personal - Clothing/personal care essentials for program clients until they can be connected to income.	\$1,100.00
Client Other Guest Transportation	
Client Other - Community Integration - social activities assisting clients with daily life skills to re acclimate them back into the community.	\$2,200.00

III. Operating Capital Outlay:

JACKSONVILLE SYMPHONY ASSOCIATION, INC. – Operational Support

FY2025-2026 City Grant Proposal Term Sheet

Grant Recipient: Jacksonville Symphony Association, Inc. (“Recipient”)

Program Name: Operational Support (the “Program”)

City Funding Request: \$500,000

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

Funding Request for Programmatic Expenses:

The Jacksonville Symphony’s funding request is intended to support the Symphony’s most treasured asset: our 60 full-time musicians. Led by esteemed Music Director Courtney Lewis, the Symphony only achieves its mission to enrich the human spirit through symphonic music with our highly skilled musicians. Funding will ensure that the Symphony will be able to perform 40 weeks of concerts at Jacoby Symphony Hall during our 2025/26 season and our musicians will also be available to the Jacksonville community as resident artists, teachers, and performers. Jacksonville Symphony musicians live and work full-time in Duval County, paying taxes, raising their families, and sending their children to local schools. The Symphony is also the engine that drives economic activity downtown through 84 concerts during our 40-week season plus an additional 80 ensemble performances throughout the community. The Symphony also employs 100 full-time and 125 part-time musicians and staff, and more than 120 independent contractors each season.

Brief Program Description:

What started in 1949 as a part-time orchestra performing in the George Washington Hotel auditorium has blossomed into a world-class symphony orchestra with 60 full-time musicians and a 40-week season of performances in Jacoby Symphony Hall located within the Jacksonville Center for the Performing Arts. Over the past 75 years, the Jacksonville Symphony has become the cultural heart of our region, connecting and serving our community through diverse artistic offerings and a broad range of music education programs that reflect residents from every corner of our great community. The Symphony annually serves 155,000 community members including 95,000 patrons who attend concerts and 60,000 students who participate in music education programs, including more than 36,000 students who attend Title I schools. (See *Program Scope of Work and Deliverables* question on page 2 for a complete list of 2025/26 season concerts.)

Need in the Community:

The arts have the power to transform individuals and communities. Orchestras, in particular, play a vital role in enhancing the quality of life in communities by stimulating economic growth, attracting new residents and business development, improving health and well-being, increasing academic success, encouraging creativity, and fostering a sense of community and cultural enrichment.

The Jacksonville Symphony serves as a cornerstone of cultural life in our community, enriching Northeast Florida through the transformative power of music. Whether performing beloved classics, innovative contemporary music or commissioned new works, the Jacksonville Symphony sets the standard for exceptional music in the region, bringing all residents together and providing a cultural vibrancy to our community.

Beyond the concert hall, the Jacksonville Symphony plays a crucial role in music education by providing access to live symphonic music that uplifts, inspires and connects people of all ages. While research consistently shows that arts education nurtures creativity and supports academic achievement, many public schools in NE Florida face continued budget reductions for arts programming. The Symphony addresses this gap by serving as the region's largest provider of music education, delivering impactful programs that are accessible, age-appropriate, and often unavailable elsewhere.

In 2024/25, 60,000 students participated in our in-person and virtual music education programs, including more than 36,000 students at Title I schools.

Program Goals and Objectives:

The Jacksonville Symphony's Strategic Plan features goals and objectives that set an ambitious agenda for 2025/26:

Objectives for Goal #1: Acquire Resources for Financial Stability

- Increase ticket revenue for our 40-week season to \$4,347,500.
- Raise contributed income from individuals, foundations, corporations, and government to \$7,092,300.

Objectives for Goal #2: Foster Artistic & Musical Innovation

- Commission a new work by one of today's most exciting composers.
- Present 10 world renowned guest artists and guest conductors in our Classical Series Concerts.
- Introduce our new Associate Conductor Na'Zir McFadden, formerly with the Detroit Symphony, to our patrons.

Objectives for Goal #3: Enhance Community Engagement to Deepen Community Impact

- Increase accessibility by presenting two free Community Concerts for more than 3,000 residents.
- Create discount ticket programs that increase patron access such as discounts for active and retired military, and families from underserved neighborhoods.
- Reflect the make-up of our community on our stage by hosting musicians from the Sphinx Organization's Orchestral Partners Program, providing them with valuable professional experience.

Objectives for Goal #4: Expand Music Education

- Continue the Children's Music Festival, a music education opportunity that allows parents to participate in musical activities with their children after a family-friendly concert.
- Increase attendance to 1,200 students at each of four Youth Concerts and 2,500 students at each of two Nutcracker student matinees.
- Increase the number of students viewing virtual Youth Concerts in their classrooms by 10%.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

The Jacksonville Symphony advances its mission—*to enrich the human spirit through symphonic music*—by offering exceptional programming that is relevant, inclusive, and vital to the well-being of our community. During our 40-week season, the Symphony contributes to the cultural vibrancy of our community by producing a new concert for residents each week featuring a variety of musical genres with broad appeal and providing access to music education programs for students on the First Coast.

Our 2025/26 Artistic programming includes:

- Special Events:
 - Opera: A semi-staged production of Puccini's *Tosca*, featuring 30-foot-tall projection screens.

- *America in Concert: 250 Years of Music & Majesty*
- *Dolly Parton's Threads: My Songs in Symphony*
- *Video Games Live*: A multimedia experience that brings the music of legendary video games to life.
- Classical Series: 22 performances including a world premiere by composer Anna Clyne.
- Pops Series: 23 performances featuring popular music from a variety of genres.
- Symphonic Night at the Movies: 6 performances of 3 films shown on large screens with scores played live by the orchestra.
- Coffee Series: 9 one-hour concerts on Fridays at 11am.
- Symphony in 60: Four 1-hour classical concerts on Thursdays.
- Jazz Series: 3 Sunday afternoon jazz concerts
- Organ Series: 3 concerts featuring our historic 1914 Casavant organ.
- The Children's Music Festival: A Sunday concert and musical activities for families.
- Holiday Specials: 6 Performances including *First Coast Nutcracker* and *Handel's Messiah*.
- Community Concerts: Free Community Concerts, a free Donor Appreciation concert and ensemble performances at venues throughout the community such as libraries, and senior communities.

Music Education Programs include:

- 2 Nutcracker matinees and 4 Youth Concerts at Jacoby Symphony Hall for almost 5,000 local students.
- Jacksonville Symphony Youth Orchestras: 200 young musicians in six ability levels rehearse each Sunday of the school year for 5 concerts in Jacoby Symphony Hall.
- Jump Start Strings: Free weekly instrument instruction from Symphony musicians for students at 11 Title I afterschool programs.
- Ensemble School Visits by musicians at 40 local elementary schools
- Students at the Symphony: Title I high school students attend Coffee concerts for free.

PROGRAM COSTS/PAYMENT TERMS:

In FY26, the Jacksonville Symphony's operating expenses are projected to total \$14,055,500, including \$3,550,025 for salaries for 60 core musicians along with an additional \$1,102,975 in benefits. FY26 funding sources include:

CONTRIBUTIONS:

- Individuals including
 - 34 Board members
 - Donors including Preston Haskell, Michael Ward, Gilchrist Berg, Lory Doolittle, Ann Hicks, JF Bryan, Monica Jacoby and Poppy Clements.
 - 1500 total households donate to the Jacksonville Symphony
- Corporations including
 - Florida Blue, VyStar, PNC, JP Morgan Chase, Deutsche Bank, and Mayo Clinic
- Private Foundations including
 - Terry Family Foundation and DuBow Family Foundation
- External endowments and charitable trusts including
 - The J. Wayne and Delores Barr Weaver Music Education Fund
 - Robert D. Davis Family Endowment
- Local Government:
 - Cultural Council of Greater Jacksonville's Cultural Services Grant Program
 - Cultural Council of Greater Jacksonville's Capital Grant Program
- Please note: State of Florida and National Endowment for the Arts funding in FY26 is currently unknown.

EARNED REVENUE:

- Ticket Sales – Subscription packages and single tickets
- Contracted Services/Touring Fees
- Endowment Distribution
- Education & Community Engagement

PROGRAM IMPACT & REPORTING:

Evaluation and Measurement: The Symphony will measure achievement of our Strategic Plan Goals and Objectives during the 2025/26 season in the following ways:

Goal 1: Acquire Resources for Financial Stability

- Monthly performance and financial reports to our Board of Directors
- Creation, management, and realization of \$14.1M operating budget by our senior leadership team.
- Establishment of annual fundraising goals along with detailed plans to accomplish those goals that will be tracked through Tessitura, our Customer Relationship Management (CRM) system.
- The marketing team will track ticket sales revenue, admissions, and examine household trend behaviors, including patron retention and total household spending through Tessitura.

Goal 2: Foster Artistic and Musical Innovation

- Commission and schedule the world premiere of a new work.
- Positive reviews of artistic content by music critics and media coverage of the Symphony's activities collected by marketing staff.
- Solicited feedback such as patron surveys by our marketing team.
- Unsolicited feedback from social media posts, website posts, and emails collected by our marketing staff.

Goal 3: Enhance Community Engagement to Deepen Community Impact

- Continued partnerships with a variety of local organizations to foster cross-audience engagement – introducing our partners' patrons to live symphonic music while exposing Symphony audiences to new artistic and cultural experiences.
- Measure impact of community engagement efforts through participation data and feedback from engagement program attendees to assess effectiveness and inform future strategies.
- Bi-monthly reports to the Board by VP, Music Education & Community Impact.

Goals 4: Expand Music Education

- Increased participation by children and adults in community engagement activities and music education programs through new partnerships and improved programming tracked by Education staff.
- Online surveys of teachers about quality of programming, ease of registration, and any barriers to program access that may need to be addressed.
- Annual survey of Jacksonville Symphony Youth Orchestras participants and their parents for program feedback and tracking college acceptance rates of graduating high school seniors.
- Annually tracking # of schools and students participating in virtual and in-person Youth Concerts, and Nutcracker Matinees, Ensemble School Visits and Students at the Symphony through online registration.

In addition, the Symphony will begin Strategic Planning efforts for 2027-2031 by issuing a survey to all patrons during the summer of 2025. Patron trends will influence annual results and inform future planning.

2024/25 Achievements:

- The Jacksonville Symphony is proud to report that more than 95,000 patrons attended live performances during the 2024/25 season.
- The Development Department raised \$8.5M for the 2024/25 Annual Fund, while the Marketing Department's ticket sales revenue for the 2024/25 season totaled \$4,264,254.
- The Symphony Gala raised a record-setting \$900,513 in gross revenue via sponsorships, event ticket sales and auction items in March 2025 in support of our education programs.
- The Symphony presented a 75th Anniversary Opening Night program of Mahler's Symphony No. 2, "Resurrection" to critical acclaim with record attendance, and featured three world premieres of Jacksonville Symphony commissions by composers Conrad Tao, Carlos Simon, and Brittany J. Green.
- In February, the Jacksonville Symphony presented *Violins of Hope: Building Bridges Through the Power of Music*, featuring 70 restored instruments played by Jewish musicians before and during the Holocaust. The week included free community events at four local venues including Fort Caroline Middle School and a concert at Jacoby Symphony Hall that featured Symphony musicians performing on the historic instruments.
- 60,000 students in NE Florida participated in virtual and in-person music education programs in 2024/25, including more than 36,000 students who attend Title I schools.

Residents Served and Program Impact:

The Jacksonville Symphony reaches almost 155,000 Northeast Florida residents through performances and music education programs annually.

The Jacksonville Symphony is the cultural heart of Northeast Florida and has a significant impact on our community as a cultural arts producer, economic driver, employer, and educator as these 2024/25 impact statistics attest:

Cultural Arts Impact:

- During its 40-week season of 84 concerts, the Symphony contributes to the cultural vibrancy of our community by producing a new concert for residents each week featuring a variety of musical genres with broad appeal: Classical, Opera, Jazz, Movies, and Pops concerts that include Broadway, Rock, Pop, Country and Motown music.

Economic Impact:

- Based upon its \$13.8M year-end forecast in FY25, the Jacksonville Symphony's annual economic impact in Duval County is estimated at \$16.2 million according to the Arts & Economic Prosperity Calculator by Americans for the Arts.
- An estimated 90% of the Symphony's \$13.8M FY25 operating budget remained in Northeast Florida, contributing to the economic vitality of the area.
- With its 40-week season, the Symphony is the largest driver of business in Jacksonville's arts sector. More than 95,000 residents attended concerts in Jacoby Symphony Hall in 2024/25, patronizing downtown businesses for parking and dining out.
- The Symphony is the largest cultural arts organization in the city, employing 100 full-time musicians and staff, and 125 part-time musicians and staff. Our employees work in Duval County, pay taxes, and spend their salaries locally.
- The Symphony paid out services to more than 100 vendors, many of whom are local small businesses such as Kustura Technologies (IT support) Printer's Edge (printing) and Chef's Garden (event catering).
- According to the Jacksonville Chamber of Commerce, corporations, and residents new to the area consider the presence of the Symphony when deciding to relocate because of the cultural vibrancy and quality of life the Symphony provides.

Education Impact

- With nearly \$1 million earmarked for education and community engagement annually, the Symphony is the largest provider of music education in Duval County.
- 60,000 students participated in virtual and in-person education programs in 2024/25.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency: Jacksonville Symphony Association, Inc

Program Name: Jacksonville Symphony Support

Agency Fiscal Year: July 1, 2025 - June 30, 2026

BUDGET								
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	Funding Partners		
						City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
Core Musicians	\$ 3,423,690	\$ 3,558,270	\$ 3,550,025	\$ 1,917,025	\$ -	\$ 500,000	\$ 520,000	\$ 613,000
Extra Musicians	\$ 308,200	\$ 376,796	\$ 444,900	\$ 444,900	\$ -	\$ -		
Stagehands	\$ 295,861	\$ 368,922	\$ 398,263	\$ 398,263	\$ -	\$ -		
Artistic Planning	\$ 114,571	\$ 112,601	\$ 122,490	\$ 122,490	\$ -	\$ -		
Conductors	\$ 346,684	\$ 360,965	\$ 387,385	\$ 387,385	\$ -	\$ -		
Production Staff	\$ 350,648	\$ 356,131	\$ 366,329	\$ 366,329	\$ -	\$ -		
Finance & Administration Staff	\$ 605,904	\$ 629,931	\$ 658,219	\$ 658,219	\$ -	\$ -		
Development Staff	\$ 500,070	\$ 528,418	\$ 580,023	\$ 580,023	\$ -	\$ -		
Education & JSYO Staff	\$ 218,621	\$ 242,512	\$ 256,332	\$ 256,332	\$ -	\$ -		
Marketing & Patron Services Staff	\$ 531,837	\$ 535,866	\$ 574,802	\$ 574,802	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Subtotal Employee Compensation	\$ 6,696,086	\$ 7,070,412	\$ 7,338,768	\$ 5,705,768	\$ -	\$ 500,000	\$ 520,000	\$ 613,000
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$ 484,872	\$ 525,368	\$ 533,639	\$ 533,639	\$ -	\$ -		
Health Insurance - 02304	\$ 654,545	\$ 789,970	\$ 854,636	\$ 854,636	\$ -	\$ -		
Retirement - 02201	\$ 330,297	\$ 430,364	\$ 472,575	\$ 472,575	\$ -	\$ -		
Dental - 02301	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Life Insurance - 02303	\$ 10,463	\$ 10,060	\$ 8,976	\$ 8,976	\$ -	\$ -		
Workers Compensation - 02401	\$ 77,500	\$ 63,293	\$ 59,000	\$ 59,000	\$ -	\$ -		
Unemployment Taxes - 02501	\$ 36,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -		
Other Benefits - Disability	\$ 20,331	\$ 23,792	\$ 19,859	\$ 19,859	\$ -	\$ -		
Subtotal Taxes and Benefits	\$ 1,614,008	\$ 1,872,847	\$ 1,978,686	\$ 1,978,686	\$ -	\$ -	\$ -	\$ -
Total Employee Compensation	\$ 8,310,094	\$ 8,943,259	\$ 9,317,454	\$ 7,684,454	\$ -	\$ 500,000	\$ 520,000	\$ 613,000
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$ 109,932	\$ 124,458	\$ 134,700	\$ 134,700		\$ -	\$ -	\$ -
Telephone - 04181	\$ 33,000	\$ 33,000	\$ 34,000	\$ 34,000		\$ -	\$ -	\$ -
Utilities - 04301	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Maintenance and Repairs - 04603	\$ 6,700	\$ 5,483	\$ 7,300	\$ 7,300		\$ -	\$ -	\$ -
Insurance Property & General Liability - 04502	\$ 126,200	\$ 168,368	\$ 190,900	\$ 190,900		\$ -	\$ -	\$ -
Security & House Personnel	\$ 372,500	\$ 371,998	\$ 400,900	\$ 400,900		\$ -	\$ -	\$ -
Office Expenses								
Office and Other Supplies - 05101	\$ 287,082	\$ 345,308	\$ 384,500	\$ 384,500		\$ -	\$ -	\$ -
Postage - 04101	\$ 22,458	\$ 24,302	\$ 18,500	\$ 18,500		\$ -	\$ -	\$ -
Printing and Advertising - 04801	\$ 734,865	\$ 1,003,692	\$ 838,500	\$ 838,500		\$ -	\$ -	\$ -
Publications - 05216	\$ 39,307	\$ 42,232	\$ 69,500	\$ 69,500		\$ -	\$ -	\$ -
Staff Training - 05401	\$ 15,057	\$ 7,500	\$ 12,000	\$ 12,000		\$ -	\$ -	\$ -
Directors & Officers - Insurance - 04501	\$ 16,500	\$ 17,000	\$ 12,300	\$ 12,300		\$ -	\$ -	\$ -
Professional Fees & Services (not audit) - 03410	\$ 346,527	\$ 427,650	\$ 581,000	\$ 581,000		\$ -	\$ -	\$ -
Background Screening - 04938	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Other - Equipment under \$1,000 - 06403	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Miscellaneous Production Expenses	\$ 26,597	\$ 32,400	\$ 37,400	\$ 37,400		\$ -	\$ -	\$ -
Travel Expenses								
Local Mileage - 04021	\$ 67,793	\$ 97,820	\$ 92,784	\$ 92,784		\$ -	\$ -	\$ -
Parking & Tools - 04028	\$ 157,039	\$ 148,850	\$ 166,800	\$ 166,800		\$ -	\$ -	\$ -
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$ 278,166	\$ 292,853	\$ 341,793	\$ 341,793		\$ -	\$ -	\$ -
Vehicle Fuel and Maintenance - 04216	\$ 5,894	\$ 9,325	\$ 9,500	\$ 9,500		\$ -	\$ -	\$ -
Vehicle Insurance -04502	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Other - (Please describe)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Direct Client Expenses - 08301								
Client Rent	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Client Utilities	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Client Food	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Client Medical	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Client Educationa	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Gala Expense	\$ 150,000	\$ 250,000	\$ 225,000	\$ 225,000		\$ -	\$ -	\$ -
Guest Artist Fees & Trave	\$ 825,029	\$ 1,039,278	\$ 1,031,669	\$ 1,031,669		\$ -	\$ -	\$ -
Music License, Rental & Purchas	\$ 112,030	\$ 117,550	\$ 149,000	\$ 149,000		\$ -	\$ -	\$ -
Total Operating Expenses	\$ 3,732,676	\$ 4,559,067	\$ 4,738,046	\$ 4,738,046	\$ -	\$ -	\$ -	\$ -
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Computers & Software - 06427	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other - (Please describe)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct Expenses Total	\$ 12,042,770	\$ 13,502,326	\$ 14,055,500	\$ 12,422,499	\$ -	\$ 500,000	\$ 520,000	\$ 613,000
Percent of Budget			100.0%	88.4%	0.0%	3.6%	3.7%	4.4%

Last Modified: 07/08/2024

All City Grant Items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: Jacksonville Symphony

Program Name: Jacksonville Symphony Support

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

60 Core Musicians	\$500,000
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BUDGET NARRATIVE

The Jacksonville Symphony's core orchestra is made up of 60 full-time musicians who are union members of AFM Local 444.

In November 2023, The Jacksonville Symphony and its musicians agreed upon a four-year contract extension beginning with the 40-week FY25 season. 100% of the City Grant will be used in support of the \$3,550,025 Core Musicians' Salaries budget line item in FY26.

The Symphony only achieves its mission to enrich the human spirit through Symphonic music performed by our highly skilled musicians.

They are integral to every Jacksonville Symphony performance, event, and music education program presented during our season.

GATEWAY COMMUNITY SERVICES, INC. - Alcohol Trust Detoxification and Stabilization Program

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: Gateway Community Services, Inc. (“Gateway” or “Recipient”)

Program Name: Alcohol Trust Detoxification and Stabilization Program (the “Program”)

City Funding Requests: \$399,989

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

This Program supports 30 beds that provide two critical services to Jacksonville residents who are addicted to drugs and/or alcohol: 1) Observation and Stabilization (OSU) and 2) Detoxification (Detox). Both aspects of the Program seek to safely detoxify adults from the dangerous substances and introduce them to a plan for recovery including community support through local 12 step programs. Gateway provides the only publicly funded OSU and Detox programs in Duval County. A very low percentage of Gateway’s patients have insurance for substance abuse treatment that will pay for Gateway’s detoxification services.

Gateway works closely with the police, the courts, families, the child welfare system, the Changing Homelessness coalition, the schools, and other social service and treatment agencies in the community. Because we have been successfully providing the services for 40+ years in this community, we actively and successfully collaborate with and coordinate services.

Intervention services begin with a professional assessment to determine the most effective and least restrictive treatment available to each patient. The Observation and Stabilization Unit serves multiple purposes and provides flexibility to maximize the beds available in Detox. As an adjunct to the 25-bed Detox Unit, OSU services represent an additional five beds with up to 23 hours of medically supervised pre-admission services for individuals waiting for a Detox bed. In addition, OSU services allow for an expansion of detoxification capabilities. By observing patients in the OSU, only those patients needing Detox beds are transferred to a higher level of care with more intensive medical interventions.

Gateway’s Adult Detoxification (Detox) is a community-based 25-bed facility licensed by the Florida Department of Children and Families (DCF). Its purpose is to receive, assess, detoxify, and stabilize adults (18+ y/o) found to be substance abuse impaired or exhibiting symptoms of impending withdrawal. Both Detox and OSU operate and admit patients 24 hours per day, 365 days per year. Gateway provides comprehensive prevention and intervention services for substance use disorders. Detox and OSU are a critical part of Gateway’s intervention services. Gateway’s prevention services for adults and adolescents include community education, child welfare/substance use disorder workshops, web-based educational services, student assistance programs, and HIV/AIDS & STD training.

Intervention services for adults and adolescents begin with a professional assessment to determine the most effective and least restrictive treatment available to each person coming to Gateway. Gateway’s services seek to reduce risks associated with substance use disorders, are educationally based, seek to reduce further abuse, and offer help for family members. In addition to detoxification and stabilization, individuals can receive crisis intervention, assessment, individual and group therapy, family therapy, relapse prevention and aftercare. Other intervention programs include Residential Treatment; Outpatient Services; Recovery Support Service and

Supportive Housing. Services are based on the 12-step recovery model in partnership with best practices associated with co-occurring mental health and substance use disorder problems. Recovery Support services include case management, recovery coaches, peer specialists, vocational workshops and supportive housing. Case managers work with patients to access mainstream resources such as TANF, Food Stamps, and SSI. In addition, Gateway provides specialized programs for the unique needs of women with children, people in recovery who are homeless, traumatized, persons at risk of contracting HIV/AIDS and adolescents involved in the juvenile justice system. Community partnerships include Sulzbacher Center for the Homeless, local Foodbanks, FSCJ, UF Health, Voc Rehab, HUD, local churches, Child Guidance Center, Urban League, Women's Center of Jacksonville, etc.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

Gateway's Adult Detoxification Facility (Detox) and Observation and Stabilization Unit (OSU) receives, assesses, detoxifies, and stabilizes adults (18 years and older) found to be substance abuse impaired or exhibiting symptoms of impending withdrawal. Services begin with a professional assessment to determine the most effective and least restrictive treatment available to each patient. All patients receive a medical assessment, care and monitoring while in Detox. The process begins, in most cases, with detoxification from conditions of impairment and possibly toxicity. Patients requiring medication for withdrawal symptoms or toxicity are provided with sufficient medication to ensure safe withdrawal while avoiding unnecessary sedation. Patients experiencing withdrawal symptoms are placed under constant medical observation.

A patient may be self-referred or may be referred by family members, social service organizations, the court, DCF, law enforcement, or other Gateway programs. All patients referred to Detox must meet the basic admission criteria set forth in Chapter 397, Florida Statutes: 1) All patients being considered for admission will receive a screening consisting of a drug history and mental health screening; 2) The first step in the admission process is to medically clear the patient and rule out the need for medical care not supported at Detox; 3) Personal items are inventoried and stored in lockers on admission and the patient reviews and signs the inventory sheet; 4) All admission paperwork is forwarded to a Qualified Professional for review; 5) Patients are placed in the observation area and encouraged to shower, unless showering is medically contraindicated and patients are issued a set of uniform clothing; 6) During the patient's first 24 hours, the patient is oriented to the Gateway Program; 7) Within 5 days, a multidisciplinary admission staffing team will determine if the patient meets American Society of Addiction Medicine (ASAM) continued stay criteria. Patients are released from the unit following detoxification with a referral for treatment as indicated by the assessment.

Objectives	Activities
Gateway will screen at least 2200 patients annually in stabilization.	Medically screen 2500 patients in stabilization and prioritize use of Detox beds.
90% of detox patients discharging successfully will not be re-admitted within a year.	Provide adequate referrals so that services versus readmitting detox.
100% of JSO referrals will be admitted for services.	Review of data contained in electronic health record.
55% of patients who complete detox will enroll in treatment services.	Counseling services

PROGRAM COSTS/PAYMENT TERMS:

Detoxification: Gateway requests support for 1 Director of Nursing (.555 FTE), 1 Assistant Director of Nursing (.625 FTE), 3 Licensed Practical Nurses (.89 FTE) and 1 Licensed Practical Nurse (.708 FTE).

Detoxification total: \$199,989

Stabilization: Gateway requests support for 2 Licensed Practical Nurses (.83 FTE & .70 FTE).

Stabilization total: \$100,000

Gateway requests no administrative costs, operating expenses, or fringe benefits from the City of Jacksonville to support the Alcohol Trust Program.

In addition to receiving ongoing support from the City of Jacksonville, Gateway receives the remaining \$3.6 million in funding via a contract with the State of Florida administered by LSF Health Systems.

PROGRAM IMPACT & REPORTING:

Gateway intends to serve at least 2,200 individuals through the Program. Utilization of the Detox/OSU Program affords patients the opportunity to lead productive lives and contribute to the community of Jacksonville. Patients brought to the detox facility save JSO officers valuable time in not having to book patients into the Duval County jail or take them to other facilities. This results in dramatic savings for JSO. Patients receiving assessments are given the opportunity to access treatment services at Gateway and other programs in the community according to their needs. Patients in either outpatient or residential programs can learn the skills needed to become productive members of the community. Patients are offered testing for HIV, TB and Hepatitis C at Gateway that can help stop the spread of these diseases and get these patients needed treatment for these diseases.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet and the approved Program budget consistent with the Program needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 25-26 City Grant - Complete Program Budget Detail

Lead Agency: Gateway Community Services, Inc.

Program Name: Alcohol Trust Detoxification and Stabilization Program

Agency Fiscal Year: July 1 - June 30

BUDGET									
Categories and Line Items	Prior Year Prq Funding FY 2023-2024	Current Year Prq Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	Funding Partners			
						City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding	
I. Employee Compensation									
Personnel - 01201 (list Job Title or Positions no names)									
1 Director of Nursing .55 FTE	\$50,000.00	\$50,000.00	\$90,000.00	\$40,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	
2 Assistant Director of Nursing LPN .625 FTE	\$50,000.00	\$50,000.00	\$90,000.00	\$30,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	
3 Licensed Practical Nurses (1 Full-Time LPN @ .83 FTE & 1 Full-Time LPN @ .70 FTE)	\$100,000.00	\$100,000.00	\$130,990.00	\$30,990.00	\$0.00	\$100,000.00	\$0.00	\$0.00	
4 Licensed Practical Nurses [3 Full-Time LPNs at .89 FTE & 1 Full-Time LPN @ .71 FTE]	\$199,989.00	\$199,989.00	\$239,200.00	\$39,211.00	\$0.00	\$199,989.00	\$0.00	\$0.00	
5 OT, Shift Diff, Extra Shift, and Sign-On Bonuses (15% salaries)	\$0.00	\$0.00	\$28,960.00	\$28,960.00	\$0.00	\$0.00	\$0.00	\$0.00	
6 OT, Shift Diff, Extra Shift, and Sign-On Bonuses (15% salaries)	\$0.00	\$0.00	\$44,394.00	\$44,394.00	\$0.00	\$0.00	\$0.00	\$0.00	
7. Counselors (4FTE, 1PRN @ 65000, 2PT @ \$32500)	\$0.00	\$0.00	\$390,000.00	\$390,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
8 Lab Technicians (2FTE@ \$33200, 1FTE@ \$31200)	\$0.00	\$0.00	\$97,760.00	\$97,760.00	\$0.00	\$0.00	\$0.00	\$0.00	
9. Intake Coordinator (2FTE @ \$35360)	\$0.00	\$0.00	\$70,720.00	\$70,720.00	\$0.00	\$0.00	\$0.00	\$0.00	
10. Care Coordinator (1FTE @ \$35360)	\$0.00	\$0.00	\$35,360.00	\$35,360.00	\$0.00	\$0.00	\$0.00	\$0.00	
11. Licensed Practical Nurses (5FTE @ \$58240)	\$0.00	\$0.00	\$291,200.00	\$291,200.00	\$0.00	\$0.00	\$0.00	\$0.00	
12. Licensed Practical Nurses (15 PRN/Part-time @ \$58240)	\$0.00	\$0.00	\$873,600.00	\$873,600.00	\$0.00	\$0.00	\$0.00	\$0.00	
13. Medical Support Staff (9 FTE @ \$35360)	\$0.00	\$0.00	\$318,240.00	\$318,240.00	\$0.00	\$0.00	\$0.00	\$0.00	
14. Case Manager (1FTE @ \$43680)	\$0.00	\$0.00	\$43,680.00	\$43,680.00	\$0.00	\$0.00	\$0.00	\$0.00	
15. Registered Nurse (4 FTE @ \$66560)	\$0.00	\$0.00	\$266,240.00	\$266,240.00	\$0.00	\$0.00	\$0.00	\$0.00	
16. Medical Director of Detoxification Services (1 FTE @ \$260000)	\$0.00	\$0.00	\$260,000.00	\$260,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
17. Clinical Detox Manager (1FTE @ \$60000)	\$0.00	\$0.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Subtotal Employee Compensation	\$399,989.00	\$399,989.00	\$3,320,344.00	\$2,920,355.00	\$0.00	\$399,989.00	\$0.00	\$0.00	
Fringe Benefits									
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$254,006.32	\$254,006.32	\$0.00	\$0.00	\$0.00	\$0.00	
Health Insurance - 02304	\$0.00	\$0.00	\$413,714.86	\$413,714.86	\$0.00	\$0.00	\$0.00	\$0.00	
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Dental - 02301	\$0.00	\$0.00	\$11,621.20	\$11,621.20	\$0.00	\$0.00	\$0.00	\$0.00	
Life Insurance - 02303	\$0.00	\$0.00	\$11,953.24	\$11,953.24	\$0.00	\$0.00	\$0.00	\$0.00	
Workers Compensation - 02401	\$0.00	\$0.00	\$83,340.63	\$83,340.63	\$0.00	\$0.00	\$0.00	\$0.00	
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$774,636.26	\$774,636.26	\$0.00	\$0.00	\$0.00	\$0.00	
Total Employee Compensation	\$399,989.00	\$399,989.00	\$4,094,980.26	\$3,694,991.26	\$0.00	\$399,989.00	\$0.00	\$0.00	
II. Operating Expenses									
Occupancy Expenses									
Rent - Occupancy - 04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Office Expenses									
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Travel Expenses									
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Parking & Tolls - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Equipment Expenses									
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Vehicle Insurance - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Direct Client Expenses - 06301									
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Personal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
III. Operating Capital Outlay (OVER \$1,000)									
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Building Renovations)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Direct Expenses Total	\$399,989.00	\$399,989.00	\$4,094,980.26	\$3,694,991.26	\$0.00	\$399,989.00	\$0.00	\$0.00	
Percent of Budget	-	-	100.0%	90.2%	0.0%	9.8%	0.0%	0.0%	

Last Modified: 02/16/2024

All City Grant Items listed must be included in the narrative section of the budget.

Budget Narrative for Selected Items of Cost
FY 25-26 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only

Agency: Gateway Community Services, Inc.

Program Name: Alcohol Trust Detoxification & Stabilization

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking City Funding Only.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor or the chief executive of a political subdivision)

Salary & Wages

Detox - Director of Nursing	.555 FTE (\$90,000/yr X .555 FTE = \$50,000)
Detox - Assistant Director of Nursing	LPN .625 FTE (\$80,000/yr X .625 FTE = \$50,000)
Stabilization - Licensed Practical Nurses	[1 Full-Time LPN @ .83 FTE & 1 Full-Time LPN @ .70 FTE]
	1 Full-Time LPN @ \$64,480/yr X .83 FTE = \$50,000
	1 Full-Time LPN @ \$66,560/yr X .70 FTE = \$50,000
Detox - Licensed Practical Nurses	[3 Full-Time LPNs at .89 FTE & 1 Full-Time LPN @ .71 FTE]
	3 Full-Time LPNs @ \$56,160/yr X .89 FTE = \$149,947.2
	1 Full-Time LPN @ \$70,720/yr X .708 FTE = \$50,041.8

Payroll Taxes & Benefits

II. Operating Expenses

Occupancy Expenses

Office Expenses

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay:

UNITED WAY OF NORTHEAST FLORIDA, INC. – Eviction Diversion Program

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: United Way of Northeast Florida, Inc. (“United Way” or “Recipient”)

Program Name: Eviction Diversion Program (the “Program”)

City Funding Request: \$500,000

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

In partnership with the City of Jacksonville, The LJD Jewish Family & Community Services, Inc., Jacksonville Area Legal Aid, the Fourth Judicial Circuit Court, and the Duval County Clerk’s Office, United Way of Northeast Florida serves as the fiscal agent for the first-of-its-kind Eviction Diversion Program in Jacksonville. It is the first stand-alone, court-integrated, statutorily compliant eviction diversion program in the State of Florida. Implemented following the work of Mayor Deegan and the City Council’s Special Committee on Critical Quality of Life Issues (CQLI), the Collaborative takes an innovative housing-based approach to homelessness. Through early intervention in the eviction process, we provide qualifying tenants with comprehensive wrap-around supports including legal assistance, emergency rental assistance, access to food, and community referrals to keep residents housed before an eviction can escalate and overcome their financial emergency to achieve self-sustainability.

Duval County is the eviction filing capital in Florida, with 15,166 evictions filed through Duval County’s Court in 2023. As of mid-year 2024, we were on pace to reach 13,820 filings, which is a 9% decrease in filings from 2023. The lessons learned from the Jacksonville Eviction Diversion Collaborative have found that not only is eviction diversion through emergency rental assistance more effective but is also the fiscally responsible strategy to mitigate homelessness. Beyond financial savings, eviction diversion provides crucial stability for individuals and families, allowing them to maintain employment, education, credit ratings, ability to secure future housing, and overall well-being. It also reduces the burden on emergency shelters, healthcare systems, and social services, fostering healthier and more resilient communities.

The Jacksonville Eviction Diversion Collaborative aims to serve an additional 205 families (80 families with COJ funding from this request) and decrease the number of evictions filed.

Eligible applicants must be (documentation is required to confirm eligibility):

- A U.S. Citizen or Legal Resident Alien
- A resident of Duval County (including the Beaches and Town of Baldwin)
- Delinquent on the payment of rent, certain utilities and/or home energy costs, resulting in the potential for non-payment notice and resulting filing of an eviction in Duval County
- Part of an “Eligible household” is defined as follows:
 - Household must include one (1) or more individuals who are obligated to pay rent on a residential dwelling in Duval County;
 - United Way and its partners must also make a determination that:

- One (1) or more individuals within the household is:
 - a child under the age of 18 years, a senior over the age of 60 years, Veteran, or disabled adult
 - experienced a temporary reduction in household income, incurred significant costs, or experienced other financial hardship and can attest to such in writing;
- Can demonstrate an imminent risk of homelessness as evidenced by an eviction notice being served on the tenant or the landlord filing an eviction lawsuit at the Duval County Courthouse
- The household has a household income that is equal to or below the ALICE threshold based on household composition.
- Any household receiving Eviction Diversion funds, mitigating immediate risk of homelessness, will clearly be able to demonstrate their ability to financially remain housed after funds have been disbursed.

The funding request of \$500,000 will be used for rent and utility payments made directly to landlords and utility companies for the purpose of diverting eviction cases and keeping the family stably housed.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

The Jacksonville Eviction Diversion Collaborative Program's innovative design and infrastructure proactively intervenes and prevents eviction by embedding dedicated eviction diversion facilitators within the Fourth Judicial Circuit in Duval County. Positioned within the Court Administration, four dedicated case managers (facilitators) will swiftly identify eligible eviction cases, applying established criteria to minimize evictions. Their roles involve thorough screening to assess a tenant's ability to meet future rent obligations once housing assistance resolves current arrears, and processes disbursements payments directly to landlords. Up to four months of rent and/or utility payments will be provided to ensure a family reaches stability and is not evicted. Working closely with litigants, attorneys, and Judges' offices, the facilitators will coordinate all assistance efforts, reporting directly to the Trial Court Administrator and Administrative County Court Judge. Additionally, tenants are referred to local service providers as needed, offering comprehensive support services and a housing stability case plan aimed at fostering self-sustainability. This coordinated approach aims to divert evictions effectively before default judgments occur, ensuring a streamlined and impactful eviction diversion process, and supporting a coordinated approach to community resources for resident self-sustainability. The facilitators will spend 100% of their time coordinating this project, ensuring clients meet Program criteria, contacting landlords, facilitating payment of rent or utilities to stabilize the family, making referrals to additional services needed for family stabilization, maintaining records, and tracking outcomes.

Jacksonville Area Legal Aid (JALA) will undertake a range of essential activities to fulfill its role in ensuring families can maintain stable housing. JALA will conduct thorough assessments of cases to determine the legal grounds and potential defenses available to tenants facing eviction. This involves providing legal consultations to tenants, reviewing lease agreements, eligibility for housing subsidies, and identifying any violations of housing laws or tenant rights. JALA's attorneys will then offer legal representation to tenants as needed, representing them in court proceedings and advocating for their rights and interests before judges. Additionally, JALA will work proactively to negotiate agreements between landlords and tenants, seeking alternatives to eviction such as repayment plans or lease modifications. Throughout the process, JALA will provide ongoing legal support and guidance to empower families to assert their rights and navigate the complexities of the eviction process effectively. Ultimately, JALA's efforts will aim to secure favorable outcomes for tenants, ensuring they can remain stably housed in their homes and avoid the devastating consequences of eviction.

As the leading organization, United Way will provide continuous monitoring and evaluation of the Program's impact and effectiveness, convening partners monthly to ensure seamless Program operations. United Way will lead on ensuring Program is in full compliance with all requirements outlined by the City of Jacksonville. The 211 Database Manager will fulfill reporting requirements to funding partners, maintaining transparency and accountability throughout the Program's implementation. In partnership with United Way, all collaborative partners will leverage funding sources and continue to advocate and seek out additional funding from

public/private resources for direct client assistance and Program sustainability, thereby expanding its reach and impact in preventing evictions within the community.

Results Statement

United Way and its partners will evaluate the effectiveness of the initiative at diverting evictions through measurement and reporting of the following metrics:

- Number of families who avoid eviction and remain in their homes
- Number of families remain in their same homes 6 months after receiving eviction diversion assistance according to JEA utility records
- Attempts will be made to contact individuals who no longer remain in their homes six months after receiving eviction diversion funding to determine the cause of their move

From January 2024 through March 2025, we have helped a total of 272 households. 83% of them remain stably housed after 6 months. There are approximately 50 landlords who have proactively reached out. We have also attempted to reach out to all of the individuals who no longer remain in their homes six months after receiving eviction diversion funding to determine the cause of their move.

PROGRAM COSTS/PAYMENT TERMS:

City funding through this request will provide client rental assistance for approximately 80 additional households and utility assistance for approximately 30 additional households. The completed FY 2025-2026 Budget Form is attached.

PROGRAM IMPACT & REPORTING:

Data Collection/Records Retention

United Way and Jewish Family and Community Services will collect information from each applicant/household and retain records for a minimum of five years on the following:

- Address of the rental unit;
- Name, address, tax identification number or DUNS number, as applicable, for landlord;
- Amount of monthly rent covered by City Funds;
- Total amount of each type of assistance (*i.e.*, rent, rental arrears) provided to each household;
- Amount of outstanding rental arrears for each household;
- Number of months of rental payments for which City Funds are provided;
- Household income and number of individuals in the household;
- Gender, race, and ethnicity for the primary applicant for assistance;
- Copy of signed rental agreement;
- Ledger of rental payments provided by Landlord;
- Property Appraiser Ownership Confirmation;
- Rental Assistance Application Signed by Tenant and Landlord

Fraud Detection System

United Way and Jewish Family and Community Services will collect a signed lease identifying the property and tenant, a ledger of payments by Tenant to Landlord, and a signed rental assistance agreement on which the Tenant and Landlord attest to the amount owed to the Landlord and that the Landlord does not live in the property nor is a relative of the Tenant. Landlord will be verified as owner of the rental property address on the lease via review of property appraiser data. All cases where fraud is identified or suspected will be referred to Jacksonville Area Legal Aid for review and potential referral for prosecution. Any instances where Landlord is not verified as owner

of the property or the ledger of rental payments and signed Rental Assistance Agreement are not in agreement, rental or utility assistance will not be paid, and Landlord will be reported to Jacksonville Sheriff's Office, City of Jacksonville and Office of Inspector General.

United Way and its partners will participate in fraud detection training provided by the City of Jacksonville and Jewish Family and Community Services will utilize case management and document storage software.

Evaluation

United Way and its partners will evaluate the effectiveness of the initiative at diverting evictions through measurement and reporting of the following metrics:

- Number of families who avoid eviction and remain in their homes
- Number of families who remain in their same homes 6 months after receiving eviction diversion assistance according to JEA utility records
- Attempts will be made to contact individuals who no longer remain in their homes six months after receiving eviction diversion funding to determine the cause of their move

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency: United Way of Northeast Florida, Inc.

Program Name: Eviction Diversion Program

Agency Fiscal Year:

Categories and Line Items	BUDGET							
	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	Funding Partners		
						City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1 3.5 Court Administration based facilitators	\$0.00	\$168,250.00	\$168,250.00	\$0.00	\$0.00	\$0.00	\$168,250.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$168,250.00	\$168,250.00	\$0.00	\$0.00	\$0.00	\$168,250.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$168,250.00	\$168,250.00	\$0.00	\$0.00	\$0.00	\$168,250.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$92,625.00	\$92,625.00	\$0.00	\$0.00	\$0.00	\$78,625.00	\$14,000.00
Background Screening - 04932	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$756,250.00	\$1,240,250.00	\$0.00	\$0.00	\$484,000.00	\$756,250.00	\$0.00
Client Utilities	\$0.00	\$37,500.00	\$53,500.00	\$0.00	\$0.00	\$16,000.00	\$37,500.00	\$0.00
Client Food	\$0.00	\$55,625.00	\$55,625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,625.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educationa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Persona	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$0.00	\$942,000.00	\$1,442,000.00	\$0.00	\$0.00	\$500,000.00	\$872,375.00	\$69,625.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses Total	\$0.00	\$1,110,250.00	\$1,610,250.00	\$0.00	\$0.00	\$500,000.00	\$1,040,625.00	\$69,625.00
Percent of Budget	-	-	100.0%	0.0%	0.0%	31.1%	64.6%	4.3%
Last Modified: 06/16/2025								
All City Grant items listed must be included in the narrative section of the budget.								

**Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: United Way of Northeast Florida, Inc.

Program Name: Eviction Diversion

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Payroll Taxes & Benefits

II. Operating Expenses

Occupancy Expenses

Office Expenses

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

Client Rent	80 families at an average of \$6,050 per family for a total of \$484,000
Client Utilities	30 families up to \$300 per family for a total of \$16,000

III. Operating Capital Outlay:

UNITED WAY OF NORTHEAST FLORIDA, INC. – State of Jax Initiative

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: United Way of Northeast Florida, Inc. (“United Way” or “Recipient”)

Program Name: State of Jax Initiative– an initiative of the Jacksonville Transformation Coalition (the “Program”)

City Funding Request: \$237,300

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

“If I had eight hours to chop down a tree, I’d spend the first six of them sharpening my axe.” This quote, often attributed to Abraham Lincoln, captures the essence of preparation. In today’s world, preparation is data analysis. Before crafting a compelling narrative or implementing a policy, we must first equip ourselves with reliable and context-rich data. Just as a dull axe makes the task more complicated and wasteful, decisions made without data or with poorly understood data run the risk of being inefficient or even harmful.

Data-driven decision-making empowers us to see patterns, anticipate outcomes, and tailor strategies that are not just reactive but also proactive. The narrative we craft from data isn’t just a story—it’s a blueprint for action.

Data-driven understanding of our community – our 1 million people, 500 neighborhoods, 259 public and private schools, over 12,000 businesses, 490 arts and cultural organizations, 1,984 religious institutions, and 16 colleges, universities, and technical schools - empowers city leaders, nonprofits, and businesses with the insights necessary to turn aspirations into action.

By revealing the real experiences of our people, from education to employment and housing to health, we uncover gaps needing to be filled, potential deserving to be spotlighted, and successful investment of public and private funding. This clarity allows stakeholders to align efforts, target investments, make course corrections and design policies that truly cause improvement.

Just as significantly, comparing Jacksonville to peer cities adds a valuable layer of perspective, highlighting where we lead, where we lag, and what best practices we can adopt. When both local realities and external benchmarks inform decisions, we create not just programs, but pathways that can transform Jacksonville into a destination city where opportunity thrives because innovation is valued.

State of Jax is an initiative of the Jacksonville Transformation Coalition for which the United Way of Northeast Florida serves as fiscal agent. The vision of State of Jax is to provide objective and practical data-based research to the public and private sectors committed to making Jacksonville a destination city with opportunities for all its people. State of Jax aims to establish Jacksonville as a leader in data-informed governance.

State of Jax is designed as a long-term, public-private partnership. To preserve its **continuity, independence, and cross-sector credibility**, it is essential that State of Jax be hosted as an external website rather than embedded

within the City of Jacksonville's official site. This external presence reinforces its role as a nonpartisan, community-wide data resource, enabling broader collaboration, adaptability, and sustained impact.

The \$237,300 funding request will be used to cover the data licensing fee from mySidewalk (\$200,000) and for brand, messaging and website development with Wingard (\$37,300).

Adding funds for the **mySidewalk** license fee to the City of Jacksonville's budget is a strategic investment that aligns with the City's commitment to data-driven governance, transparency, and community development. mySidewalk is a **comprehensive community data platform** of 60,000 data sets designed to empower local governments with accessible, actionable insights across various sectors, including public health, housing, economic development, and public safety.

Investing in the **website and branding** development for the State of Jax initiative is essential to advancing the City of Jacksonville's goals of transparency, data-driven decision-making, and civic engagement. The State of Jax platform will tell the story of Jacksonville through accessible, interactive data, highlighting community well-being and progress toward key policy goals.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

State of Jax's mission is to conduct data-driven research to **identify, measure, report, and propel** Jacksonville's progress toward **shared** *economic, educational, health, and cultural* goals.

The mission will be accomplished via:

1. Working collaboratively with public and private institutions to establish shared community goals. Currently underway via the Data Advisory Committee.
2. Conducting data-driven research to identify economic and social challenges and measure progress.
3. Producing an annual competitiveness report tracking Jacksonville's progress.
4. Making data accessible to everyday citizens and business, community and government decision makers.
5. Assembling roundtables with business, government, and community leaders.
6. Leading community conversations to catalyze action across public-private partnerships.

PROGRAM COSTS/PAYMENT TERMS:

The \$237,300 City of Jacksonville funding request is broken into 2 parts – \$200,000 for data licensing fee from mySidewalk and \$37,300 for brand, messaging and website development with Wingard. Private funding for State of Jax totals \$135,000 for research and data analysis, convenings, and administrative support over the next two years.

PROGRAM IMPACT & REPORTING:

1. Creation of the State of Jax website that will provide the following:
 - a. Data dashboard that compares Jacksonville with other peer cities.
 - b. Data dashboard that compares salient health, economic and educational indicators across City Council districts.
 - c. Data dashboard that will show progression over time.
 - d. Public access to data to develop public programs or private entrepreneurship.
2. A public-private coalition has been assembled that includes City of Jacksonville Administration and City Council, non-profit sector, academia and business. Collectively the Data Advisory Committee has worked to develop initial branding and the salient data indicators for analysis.
3. Data analysis and root cause reports on two topics determined by the governing coalition to be of interest.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency: United Way of Northeast Florida, Inc.

Program Name: State of Jax Initiative

Agency Fiscal Year: 2025-2026

BUDGET									
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Funding Partners					
				Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding	
I. Employee Compensation									
Personnel - 01201 (list Job Title or Positions no names)									
1 JTC Facilitator	\$0.00	\$7,968.75	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Subtotal Employee Compensation	\$0.00	\$7,968.75	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	
Fringe Benefits									
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Employee Compensation	\$0.00	\$7,968.75	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	
II. Operating Expenses									
Occupancy Expenses									
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Office Expenses									
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$279,700.00	\$0.00	\$0.00	\$237,300.00	\$0.00	\$42,400.00	
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Travel Expenses									
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Equipment Expenses									
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Direct Client Expenses - 08301									
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Personal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Operating Expenses	\$0.00	\$0.00	\$279,700.00	\$0.00	\$0.00	\$237,300.00	\$0.00	\$42,400.00	
III. Operating Capital Outlay (OVER \$1,000)									
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Direct Expenses Total	\$0.00	\$7,968.75	\$290,700.00	\$0.00	\$0.00	\$237,300.00	\$0.00	\$53,400.00	
Percent of Budget	-	-	100.0%	0.0%	0.0%	81.6%	0.0%	18.4%	

Last Modified: 06/16/2025

All City Grant items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: United Way of Northeast Florida, Inc.

Program Name: State of Jax Initiative

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation * (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Payroll Taxes & Benefits

II. Operating Expenses

Occupancy Expenses

Office Expenses

Professional Fees:

\$200,000 - mySidewalk licensing fee. mySidewalk is a comprehensive community data platform of 60,000 data sets designed to empower local go with accessible, actionable insights across various sectors, including public health, housing, economic development, and public safety.

\$37,300 - Wingard State of Jax branding, messaging and website development achieving COJ goals of transparency, data-driven decision-making, and civic engagement.

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay:

**CATHEDRAL ARTS PROJECT, INC. –
Brave HeARTs: Supporting Military Students and Families Through Arts Education
FY 2025–2026 GRANT PROPOSAL TERM SHEET**

Grant Recipient: Cathedral Arts Project, Inc. (“CAP” or “Recipient”)

Program Name: Brave HeARTs: Supporting Military Students and Families Through Arts Education (the “Program”)

City Funding Request: \$250,000

Any substantial change to this FY 2025-2026 Grant Proposal Term Sheet (the “Term Sheet”) or the attached Program budget will require City Council approval.

CONTRACT/GRANT TERM:

The initial contract term shall be from October 1, 2025, through September 30, 2026. The contract may be renewed for up to two (2) additional one-year terms, contingent upon the availability of City funds, including appropriations by the City Council or funding allocated by the Mayor’s Office to continue the Program. All renewals and extensions are subject to review and approval by the Jacksonville Procurement Awards Committee.

Each contract year shall also be eligible for a no-cost extension of up to six (6) months, at the discretion of the City, in the event Recipient is unable to expend the full amount of awarded funds within the original contract term.

Kids Hope Alliance (KHA) shall have the discretion to increase the total Program award by up to ten percent (10%) to support Program expansion, contingent upon available, lawfully-appropriated funds and demonstrated achievement of performance goals. KHA may also reduce the contract amount at its discretion if performance goals are not met.

Any substantial alteration of this Term Sheet that changes the fundamental purpose of the Program or repurposes funds for uses not contemplated in the attached Program budget shall require City Council approval. Reallocations among budget line items and adjustments to performance measures that remain consistent with the approved purpose may be approved administratively by KHA as the managing department.

MANAGING CITY DEPARTMENT:

KHA shall be the managing department responsible for oversight of this grant.

PROGRAM OVERVIEW:

The Cathedral Arts Project (CAP) has designed a new Brave HeARTs initiative to meet the needs of children from military and veteran families. Military families make extraordinary sacrifices for our nation, and that sacrifice includes frequent school changes, social instability and stress their children endure. CAP’s Brave HeARTs initiative will provide these students with consistent, skill-building programs to enhance focus, resilience and academic performance. In short, we will be equipping military-connected children with the tools they need to succeed in school and in life.

Research shows arts education reduces social isolation, improves behavior and attention as well as enhances academic performance. In 2024, with support from the Florida Department of Education, CAP piloted the *Arts*

for All: Arts Education Program for School Choice Families to expand programs to families in non-traditional learning environments.

A third-party evaluation by the University of North Florida (UNF) found clear improvements in student outcomes and strong positive feedback from families:

Student Outcomes

- 95% improved mental focus and task persistence
- 92% showed strong confidence
- 89% engaged positively with classmates and teachers

Family Feedback

- 100% reported improved or maintained family communication
- 72% observed increased peer interaction in their child
- Parents saw increased at-home practice and enhanced creative problem-solving
- Families described children as more focused, resilient, and less frustrated

PROGRAM SCOPE OF WORK AND DELIVERABLES:

CAP's documented successes include 80%+ gains in academic performance, focus and classroom engagement, preparing students for economic self-sufficiency through college and career success. The Program fosters academic, character and communication skills that help students succeed in school, post-secondary education, the workforce and life.

The Brave HeARTs Program will provide year-long programming and multi-week intensive training (a total of 630 sessions) across multiple locations, reaching military-connected students through:

School-day and after-school programs at Purple Star and charter schools

- Military children will benefit from group arts education that develops communication and leadership skills. CAP's arts-integrated curriculum for Purple Star (Duval County Public Schools with high military concentrations) and charter schools is designed to increase student academic performance, school engagement and attendance.
- Rigorous afterschool arts instruction paired with career exploration opportunities will introduce youth to various career fields and entrepreneurship.

On base programs at NAS Jacksonville, Mayport and military partner sites

- Due to family deployment, students often face increased risks of trauma and social isolation. Arts education will improve mental well-being, foster teamwork, develop communication skills and reduce the likelihood of justice system involvement.
- CAP programs will be offered on base and at military partner sites to reduce transportation barriers for families.
- Tailored programming will focus on students' academic performance while fostering communication skills to help students manage the stress of family deployment.

The Brave HeARTs Program will expand learning beyond the classroom by connecting students and families to real-world experiences and community supports through:

Career development, field trips and military family engagement events

- Career development and family engagement events (10) will be designed to promote literacy skills, job readiness training and career coaching for teens.

The Brave HeARTs Program will ensure accountability and continuous improvement by partnering with an external evaluator to measure Program impact through:

Program evaluation completed by third party

- Program evaluation/assessment reports will be conducted by the University of North Florida.

PROGRAM REPORTING:

Key Impacts & Metrics to be Reported:

Using rubric, pre and post Program student evaluations will demonstrate the following:

- Improved focus: 80% will report improved ability to set goals and work on a task from beginning to end.
- Improved social engagement: 80% will report improvement in participation in class sessions.
- Improved ability to solve problems: 80% will report improved reasoning and problem-solving skills.
- Improved communication skills with peers and adults: 80% will report improved communication skills.
- Skill based learning: 90% will report improvement in their arts discipline specific skills.
- Academic achievement: 80% will report improved academic engagement.

PROGRAM COSTS:

Total Program Cost: \$287,388

- School-day and after-school programming at Purple Star and charter schools, on base programming and military partner sites: \$204,750
- Career development, field trips and military family engagement events: \$35,000
- Program evaluation completed by third party: \$10,250
- CAP implementation and quality control of all educational activities: \$37,388

Program Funding Sources:

- City of Jacksonville Request: \$250,000 in FY2026
- Cathedral Arts Project, Inc: \$37,388 (Committed)

PAYMENT TERMS:

Payments under this grant shall follow a pay-for-performance model. Recipient will submit invoices monthly based on a units-of-service/deliverable budget, with each activity invoiced at a fixed rate per session, per event, per item as applicable. Payments will be contingent upon submission of adequate documentation substantiating the delivery of services as required by KHA.

Recipient is eligible to receive an advance of up to twenty-five percent (25%) of the total award. This advance will be deducted from subsequent monthly reimbursements. Recipient may elect to begin repayment of the advance starting with the first reimbursement request but must begin no later than the sixth (6th) month of the initial contract term. The full amount of the advance must be repaid by the eleventh (11th) month of the initial contract term.

Any portion of the advance not fully repaid by the end of the initial contract term must be returned to the City prior to the release of any additional grant funds.

The City, including but not limited to the Council Auditor's Office, reserves the right to audit Recipient's financial records at any time during or after the grant period to ensure that funds are being spent appropriately and in accordance with this Term Sheet and the approved scope of work.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, as well as all applicable regulations deemed appropriate by the Kids Hope Alliance, including but not limited to, Chapters 77 and 126 of the *Jacksonville Ordinance Code*.. Recipient shall use the City funds for the Program in accordance with the City Council-approved Term Sheet and Program budget. KHA may work with Recipient to amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to the scope or intent of the Program shall require City Council approval.

FY 25-26 City of Jacksonville Grant Funding - Program Budget

Agency: Cathedral Arts Project, Inc.

Program: Brave HeARTs: Supporting Military Students and Families Through Arts Education

Fiscal Year: October 1, 2025 - September 30, 2026

Unit of Service/Deliverable	Units to be Provided	Cost per Unit	City of Jacksonville (FY 2025-2026)	Other Funding (Federal, State & Private)	Total Cost of Project	Budget Narrative (Explanation of City Funded Expenditures)
School-day and after-school Program sessions	630	x \$ 325	= \$ 204,750		\$ 204,750	One hour plus sessions of rigorous arts instruction paired with literacy, career exploration opportunities, and academic performance support. Sessions will be performed in a minimum of three schools with high military populations and two military bases or adjacent community sites that serve military families.
Field Trips & Events	10	x \$ 3,500	= \$ 35,000		\$ 35,000	Field trips along with career development and family engagement events will be designed to promote literacy skills, job readiness training and career coaching.
Program Evaluation	1	x \$ 10,250	= \$ 10,250		\$ 10,250	The Program evaluation/assessment reports will be conducted by the University of North Florida and provided to COJ upon completion.
Staffing				\$ 37,388	\$ 37,388	Staff will provide implementation and quality control of all educational activities.
Total			\$ 250,000	\$ 37,388	\$ 287,388	

**UNIVERSITY OF NORTH FLORIDA/FLORIDA INSTITUTE OF EDUCATION -
Strengthening Opportunities to Achieve Reading Success**

FY 2025–2026 CITY GRANT PROPOSAL TERM SHEET

Grant Recipient: University of North Florida/Florida Institute of Education (“UNF/FIE” or “Recipient”)

Program Name: Jax S.O.A.R.S. (Strengthening Opportunities to Achieve Reading Success) (the “Program”)

City Funding Request: \$700,000

Any substantial change to this FY 2025-2026 Grant Proposal Term Sheet (the “Term Sheet”) or the attached Program budget will require City Council approval.

CONTRACT/GRANT TERM:

The initial contract term shall be from October 1, 2025, through September 30, 2026. The contract may be renewed for up to two (2) additional one-year terms, contingent upon the availability of City funds, including appropriations by the City Council or funding allocated by the Mayor’s Office to continue the Program. All renewals and extensions are subject to review and approval by the Jacksonville Procurement Awards Committee.

Each contract year shall also be eligible for a no-cost extension of up to six (6) months, at the discretion of the City, in the event Recipient is unable to expend the full amount of awarded funds within the original contract term.

Kids Hope Alliance (KHA) shall have the discretion to increase the total Program award by up to ten percent (10%) to support Program expansion, contingent upon available, lawfully-appropriated funds and demonstrated achievement of performance goals. KHA may also reduce the contract amount at its discretion if performance goals are not met.

Any substantial alteration of this Term Sheet that changes the fundamental purpose of the Program or repurposes funds for uses not contemplated in the attached Program budget shall require City Council approval. Reallocations among budget line items and adjustments to performance measures that remain consistent with the approved purpose may be approved administratively by KHA as the managing department.

MANAGING CITY DEPARTMENT:

KHA shall be the managing department responsible for oversight of this grant.

PROGRAM OVERVIEW:

The Florida Institute of Education at the University of North Florida conducts the *Jax SOARS* Program which is designed to close opportunity-to-learn gaps and advance reading success for children in high-needs neighborhoods. Through a year-round suite of evidence-based, engaging programming, *Jax SOARS* complements in-school learning, strengthens language and literacy development, and cultivates children’s motivation and interest in reading. By delivering targeted support during out-of-school and non-instructional time, including summer and the academic year, and engaging neighborhood early learning centers, community organizations, and local businesses, *Jax SOARS* provides an innovative, sustained layer of support for *all students and families* served by the partner schools (Hyde Park and Ramona Blvd. Elementary).

PROGRAM SCOPE OF WORK AND DELIVERABLES:

The *Jax SOARS* pilot Program is organized into three strands of work: (1) Hour-a-Day Literacy embedded in community agency led summer camp; (2) Reimagined Family Engagement and Support at two partner schools; and the (3) Westside Roots and Wings Literacy and Reading Hub (that includes the school-hosted Adventure Leagues). For each strand, UNF/FIE, working in collaboration with community partners, develops, implements, and refines activities and materials designed to achieve the overall Program goal.

Deliverables:

Strand 1: Summer Edition: Summer Camp (*implementation, data analysis and report preparation*)

Strand 2: Reimagined Family Engagement and Support (*continuing implementation*)

Strand 3: Westside Roots and Wings Literacy and Reading Hub (formally called Westside Literacy Nest Network) that includes the school-hosted Adventure Leagues for students and families and neighborhood partnership-building (*continuing implementation*)

PROGRAM IMPACT & REPORTING:

Key Impacts & Metrics to be Reported:

- Reading scores from participants (FAST Scores beginning of year/end of year)
- Families/children engaged in monthly family activities
- Weekly Mentoring Young Readers by Travel Guides
- Monthly Mission Packet distribution
- Summer Camp

PROGRAM COSTS:

Total Project Cost: \$775,000

- Family and Student Mission Packets \$139,702
- Room Mentors \$177,898
- Family Engagement Activities \$24,400
- School-wide Student and Family Engagement, Accomplishment Recognition, and Information Activities \$63,200
- Family Engagement Materials/Supplies and Direct Family Services Support \$196,000
- Roots and Wings Literacy and Reading Hub Activities \$47,000
- Room build out \$75,000

Project Funding Sources:

- City of Jacksonville Request: \$700,000
- Estimated Private/Corporate Donors: \$75,000

PAYMENT TERMS:

Payments under this grant shall follow a pay-for-performance model. UNF/FIE will bill monthly based on a units-of-service/deliverable budget, with each activity invoiced at a fixed rate per session, per event, per item as applicable. Payments will be contingent upon submission of adequate documentation substantiating the delivery of services as required by KHA.

Recipient is eligible to receive an advance of up to twenty-five percent (25%) of the total award. This advance will be deducted from subsequent monthly reimbursements. Recipient may elect to begin repayment of the advance starting with the first reimbursement request but must begin no later than the sixth (6th) month of the

initial contract term. The full amount of the advance must be repaid by the eleventh (11th) month of the initial contract term.

Any portion of the advance not fully repaid by the end of the initial contract term must be returned to the City prior to the release of any additional grant funds.

The City, including but not limited to the Council Auditor's Office, reserves the right to audit Recipient's financial records at any time during or after the grant period to ensure that funds are being spent appropriately and in accordance with this Term Sheet and the approved scope of work.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, as well as all applicable regulations deemed appropriate by the Kids Hope Alliance, including but not limited to, Chapters 77 and 126 of the *Jacksonville Ordinance Code*. Recipient shall use the City funds for the Program in accordance with the City Council-approved Term Sheet and Program budget. KHA may work with Recipient to amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to the scope or intent of the Program shall require City Council approval.

FY 25-26 City of Jacksonville Grant Funding - Program Budget

Agency: University of North Florida/Florida Institute of Education

Program: Jax S.O.A.R.S.

Fiscal Year: October 1, 2025 - September 30, 2026

Units of Service	Units to be Provided		Cost per Unit		City of Jacksonville (FY 2025-2026)		Budget Narrative (Explanation of City Funded Expenditures)
Family & Student Mission Packets	13970	x	\$ 10	=	\$ 139,702		13,970 Family & Student Mission packets (delivered to approx 455 student and families) during the 2025-2026 school year
Reading Mentors	455		\$ 391		\$ 177,898		2 certified teachers to provide weekly mentoring services to 455 elementary students
Quarterly Family Engagement Activities	8	x	\$ 3,050	=	\$ 24,400		8 quarterly family activities (delivered to approx 140 participants per activity or 1,120 participants/8 activities)
School-wide Student and Family Engagement, Accomplishment Recognition, and Information Activities	30		\$ 2,107		\$ 63,200		15 events at each school or 30 events on average 70 participants per event or 1,050 participants/15 events 2 schools x 1050 participants = 2,100 participants
Family Engagement, Materials/Supplies and Direct Family Services Support	455		\$ 431		\$ 196,000		on average Family Advocates serve 455 students and families during the 2025-2026 year
Roots and Wings Literacy and Reading Hub Activities	10	x	\$ 470	=	\$ 47,000		10 activities (on average 25 participants per activity)
Summer Camp	26		\$ 1,992		\$ 51,800		1 hour-a-day literacy lessons (on average, 80 campers)
Total					\$ 700,000		

FAMILY SUPPORT SERVICES OF NORTH FLORIDA, INC.
Center of Hope Kennedy Community Center

FY 2025–2026 GRANT PROPOSAL TERM SHEET

Grant Recipient: Family Support Services of North Florida, Inc. (“Recipient”)

Program Name: Center of Hope Kennedy Community Center (the “Program”)

City Funding Request: \$350,000

Any substantial change to this FY 2025-2026 Grant Proposal Term Sheet (the “Term Sheet”) or the attached Program budget will require City Council approval.

CONTRACT/GRANT TERM:

The initial contract term shall be from October 1, 2025, through September 30, 2026. The contract may be renewed for up to two (2) additional one-year terms, contingent upon the availability of City funds, including appropriations by the City Council or funding allocated by the Mayor’s Office to continue the Program. All renewals and extensions are subject to review and approval by the Jacksonville Procurement Awards Committee.

Each contract year shall also be eligible for a no-cost extension of up to six (6) months, at the discretion of the City, in the event Recipient is unable to expend the full amount of awarded funds within the initial contract term.

Kids Hope Alliance (KHA) shall have the discretion to increase the total Program award by up to ten percent (10%) to support Program expansion, contingent upon available, lawfully appropriated funds and demonstrated achievement of performance goals. KHA may also reduce the contract amount at its discretion if performance goals are not met.

Any substantial alteration of this Term Sheet that changes the fundamental purpose of the Program or repurposes funds for uses not contemplated in the attached Program budget shall require City Council approval. Reallocations among budget line items and adjustments to performance measures that remain consistent with the approved purpose may be approved administratively by KHA as the managing department.

MANAGING CITY DEPARTMENT:

KHA shall be the managing department responsible for oversight of this grant.

PROGRAM OVERVIEW:

Family Support Services has been operating a Center of Hope Program at the Emmet Reed Community Center since 2022. The outcomes have been very positive. The Department of Parks, Recreation, and Community Services would like to expand the Program to a second location at the Kennedy Community Center, 1133 Ionia Street, Jacksonville, Florida 32206.

The model is designed to prevent child abuse/neglect by providing support to families that build upon their strengths, enabling them to care for the children safely, and to realize their full potential. The goals for the programs are to keep more children safely with their families, strengthening communities and increasing hope within residents. Services are provided within 3.5 miles of the Community Center.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

- Building Hope and Connection using an intergenerational approach – Hope and Unity Circles create a space where children, youth and parents feel safe sharing vulnerabilities/concerns and build trust and hope while working towards individual and community solutions to help children thrive and mitigate risks of child abuse and neglect and form child welfare involvement. It is imperative that the same message of hope be instilled in the parents and children, taking a holistic approach to the whole family. Circles address the following-racial stress and trauma, resilience, strengths discovery, coping skills, civic engagement and importance of connections/self-care.
- Family Strengthening Bags – Bags include hope booklets for parents to provide encouragement, list of local support numbers, stress ball, children's book, frisbee for kids to play, 50 ways to praise your kids' magnet, family game, safety kits for babies. Parents that live in the zip code and have lived the experience vet the items that are distributed.
- Kinship Support – Provide kinship caregivers and the children in their care with short-term emergency assistance needs including but not limited to food, rental/mortgage/utility assistance, beds/bedding, clothing for children, infant/toddler (diapers, wipes).
- Trust-Based Relational Intervention (TBRI) – TBRI specialist provides in-home and group TBRI training and coaching. The services provided include in-home individual sessions, coaching and parent groups for post-adopt families, foster parents and kinship caregivers.

PROGRAM IMPACT & REPORTING:

Key Impacts & Metrics to be Reported:

- Number of child abuse and neglect investigations in 32206
- Number of removals in 32206
- Increase hope of 60 community resident (Pre/Post Hope Scales Scores)
- Identify and train a minimum of 12 community leaders to engage residents and lead projects
- Train and coach, a minimum of 100 hope builders in the community to support and uplift other residents

PROGRAM COSTS:

Total Project Cost: \$350,000

- Reinvesting in Communities (parent groups, task force meetings, community activities) \$140,000
- Building Hope and Connections (12 weeks of Hope & Unity Circles) \$82,000
- Family Strengthening Bags \$58,000
- Kinship Support (Short-term emergency assistance) \$28,000
- Trust-Based Relational Intervention (TBRI training and materials) \$42,000

Project Funding Sources:

- City of Jacksonville Request: \$350,000

PAYMENT TERMS:

Payments under this grant shall follow a pay-for-performance model. Family Support Services will bill monthly based on a units-of-service/deliverable budget, with each activity invoiced at a fixed rate per session, per event, per item as applicable. Payments will be contingent upon submission of adequate documentation substantiating the delivery of services as required by KHA.

Recipient is eligible to receive an advance of up to twenty-five percent (25%) of the total award. This advance will be deducted from subsequent monthly reimbursements. Recipient may elect to begin repayment of the advance starting with the first reimbursement request but must begin no later than the sixth (6th) month of the initial contract term. The full amount of the advance must be repaid by the eleventh (11th) month of the initial contract term.

Any portion of the advance not fully repaid by the end of the initial contract term must be returned to the City prior to the release of any additional grant funds.

The City, including but not limited to the Council Auditor's Office, reserves the right to audit Recipient's financial records at any time during or after the grant period to ensure that funds are being spent appropriately and in accordance with this Term Sheet and the approved scope of work.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, as well as all applicable regulations deemed appropriate by the Kids Hope Alliance, including but not limited to, Chapters 77 and 126 of the *Jacksonville Ordinance Code*. Recipient shall use the City funds for the Program in accordance with the City Council-approved Term Sheet and Program budget. KHA may work with Recipient to amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to the scope or intent of the Program shall require City Council approval.

FY 25-26 City Funding - Program Budget

Agency: Family Support Services of North Florida, Inc.

Program: Center of Hope Kennedy Community Center

Fiscal Year: October 1, 2025 - September 30, 2026

Deliverables	Units to be Provided		Cost per Unit		City of Jacksonville (FY 2025-2026)	Budget Narrative (Explanation of City Funded Expenditures)
Reinvesting in Communities	100	x	\$ 1,400	=	\$ 140,000	Number of events including parent groups, community task force meetings, and community activities held
Building Hope and Connection	200	x	\$ 410	=	\$ 82,000	Number of youth/adults attending hope/healing unity circles; Will also include pre/post test scores; evaluation summary from participants on course content; qualitative summary-vision/recommendations from participants
Family Strengthening Bags	500	x	\$ 116	=	\$ 58,000	Number of bags and materials purchased, created, and distributed
Kinship Support	240	x	\$ 175	=	\$ 42,000	Short-term emergency assistance for kinship caregivers-type assistance; number of families served
Trust Based Relational Intervention	10	x	\$ 2,800	=	\$ 28,000	Number of training series provided; will include pre/post surveys; and may include in-home sessions
Total					\$ 350,000	

NLP LOGIX, LLC - Needs Assessment/Gaps Analysis

FY 2025–2026 GRANT PROPOSAL TERM SHEET

Grant Recipient: NLP Logix, LLC (“NLP Logix” or “Recipient”)

Project Name: Needs Assessment/Gaps Analysis (the “Project”)

City Funding Request: \$240,000

Any substantial change to this FY 2025-2026 Grant Proposal Term Sheet (the “Term Sheet”) or the final approved Project budget will require City Council approval.

CONTRACT/GRANT TERM:

The initial contract term shall be from October 1, 2025, through September 30, 2026. The contract may be renewed for up to two (2) additional one-year terms, contingent upon the availability of City funds, including appropriations by the City Council or funding allocated by the Mayor’s Office to continue the Project. All renewals and extensions are subject to review and approval by the Jacksonville Procurement Awards Committee.

Each contract year shall also be eligible for a no-cost extension of up to six (6) months, at the discretion of the City, in the event Recipient is unable to expend the full amount of awarded funds within the initial contract term.

The City’s Director of Community Initiatives, after appropriate consultation with the Jacksonville Journey Forward Board (the “Board”), shall have the discretion to increase the total Project award by up to ten percent (10%) to support Project expansion, contingent upon available, lawfully appropriated funds and demonstrated achievement of performance goals. The Director of Community Initiatives, after consultation with the Board, may also reduce the contract amount at its discretion if performance goals are not met.

Any substantial alteration of this Term Sheet that changes the fundamental purpose of the Project or repurposes funds for uses not contemplated herein shall require City Council approval. Reallocations among budget line items and adjustments to performance measures that remain consistent with the approved purpose may be approved administratively by the City’s Director of Community Initiatives after appropriate consultation with the Board.

CITY OVERSIGHT:

The City’s Director of Community Initiatives shall be responsible for oversight of this grant.

PROJECT OVERVIEW:

This Project will cover two areas of analysis for the Jacksonville Journey Forward Board.

Community Priority Assessment – This assessment will analyze data related to the City of Jacksonville for the purposes of understanding geographic and temporal hot spots and to establish relationships between crime and other variables. This analysis will include data provided by the department of Juvenile Justice and the Jacksonville Sheriff’s Office as well as other external sources. These results will be combined with survey results and the results from research/planning focus groups conducted as a part of Jacksonville Journey Forward to ensure that community priorities quantify both qualitative and quantitative needs.

Program Evaluation – This evaluation will occur as data becomes available (as frequently as quarterly for Juvenile Justice programs and annually for education-based programs) for each of the programs that are funded through Jacksonville Journey Forward. Evaluations will include a presentation to the Jacksonville Journey Forward Board.

PROJECT SCOPE OF WORK AND DELIVERABLES:

Deliverables:

NLP Logix will deliver a report and a Board presentation surrounding the community priority assessment. This report will include 2 iterations for inclusion of Board feedback.

NLP Logix will deliver quarterly program evaluation reports for community-based crime intervention programs and an annual report for contributing factors programs. Each evaluation may be accompanied by a Board presentation as requested.

PROJECT IMPACT & REPORTING:

Key Impacts & Metrics to be Reported:

NLP Logix's analysis will help shape the location and details of future funding and evaluate the efficacy of programs currently funded by the Jax Journey Forward board.

NLP Logix will be evaluated based on metrics including on-time delivery of reports and quality and accuracy of reports delivered.

NLP Logix will evaluate programs based on recidivism, crime reduction, and literacy increases. These metrics will be detailed and evaluated by the board prior to the start of the analysis to ensure alignment.

PROJECT COSTS:

Total Project Cost: \$240,000

Project Funding Sources:

- City of Jacksonville Request: \$240,000

PAYMENT TERMS:

Payments under this grant shall be made based on a fixed monthly cost with defined monthly deliverables, agreed upon by both Recipient and the Board. Payments will be contingent upon submission of adequate documentation substantiating the delivery of services, therefore an itemized budget is not included. If Recipient does not meet the deliverable that month or fails to deliver the final product of the needs assessment/gap analysis, payment will not be made.

The City, including but not limited to the Council Auditor's Office, reserves the right to audit Recipient's financial records at any time during or after the grant period to ensure that funds are being spent appropriately and in accordance with this Term Sheet and the approved scopes of work.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Project and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, as well as all applicable Ordinances, policies and regulations of the City. Recipient shall use the City funds for the Project in accordance with the City Council-approved Term Sheet and Project budget approved by the Board. The Director of Community Initiatives may work with Recipient to amend this Term Sheet or the approved Project budget consistent with the Project's needs, provided that any substantial change to the scope or intent of the Project shall require Board and City Council approval.

MANAGED ACCESS TO CHILD HEALTH, INC. - HOPE Court

FY 2025–2026 GRANT PROPOSAL TERM SHEET

Grant Recipient: Managed Access to Child Health, Inc. (“Managed Access” or “Recipient”)

Program Name: HOPE Court (the “Program”)

City Funding Request: \$300,000

Any substantial change to this FY 2025-2026 Grant Proposal Term Sheet (the “Term Sheet”) or the attached Program budget will require City Council approval.

CONTRACT/GRANT TERM:

The initial contract term shall be from October 1, 2025, through September 30, 2026. The contract may be renewed for up to two (2) additional one-year terms, contingent upon the availability of City funds, including appropriations by the City Council or funding allocated by the Mayor’s Office to continue the Program. All renewals and extensions are subject to review and approval by the Jacksonville Procurement Awards Committee.

Each contract year shall also be eligible for a no-cost extension of up to six (6) months, at the discretion of the City, in the event Recipient is unable to expend the full amount of awarded funds within the initial contract term.

Kids Hope Alliance (KHA) shall have the discretion to increase the total Program award by up to ten percent (10%) to support Program expansion, contingent upon available, lawfully appropriated funds and demonstrated achievement of performance goals. KHA may also reduce the contract amount at its discretion if performance goals are not met.

Any substantial alteration of this Term Sheet that changes the fundamental purpose of the Program or repurposes funds for uses not contemplated in the attached Program budget shall require City Council approval. Reallocations among budget line items and adjustments to performance measures that remain consistent with the approved purpose may be approved administratively by KHA as the managing department.

MANAGING CITY DEPARTMENT:

KHA shall be the managing department responsible for oversight of this grant.

PROGRAM OVERVIEW:

Managed Access to Child Health, Inc. operates the HOPE Court Program which focuses on juveniles who have an active/open Juvenile Justice case. The Program focuses on individualized treatment, rather than punishment alone. This effective strategy helps youth avoid future involvement in the juvenile justice system. Youth who participate in HOPE Court will be diverted from traditional juvenile justice programs and referred to appropriate services within the community whenever possible and appropriate, consistent with public safety concerns.

The Program uses a multidisciplinary approach to service delivery working with all community-based stakeholders serving the youth throughout the community.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

Youth between the ages of 11-18 and have an active/open juvenile justice case are eligible to be ordered into the HOPE Court Program. They must meet the following criteria:

- Have been diagnosed with one or more of the following: Mental Health disorder or identified as having a mental health need; substance abuse disorder; or meeting the criteria of having trauma.

- Voluntarily agree to participate
- Have no current or historical sex offense charges, or felony gun charges that resulted in the use of the firearm during the event of the crime.

PROGRAM IMPACT & REPORTING:

Key Impacts & Metrics to be Reported:

- Supports the development of justice involved youth with a mental health diagnosis
- Reduce recidivism by connecting youth experiencing mental illness to supportive services and appropriate treatment.
- Increase youth access to support and services in the academic setting.
- Offer opportunities for literacy and related educational development to families of students served.
- Reduce caseloads from 1:30 to 1:15.

PROGRAM COSTS:

Total Project Cost: \$300,000

Project Funding Sources:

- City of Jacksonville Request: \$300,000

PAYMENT TERMS:

Payments under this grant shall follow a cost reimbursement model. Recipient will bill monthly based on based on proof of expenditures. Because Program participation is driven by court referrals and therefore participation may not be steady, this is determined the best method of payment to make these services available. Payments will be contingent upon submission of adequate documentation substantiating the delivery of services as required by KHA.

Recipient is eligible to receive an advance of up to twenty-five percent (25%) of the total award. This advance will be deducted from subsequent monthly reimbursements. Recipient may elect to begin repayment of the advance starting with the first reimbursement request but must begin no later than the sixth (6th) month of the initial contract term. The full amount of the advance must be repaid by the eleventh (11th) month of the initial contract term.

Any portion of the advance not fully repaid by the end of the initial contract term must be returned to the City prior to the release of any additional grant funds.

The City, including but not limited to the Council Auditor's Office, reserves the right to audit Recipient's financial records at any time during or after the grant period to ensure that funds are being spent appropriately and in accordance with this Term Sheet and the approved scope of work.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, as well as all applicable regulations deemed appropriate by the Kids Hope Alliance, including but not limited to, Chapters 77 and 126 of the *Jacksonville Ordinance Code*. Recipient shall use the City funds for the Program in accordance with the City Council-approved Term Sheet and Program budget. KHA may work with Recipient to amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to the scope or intent of the Program shall require City Council approval.

FY 25-26 City Funding - Program Budget

Agency: Managed Access to Child Health, Inc.

Program: HOPE Court

Fiscal Year: October 1, 2025 - September 30, 2026

Categories and Line Items	City of Jacksonville (FY 2025-2026)	Total Cost of Project
Salaries - Case Managers 2.7 FTEs	\$ 117,336	\$ 117,336
Benefits - HI, LI, DI, LTD, FICA, Retirement, WC, UE	\$ 56,228	\$ 56,228
Business Phones / IT Network - \$205 per month per FTE	\$ 6,642	\$ 6,642
Contracts - Educational Specialist .5 / Employment Specialist .5	\$ 71,500	\$ 71,500
GAIN Certifications and Annual Access - \$1,000 per FTE per year	\$ 2,700	\$ 2,700
Office Supplies	\$ 2,896	\$ 2,896
Computers / Monitors/Printers x 2.7	\$ 4,050	\$ 4,050
Plan of Care Needs / Treatment Dollars	\$ 7,500	\$ 7,500
Staff Training \$500 per FTE	\$ 1,350	\$ 1,350
Language Line (Interpreter Services)	\$ 500	\$ 500
Quest Database \$750 per year per FTE	\$ 2,025	\$ 2,025
Administrative Costs (10%)	\$ 27,273	\$ 27,273
Total Capital Outlay	\$ 300,000	\$ 300,000

YOUTH CRISIS CENTER, INC.

Residential Crisis Center/Touchstone Village Transitional Living and House of Hope Emergency Shelter

FY 2025–2026 COJ GRANT PROPOSAL TERM SHEET

Grant Recipient: Youth Crisis Center, Inc. (“Recipient”)

Program Name: Residential Crisis Center/Touchstone Village Transitional Living and House of Hope Emergency Shelter (the “Program”)

City Funding Request: \$310,000

Any substantial change to this FY 2025-2026 Grant Proposal Term Sheet (the “Term Sheet”) or the attached Program budget will require City Council approval.

CONTRACT/GRANT TERM:

The initial contract term shall be from October 1, 2025, through September 30, 2026. The contract may be renewed for up to two (2) additional one-year terms, contingent upon the availability of City funds, including appropriations by the City Council or funding allocated by the Mayor’s Office to continue the Program. All renewals and extensions are subject to review and approval by the Jacksonville Procurement Awards Committee.

Each contract year shall also be eligible for a no-cost extension of up to six (6) months, at the discretion of the City, in the event Recipient is unable to expend the full amount of awarded funds within the initial contract term.

The Kids Hope Alliance (KHA) shall have the discretion to increase the total Program award by up to ten percent (10%) to support Program expansion, contingent upon available, lawfully appropriated funds and demonstrated achievement of performance goals. KHA may also reduce the contract amount at its discretion if performance goals are not met.

Any substantial alteration of this Term Sheet that changes the fundamental purpose of the project or repurposes funds for uses not contemplated in the attached program budget shall require City Council approval, but reallocations among budget line items and adjustments to performance measures that remain consistent with the approved purpose may be approved administratively by the managing City Department.

MANAGING CITY DEPARTMENT:

KHA shall be the managing department responsible for oversight of this grant.

PROGRAM OVERVIEW:

In 1974 the Youth Crisis Center established the first runaway shelter, YCC has further developed the residential program to address complex needs including mental health, behavioral issues, academic instability, and family instability through a trauma-informed, Positive Youth Development approach. The residential crisis care program provide a short-term residential care and therapy for youth ages 10-17 who are truant, runaway, ungovernable, homeless, in-crisis, or at risk of human trafficking and other forms of violence. Many have experiences trauma, academic struggles, especially due to chronic absenteeism, and mental health concerns. Youth may remain in the program up to 35 days.

The Touchstone Village Transitional Living and House of Hope Emergency Shelter was established in 2009. Adults ages 18-24 address young adult homelessness, truancy, and mental health concerns using trauma-informed

care, positive youth development and evidence-based practices. This comprehensive approach supports youth in crisis to transition from homelessness and instability toward education, employment, and independence. Referral sources include community agencies serving homeless populations, including self-referrals from young adults in need.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

The Residential Crisis Center core services include:

- 24/7 residential care and supervision
- Mental health counselling (minimum twice weekly)
- Case management and family advocacy
- Onist school with Duval County Public Schools educators
- Daily psycho-educational groups
- Nursing services and health screenings
- Transition planning, aftercare, and follow-up
- Recreational activities and community engagement

The Touchstone Village Transitional Living and House of Hope Emergency Shelter core services include:

- Safe onsite housing with weekly inspections and monthly resident meetings.
- Screening, assessments, and individualized services planning.
- Life skills training (2+ sessions weekly) using the Casey Life Skills Assessment.
- Academic monitoring and school collaboration for attendance and support.
- Onsite mental health therapy, trauma screenings, evaluations, and psychiatric care (as needed).
- Support in daily living activities
- Touchstone residents have access to an onsite food pantry; JTA bus passes. Meals are provided for House of Hope residents.
- Career development and future housing planning.
- Three months of after-care support post-discharge, as needed.

PROGRAM IMPACT & REPORTING:

Key Impacts & Metrics to be Reported:

Residential Crisis Care (400 youth annually)

- 95% program completion
- 85% regularly attend school, 60 days post discharge
- 100% attend school during care
- 95% report satisfaction of services

Touchstone Village Transitional Living and Hour of Hope Emergency Shelter (60 youth annually)

- 85% will increase life skills via improved post-test scores
- 80% of residents who have been in the program at least six months will show improvement in their overall behavioral health as evidenced by a decrease in the FARS (Functional Assessment Rating Scale) score by at least 1 point.
- Improved academic performance and reduced truancy.
- 100% of residents who are in the program for at least one month will receive employment skills training.

PROGRAM COSTS:

Total Project Cost: \$310,000

Project Funding Sources:

- City of Jacksonville Request: \$310,000

PAYMENT TERMS:

Payments under this grant shall follow a pay-for-performance model. Youth Crisis Center will bill monthly based on a units-of-service/deliverable budget, with each activity invoiced at a fixed rate per session, per event, per item as applicable. Payments will be contingent upon submission of adequate documentation substantiating the delivery of services as required by KHA.

Recipient is eligible to receive an advance of up to twenty-five percent (25%) of the total award. This advance will be deducted from subsequent monthly reimbursements. Recipient may elect to begin repayment of the advance starting with the first reimbursement request but must begin no later than the sixth (6th) month of the initial contract term. The full amount of the advance must be repaid by the eleventh (11th) month of the initial contract term.

Any portion of the advance not fully repaid by the end of the initial contract term must be returned to the City prior to the release of any additional grant funds.

The City, including but not limited to the Council Auditor's Office, reserves the right to audit Recipient's financial records at any time during or after the grant period to ensure that funds are being spent appropriately and in accordance with this Term Sheet and the approved scope of work.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, as well as all applicable regulations deemed appropriate by the Kids Hope Alliance, including but not limited to, Chapters 77 and 126 of the *Jacksonville Ordinance Code*. Recipient shall use the City funds for the Program in accordance with the City Council-approved Term Sheet and Program budget. KHA may work with Recipient to amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to the scope or intent of the Program shall require City Council approval.

FY 25-26 City Funding - Program Budget

Agency: Youth Crisis Center, Inc.

Program: Residential Crisis Center/Touchstone Village Transitional Living and House of Hope Emergency Shelter

Fiscal Year: October 1, 2025 - September 30, 2026

Unit of Service/Deliverable	Units to be Provided	Cost per Unit	City of Jacksonville (FY 2025-2026)	Budget Narrative (Explanation of City Funded Expenditures)
Residential Crisis Care (10-17 year olds)	500	x \$400.00	= \$ 200,000	Cost per unit = 1 bed (night stay). This would allow for 500 nights at the Youth Crisis Center to receive all of our services which includes schooling onsite(DCSD), 24/7 residential care and supervision, meals, therapist/family therapy, nursing and health screenings. Case management and recreation activities.
Touchstone Village/House of Hope (Young Adults)	275	x \$400.00	= \$ 110,000	Cost per unit = 1 bed (night stay). This would allow for 275 nights at the Youth Crisis Center in our House of Hope or Touchstone Village for young adults. Our Program goals are to help young adults become self-sufficient and complete high school. Provide stable, safe housing to reduce truancy and other pre-delinquent risks. Support youth, especially those aging out of foster care or juvenile systems, experiencing mental health issues, or lacking life skills
Total			\$ 310,000	

Grant Recipient: Florida State College at Jacksonville (“FSCJ” or “Recipient”)

Project Name: Fire Academy of the South Burn Building Project (the “Project”)

City Funding Request: \$3,500,000

Contract Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Funding Agreement Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Project budget line-items will require City Council approval.

PROJECT OVERVIEW:

The Burn Building Project is a joint initiative between Florida State College at Jacksonville’s (FSCJ) Fire Academy of the South and the Jacksonville Fire and Rescue Department (JFRD) to construct a modern live-fire training facility that meets current safety standards and effectively prepares firefighters for real-world emergencies. The primary goal is to enhance the quality and safety of firefighter training by replacing the existing Burn Building, which has been in use for over 30 years and no longer provides a safe or effective environment for live-fire instruction. The new facility will be designed to support advanced training scenarios, including fire suppression, search and rescue, and other critical firefighting operations.

This Project will directly benefit Duval County residents by improving the training environment for both new and existing firefighters. The Fire Academy graduates more than 300 firefighters annually and offers over 120 in-service training courses each year for JFRD and surrounding area departments. By providing high-quality, realistic training, the new Burn Building will ensure that local first responders are better prepared to protect lives and property in the community. Ultimately, the Project addresses a pressing infrastructure need while strengthening public safety across the region.

The Florida Legislature has appropriated \$2,000,000 in the 2025–2026 state budget for the Project. FSCJ is contributing an additional \$1,000,000 in college funds, which will be supplemented by the requested \$3,500,000 investment from the City of Jacksonville. In addition to these public investments, FSCJ will continue to pursue and leverage philanthropic support to further advance and enhance the Project. All City funding will be used for capital expenses for the Burn Building.

PROJECT SCOPE OF WORK AND DELIVERABLES:

The FSCJ Burn Building Project is anticipated to take between 24 to 30 months. The scope of work includes a thorough facilities and infrastructure plan that will assist in bringing needed and updated hands-on training opportunities for fire science students, local fire departments, and regional emergency responders.

Activities:

The **Planning and Design Phase** will begin with site assessments and Project planning, including the development of architectural and engineering designs. Key tasks during this phase include securing external contractors, conducting site and environmental surveys, and holding stakeholder input meetings with FSCJ, JFRD, and other relevant partners. Once the design is finalized, it will be submitted for all required permits from the County, the Water Management District, the Florida Department of Environmental Protection (FDEP), and

other applicable agencies. Upon receipt of the necessary approvals, the **Site Preparation and Construction Phase** will commence. This phase will involve clearing and grading the site, installing essential utilities—including water, electricity, gas, and drainage systems—and constructing the foundation, framing, roofing, stairwells, burn rooms, maze rooms, and tunnel sections of the structure. Additional work will include installing fire-rated doors, windows, and interior partitions. All construction activities will be subject to scheduled site inspections to ensure code compliance and safety. The **Props and Systems Installation Phase** will focus on acquiring and installing specialized fire training systems. This includes Class A and Class B burn props, ignition and control systems, thermal linings or refractory panels, forcible entry doors, rooftop ventilation props, gas detection and leak monitoring systems, heat sensors, and data loggers, among other critical gear necessary for realistic, NFPA-compliant training scenarios. Finally, the **Training and Program Launch Phase** will include training instructors, finalizing operational protocols, coordinating training schedules with partner agencies such as JFRD, and initiating full-scale live fire training operations. This phase will mark the official activation of the facility.

Deliverables:

- Finalized Site and Feasibility Report / Cost Analysis
- Architectural and Engineering Drawings
- Permitting and Regulatory Approvals Packet
- FSCJ Burn Building Structure constructed with fire-resistant finishes and safety features installed
- Live fire training systems and props installed and completed

PROJECT COSTS/PAYMENT TERMS:

The full \$3,500,000 City investment shall be disbursed as a one-time, lump-sum payment to the College. This will allow FSCJ to effectively manage Project planning and construction timelines. FSCJ anticipates no more than 30 months from Project design beginning to Project construction completion. COJ funds will be encumbered within first 12 months of Project commencement, by September 30, 2026.

PROJECT IMPACT & REPORTING:

Goal & Objective:

- Design and build a new Burn Building

Required Reporting:

- FSCJ will convene a working group of Fire Academy staff, FSCJ administration, and JFRD representatives. This group will meet on a regular basis to discuss and agree upon Burn Building design and progress on construction.
- Quarterly progress reports to the City of Jacksonville detailing design progress, infrastructure development, and Project execution, including amount expended during the timeframe.

ADDITIONAL REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Project and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, including but not limited to any terms and conditions deemed necessary or appropriate by the Office of General Counsel for the Project and expenditure of the City funds. Recipient shall use the City funds for the Project in accordance with the City Council approved Term Sheet and Project budget. The City's Contract Administrator may amend this Term Sheet or the approved Project budget consistent with the Project's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Project budget line-items will require City Council approval.

FY 2026 City Funding Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Funding - Complete Project Budget Detail

Lead Agency: Florida State College at Jacksonville

Project Name: Fire Academy of the South Burn Building

Agency Fiscal Year: July 1 - June 30

BUDGET								
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Funding Partners				
				Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educationa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Persona	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Planning, Design, Site Prep, Construction, and Prop Installation of new Burn Building	\$0.00	\$0.00	\$6,500,000.00	\$0.00	\$0.00	\$3,500,000.00	\$3,000,000.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$6,500,000.00	\$0.00	\$0.00	\$3,500,000.00	\$3,000,000.00	\$0.00
Direct Expenses Total	\$0.00	\$0.00	\$6,500,000.00	\$0.00	\$0.00	\$3,500,000.00	\$3,000,000.00	\$0.00
Percent of Budget			100.0%	0.0%	0.0%	53.8%	46.2%	0.0%

Last Modified: 06/16/2025

All City Grant items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 2026 City Funding Application
Project Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: Florida State College at Jacksonville

Project Name: Fire Academy of the South Burn Building

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Payroll Taxes & Benefits

II. Operating Expenses

Occupancy Expenses

Office Expenses

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay:

Planning, Design, Site Prep, Construction,
and Prop Installation of new Burn Building

\$3,500,000

Site assessment, development
of architectural and engineering
designs, site preparation,
installation of utilities,
construction of Burn Building,
installation of burn props and
control/monitoring systems.

WE CARE JACKSONVILLE, INC. – JaxCareConnect Program

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: We Care Jacksonville, Inc. (“Recipient”)

Program Name: JaxCareConnect (Duval County Safety Net Collaboration) (the “Program”)

City Funding Request: \$752,000

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

JaxCareConnect is an initiative created by members of the **Duval Safety Net Collaborative**, whose mission is to ensure every resident of Duval County has access to high-quality, comprehensive healthcare – regardless of insurance status or ability to pay. **We Care Jacksonville, Inc. (WeCareJax)** host and administers this one-of-a-kind Program for the community. JaxCareConnect offers a comprehensive solution to overcome challenges in access to care in our local health care system, aligning with the current City of Jacksonville priority of improving health and wellness for all in our community. *JaxCareConnect Goal:* **Improve access to health care for uninsured and under-resourced neighbors** by providing connection to care while removing barriers to accessing a primary care medical home for uninsured neighbors living at or below 300% of the Federal Poverty Level in Duval County. Funding for FY 25–26 will support programmatic operating expenses identified in the City Council’s Strategic Plan following a six-month study by the City’s Critical Quality of Life Issues Committee. This funding will support increased referral volume to JaxCareConnect through Healthlink JAX, a virtual healthcare service offered by the City of Jacksonville for uninsured residents, and the state’s LIVE HEALTHY mandates for referrals to community resources for all uninsured neighbors leaving an emergency room visit.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

Objective 1: Provide access to and retention in primary health care for a minimum of 2,000 uninsured and under-resourced neighbors within one year.

Obj. 1 - Activities:

- Based upon data from the past 5 years, review a minimum of 4,500 referrals from community partners to reach the eligible number of Program participants to reach the goal.
- Utilize dedicated Intake Screeners to ensure each referral is contacted within 48 hours of referral.
- Upon intake, a case will be assigned a priority level to identify the case as low/medium complexity or high complexity:
 - Low to medium priority cases will be connected to a primary care medical home, community resources and additional public options with touchpoints at the 3-month and 6-month mark. The case will be evaluated for closure and transition at the 6-month point.
 - For high complexity cases, the case will remain open for up to 12 months and will additional touchpoints to assist with multiple community resources and public assistance applications.
- Following intake screening, each eligible client is assigned a Patient Health Advocate (PHA) who identifies the best pathway to primary care for the client, with a target of securing first primary care appointment within seven (7) business days.

- Upon closure of a case, all clients will be provided with a transition plan from JaxCareConnect to their new medical home as primary support, with clear instructions for continuing care and accessing any SDOH resources they were connected to during their enrollment period.

Objective 2: A minimum of 75% of clients assigned to a medical home via JaxCareConnect will display an increase in individual health literacy through the acknowledgement of the importance of a primary care physician for overall health outcomes and non-emergency care.

Obj. 2 – Activities:

- During intake screening, each client will be asked about where they seek care for non-emergency care and the importance of a primary care doctor. Their responses will be recorded in the SDOH section of their chart in Salesforce.
- At the end of their enrollment period with JaxCareConnect, during their transition meeting each client will be surveyed and asked the same question regarding where they seek care for non-emergency care and the importance of a primary care doctor.
- All responses will be recorded, measured, and reported.

Objective 3: Provide application support and guidance for 10% of individuals in private or government sponsored healthcare (200 of 2,000).

Obj. 3 – Activities:

- Within the first 90 days, a PHA may identify their client as a candidate for private or government sponsored healthcare options and review options with patient.
- With patient approval, the PHA will assist the client through the application process, which may include multiple pathways at one time.
- See Objective 4 for additional activities supporting successful applications.

Objective 4: For those provided application support for private or government-sponsored healthcare, a minimum of 30% of the total applications will result in approval.

Obj. 4 – Activities:

- PHA will assist patient in completing the often high-barrier applications for care, including support for obtaining required identification, financial documentation, and other materials needed.
- PHA will assist patient in preparing for any required interviews, provide transportation as needed, offer translation service as needed, and accompany patient if requested and allowed.
- PHA will follow-up with patient and plan sponsors periodically through approval or denial

PROGRAM COSTS/PAYMENT TERMS:

The Program budget form is attached. JaxCareConnect continues to receive support from additional local foundations and partners, including the Riverside Hospital Foundation, Baptist Health, and the Community Foundation, and others. City support creates the public-private partnership that corporate and private foundations require for sustainability.

PROGRAM IMPACT & REPORTING:

- (i) Since the Program's inception, both process and outcome measures have been used to evaluate progress toward achieving key goals and objectives. As outlined under each objective, the team employs a range of survey methods—including electronic surveys, phone outreach, and in-person meetings—to ensure outcomes are accurately measured, recorded, and used for continuous improvement.

Over the past five years, this commitment to evaluation has driven meaningful refinements to program design. For instance, while the original workplan emphasized computer-based forms and self-directed needs

assessments, the team quickly learned that trust and rapport are essential for clients to fully disclose their needs, accept referrals, and successfully establish a long-term relationship with a primary care home.

As a result, the Program has implemented a series of targeted adaptations, including evening and weekend staffing, piloting Patient Health Advocate shifts in emergency departments, deploying a National Health Corps member to complete one-year follow-up evaluations, creating a Client Advisory Council, introducing SMS (text)-based communication, and subscribing to a live medical translation line. These changes have significantly strengthened client engagement, improved outcomes, and enhanced the program's overall impact.

Looking ahead, these strategies will continue to play a central role in connecting and retaining clients in care. The initial patient assessment, which includes a measure of their understanding of primary care, will be compared to responses at the end of the enrollment period, enabling the Program to track and report changes in patient knowledge and perception over time. Updates that will further drive referrals include a strong partnership with Healthlink JAX, the increase in minimum income to 300% from 250% (State of FL change signed by the Governor in 2024, and the likelihood of reductions in Medicaid and ACA eligibility.

- (ii) In addition to connecting uninsured, under-resourced neighbors to a primary care medical home and helping remove barriers to access this care for a minimum of 2,000 new clients as described above, the JaxCareConnect team will use its proven techniques to increase health literacy for every client enrolled. During FY 24, 75% of clients reported a decrease in utilization of an emergency department during their enrollment with JaxCareConnect, and 29% demonstrated increased awareness about seeking non-emergency care with a primary care provider. The team will build on this success to attain and demonstrate proposed outcomes.
- (iii) A minimum of 4,500 neighbors will receive initial assessment support following referral, and a minimum of 2,000 will be enrolled and retained in primary care for at least one year following enrollment.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant - Program Budget Detail

Lead Agency:
We Care Jacksonville, Inc.
Program Name:
JaxCareConnect

Agency Fiscal Year:

BUDGET

Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Funding Partners				
				Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions)								
JCC Director	\$80,064.34	\$85,000.00	\$87,550.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$12,550.00
JCC Administrative and Marketing Specialist	\$47,199.28	\$46,350.00	\$51,000.00	\$0.00	\$0.00	\$45,000.00	\$0.00	\$6,000.00
JCC Manager, Patient Health Advocates	\$50,846.20	\$58,656.00	\$64,929.08	\$0.00	\$0.00	\$59,093.08	\$0.00	\$5,836.00
JCC Patient Health Advocate (4)	\$43,814.58	\$109,720.00	\$191,664.00	\$0.00	\$0.00	\$147,776.00	\$0.00	\$43,888.00
JCC Intake Screener (2)	\$40,484.15	\$65,832.00	\$84,568.00	\$0.00	\$0.00	\$84,568.00	\$0.00	\$0.00
JCC -Health Advocacy Navigator	\$9,790.40	\$46,888.00	\$46,560.12	\$46,560.12	\$0.00	\$0.00	\$0.00	\$0.00
WCJ Executive Director (30% FTE)	\$33,000.00	\$33,000.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00
WCJ Director Business Operations (18% FTE)	\$7,540.00	\$7,540.00	\$12,960.00	\$0.00	\$0.00	\$12,960.00	\$0.00	\$0.00
WCJ Grants & Development Manager(13% FTE)	\$9,792.00	\$9,792.00	\$8,450.00	\$0.00	\$0.00	\$8,450.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$322,530.95	\$462,778.00	\$577,681.20	\$46,560.12	\$0.00	\$462,847.08	\$0.00	\$68,274.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$21,009.47	\$25,193.00	\$52,693.76	\$0.00	\$0.00	\$40,247.76	\$0.00	\$12,446.00
Health Insurance - 02304	\$34,442.73	\$52,158.90	\$151,769.66	\$0.00	\$0.00	\$97,725.66	\$0.00	\$54,044.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$1,697.00	\$1,697.00	\$3,394.00	\$0.00	\$0.00	\$2,545.50	\$0.00	\$848.50
Unemployment Taxes - 02501	\$0.00	\$0.00	\$653.48	\$0.00	\$0.00	\$0.00	\$0.00	\$653.48
Other Benefits - Payroll Processing Fees	\$9,005.95	\$11,000.00	\$20,800.00	\$0.00	\$0.00	\$14,400.00	\$0.00	\$6,400.00
Subtotal Taxes and Benefits	\$66,155.15	\$90,048.90	\$229,310.90	\$0.00	\$0.00	\$154,918.92	\$0.00	\$74,391.98
Total Employee Compensation	\$388,686.10	\$552,826.90	\$806,992.10	\$46,560.12	\$0.00	\$617,766.00	\$0.00	\$142,665.98
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$12,000.00	\$12,000.00	\$13,699.90	\$0.00	\$0.00	\$12,000.00	\$0.00	\$1,699.90
Telephone, Internet & Cellular Allowance 04181	\$9,502.04	\$8,400.00	\$17,600.00	\$0.00	\$0.00	\$13,200.00	\$0.00	\$4,400.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$4,400.00	\$4,400.00	\$12,800.00	\$0.00	\$0.00	\$8,600.00	\$0.00	\$4,200.00
Other - Technology Services	\$23,182.30	\$21,730.80	\$37,528.00	\$0.00	\$0.00	\$30,704.00	\$0.00	\$6,824.00
Office Expenses								
Office and Other Supplies - 05101	\$2,024.95	\$2,202.66	\$3,002.00	\$0.00	\$0.00	\$2,502.00	\$0.00	\$500.00
Postage & Printing - 04101	\$152.09	\$352.28	\$1,525.00	\$0.00	\$0.00	\$525.00	\$0.00	\$1,000.00
Marketing & Outreach Supplies	\$1,023.00	\$2,845.00	\$7,250.00	\$0.00	\$0.00	\$3,750.00	\$0.00	\$3,500.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$8,150.00	\$0.00	\$0.00	\$6,400.00	\$0.00	\$1,750.00
Staff Training - 05401	\$217.95	\$174.76	\$3,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$1,000.00
Professional Fees & Services (not audit) - 03410-Tech Support/Consulting	\$2,700.00	\$0.00	\$7,755.00	\$0.00	\$0.00	\$4,005.00	\$0.00	\$3,750.00
Bus & Strategic Planning	\$4,050.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
Accounting & Audit	\$3,545.50	\$3,075.00	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,500.00
Background Screening - 04938	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$750.00	\$0.00	\$250.00
Other - Equipment under \$1,000 - 06403	\$2,322.25	\$1,629.36	\$4,772.50	\$0.00	\$0.00	\$1,072.50	\$0.00	\$3,700.00
Other-Program Evaluation & Patient Education	\$7,500.00	\$1,200.00	\$23,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$3,000.00
Travel Expenses								
Local Mileage - 04021	\$907.56	\$1,062.20	\$7,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$5,000.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$1,488.00	\$1,488.00	\$1,488.00	\$0.00	\$0.00	\$1,488.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Medical	\$42.45	\$42.45	\$1,000.00	\$0.00	\$0.00	\$750.00	\$0.00	\$250.00
Client Educational	\$125.00	\$125.00	\$1,000.00	\$0.00	\$0.00	\$750.00	\$0.00	\$250.00
Client Other (Please describe): SMS Communications	\$3,983.57	\$0.00	\$11,200.00	\$0.00	\$0.00	\$7,200.00	\$0.00	\$4,000.00
Client Other (Please describe): Medical Translation Service	\$6,359.00	\$0.00	\$10,650.00	\$0.00	\$0.00	\$7,650.00	\$0.00	\$3,000.00
Client Other (Please describe): Transportation	\$2,025.17	\$0.00	\$6,400.00	\$0.00	\$0.00	\$4,200.00	\$0.00	\$2,200.00
Total Operating Expenses	\$87,530.83	\$60,560.06	\$192,320.40	\$0.00	\$0.00	\$129,546.50	\$0.00	\$62,773.90
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$4,687.50	\$0.00	\$0.00	\$4,687.50	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$4,687.50	\$0.00	\$0.00	\$4,687.50	\$0.00	\$0.00
Direct Expenses Total	\$476,216.93	\$613,386.96	\$1,004,000.00	\$46,560.12	\$0.00	\$752,000.00	\$0.00	\$205,439.88
Percent of Budget	-	-	100.0%	4.6%	0.0%	74.9%	0.0%	20.5%

Last Modified: 03/16/2023

All City Grant items listed must be included in the narrative section of the budget.

Budget Narrative for Selected Items of Cost
FY 2024 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: March 1, 2024 thru February 28, 2025
COJ Funding Only

Agency: We Care Jacksonville, Inc.

Program Name: JaxCareConnect

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking City Funding Only.

We have included those required elements in the spaces below. See instructions when listing personnel expenses. Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Salary & Wages				
Director of JaxCareConnect	1 FTE (40 hours/wk)	\$ 87,550.00	0.86	\$ 75,000.00
Administrative & Marketing Specialis	1 FTE (40 hours/wk)	\$ 51,000.00	0.88	\$ 45,000.00
Manager Patient Health Advocate	1 FTE (40 hours/wk)	\$ 64,929.08	0.91	\$ 59,093.08
Patient Health Advocate (4 Positions)	2 PTE (Variable hours/wk)	\$ 191,664.00	0.77	\$ 147,776.00
Intake Screener (2 Positions)	2 PTE (Variable hours/wk)	\$ 84,568.00	1.00	\$ 84,568.00
WCJ Executive Director (30% FTE)	.3 FTE (12 hours/wk)	\$ 114,000.00	0.26	\$ 30,000.00
WCJ Director Busines Operations (18% FTE)	.12 FTE (4.8 hours/wk)	\$ 72,000.00	0.18	\$ 12,960.00
WCJ Grants & Development Manager(13% FTE)	.12 FTE (4.8 hours/wk)	\$ 65,000.00	0.13	\$ 8,450.00

Payroll Taxes & Benefits	Effective Tax Rate	Total COJ Salary Request	COJ Amount Requested
Payroll Taxes - FICA & Med Tax - 02101	0.0839	\$ 479,711.08	\$ 40,247.76
Health Insurance	85% of Full Time Employee Health Insurance Premium plus Proportional Expense for back-office employee support		\$ 97,725.66
Workers Compensation	Proportional to Employee Allocation		\$ 2,545.50
Payroll Processing Fees	Monthly Cost for Payroll / PEO Expenses		\$ 14,400.00

II. Operating Expenses

Occupancy Expenses

Rent - Occupancy -04408	Office Suite includes utilities, maintenance		\$ 12,000.00
Telephone & Cellular Allowance 04181	Monthly Expense: Mobile allowance for remote / offsite work; GoTo VOIP Phone Access & App; Comcast Internet		\$ 13,200.00
Insurance Property & General Liability - 04502	Coverage for office & local travel		\$ 8,600.00
Other-Technology Services	Website Design/Maintenance ; Office 360 subscription ; Database - Salesforce licenses & support ; Server Update/Repair/Maintenance)		\$ 30,704.00

Office Expenses

Office and Other Supplies - 05101	General Supplies		\$ 2,502.00
Postage & Printing - 04101	Patient letters		\$ 525.00
Marketing & Outreach	Event supplies		\$ 3,750.00
Printing and Advertising - 04801	Patient brochures, business cards, flyers		\$ 6,400.00
Staff Training - 05401	Training that helps employees enhance their skills, knowledge, and overall career growth		\$ 2,000.00
Professional Fees & Services (not audit) - 03410-Tech Support/Consultant	Monthly service plan - IT contracted support for seven workstations:		\$ 4,005.00
Background Screening - 04938	New Hire background screen plus ed verification		\$ 750.00
Other - Equipment under \$1,000 - 06403	Laptops Repair / replace		\$ 1,072.50
Other- Program Evaluation & Patient Education	\$20,000 - Americorps National Health Corps Admin Fee for 10 months' volunteer member placement & service - providing patient education, conducting patient evaluation calls for outcome data at one year of enrollment; \$7,500 - Program Evaluation Contract, UNF Office of Research & Sponsored Programs		\$ 20,000.00
Travel Expenses			
Local Mileage - 04021	Staff Travel to Client/Patient Sites		\$ 2,000.00
Equipment Expenses			
Rental & Leases - Equipment - 04402	Copier Lease		\$ 1,488.00
Direct Client Expenses - 08301			
Client Medical	Reimbursement for out of pocket prescription costs while awaiting primary care placement		\$ 750.00
Client Educational	Incentives to participate: Inreach patient education events, Client Advisory Council Meetings		\$ 750.00
Client Other (Please describe): SMS Communications	Annual Expense - Mogli SMS (Text) Patient Communication Platform (HIPAA-secure, messages stored within client database)		\$ 7,200.00
Client Other (Please describe): Medical Translation Services	Annual Expense - Jeenie On-Demand Medical Translation Service (HIPAA-secure, live video translation in 180 languages)		\$ 7,650.00
Client Other (Please describe): Transportation	Annual Expense - Appointment Transporation: Medical Lyft; Jax Care Specialty Transportation (for whose in wheelchair or stretcher)		\$ 4,200.00
III. Operating Capital Outlay (OVER \$1,000)			
Computers & Software - 06427	5-News Laptop(s) @\$750 & Set up 5-laptops @\$187.50		\$ 4,687.50

AGAPE COMMUNITY HEALTH CENTER, INC. – Interpretive Services Program

FY 2023-2024 City Grant Proposal Term Sheet

Grant Recipient: Agape Community Health Center, Inc., a Florida not for profit corporation (“Recipient”)

Program Name: Interpretive Services Program (the “Program”)

City Funding Requests: \$166,666.66

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

Agape’s integrated and accessible primary and behavioral health care services program serves Duval County residents. The Program is open to all vulnerable (uninsured or under insured) patients of varying demographics leading to challenges overcoming language barriers. The Program’s goals and objectives are health prevention and promotion. The Program will assist county residents by providing interpretive services, which will open the door to: (1) providing services to income eligible patients without regard to the ability to pay, (2) providing universal screening, standardized assessments, case management, brief psychotherapy, social services linkages, joint care planning, frequent healthcare team plan of care consultations, patient health outcomes monitoring, and point of service/care health education, (3) providing coordinated, co-located, and integrated behavioral health and primary care services using a single, electronic health record plan of care.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

The provision of interpretative services will help to remove the language barrier across our four locations for all services provided by Agape.

PROGRAM COSTS/PAYMENT TERMS:

The cost of these services ranges between \$15K - \$20K per month.

PROGRAM IMPACT & REPORTING:

The Program’s goal is to remove the language barrier that prevents the patient from getting the quality healthcare services they deserve.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient’s expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City’s Grant Administrator may amend this Term Sheet and the approved Program budget consistent with the Program’s needs, provided that any substantial change to this Term Sheet or the approved Program budget will require City Council approval.

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency:
Agape Community Health Center, Inc.
Program Name:
Interpretative Services

Agency Fiscal Year: FY2025 -2026

		BUDGET						
		Funding Partners						
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy-04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$166,666.66	\$166,666.66	\$166,666.66	\$0.00	\$0.00	\$166,666.66	\$0.00	\$0.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Personal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$166,666.66	\$166,666.66	\$166,666.66	\$0.00	\$0.00	\$166,666.66	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses Total	\$166,666.66	\$166,666.66	\$166,666.66	\$0.00	\$0.00	\$166,666.66	\$0.00	\$0.00
Percent of Budget	100.0%	100.0%	100.0%	0.0%	0.0%	100.0%	0.0%	0.0%

Last Modified: 07/01/2025

All City Grant items listed must be included in the narrative section of the budget.

Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only

Agency: Agape Community Health Center, Inc. **Program Name:** Interpretative Services

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages	\$	-
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Payroll Taxes & Benefits	\$	-
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II. Operating Expenses

Occupancy Expenses	\$	-
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Office Expenses	\$	-
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Interpretative Services	\$	166,666.66
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Travel Expenses - not related to entertainment expenses	\$	-
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Equipment Expenses	\$	-
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Direct Client Expenses	\$	-
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III. Operating Capital Outlay:

WESTJAX OUTREACH, INC. D/B/A COMMUNITY HEALTH OUTREACH –

Duval County Safety Net Collaboration (JaxCareConnect)

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: WestJax Outreach, Inc. d/b/a Community Health Outreach (“CHO” or “Recipient”)

Program Name: Duval County Safety Net Collaboration (in partnership with JaxCareConnect) (the “Program”)

City Funding Request: \$166,666.67

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

CHO operates in West Jacksonville within the 32210 zip code, which has a three-year reduced life expectancy compared to the overall city of Jacksonville, according to the Robert Wood Johnson Foundation. CHO understands that an individual's living environment can significantly influence their opportunities for a long and healthy life. This is often due to factors such as access to stable housing, quality education, good employment, food availability, and affordable healthcare.

Since its establishment in 1988 through St. Peter’s Episcopal Church as a clothing closet, CHO has evolved into an independent entity that directly addresses these pressing needs. CHO’s Healing Hands Medical & Dental Clinic serves uninsured individuals and those living at or below 200% of the federal poverty level. Additionally, The Baby Luv Center and The Lord’s Pantry offer vital support to Jacksonville’s most vulnerable residents. With the partnership of JaxCareConnect, CHO is able to fulfill the healthcare needs of thousands of uninsured adults in Duval County by providing them with a primary care medical home. JaxCareConnect is well-positioned to promote CHO and other network organizations, as it understands both the offerings of the clinics and the needs of patients.

Our programs and services aim to prevent unnecessary emergency room visits, strengthen families, improve quality of life, and provide economic stability for those who cannot afford services elsewhere. Collaborating with partners such as HealthLink Jax enables CHO to direct individuals to assistance after hours and during holidays.

Over the past year, CHO has seen a significant increase in demand for services across all three programs. Currently, CHO serves 150 medical and dental patients each month, reflecting a 66% increase from the 2024-2025 fiscal year. As the only completely free brick-and-mortar dental facility in Jacksonville, CHO has experienced a notable increase in its waitlist, which now exceeds 1,400 individuals. The healthcare programs include primary care (chronic disease management and well-woman care), wellness services (nutrition and smoking cessation), and essential dental care (exams, X-rays, cleanings, fillings, extractions, some root canals, and limited denture cases through an external partnership). Thanks to our partnership with WeCare Jacksonville, specialty care, diagnostics, and lab services are also provided for our patients.

In addition to the medical and dental clinic, CHO supplies infant care items (diapers, hygienic wipes, and formula) weekly to approximately 50-75 mothers with infants and children up to four years old through The Baby Luv Center. In 2024, CHO distributed 1,243 cans of formula, 37,290 diapers, and over 1,200 packs of baby wipes to

families at no cost. To enhance food access for community members, mothers can now visit The Lord's Pantry on the CHO campus to "shop" for nutritious food options for their families after visiting The Baby Luv Center. This service is also made available to Duval County seniors and military veterans once a week during a designated time to accommodate their needs. In 2004, over 198,000 pounds of food and hope were distributed.

The funding request is aimed at covering programmatic expenses for the fiscal year 2025-2026. The attached complete and itemized Program budget and narrative details how the funding will be utilized.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

Goal 1:

During the 2025-2026 fiscal year, we will increase access to care for our medical and dental patients by 25% (187) per month. In 2024-2025, we have been providing approximately 150 healthcare (medical & dental) visits per month. CHO will:

- 1) Recruit 5-6 additional volunteer healthcare providers;
- 2) Strengthen and expand community-based partnerships with organizations like Northeast Florida AHEC for smoking/vaping cessation and treatment, and Feeding Northeast Florida to improve access to food for seniors, veterans, and include individuals with disabilities;
- 3) Through our ongoing relationship with Baptist Health, we will address transportation needs, which remain a huge barrier to accessing care.
- 4) Execute two targeted clinic special events, e.g., National Dental Hygiene Month (for dental cleanings and dental health education with a heavy focus on prevention) and the National Nutrition Month (nutrition education for chronic disease management/prevention).

Goal 2:

Community outreach efforts allow an organization to provide awareness/education on services directly to potential patients/clients, and also to fellow-community partners. CHO will:

- 5) Expand awareness of the services provided by conducting quarterly outreach activities and health education with area community partners, while also promoting HealthLink Jax in the clinic and in the field;
- 6) Collaborate with Inspire to Rise (healthy start and behavioral health) and Volunteers in Medicine Jacksonville (potential patients over 200% federal poverty level) as warm handoffs to qualified individuals; and,
- 7) Provide training opportunities to at least ten (10) health profession students to ensure a steady pipeline of healthcare workers receive an integrated (medical/dental) experience in Jacksonville.

PROGRAM COSTS/PAYMENT TERMS:

CHO has been able to trim its budget and sustainably execute services from \$400,000 in the previous year to \$350,000 (current year) due to an engaged and laser-focused board and CEO. The annual funding sources include: grants, individual and church contributions, an annual fundraising event, and corporate donations. Current and prior funding supporters include: The Delores Bar Weaver Legacy Funds, The Community Foundation for NE Florida, the State of Florida appropriations managed by the Florida Association of Free and Charitable Clinics, Florida Blue Foundation, The Rotary Club Foundation of Jacksonville, and others.

PROGRAM IMPACT & REPORTING:

To ensure the seven aforementioned objectives within the two goals are achieved, in addition to the use of CHO's electronic health records systems where applicable, the following measures will be taken:

- 1) Track through the Florida Department of Health Sovereign Immunity program – verify the number of providers from baseline
- 2) Track through tobacco referrals in the automated referral system and measure weekly food access totals during pantry hours
- 3) Track through the reporting of a future grant program
- 4) Track through attendance of a future planned program with the National Dental Hygienists' Association Jacksonville Chapter and Feeding NE Florida
- 5) Goal is to conduct a minimum of four (4) outreach events during the reporting period while also distributing HealthLink Jax materials
- 6) Identify the collaboration impact through referrals between programs
- 7) Work directly with area health professions academic programs to track and sign off on students from Fortis College, Florida State College at Jacksonville, Jacksonville University, RC Health Services for EMTs, etc.

To ensure programmatic achievements, CHO will provide a quarterly report to the Mayor's Office Health Team, as requested, detailing the number of residents served, diagnoses, and referrals from JaxCareConnect.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency: WestJax Outreach, Inc. d/b/a Community Health Outreach

Program Name: Duval County Safety Net Collaboration (JaxCareConnect)

Agency Fiscal Year: January - December

BUDGET								
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	Funding Partners		
						City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1 Chief Executive Officer	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00
2 Clinic Coordinator	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
3 Operations Coordinator	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
4 Front Desk/Referral Specialist	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
5 Dental Assistant	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00
6 Pantry Assistant	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
7 Admin & Fiscal Assistant	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$1,050.00	\$0.00	\$0.00	\$1,050.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$2,300.00	\$0.00	\$0.00	\$2,300.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$3,350.00	\$0.00	\$0.00	\$3,350.00	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$0.00	\$103,350.00	\$0.00	\$0.00	\$103,350.00	\$0.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$10,916.67	\$0.00	\$0.00	\$10,916.67	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educationa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Persona	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$0.00	\$0.00	\$63,316.67	\$0.00	\$0.00	\$63,316.67	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses Total	\$0.00	\$0.00	\$166,666.67	\$0.00	\$0.00	\$166,666.67	\$0.00	\$0.00
Percent of Budget	-	-	100.0%	0.0%	0.0%	100.0%	0.0%	0.0%

Last Modified: 06/16/2025

All City Grant items listed must be included in the narrative section of the budget.

Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only

Agency: WestJax Outreach, Inc. d/b/a Community Health Outreach ("CHO")

Program Name: Duval County Safety Net Collaboration (in partnership with JaxCareConnect)

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking City Funding Only.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

CEO - This funding request for \$20,000 covers a small percentage of the salary, which is based on a 100% FTE position. The CEO provides overall leadership, structure, and daily direction for CHO's three programs: Healing Hands Medical & Dental Clinic, The Baby Luv Center, and The Lord's Pantry. The CEO is responsible for writing grants, fundraising, and serving as a backup in the clinic by scribing, triaging, interpreting (Spanish), and assisting providers with procedures as over 90% of CHO's work is performed by committed community volunteers. Additionally, the CEO builds and leverages relationships with community and faith-based partners to improve health outcomes in the community.

Clinic Coordinator - This funding request for \$10,000 covers a small percentage of the overall 100% FTE salary. This role is primarily responsible for ensuring that volunteer providers and patients at CHO are efficiently scheduled in both medical and dental clinics. Currently over 1,400 residents in Jacksonville are on the waitlist to access the clinic and this role coordinates contact and follow-up. Additionally, this position supervises the entire front desk section. It is essential for improving patient health and satisfaction, as well as for connecting patients with community-based resources such as HealthLink Jax, which helps prevent unnecessary visits to the emergency department.

Operations Coordinator - The funding request for \$10,000 will cover a portion of the overall salary. The position is 63% FTE. CHO's non-healthcare programs are managed by a part-time worker who is responsible for providing essential infant care supplies, such as diapers, wipes, and formula, to mothers with children aged four years and under, preventing infant mortality and disease. Due to the ongoing issue of food insecurity on the First Coast, this position plays a crucial role in addressing the lack of food access for mothers, veterans, seniors, and the general public. The funding will enable CHO to allocate resources toward purchasing food and supplies that help thousands of families maintain their health with nutrient-dense food options.

Front Desk/Referral Specialist - The funding request for \$10,000 will cover a portion of the salary at 75% FTE. This position is responsible for the efficient flow of patient check in/check out, the completion of required Florida Department of Health forms to be signed and uploaded into our electronic health record, submitting medical referrals to WeCare for specialty care/labs/diagnostics, and ensuring that front desk volunteers are trained. The funding will ensure that CHO has the appropriate administrative support to see medical/dental patients. This position liaises directly with WeCare Jacksonville to ensure patients have access to specialty care and diagnostics/labs.

Dental Assistant - This funding request for \$20,000 will cover the majority of the salary for this critical position, which is currently 25% FTE and will transition to 50% FTE. Due to the high volume dental patients and CHO's current 16 dental providers, this position supports dental procedures and sterilization to ensure the safety of our patients. The funding will support this existing part-time position allow CHO to have consistent help when volunteers and students are not available.

Pantry Assistant - This funding request for \$10,000 will cover the majority of the salary for this position. This 25% FTE, part-time existing position provides weekly support to the Operations Coordinator for the two days that The Lord's Pantry provides food access to the community. Approximately 350 families report to CHO weekly for food and this role offers physical support with unloading shipments, stocking shelves, and directing volunteers.

Administrative/Fiscal Assistant - This funding request for \$20,000 will cover the majority of the position's salary, which will be 75% FTE and a new hire. CHO's three programs are currently receiving fiscal support from a part-time volunteer and an outsourced bookkeeping firm. Due to the nature of the work being performed, a paid position is necessary to provide financial support (AP, grant deadline administration, bank recons, payroll assistance). This part-time role will assist the CEO and the CHO Board Treasurer with preparing for monthly board and finance committee meetings.

Payroll Taxes & Benefits

Requested amount - \$1,050 for one annual payment. In Florida, businesses with employees are legally required to have workers' compensation insurance. This insurance generally protects employers from lawsuits filed by employees for work-related injuries. Without it, CHO would be personally liable for potentially significant costs, which could lead to financial ruin or even bankruptcy, ultimately resulting in the closure of programs and services designed to assist those in need.

Requested amount - \$2,300 to cover quarterly taxes of \$575. Employers are legally required to pay unemployment taxes under both federal and state laws. Unemployment benefits are essential for stabilizing local economies during downturns, as they help maintain some level of purchasing power despite job losses. It is crucial for CHO, as a small business, to address these two areas effectively.

II. Operating Expenses

Occupancy Expenses

The occupancy expenses such as general commercial liability insurance (\$25,302.17 - \$8,500 down with \$1,527.47 covering commercial buildings and two non-motorized trailers) and utilities (\$1,250 monthly), are critically important as CHO interacts with the public, and could face risks of accidents, injuries, or property damage on their premises. This will allow CHO to safeguard assets and demonstrate responsibility and professionalism to donors, volunteers, patients, and other stakeholders. Utilities are fundamental to daily operations. They provide a safe, comfortable, and hygienic environment for patients and staff, and critical medical and dental equipment to operate. Maintenance and repairs (\$3,000 estimate), \$7,000 to cover part of the expenses for telephone (\$140.15 monthly=\$1,681.80) internet, (\$353 monthly=\$4,236), and IT support (\$533.40 monthly \$6,40.80) that allow CHO to provide the most efficient services to patients and clients who receive services. Staff are then equipped with the necessary tools to execute their daily job duties in an effective manner.

Office Expenses

The \$10,916.67 will cover part of CHO's clinical and office supplies to support the organization's ability to provide services to patients in the most efficient manner. Specifically, dental supplies are utilized during treatment procedures (Prophy Angles & Prophy Paste and Fluoride Applicators) and sterilization. Standard medical supplies include exam gloves, sharps' containers, antiseptics, and exam table paper. Both dental and medical programs require industry-standard Personal Protective Equipment that is discarded after each use. Printer toner and photocopy paper are used for required documents to be signed by patients, which are then uploaded into CHO's electronic health records. The \$2,400 request is the estimated cost to renew the annual Directors & Officers policy, which was \$2,341.18 in 2024.

Travel Expenses - not related to entertainment expenses

N/A

Equipment Expenses

N/A

Direct Client Expenses

N/A

III. Operating Capital Outlay:

N/A

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: Muslim American Social Services, Inc. (“MASS” or “Recipient”)

Program Name: MASS Unified Health Services Program (Duval County Safety Net Collaboration) (the “Program”)

City Funding Request: \$166,666.66

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

MASS is on a mission to create health equity by providing continuity of care to the underserved community in Northeast Florida. With a commitment to accessibility and affordability, MASS seeks support for its Critical Healthcare and Food as Medicine Initiatives. This funding will expand the reach of the Food as Medicine Program and strengthen the MASS Unified Healthcare Program, addressing the rising challenges faced by individuals with chronic diseases and food insecurities. Duval County ranks 47th of the 67 Florida Counties with health outcomes.

MASS Unified Health Services Program: Complications from uncontrolled diabetes and chronic hypertension contribute to frequent emergency department visits, straining healthcare resources and increasing costs. The Program is designed to eliminate unnecessary Emergency Department Visits. By addressing the root causes of emergency visits, the Program will reduce the burden on healthcare systems and minimize associated costs for individuals and the community by providing access to high-quality, comprehensive healthcare services to uninsured indigent Duval County residents. FY 25-26 funding will cover programmatic operating expenses.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

Our Program scope is to increase access to and delivery of high-quality, no-cost healthcare for the uninsured population of Northeast Florida. Our broad goal will be to see at least 1,400 individual patients over one year.

Our specific objectives in reaching this goal are as follows:

1. 40% of those patients will be new patients that have not utilized MASS Clinics services before.
2. 20% of those patients will come from hospital referrals, helping to reduce the use of the Emergency Department in our local hospitals.
3. 40% of those patients will come from populations identified in the Community Health Needs Assessment that had the highest rates of Chronic Diseases in Duval County.

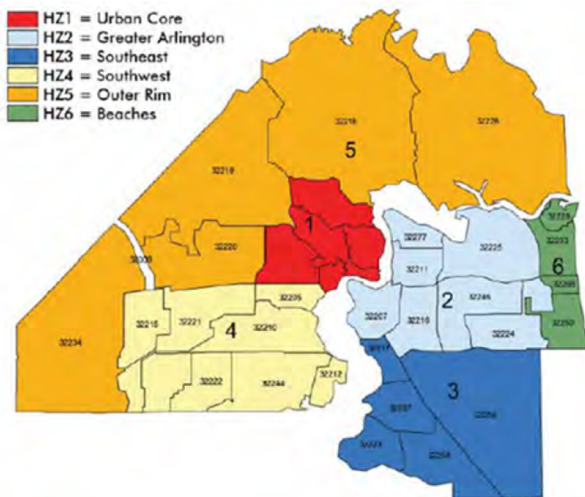
In summary, the Program's scope and deliverables are a comprehensive approach to increasing healthcare access, diversifying the patient base, reducing reliance on emergency services, and addressing specific health challenges within the community. The intended impact is not only on individual patient outcomes but also on the overall health and well-being of the uninsured population in Northeast Florida. The timeline for these deliverables will be 12 months after receipt of funding.

PROGRAM COSTS/PAYMENT TERMS:

The Program budget form is attached. MASS continues to receive support from additional local foundations, including Baptist Health, Riverside Hospital Foundation, Simply HealthCare, Islamic Relief and Florida Blue Foundation.

PROGRAM IMPACT & REPORTING:

- i) MASS Clinic utilizes Electronic Medical Records to track our patients' health, giving us the ability to monitor patient data even after they leave our facility to seek treatment with external specialists. Our information management system allows us to track the demographic information of our patients and if they utilized our services before, this will allow us to track our progress with obtaining new patients and which of these patients are coming from populations identified in the Community Health Needs Assessment who had the highest rates of chronic diseases. This data will be tracked and then compared to our outlined objectives above on a quarterly basis to ensure we are on track to meet or exceed our goals and objectives.
- ii) MASS draws its patients from the most impoverished areas of Duval County (See Exhibit #1). The map indicates that many MASS patients are travelling between half-hour and an hour to access services. Over that distance, many pass one, two or three hospitals to reach MASS.



ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency:
Muslim American Social Services, Inc.
Program Name:
MASS Unified Health Services/Duval County Safety Net Collab

Agency Fiscal Year:
2025-2026

			BUDGET					
			Total Est. Cost of Program FY 2025-2026	Budget		Funding Partners		
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025		Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1. Executive Director	\$67,285.45	\$74,014.00	\$88,816.79	\$0.00	\$0.00	\$20,000.00	\$0.00	\$68,816.79
2. Chief Operating Officer	\$60,170.00	\$66,187.00	\$79,424.40	\$0.00	\$0.00	\$30,000.00	\$0.00	\$49,424.40
3. Patient Care Coordinator(s)	\$36,735.00	\$40,408.50	\$48,490.20	\$0.00	\$0.00	\$15,000.00	\$0.00	\$33,490.20
4. Healthcare Provider(s)	\$129,190.00	\$142,109.00	\$170,530.80	\$0.00	\$0.00	\$53,300.00	\$0.00	\$117,230.80
5. Administrative Support (s) Position	\$229,326.00	\$252,258.60	\$302,710.32	\$0.00	\$0.00	\$48,366.67	\$0.00	\$254,343.65
6.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$522,706.45	\$574,977.10	\$689,972.51	\$0.00	\$0.00	\$166,666.67	\$0.00	\$523,305.84
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$39,202.98	\$43,123.28	\$51,747.94	\$0.00	\$0.00	\$0.00	\$0.00	\$51,747.94
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$808.00	\$1,200.00	\$1,440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,440.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$40,010.98	\$44,323.28	\$53,187.94	\$0.00	\$0.00	\$0.00	\$0.00	\$53,187.94
Total Employee Compensation	\$562,717.43	\$619,300.38	\$743,160.45	\$0.00	\$0.00	\$166,666.67	\$0.00	\$576,493.78
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$22,810.66	\$25,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$3,800.00	\$4,400.00	\$5,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,280.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$11,218.56	\$15,000.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$11,218.56	\$15,000.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$78,558.91	\$31,307.63	\$37,569.16	\$0.00	\$0.00	\$0.00	\$0.00	\$37,569.16
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educationa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Persona	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$127,606.69	\$90,707.63	\$108,849.16	\$0.00	\$0.00	\$0.00	\$0.00	\$108,849.16
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses Total	\$690,324.12	\$710,008.01	\$852,009.61	\$0.00	\$0.00	\$166,666.67	\$0.00	\$685,342.94
Percent of Budget	-	-	100.0%	0.0%	0.0%	19.6%	0.0%	80.4%

Last Modified: 06/16/2025

All City Grant items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: Muslim American Social Services, Inc

Program Name: MASS Unified Health Services/Duval County Safety Net
Collaboration

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking City Funding Only.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation * (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Executive Director	\$20,000.00	23% of Executive Staff salary with match from State/Other and Private Foundation Funding
Chief Operating Officer	\$30,000.00	38% of Chief Operating Officer salary with match from State/Other and Private Foundation Funding
Patient Care Coordinator(s)	\$15,000.00	13% of Patient Care Coordinator(s) salary with match from State/Other and Private Foundation Funding
HealthCare Provider(s)	\$53,300.00	20% of Healthcare Provider(s) salary with match from State/Other and Private Foundation Funding
Administrative Support(s) Position	\$48,366.67	26% of Administrative Support Position salary with match from State/Other and Private Foundation Funding

Payroll Taxes & Benefits

II. Operating Expenses

Occupancy Expenses

Office Expenses

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay:

Grant Recipient: Mission House, Inc. (“Mission House” or “Recipient”)

Program Name: Mission House Clinic Program (Duval County Safety Net Collaboration) (the “Program”)

City Funding Request: \$166,666.66

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

Program Description: Mission House is one of the only six completely free clinics in Northeast Florida’s free and charitable clinic network that provides primary medical care, including prescriptions, completely free of charge. In FY 2024, we served 330 unique patients at 1,100 clinic visits, all who have no health insurance, are within 200% of the federal poverty level, and may or may not be housed. These patients also often experience a multitude of co-occurring complex diagnoses resulting from the socio-economic circumstances in which they find themselves, making the work that we do in caring for these patients that much more imperative. Duval County has “roughly 86,274 adults between the ages of 19-65 being uninsured, according to the City of Jacksonville” (Get Covered Jax, 2024). While Get Covered Jax has made a significant impact in reducing overall uninsured status for Duval residents (a 34% decrease year over year), without Mission House’s Clinic Program, uninsured patients would rely on emergency room services across the county. This scenario increases undue stress by giving patients huge medical bills they likely will never be able to pay, and straining hospital and community resources. Additionally, many of our patients also often have to make difficult choices between food or medicine, or choosing to go to work while sick or seeing a doctor. Mission House has served patients likes this for the last twenty-five years, providing the “safety-net”; access to free primary and specialty medical care.

The Program Goals and Objectives: Mission House’s Clinic Program services are targeted toward providing free primary care and prescriptions to uninsured, housed or unhoused, adults in Duval County with income of 200% of the federal poverty level.

Mission House’s Clinic Program goals and objectives are as follows:

1. Increase patient visit days to three days per week or increase availability through increased hours on non-clinic days (example, maintain access to another 4-hour clinic on Friday)
2. Increase number of new patients enrolled by 20%: Increase annual patients served goal from 250 to 300 unduplicated individuals.
3. Maintain 1,000 clinic patient visits per year.
4. Improve health outcomes for patients by providing access to free prescription medications.

The Mission House Clinic is increasing our goal for the number of patients we are able to serve, through this funding, by 20% (from 250 to 300 unduplicated individuals served) in FY2025-26, as well as increase the number of days we see patients to three days or more per week or increase availability and access by adding another 4-hour clinic, all in an effort to improve the health outcomes of our patients.

We are anticipating serving 300 unduplicated individuals, of which, on average, will be composed of 60% male and 40% female clients; 70% will be Hispanic, 25% white, 5% various other races and ethnicities. The anticipated

age of the clients served will be comprised of approximately 300 patients will be between the ages of 35 and 55, with 75 patients over the age of 55, and 50 patients under the age of 35. A majority of our patients have zero or extremely low income.

The requested funds from the City of Jacksonville, will be utilized for programmatic expenses. Refer to the Program Scope of Work and Deliverables section below and the attached Program budget for more specifics.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

List of Activities/Description of Program:

Mission House's Clinic Program will utilize the funds awarded from COJ to ensure the full operational capacity of the Program and attainment of expansion goals and objectives. Requested City funds will cover areas of funding related to the salaried positions (all prorated) of Executive Director, Physician's Assistant, Clinic Director, Clinic Care Coordinator, Director of Grants and Development and Administrative Coordinator. Direct operational expenses include office supplies for the clinic such as paper, pens, chart folders, etc. A prorated portion of the utility bill (water, power, sewer and garbage) and a prorated portion of the offsite accounting services (not audit) are also included in the Program budget to be funded using City dollars. The Program budget also includes direct expenses for patients, included but not limited to test strips, covid and flu rapid tests, scopes for examination and other medical supplies as necessary to perform the functions of the clinic. Transportation for patients to the clinic lacking reliable transportation has also been included, as well as a prorated amount towards patient medicine provided free of charge to the patients from our on-site medical room. ****Refer to submitted budget for specific costs and funding requests.***

The specific activities will be provided to the targeted population as follows (Note: *All services rendered are under the supervision of a Board-Certified Physician*):

- **Internal medicine:** Services rendered specialize in adult medicine, and are specially trained to solve diagnostic problems, manage severe long-term illnesses, and help patients with multiple, complex chronic conditions.
- **Diagnosis and treatment of illness:** Determination, interpretation and treatment protocols and activities occur. Further assessment of any conditions noted during a screening and the provision of any medically necessary treatment services.
- **Management of chronic illnesses such as asthma, diabetes, and high blood pressure:** Chronic disease management involves managing the symptoms of a long-term disease, thereby allowing patients to have a better quality of life. Through managing the client's chronic disease, our medical interventions can help slow down the progression of the client's disease and help control the symptoms.
- **Referrals to specialist services through We Care Jacksonville:** Linkage and coordination of services with Medical Specialists as identified during health screenings.
- **Free Prescriptions:** Mission House Clinic, through our partnership with various sources, is able to provide many prescriptions for free for our patients on the same day as their visit. Medication is dispensed by a licensed pharmacist.

PROGRAM COSTS/PAYMENT TERMS:

Total cost to operate the Program: \$679,594.00

Mission House has secured the following outside funding for FY 24/25 for the clinic:

- Florida Association of Free and Charitable Clinics – \$70,000
- Mayo Clinic Jacksonville – \$72,000
- State of Florida Appropriation – \$101,000 for Clinic mental health-specific staff

All other funding for Mission House Clinic budget will be provided by Mission House general fund through fundraising, donations and general community support for the agency and the clinic Program.

PROGRAM IMPACT & REPORTING:

(i) Description of how Program goals and objectives will be attained: The goals and objectives will be attained through completed medical service delivery and documentation of services. To ensure accurate measurement and reporting, Mission House utilizes Athenahealth software to track service delivery and demographics served. This software is a healthcare technology that also offers tools for patient engagement, population health management, and care coordination. Our Clinic Director, Medical Assistants, and Clinic Care Coordinator will schedule and do intake for all new and recurring patients. The Clinic Director also finalizes all schedules and provides referrals to We Care Jacksonville and outside agencies. Patients will be seen by either volunteer physicians from Mayo Clinic or by our full-time physician's assistant. The Administrative Coordinator (AC) greets all patients at the reception area and answers any questions they may have while they are waiting for medical services to begin during our clinic times. The AC also supports the clinic team through answering telephone calls regarding the clinic and helping with any clarifications needed when patients arrive for medical services. The Executive Director (ED) and Director of Grants and Development (DGD) are both responsible for the overall management of the agency, each dedicating 30% of their time to managing the clinical team, reporting requirements regarding the clinic, along with human resource and payroll processing for the clinical portion of Mission House. The ED and DGD along with Clinic Director also attends medical meetings, does outreach and development and advocates for clinical services and expansion to outside key stakeholders. Mission House also works with other non-profit providers to maximize our overall impact in improving the medical conditions of the most vulnerable populations within our community. We have excellent partnerships with We Care Jacksonville, Vision Is Priceless, Mayo Clinic, and Baptist Health, all of which help us to connect our patients to the medical care they need outside of our scope of services.

(ii) Program Achievements last year: In FY 2024, our agency served 330 unique individual patients through 1,100 clinical visits. Mission House provided 3,649 (valued at over \$750,000) prescription medications in FY 2024.

(iii) Residents to be served and projected Program impact: In FY 2024, we provided 1,100 clinic visits to over 300 unduplicated individuals, all who have no health insurance, are within 200% of the federal poverty level, and may or may not be housed. Through our services we are reducing the demand on emergency room services and the tax paying community by \$2,954,600 annually (*\$2,686 estimated cost saving per client x 1100 clinic visits in FY2024*). The anticipated number of patients to be served during this requested funding cycle is 300 unduplicated individuals. In addition, we anticipate maintaining 1,000 clinic visits year over year.

Mission House will provide a quarterly report to the Mayor's Office Health Team as requested of number of residents served, diagnosis, and referrals from JaxCareConnect.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency: Mission House, Inc.

Program Name: Mission House Clinic/Duval County Safety Net Collaborative

Agency Fiscal Year: 2025-26

BUDGET								
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	Funding Partners		
						City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1 Executive Director	\$0.00	\$107,000.00	\$118,000.00	\$79,060.00	\$0.00	\$38,940.00	\$0.00	\$0.00
2 Director of Grants and Development	\$0.00	\$72,000.00	\$72,500.00	\$48,575.00	\$0.00	\$23,925.00	\$0.00	\$0.00
3 Clinic Director	\$0.00	\$62,000.00	\$63,000.00	\$42,210.00	\$0.00	\$20,790.00	\$0.00	\$0.00
4 Physician Assistant	\$0.00	\$93,000.00	\$95,000.00	\$64,310.00	\$0.00	\$30,690.00	\$0.00	\$0.00
5 Administrative Coordinator	\$0.00	\$38,000.00	\$38,000.00	\$19,000.00	\$0.00	\$19,000.00	\$0.00	\$0.00
6 Medical Assistants	\$0.00	\$0.00	\$64,208.00	\$39,208.00	\$0.00	\$0.00	\$0.00	\$25,000.00
7 Clinic Care Coordinator	\$0.00	\$0.00	\$12,000.00	\$2,840.00	\$0.00	\$2,160.00	\$0.00	\$7,000.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$372,000.00	\$462,708.00	\$295,203.00	\$0.00	\$135,505.00	\$0.00	\$32,000.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$24,112.80	\$29,567.00	\$29,567.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$24,000.00	\$24,000.00	\$24,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$56,112.80	\$70,067.00	\$70,067.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$428,112.80	\$532,775.00	\$365,270.00	\$0.00	\$135,505.00	\$0.00	\$32,000.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$27,000.00	\$26,000.00	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$6,250.00	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$6,000.00	\$12,600.00	\$12,600.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$5,000.00	\$2,600.00	\$2,100.00	\$0.00	\$500.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$44,360.00	\$37,700.00	\$0.00	\$6,660.00	\$0.00	\$0.00
Background Screening - 04938	\$0.00	\$0.00	\$2,400.00	\$2,400.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$12,000.00	\$8,859.00	\$7,857.34	\$0.00	\$1,001.66	\$0.00	\$0.00
Client Educationa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Persona	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (patient medication	\$0.00	\$0.00	\$28,800.00	\$21,300.00	\$0.00	\$7,500.00	\$0.00	\$0.00
Client Other (Transportation to Clinic Visits	\$0.00	\$0.00	\$6,500.00	\$4,000.00	\$0.00	\$2,500.00	\$0.00	\$0.00
Total Operating Expenses	\$0.00	\$56,250.00	\$146,819.00	\$115,657.34	\$0.00	\$31,161.66	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses Total	\$0.00	\$484,362.80	\$679,594.00	\$480,927.34	\$0.00	\$166,666.66	\$0.00	\$32,000.00
Percent of Budget	-	-	100.0%	70.8%	0.0%	24.5%	0.0%	4.7%

Last Modified: 06/16/2025

All City Grant items listed must be included in the narrative section of the budget.

Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only

Agency: Mission House, Inc.

**Program Name: Mission House Clinic/
Duval County Safety Net Collaboration**

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Executive Director	1 FTE (40 hours/wk)	\$118,000.00	0.33	\$38,940.00
Grants and Dev. Director	1 FTE (40 hours/wk)	\$72,500.00	0.33	\$23,925.00
Clinic Director	1 FTE (40 hours/wk)	\$63,000.00	0.33	\$20,790.00
Physician Assistant	1 FTE (40 hours/wk)	\$93,000.00	0.33	\$30,690.00
Admin Assistant	1 FTE (40 hours/wk)	\$38,000.00	0.5	\$19,000.00
Clinic Care Coordinator	.375 FTE (15 hours/week)	\$12,000.00	0.18	\$2,160.00
				\$135,505.00

Payroll Taxes & Benefits

II. Operating Expenses

Occupancy Expenses

Utilities	Power, water, trash	\$26,000.00	0.5	\$13,000.00
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Office Expenses

Office and other supplies	paper, pens, folders, etc.	\$2,600.00		\$500.00
	offsite accounting services, other operational services (only billing for prorated accounting services)			
Professional fees		\$43,700.00		\$6,660.00
				\$7,160.00

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

Client Medical Supplies	scopes, medical tests (flu, covid etc.), speculums, wound care etc.	\$8,859.00		\$1,001.66
Client Other (Medication)	client medication for pharmacy	\$28,800.00		\$7,500.00
	Lyft and Uber rides for patients who have no			
Client Other (Transportation to clinic transportation)		\$6,500.00		\$2,500.00
				\$11,001.66

\$166,666.66

III. Operating Capital Outlay:

I.M. SULZBACHER CENTER FOR THE HOMELESS, INC. – Duval County Safety Net Collaboration

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: I.M. Sulzbacher Center for the Homeless, Inc. (“Sulzbacher” or “Recipient”)

Program Name: Duval County Safety Net Collaboration (“DCSNC” or the “Program”)

City Funding Requests: \$166,223.52

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

The Duval County Safety Net Collaboration (DCSNC) collaborative formed the JaxCareConnect initiative to ensure every resident of Duval County has access to high-quality, comprehensive healthcare – regardless of insurance status or ability to pay.

DCSNC Goal: Improve access to health care for uninsured and under-resourced neighbors by providing connection to care while removing barriers to accessing a primary care medical home for uninsured neighbors living at or below 250% of the Federal Poverty Level in Duval County. FY 25-26 City funding will cover programmatic operating expenses.

As a Federally Qualified Health Center (FQHC), Sulzbacher’s goal of providing quality comprehensive health services to those in need regardless of insurance status or ability to pay is clearly aligned with the DCSNC mission. Sulzbacher’s service array includes primary health care, dental care, vision screening, mental health counseling and treatment, and substance abuse treatment. Sulzbacher has been providing health services to the homeless and disenfranchised in Jacksonville since 1995. Sulzbacher has three clinic locations in downtown Jacksonville, in Jacksonville Beach, and in the Brentwood community, as well as mobile outreach teams. This Program will greatly expand health services in Jacksonville by enhancing Sulzbacher’s ability to assess care needs, determine patient eligibility, and make referrals to the most appropriate primary care or specialty care provider in line with patient needs. This funding will cover programmatic expenses related to direct patient services.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

Through this Program Sulzbacher will expand its efforts to enroll patients in insurance providers they may be eligible for, conduct assessments to determine patient care needs and determine the appropriate care provider, providing both direct care and linkage to specialty care as warranted.

The Medical Eligibility Coordinator screen and enroll patients into various insurance programs. This person educates patients on various insurances based on their qualifications, assist patients and families with enrollment paperwork, and conducts patient follow up.

The Case Manager will assist in linking clinic patients to other services they may need, ensuring and assist clients in obtaining additional services they may require outside of the immediate medical sphere, such as enrollment in SSI/SSDI benefits, TANF, housing, entry into an ALF, etc.

The Dental Front Office Coordinator is the first point of contact for patients, handles scheduling, insurance, and financial matters, maintain patient records, and ensure smooth daily operations and a positive patient experience.

The Patient Services Coordinator will pre-screen patients for procedures and specialized care from physicians. This includes booking and referral management with providers both inside and outside of Sulzbacher, as appropriate.

Objective 1: Provide access to primary health care for a minimum of 500 uninsured and under-resourced neighbors within one year.

Objective 2: A minimum of 25% of clients assigned to a medical home at Sulzbacher will not only access primary care, but will also access mental health, substance use treatment, case management, dental care and/or optometry as applicable to improve overall health outcomes and non-emergency care.

Objective 3: Provide application support and guidance for 200 individuals to access healthcare services, whether internal to Sulzbacher or other sliding fee scale clinics, private or government sponsored healthcare.

Objective 4: Provide 200 patient referrals to other members of the DCSNC Program within one year.

PROGRAM COSTS/PAYMENT TERMS:

Staff working directly on the DCSNC Program to enhance health access and patient referral and care coordination to appropriate providers include an Eligibility Coordinator, a Case Manager, a Dental Front Desk Coordinator, and a Patient Services Coordinator. The Director of Dental Services and the Director of Medical Services will both devote time to Program oversight.

One (1) Eligibility Coordinator @ \$43,180.50 x 0.9 FTE = \$38,862.45.

One (1) Case Manager @ \$52,127.71 x 0.5 FTE = 26,063.66.

One (1) Dental Front Desk Coordinator @ \$35,672.00 x 0.8 FTE = \$28,537.60.

One (1) Patient Services Coordinator @ \$34,477.00 x 0.8 FTE = \$29,981.60.

One (1) Director of Dental Services @ \$110,047.39 x 0.03 FTE = \$3,301.42.

One (1) Director of Medical Services @ \$81,533.09 x 0.03 FTE = \$2,445.99

Benefits for the above positions = \$36,355.60. Additionally, \$675.00 will be spent on local travel expenses. Please see attached Budget Forms.

Other direct medical and dental services are covered by the Health Resources & Services Administration (HRSA) funding in the amount of \$3,514,368.

PROGRAM IMPACT & REPORTING:

The Director of Dental Services and Director of Medical Services will oversee the Program. They will measure results as compared to goals via reports from the AthenaHealth Electronic Health Record, reporting on patients assessed for insurances, number of referrals and number of patients referred internally or externally, and linkages to other services, such as SSI/SSDI, ALF, etc. Program progress, success, and barriers will be discussed during regular Health Services Team meetings.

In calendar year 2024, the Sulzbacher clinics provided primary care services to 3,104 patients, dental care to 2,710 patients, mental health care to 1,189 patients, vision screening to 572 patients, and enabling services (outreach, eligibility, medical case management, patient education) to 3,149 patients. Services were provided during 23,262 clinic visits during the 2024 calendar year.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet and the approved Program budget consistent with the Program needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency:
I.M. Sulzbacher Center for the Homeless, Inc
Program Name:
Duval County Safety Net Collaboration

Agency Fiscal Year: 2025-2026

Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-	Total Est. Cost of Program FY 2025-2026	BUDGET		Funding Partners		
				Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
Eligibility Coordinator	\$0.00	\$0.00	\$38,862.45	\$0.00	\$0.00	\$38,862.45	\$0.00	\$0.00
Case Manager	\$0.00	\$0.00	\$26,063.86	\$0.00	\$0.00	\$26,063.86	\$0.00	\$0.00
Dental Front Desk Coordinator	\$0.00	\$0.00	\$28,537.60	\$0.00	\$0.00	\$28,537.60	\$0.00	\$0.00
Patient Services Coordinator	\$0.00	\$0.00	\$29,981.60	\$0.00	\$0.00	\$29,981.60	\$0.00	\$0.00
Director of Dental Services	\$0.00	\$0.00	\$3,301.42	\$0.00	\$0.00	\$3,301.42	\$0.00	\$0.00
Director of Medical Services	\$0.00	\$0.00	\$2,445.99	\$0.00	\$0.00	\$2,445.99	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$0.00	\$129,192.92	\$0.00	\$0.00	\$129,192.92	\$0.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$9,883.26	\$0.00	\$0.00	\$9,883.26	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$0.00	\$23,526.03	\$0.00	\$0.00	\$23,526.03	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$2,946.31	\$0.00	\$0.00	\$2,946.31	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$36,355.60	\$0.00	\$0.00	\$36,355.60	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$0.00	\$165,548.52	\$0.00	\$0.00	\$165,548.52	\$0.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$675.00	\$0.00	\$0.00	\$675.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Personal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$0.00	\$0.00	\$675.00	\$0.00	\$0.00	\$675.00	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses Total	\$0.00	\$0.00	\$166,223.52	\$0.00	\$0.00	\$166,223.52	\$0.00	\$0.00
Percent of Budget	-	-	100.0%	0.0%	0.0%	100.0%	0.0%	0.0%

Last Modified: 06/16/2025

All City Grant items listed must be included in the narrative section of the budget.

Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only

Agency: I.M. Sulzbacher Center for the Homeless, Inc.

Program Name: Duval County Safety Net Collaboration

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation * (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Eligibility Coordinator	1 FTE (40 hours/wk)	\$43,180.50	0.90	\$38,862.45
Case Manager	1 FTE (40 hours/wk)	\$52,127.71	0.50	\$26,063.86
Dental Front Desk Coordinator	1 FTE (40 hours/wk)	\$35,672.00	0.80	\$28,537.60
Patient Services Coordinator	1 FTE (40 hours/wk)	\$37,477.00	0.80	\$29,981.60
Director of Dental Services	1 FTE (40 hours/wk)	\$110,047.39	0.03	\$3,301.42
Director of Medical Services	1 FTE (40 hours/wk)	\$81,533.09	0.03	\$2,445.99

Payroll Taxes & Benefits

Payroll Taxes - FICA & Med Tax	7.65%	\$9,883.26
Health Insurance	18.21%	\$23,526.03
Retirement	2.28%	\$2,946.31

II. Operating Expenses

Occupancy Expenses

Office Expenses

Travel Expenses - not related to entertainment expenses \$675.00

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay:

**VOLUNTEERS IN MEDICINE JACKSONVILLE, INC.
Duval County Safety Net Collaboration (JaxCareConnect)**

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: Volunteers in Medicine Jacksonville, Inc. (“VIM-Jax” or “Recipient”)

Program Name: Duval County Safety Net Collaboration (in partnership with JaxCareConnect) (the “Program”)

City Funding Request: \$166,666.66

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

Volunteers in Medicine is a free clinic for the working uninsured in Jacksonville, Florida. As one of seven clinics in the Duval County Safety Net Collaborative, we serve as a critical access point for individuals who fall into the ALICE demographic—those who are Asset Limited, Income Constrained and Employed—and who are often ineligible for public assistance yet unable to afford private insurance. Each month, over 300 dedicated volunteers deliver a wide range of services, including primary care, 18 medical specialties, mental health counseling, cancer screenings, vision care, and free prescription medications. Our clinic functions as a medical home for patients, helping to reduce preventable emergency room visits and improve long-term health outcomes. With more than 100,000 uninsured residents in Jacksonville, the need for accessible, community-based healthcare continues to grow. Informed by the Critical Quality of Life Access to Care Report and in response to a broader decline in healthcare spending at the state and national levels, we are hopeful that the City of Jacksonville will recognize this need and provide funding to expand our services. We estimate we will serve an additional 15% or approximately an additional 151 individuals as a result of this funding for Fiscal Year 2025-2026. In addition, this will result in increased patient visits; last year we averaged about 4 visits per patient. The funding received will go to the delivery of services, transportation, marketing our services and providing all of the screenings, medications and doctors’ visits necessary to keep our patients healthy, working and out of expensive emergency rooms. Your investment in VIM-Jax will help ensure that our neighbors remain healthy, employed, and out of costly emergency departments, while strengthening the overall health infrastructure of our community.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

City funding will directly support the delivery of essential healthcare services to Jacksonville’s working uninsured—keeping residents healthy, employed, and out of costly emergency rooms. Funds will cover a portion (15%–33%) of salaries and benefits for key clinical and operational staff, including our Medical Director, Clinical Director, RN, and Director of Volunteers. Additional support will fund direct patient care expenses such as transportation, imaging, medications, screenings, eyeglasses, and electronic medical records. Outreach efforts will be strengthened through partial support of our Outreach Manager’s salary and marketing budget to increase community awareness and engagement. Operational needs - including rent, utilities, medical supplies, and cleaning—will also be partially funded to ensure a safe, efficient care environment. VIM-Jax will provide quarterly reports to the Mayor’s Office Health Team detailing patient volume, diagnoses, and referrals, ensuring transparency and measurable impact.

PROGRAM COSTS/PAYMENT TERMS:

Volunteers in Medicine Jacksonville operates on an October – September fiscal year, with a current cost per patient visit of just \$297.17—a fraction of the cost of an emergency room visit. This year, we anticipate 6,000 patient visits, with an estimated 15% increase (606 additional visits) driven by our partnerships with JaxCareConnect and HealthLink Jax.

Thanks to our volunteer-powered model, we will deliver over \$4 million in healthcare services—without accepting any federal funds. Nearly two-thirds of our operational capacity comes from donated service hours by physicians, nurses, researchers, and support staff. If these patients sought care in emergency rooms instead, the cost to the system would exceed \$24 million.

We are proud to be supported by mission-aligned funders, including:

- Florida Association of Free and Charitable Clinics – \$235,000
- Baptist Health – \$75,000
- Jim Moran Foundation – \$120,000
- Riverside Hospital Foundation – \$50,000
- Delores Barr Weaver Endowment Fund – \$24,000 annually
- Plus, generous private donors and community events

With continued support from the City of Jacksonville, we can expand this high-impact, cost-effective model to serve even more residents in need – keeping them healthy, working, and out of crisis care.

PROGRAM IMPACT & REPORTING:

Volunteers in Medicine Jacksonville uses eClinicalWorks, a robust electronic health record system, to track and report patient outcomes – including the number of individuals receiving physician visits, screenings, vision care, and counseling sessions. From October through June 30, we served 1,009 individuals across 5,793 visits, including 326 new patients.

With support from the City of Jacksonville, we project a 15% increase in patient volume, reaching an additional 161 individuals and generating approximately 606 more visits. These are not just numbers – they represent working residents who will stay healthy, avoid costly emergency care, and remain active contributors to our local economy. The ripple effects are profound: healthy individuals are more likely to maintain employment and housing, experience healthier pregnancies, raise thriving children, and avoid interactions with the criminal justice system. The City's investment in this Program is an investment in public health, economic stability, and community resilience.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency: Volunteers in Medicine Jacksonville, Inc.

Program Name: Duval County Safety Net Collaboration (in partnership with JaxCareConnect) Agency Fiscal Year: October 1, 2025 - September 30, 2026

BUDGET								
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	Funding Partners		
						City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1 Medical Director	\$91,400.00	\$91,400.00	\$91,400.00	\$0.00	\$54,122.00	\$13,710.00	\$14,624.00	\$8,944.00
2 Clinical Director	\$69,600.00	\$95,000.00	\$95,000.00	\$5,877.00	\$74,873.00	\$14,250.00	\$0.00	\$0.00
3 Chief Operating Officer	\$83,604.00	\$100,000.00	\$100,000.00	\$54,049.00	\$17,574.00	\$15,000.00	\$13,377.00	\$0.00
4 Outreach Manager	\$60,000.00	\$60,000.00	\$60,000.00	\$30,566.00	\$0.00	\$20,000.00	\$9,434.00	\$0.00
5 Clinical Manager	\$43,680.00	\$70,000.00	\$70,000.00	\$8,410.00	\$39,890.00	\$10,500.00	\$11,200.00	\$0.00
6 Director of Volunteers	\$51,000.00	\$64,000.00	\$64,000.00	\$28,412.00	\$16,388.00	\$9,600.00	\$9,600.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$399,284.00	\$480,400.00	\$480,400.00	\$127,314.00	\$202,847.00	\$83,060.00	\$58,235.00	\$8,944.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$26,051.00	\$36,030.00	\$36,030.00	\$21,139.50	\$9,486.00	\$5,404.50	\$0.00	\$0.00
Health Insurance - 02304	\$17,743.00	\$54,126.40	\$54,126.40	\$20,813.14	\$17,270.00	\$8,119.26	\$7,924.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$43,794.00	\$90,156.40	\$90,156.40	\$41,952.64	\$26,756.00	\$13,523.76	\$7,924.00	\$0.00
Total Employee Compensation	\$443,078.00	\$570,556.40	\$570,556.40	\$169,266.64	\$229,603.00	\$96,583.76	\$66,159.00	\$8,944.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$85,200.00	\$177,012.00	\$177,012.00	\$91,585.20	\$15,975.00	\$26,551.80	\$42,900.00	\$0.00
Telephone - 04181	\$6,813.00	\$6,072.00	\$6,072.00	\$4,074.20	\$1,087.00	\$910.80	\$0.00	\$0.00
Utilities - 04301	\$10,500.00	\$10,500.00	\$10,500.00	\$3,911.00	\$1,969.00	\$1,620.00	\$3,000.00	\$0.00
Maintenance and Repairs - 04603	\$9,800.00	\$9,800.00	\$9,800.00	\$8,330.00	\$0.00	\$1,470.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Medical records and data analysis	\$16,500.00	\$16,500.00	\$16,500.00	\$10,931.00	\$3,094.00	\$2,475.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$12,000.00	\$12,000.00	\$12,000.00	\$10,200.00	\$0.00	\$1,800.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$24,970.00	\$37,030.00	\$37,030.00	\$22,822.80	\$500.00	\$13,707.20	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Medical disposal	\$34,572.00	\$34,572.00	\$34,572.00	\$16,044.20	\$13,342.00	\$5,185.80	\$0.00	\$0.00
Other - outreach and education	\$7,652.00	\$7,652.00	\$7,652.00	\$2,992.20	\$3,512.00	\$1,147.80	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Personal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other transportation bus passes, uber and lyft	\$5,400.00	\$18,000.00	\$18,000.00	\$0.00	\$0.00	\$2,700.00	\$9,000.00	\$6,300.00
Client Other imaging tests	\$42,693.00	\$36,000.00	\$36,000.00	\$8,600.00	\$10,000.00	\$5,400.00	\$12,000.00	\$0.00
Client Other medications and inhalers	\$36,000.00	\$42,840.00	\$42,840.00	\$0.00	\$22,155.00	\$6,426.00	\$14,259.00	\$0.00
Client Other prescription eye glasses	\$4,590.00	\$4,590.00	\$4,590.00	\$101.50	\$0.00	\$688.50	\$3,800.00	\$0.00
Total Operating Expenses	\$296,490.00	\$412,568.00	\$412,568.00	\$179,592.10	\$71,634.00	\$70,082.90	\$84,959.00	\$6,300.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses Total	\$739,568.00	\$983,124.40	\$983,124.40	\$348,858.74	\$301,237.00	\$166,666.66	\$151,118.00	\$15,244.00
Percent of Budget	-	-	100.0%	35.5%	30.6%	17.0%	15.4%	1.6%

Last Modified: 06/16/2025

All City Grant items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: Volunteers in Medicine Jacksonville, Inc.

Program Name: Duval County Safety Net Collaboration (in partnership with JaxCareConnect)

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

1. Medical Director (Provides direct patient care; examines and coordinates all practice activities to ensure medical compliance; addresses all labs and imaging results)	\$91,400	\$ 13,710.00	15%	15% of \$91,400 = \$13,710
2. Clinical Director (Provides patient care; precepts all students/interns; maintains clinical quality, patient safety and ensures positive patient experience)	\$95,000	\$ 14,250.00	15%	15% of \$95,000 = \$14,302
3. Chief Operating Officer (Provides training, assists with data collection, and serves as liaison between the clinical coordinator and medical staff)	\$100,000	\$ 15,000.00	15%	15% of \$100,000 = \$12,541
4. Outreach Manager (builds trust in communities, markets our services to churches, at health fairs, assists with transportation assignment for patients, trains community health workers)	\$60,000	\$ 20,000.00	33%	33% of \$60,000 = \$20,000
5. Clinical Manager (RN - Provides clinical support to physicians and nurses; coordinates care for our patients, maintains medical supply inventory and gives direction to volunteer administrative staff)	\$70,000	\$ 10,500.00	15%	15% of \$70,000 = \$10,500
6. Director of Volunteers (Recruits, retains and stewards volunteer doctors, nurses and lay persons who provide direct patient services patients)	\$64,000	\$ 9,600.00	15%	15% of \$64,000 = \$7,650
	\$480,400	\$ 83,060.00		

Payroll Taxes & Benefits

Payroll taxes- 7.5% of annual salaries	\$ 36,030.00	\$ 5,404.50	15%	15% of \$36,030 is \$5,404
Health Insurance- annual amount of full time staff who take benefits	\$ 54,128.40	\$ 8,119.26	15%	15% of \$54,128.40 is \$8,119.26
		\$ 13,523.76		

Total Employee Compensation

\$ 96,583.76

Occupancy Expenses

Rent- 9400 square feet of exam room space at South San Marco location	\$ 177,012	\$ 26,551.80	15%	15% of \$177,012= \$26,551.80
Telephone- teams phones to accept patient appointments, qualifying appointments and referrals from JaxCareConnect	\$ 6,072	\$ 910.80	15%	15% of \$6,072 is \$910.80
Utilities- light bill, power bill to illuminate exam rooms and exam room equipment	\$ 10,800	\$ 1,620.00	15%	15% of \$10,800 is \$1,620
Maintenance and repairs- AC unit repairs and annual servicing, when equipment for patient care breaks down	\$ 9,800	\$ 1,470.00	15%	15% of \$9,800 is \$1,470
Other- Electronic Medical Records crucial to documenting, reporting, referring, health care tracking, and health care delivery	\$ 16,500	\$ 2,475.00	15%	15% of \$16,500 is \$2,475
		\$ 33,027.60		

Office Expenses

Office and other supplies- includes medical supplies, exam room supplies, paper, printing, pens, etc.	\$12,000.00	\$ 1,800.00	15%	15% of \$12,000 is \$1,800
Printing and advertising- this is the key component to increase our patient population, this includes online marketing, brochures, fees for outreach events, partner marketing, direct mail, education, etc.	\$37,030.00	\$ 13,707.20	37%	37% of \$40,000 is \$14,800
Other - Medical Disposal and Cleaning	\$34,572	\$ 5,185.80	15%	15% of \$34,572 is \$5,185.80
Other - Outreach and Education	\$7,652.00	\$1,147.80	15%	15% of \$7,652 is \$1,147.80
		\$ 21,840.80		

Direct Client Expenses

Client Other - transportation bus passes, Uber and Lyft. Crucial for those who may have to miss an appointment if family member needs car or car breaks down. Reduces no shows and helps patients get to referral appointments	\$18,000	\$ 2,700.00	15%	15% of \$18,000 is \$2,700
Client Other - Imaging tests for breast and colon cancer screenings	\$36,000	\$ 5,400.00	15%	15% of \$36,000 is \$5,400
Client Other - Medications and Inhalers- all patients provided free medications and inhalers.	\$42,840	\$ 6,426.00	15%	15% of \$42,840 is \$6,426
Client Other - prescription eye glasses- for our diabetic patients who need annual eye exams and eye health is so important.	\$4,590	\$ 688.50	15%	15% of \$4,590 is \$688.50
		\$ 15,214.50		

Total

\$ 166,666.66

ANGEL KIDS FOUNDATION, INC. – The Children’s Initiative Program

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: Angel Kids Foundation, Inc. (“Recipient”)

Program Name: The Children’s Initiative Program (the “Program”)

City Funding Request: \$215,000

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

Program Description – The Children’s Initiative by Angel Kids Foundation: Angel Kids Foundation’s Children’s Initiative is a comprehensive Program designed to address the complex relationship between social determinants and health outcomes among children and families in Duval County. The Program’s primary goal is to foster equitable health access by integrating behavioral health services into pediatric primary care, with a special focus on serving underserved populations who face barriers such as inadequate insurance coverage, poverty, and limited access to quality care. The Children’s Initiative aims to reduce disparities by offering integrated, multidisciplinary care through strategically located clinics, extended evening and weekend office hours, telehealth services, ensuring that children and adolescents ages 0-17 can access both physical and behavioral health care regardless of their ability to pay. This integrated approach is delivered by a team of medical professionals, psychologists, mental health clinicians, and care coordinators, all working collaboratively to provide comprehensive, patient-centered care. By physically co-locating services, the Program reduces barriers such as stigma, transportation challenges, and fragmented care, while also improving compliance with recommended services and reducing missed appointments. Care coordinators, who are specially trained in trauma-informed and equitable care, use the PRAPARE survey – available in seven languages – to identify and address non-medical barriers to health, ensuring that the unmet needs of families are addressed within 72 hours and connections to resources are made within 30 days. This Program was created in partnership with Angel Kids Pediatrics, as a bridge to treat the whole child, and support the whole family, particularly those located in underserved areas by creating an approach that is focused on awareness, access and advocacy to promote the link between the health of the child and the resilience of the family, environment and community overall.

The Children’s Initiative is particularly vital in our region where more than one in five children living below the poverty line experience mental, behavioral, or developmental disorders, and where Florida ranks at the bottom in mental health care funding. The Program’s goals include a 20% reduction in symptom severity for mental health conditions, as measured by standardized assessment tools, and ensuring that 80% of children engage in care without missing appointments. By focusing on prevention, timely intervention, and holistic support, the Program not only improves individual health outcomes but also aims to shift the community’s approach to pediatric health from reactive to proactive. Of the families who are assessed and indicate a risk factor on the evidence based PRAPARE survey, 95% will receive care coordination resources, supports or services. This funding request is intended to support programmatic expenses, including staffing, training, assessments, therapy, and care coordination activities necessary to sustain and expand this integrated care model. Through these efforts, Angel Kids Foundation’s Children’s Initiative will continue to break down barriers to care and improve the health and well-being of Duval County’s most vulnerable children and families.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

The Children's Initiative will deliver a comprehensive set of activities designed to improve health outcomes for children and families in Duval County by integrating primary and behavioral health care and addressing social determinants of health for the whole family. Below is a list of all Program activities and a brief description of each:

- 1. Integrated Primary and Behavioral Health Care:** Children and adolescents (ages 0-17) will have access to both physical and behavioral health services at strategically located clinic locations and via telehealth. Services are co-located, enabling seamless collaboration between medical providers and behavioral health specialists to address the full spectrum of patient needs.
- 2. Behavioral Health Screening, Testing, Assessments, and Individual Psychotherapy:** The Program will offer standardized behavioral health screenings, developmental testing, and psychological assessments to identify and diagnose mental, behavioral, or neuro-developmental disorders, with a strong emphasis on early identification and interventions. All assessment tools and testing kits utilized are evidence-based and recognized as proven methods. In addition, the Program provides individual psychotherapy delivered by licensed mental health professionals, offering personalized, evidence-based therapeutic support to address the unique needs of each child or adolescent identified through the screening and assessment process.
- 3. Care Coordination:** Care coordinators, trained in trauma-informed and culturally competent care, will work directly with families to identify and address barriers to health. Using the PRAPARE survey, they will assess social determinants of health, connect families to internal and external resources, and ensure follow-up within 72 hours of identified need.
- 4. Multidisciplinary Team Collaboration:** Regular case conferences and collaborative meetings among medical providers, behavioral health specialists, and care coordinators will ensure coordinated, patient-centered care and shared decision-making for complex cases. Staffings will occur with the team of collaborative experts at least twice monthly.
- 5. Outcome Monitoring and Reporting:** The Program will track and report on key outcomes, including symptom reduction, engagement in services, and improvements in social determinants of health. Data will be used for continuous quality improvement and shared with stakeholders as required.

Summary Table

Activity	Brief Description
Integrated Primary & Behavioral Care	Co-located, collaborative medical and behavioral health services
Behavioral Health Screening, Testing & Individual Psychotherapy	Standardized assessments for early identification of mental/developmental disorders & evidence-based therapy methods for a range of behavioral and mental health issues
Care Coordination	Personalized support to address social determinants and connect families to resources
Extended Hours & Telehealth	Evening/weekend clinics and telehealth for increased access
Multidisciplinary Team Collaboration	Regular collaborative team meetings & staffings with the team of experts for coordinated, high-quality care
Outcome Monitoring & Reporting	Tracking and reporting on engagement, symptom reduction, and social determinant improvements

PROGRAM COSTS/PAYMENT TERMS:

Please see the attached Program budget sheets for details.

PROGRAM IMPACT & REPORTING:

- 1. Attainment and Measurement of Program Goals and Objectives:** The Children's Initiative will achieve its goals through the integration of behavioral health and primary care services, the use of evidence-based screening and assessment tools, and the delivery of individualized therapeutic interventions. Program objectives such as increasing access to care, improving health outcomes, and addressing social determinants of health will be met by providing services at strategic clinic locations and through telehealth, extending hours to evenings and weekends, and employing a multidisciplinary team approach. Progress will be measured using standardized assessment tools to track symptom severity and improvement with PHQ-9 and PSC-17 scores, where 20% of children who complete the assessments and engage in services will see improvement in scores.

Data on social determinants of health through the PRAPARE survey will be collected and analyzed for families who complete the survey where 80% of those who indicate a risk will be provided resources or care coordination services within 30 days. Data will be regularly reviewed and reported to stakeholders to ensure accountability and continuous quality improvement.

- 2. Program Achievements in the Previous Year:** During the full first year preceding this funding request, The Children's Initiative successfully served over 21,000 children, expanding access to integrated care by increasing the number of behavioral health professionals and care coordinators, implementing extended clinic hours, and enhancing telehealth services. Notable achievements included a significant increase in the number of children receiving both physical and behavioral health services in a co-located setting, improved compliance with recommended care, and a reduction in missed appointments. Additionally, the program strengthened its care coordination efforts, resulting in faster connections to community resources and improved outcomes related to social determinants of health. More than 3,000 children received testing and were assessed for a behavioral or neuro-developmental disorder, and nearly 16,000 families were supported through care coordination efforts.
- 3. Anticipated Number of Residents Served and Projected Program Impact:** In the upcoming year, The Children's Initiative anticipates serving approximately 15,000 children and adolescents in Duval County. The projected impact includes increased access to high-quality, integrated health care for underserved populations, improved mental and behavioral health outcomes, and reduced disparities related to social determinants of health. By providing comprehensive care, early identification and intervention, and robust care coordination, the Program expects to achieve measurable improvements in symptom reduction, engagement in care, and overall well-being for participating children and their families. The initiative also aims to serve as a scalable model for advancing pediatric health equity in the broader community.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant - Complete Program Budget Detail

Agency Fiscal Year: 2025-2026

All City Grant items listed must be included in the narrative section of the budget.

Budget Narrative for Selected Items of Cost

FY 2026 City Grant Application Program Budget Narrative (Max. 2 Pages) Proposed Funding Period: FY 2025-2026 COJ Funding Only

Agency: Angel Kids Foundation, Inc.

Program Name: The Children's Initiative

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Psychologist (89%)	\$	80,000.00
Care Coordinator (100%)	\$	43,600.00
Psychometrist (50%)	\$	25,000.00
Manager (15%)	\$	10,000.00
	\$	158,600.00

Payroll Taxes & Benefits

Payroll taxes , FICA and Med Tax	\$	12,984.00
Health Ins	\$	4,040.00
Dental	\$	364.00
Unemployment	\$	7,012.00
	\$	24,400.00

II. Operating Expenses

Occupancy Expenses

			Includes consulting fees for credentialing, accounting, IT/data
Office Expenses	\$	8,000.00	analytics
	\$	20,000.00	Includes 10% general admin costs
	\$	28,000.00	

Travel Expenses - not related to entertainment expenses

Equipment Expenses

\$	2,000.00	Computers, testing equipment, cameras for supervision, desks
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			Emergency assistance to avoid food insecurity, missed appointments, eviction, testing/training equipment (ADOS, ADHD)
Direct Client Expenses	\$	2,000.00	

III. Operating Capital Outlay:

JACKSONVILLE AREA LEGAL AID, INC. – Civil Legal Services Program

FY 2025-2026 City of Jacksonville Term Sheet

Grant Recipient: Jacksonville Area Legal Aid, Inc. (“Recipient” or “JALA”)

Program Name: Civil Legal Services Program (the “Program”)

City Funding Requests: \$661,425 (\$500,000 supplemental appropriation & \$161,425 estimated Trust Fund)

Contract/Grant Term: October 1, 2025 – September 30, 2026

RECIPIENT

JALA is Florida’s oldest legal aid organization. It has had nonprofit 501(c)3 status since 1976, but its history goes back farther to its 1937 roots as a pro bono (volunteer) lawyer association – Duval County Legal Aid. For 85 years, Jacksonville’s low-income community has depended on JALA’s free legal services for equal access to the civil (non-criminal) justice system. Unlike the criminal justice system, there is no right to the appointment of free legal counsel for the poor in civil cases. Yet, civil cases often determine whether critical basic needs will be met – housing, income, healthcare, and protection from abuse and exploitation. By providing free legal help, JALA enables those at risk who cannot afford lawyers to tackle urgent legal problems that without intervention would likely result in a downward spiral of instability.

CIVIL LEGAL AID PROGRAM

PROGRAM OVERVIEW:

Funding Purpose: The Program is funded in part by pass-through Article V Trust Fund court cost and fine collections, in compliance with Section 634.102(c)(2) of the Code of Ordinances of the City of Jacksonville, and Section 29.008(3)(a), Florida Statutes, which mandates that the City allocate 25% of collections to JALA. In Fiscal Year 2025-2026, due to an expected decrease in collections based on recent actuals, the City is providing a supplemental, direct appropriation to JALA for the Program in the amount of \$500,000 pursuant to Ordinance 2025-504 (the City’s FY 25-26 Budget Ordinance).

Use of Funds: City funding will be used to cover programmatic personnel expenses, operating expenses, and operating capital outlay expenses in FY 2025-2026.

Program Description / Services Provided: The Program will provide free legal services to low-income (those with household income at or below 200% of the OMB poverty) or otherwise vulnerable (e.g., elderly, disabled, or abused) persons and families of Jacksonville to assist in meeting their basic needs, including: income, housing, health, safety, and equal access to services. Specifically, the Program will provide legal assistance to avoid wrongful foreclosure and eviction, loss of housing subsidies, loss of homestead status, housing discrimination, and inhabitable conditions; gain court-ordered protection for victims of domestic violence, including child custody and support; help with family care issues, including guardianship and advance directives; gain, increase, or preserve Social Security, SSI, Medicaid, reemployment assistance, VA and other benefits for the poor and disabled; secure employment rights and eligibility for low-income workers; protect low-income and vulnerable clients from predatory lending scams and illegal garnishment; and protect the disabled from discrimination in accessing services to live independently.

Need: There are 152,998 persons in poverty in Duval, per 2024 Census estimates. At 14.5% in poverty, Duval exceeds the state (12.3%) and national (11.1%) rates. The number with low income (below 200% of federal poverty level) is more—348,202 persons (33%). The percentage of households struggling to survive is even higher at 42%, because available jobs do not pay enough to cover housing, childcare, food, health care, and

transportation. United Way, *The State of ALICE in Florida: Update on Financial Hardship* (2025). These Duval households are living paycheck to paycheck, without savings or credit to sustain them through an unexpected financial crisis.

Goal: The Program goal is to provide free civil legal services for Jacksonville’s low-income and otherwise vulnerable residents to address legal issues that typically further financial instability or poverty.

Objective: The Program objective is to serve at least 7,100 persons between 10/01/2025 and 09/30/2026.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

Activities: Legal services will include targeted outreach, education, intake, legal assessment, advice, brief assistance (e.g., calls with third parties to resolve mistakes, preparation of legal documents like exemption forms, or navigating financial assistance programs), self-help clinics/materials, referral, and/or full civil legal representation, such as: filing motions and pleadings; conducting legal research, investigation, and discovery; negotiating; and handling court and administrative hearings and appeals.

PROGRAM IMPACT & REPORTING:

Impact: Impact in FY 2025-2026 is projected to be similar to that in FY 2024-2025. So far, at the 75% completion point (three quarters completed) in 2024-2025, the Program has exceeded its objective by providing civil legal services for 9,349 with a target of 7,100 low-income or otherwise vulnerable Jacksonville residents. Many achieved better off outcomes such as preventing foreclosure; avoiding eviction and/or loss of housing subsidies; attaining homesteads; improving housing conditions and other housing protections; gaining court-ordered protection for survivors of domestic violence, including child custody and support; achieving family care stability, including guardianship and advance directives; gaining, increasing, or preserving Social Security, SSI, Medicaid, VA and other benefits for the disabled; enforcing employment rights and restoring employment eligibility; protecting against predatory lending scams and illegal garnishment; and protecting the disabled and marginalized from discrimination.

Data Collection & Measurement: JALA uses a web-based case management system to maintain its client data base, track timekeeping, and extract reports on the number of clients seeking assistance, the number served, the legal issues involved, the scope of the services provided, activities, time spent per case, outcomes, and the specific program/funder.

PROGRAM COSTS/PAYMENT TERMS:

Expenses: This funding will contribute pro rata to programmatic expenses – salaries and benefits of direct service personnel; operating expenses such as occupancy, office, travel, equipment, and direct client expenses – and operating capital outlay expenses for computer software.

Program Costs Covered by Article V Trust Funds and Supplemental Direct Appropriation:

- Salaries/Wages:
 - Staff Attorneys (provide direct legal assistance) - \$309,150.00
 - Staff Paralegals (provide direct assistance to clients under supervision of attorneys) - \$101,264.00
 - Support and Administrative Staff (support attorneys and paralegals) - \$67,045.00
- Taxes & Benefits:
 - Payroll Taxes (FICA & Medicare), Health Insurance, Dental Insurance, 401(k) Match, Life Insurance, Workers Compensation, Long-Term Disability, and Bar Dues for the above Personnel - \$112,680.00

- Occupancy Expenses:
 - Office Space Lease - \$22,921.00
 - Telephone Service - \$3,438.00
 - Property & Liability Insurance Premiums - \$859.00
- Office Expenses:
 - Office Supplies - \$1,842.00
 - Postage - \$1,105.00
 - Staff Training - \$7,435.00
 - Directors, Officers, Malpractice, & Employment Liability Insurance - \$951.00
 - Professional Fees (Temporary Staff, Interpreters, Grantwriter, & Media Consultant – (not audit or fundraising consultant) - \$15,685.00
 - Other Fees (Document Shredding, Payroll Processing & Bank Fees) - \$1,019.00
 - Miscellaneous Expenses - \$998.00
- Travel Expenses:
 - Local Mileage - \$749.00
- Equipment Expenses:
 - Equipment Leasing (Copiers and Postage Machine) - \$2,621.00
 - Law Library (Online and Print Subscriptions) - \$2,455.00
- Direct Client Expenses:
 - Client Litigation Costs - \$4,174.00
- Operating Capital Outlay:
 - Software Licensing & Maintenance (Accounting & Case Management Software, etc.) - \$5,034.00

Other Program Funding Sources (about 15% of total of other funding covers Civil Legal Services outside of Duval):

- Agency provided funding including revenues from contributions and investment income - \$645,000.00
- Program provided funding including revenues from attorney's fees and low-bono fees - \$391,500.00
- Private Foundation funding (including Florida Bar Foundation, Baptist Foundation & United Way of NEFL) - \$5,259,616.00
- Federal (including direct and pass-thru federal grants), state, and surrounding county funding - \$4,219,091.99
- Other COJ funding (Foreclosure Intervention, Heirs' Property Resolution, & (3) Public Service Grants) - \$704,250.00

Payment Terms: A quarterly report will be submitted with each reimbursement request concerning the number of eligible residents who received free civil legal services during the period demonstrating Program performance.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's provision of services and expenditure of City funds is subject to the terms and conditions of any contract between the City and Recipient, including any provisions deemed necessary or appropriate by the Office of General Counsel, and the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend the Term Sheet and Program budget consistent with the Program needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Article V Trust Fund & Direct Appropriation Grant - Complete Program Budget Detail

Lead Agency:
Jacksonville Area Legal Aid, Inc.
Program Name:
Civil Legal Services

Agency Fiscal Year:
 January - December

BUDGET									
Categories and Line Items	Prior Year Prgr Funding FY 2023-2024	Current Year Prgr Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	Funding Partners			
						City of Jacksonville (Article V funding)	City of Jacksonville Additional Allocation	Federal/ State & Other COJ Funding	Private Foundation Funding
I. Employee Compensation									
Personnel - 01201 (list Title & Name of Employee)									
1 Attorney Salaries	\$3,285,907.46	\$3,515,000.00	\$5,106,783.00	\$89,764.94	\$177,476.93	\$75,547.00	\$233,603.00	\$2,107,511.72	\$2,422,879.41
2 Paralegal Salaries	\$967,783.57	\$1,318,200.00	\$1,645,105.00	\$28,885.65	\$57,145.30	\$24,310.00	\$76,954.00	\$677,280.91	\$780,529.13
3 Support and Administrative Staff Salaries	\$836,988.52	\$877,575.00	\$1,094,176.00	\$22,217.88	\$41,353.98	\$16,174.00	\$50,871.00	\$450,898.80	\$512,660.34
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Subtotal Employee Compensation	\$5,090,679.55	\$5,710,775.00	\$7,846,064.00	\$140,868.47	\$275,976.22	\$116,031.00	\$361,428.00	\$3,235,691.42	\$3,716,068.89
Fringe Benefits									
Payroll Taxes - FICA & Med Tax - 02101	\$374,164.95	\$419,742.00	\$577,770.00	\$10,565.14	\$20,698.22	\$8,876.00	\$27,649.00	\$231,276.48	\$278,705.17
Health Insurance - 02304	\$527,492.48	\$629,985.40	\$923,290.15	\$19,115.85	\$37,449.97	\$13,251.00	\$38,131.00	\$307,355.71	\$507,986.62
Retirement - 02201	\$127,267.99	\$285,539.00	\$648,844.00	\$3,521.71	\$6,899.41	\$2,901.00	\$12,650.00	\$529,970.17	\$92,901.72
Dental - 02301	\$34,650.00	\$39,360.00	\$47,877.92	\$1,408.68	\$2,759.76	\$1,160.00	\$3,614.00	\$1,774.78	\$37,160.69
Life Insurance - 02303	\$6,257.52	\$7,119.60	\$6,774.84	\$281.74	\$551.95	\$232.00	\$723.00	\$1,270.08	\$3,716.07
Workers Compensation - 02401	\$6,108.82	\$6,281.85	\$8,631.10	\$154.96	\$303.57	\$128.00	\$398.00	\$3,558.89	\$4,087.68
Unemployment Taxes - 02501	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
Other Benefits - (LTD, Student Loan, Fla bar dues and fe	\$62,653.00	\$69,118.00	\$94,521.00	\$1,014.25	\$1,987.03	\$835.00	\$2,132.00	\$61,797.02	\$26,755.70
Subtotal Taxes and Benefits	\$1,143,594.75	\$1,462,145.85	\$2,312,709.01	\$36,062.33	\$70,649.91	\$27,383.00	\$85,297.00	\$1,142,003.13	\$951,313.63
Total Employee Compensation	\$6,234,274.29	\$7,172,920.84	\$10,158,772.99	\$176,930.80	\$346,626.13	\$143,414.00	\$446,725.00	\$4,377,694.55	\$4,667,382.52
II. Operating Expenses									
Occupancy Expenses									
Rent - Occupancy -04408	\$380,000.00	\$380,000.00	\$397,123.00	\$6,762.15	\$15,510.16	\$5,798.00	\$17,123.00	\$154,111.40	\$197,818.28
Telephone - 04181	\$50,000.00	\$54,000.00	\$58,570.00	\$1,031.53	\$2,005.00	\$868.00	\$2,570.00	\$25,114.89	\$26,980.58
Utilities - 04301	\$1,500.00	\$1,500.00	\$1,500.00	\$27.63	\$53.71	\$0.00	\$0.00	\$1,418.66	\$0.00
Maintenance and Repairs - 04603	\$2,000.00	\$2,000.00	\$2,000.00	\$36.84	\$71.61	\$0.00	\$0.00	\$927.96	\$963.59
Insurance Property & General Liability - 04502	\$11,500.00	\$14,000.00	\$14,642.00	\$257.88	\$501.25	\$217.00	\$642.00	\$6,278.73	\$6,745.15
Other - (Pest Control & janitorial)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses									
Office and Other Supplies - 05101	\$30,000.00	\$30,000.00	\$31,377.00	\$552.61	\$1,074.11	\$465.00	\$1,377.00	\$13,454.41	\$14,453.88
Postage - 04101	\$12,500.00	\$22,000.00	\$18,826.00	\$331.56	\$644.46	\$279.00	\$826.00	\$8,072.65	\$8,672.33
Printing and Advertising - 04801	\$4,000.00	\$4,000.00	\$7,000.00	\$128.94	\$250.62	\$0.00	\$0.00	\$3,247.86	\$3,372.57
Publications - 05216	\$2,000.00	\$2,000.00	\$2,000.00	\$36.84	\$71.61	\$0.00	\$0.00	\$927.96	\$963.59
Staff Training - 05401	\$68,100.00	\$84,800.00	\$126,678.00	\$2,231.07	\$4,336.56	\$1,878.00	\$5,557.00	\$54,319.74	\$58,355.63
Directors & Officers - Insurance - 04501	\$15,500.00	\$15,500.00	\$16,211.00	\$285.51	\$554.95	\$240.00	\$711.00	\$6,951.69	\$7,467.84
Professional Fees & Services (not audit) - 03410	\$295,625.00	\$334,526.00	\$334,974.00	\$53,070.16	\$9,854.92	\$3,961.00	\$11,724.00	\$123,749.53	\$132,614.39
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Misc Program Expenses including dues and fees	\$9,700.00	\$12,100.00	\$17,010.00	\$299.59	\$582.31	\$252.00	\$746.00	\$7,294.17	\$7,835.93
Other - (Document shredding;PR processing fees, bank i	\$10,840.00	\$20,400.00	\$17,362.00	\$305.78	\$594.34	\$257.00	\$762.00	\$7,445.07	\$7,997.82
Travel Expenses									
Local Mileage - 04021	\$707.49	\$884.91	\$1,410.53	\$224.73	\$436.80	\$189.00	\$560.00	\$0.00	\$0.00
Parking & Tools - 04028	\$4,292.51	\$7,315.09	\$11,349.47			\$0.00	\$0.00	\$5,471.56	\$5,877.91
Equipment Expenses									
Rental & Leases - Equipment - 04402	\$37,700.00	\$37,700.00	\$44,659.00	\$786.54	\$1,528.81	\$662.00	\$1,959.00	\$19,149.95	\$20,572.70
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Law Library online and paper subscription)	\$36,000.00	\$40,000.00	\$41,835.00	\$736.81	\$1,432.14	\$620.00	\$1,835.00	\$17,939.20	\$19,271.85
Direct Client Expenses - 08301									
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Personal - assistance with mortgage & business st	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Litigation and Testing	\$50,000.00	\$66,000.00	\$89,120.00	\$1,252.57	\$2,434.64	\$1,054.00	\$3,120.00	\$48,496.65	\$32,762.14
Client Other (Clinics and Outreach and Referrals)	\$894,500.00	\$465,882.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	\$0.00
Total Operating Expenses	\$1,916,465.00	\$1,594,608.00	\$1,238,147.00	\$68,358.75	\$41,937.98	\$16,740.00	\$49,512.00	\$508,872.07	\$552,726.20
III. Operating Capital Outlay (OVER \$1,000)									
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Computers & Software - 06427	\$82,000.00	\$82,000.00	\$85,763.00	\$1,510.46	\$2,935.89	\$1,271.00	\$3,763.00	\$36,775.37	\$39,507.29
Other - (Fundraising)	\$103,500.00	\$303,500.00	\$398,200.00	\$398,200.00	\$0.00	\$0.00		\$0.00	\$0.00
Total Capital Outlay	\$185,500.00	\$385,500.00	\$483,963.00	\$399,710.46	\$2,935.89	\$1,271.00	\$3,763.00	\$36,775.37	\$39,507.29
Direct Expenses Total	\$8,336,239.29	\$9,153,028.84	\$11,880,882.99	\$645,000.00	\$391,500.00	\$161,425.00	\$500,000.00	\$4,923,341.99	\$5,259,616
Percent of Budget	-	-	100.0%	5.4%	3.3%	1.4%	4.2%	41.4%	44.3%

Last Modified: 06/16/2025

All City Grant Items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: Jacksonville Area Legal Aid, Inc.

Program Name: Civil Legal Services

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking City Funding Only.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

- Legal Salaries include the salaries for the staff attorneys who provide direct client services through intake, legal assessment, counsel, advice, referral and representation. Billing will be done based on actual attorney salaries for the Duval County attorneys each month. 6% of total Duval county attorney salaries will be charged to the grant not to exceed the total attorney salary line for the year on the approved or amended budget.
- Paralegal and Support Salaries include the salaries for the paralegals and legal secretaries who work under the direct supervision of staff attorneys and provide direct client services through intake, legal assessment, counsel, advice, referral and representation. Billing will be done based on actual paralegal and support salaries for the Duval County staff each month. 6% of total Duval county paralegal and support staff salaries will be charged to the grant not to exceed the total Paralegal and Support salary line for the year on the approved or amended budget. The support staff salaries also include salaries of all non legal staff including accounting, human resources, network management etc.

Payroll Taxes & Benefits

- FICA - Payroll taxes are charged on a prorated basis for the amount of salaries charged @ 7.35%.
- Health Insurance - JALA provides health insurance for its employees and the average cost of this expense is 11.25% of the salary expense. A prorated amount is charged to the grant based on the amount of salaries charged.
- Retirement - JALA provides 401k match @ 6% and an additional non-elective contribution of 3%.
- Dental Insurance - JALA provides dental insurance for its employees and the average cost of this expense is .65% of the salary expense. A prorated amount is charged to the grant based on the amount of salaries charged.
- Life Insurance - JALA provides life insurance for its employees and the average cost of this expense is .1% of the salary expense. A prorated amount is charged to the grant based on the amount of salaries charged.
- Workers' Compensation Insurance - JALA provides Workers Compensation coverage for its employees and the average cost of this expense is .11% of the salary expense. A prorated amount is charged to the grant based on the amount of salaries charged.
- Unemployment Taxes - JALA pays unemployment taxes as a reimbursable employer and the average cost of this expense is .5% of the salary expense. Nothing is budgeted in this line at this time since there have been no claims in the last few quarters.
- Long Term Disability Insurance - JALA provides LTD Insurance for its employees and the average cost of this expense is .59% of the salary expense. A prorated amount is charged to the grant based on the amount of salaries charged.

All the above lines are based on average costs for JALA but the billings would be based on actuals.

II. Operating Expenses

Occupancy Expenses

- Jacksonville Area Legal Aid pays approximately \$297,312 a year for a full-service lease in the Professional Building and a prorated share will be charged to the grant.
- JALA's expense for telephone and internet access is approximately \$56,000. The total telephone cost for the agency is divided by the total expenses for the agency and a percentage arrived. This percentage is used to charge the telephone cost on a prorated basis to each program based on the amount of salaries and benefits charged to the program.
- JALA's expense for property and general liability insurance is approximately \$14,000. The total insurance cost for the agency is divided by the total expenses for the agency and a percentage arrived. This percentage is used to charge the insurance cost on a prorated basis to each program based on the amount of salaries and benefits charged to the program.

Other expenses related to occupancy will be billed to other funding sources and not billed to the City.

Office Expenses

- Telephone includes local, long distance services as well as hotspots and internet connections - a prorated portion will be charged.
- Insurance premium for property and general liability will be charged on a prorated basis
- Office and Other supplies include the cost of paper, pens, pencils, binders, folders, boxes, toners, and all other office consumable and non-consumable supplies and other office purchases -prorated portion will be charged
- Postage includes the costs of mail sent by USPS as well as private courier services like UPS - prorated portion will be charged.
- Staff training includes the mandatory CLE credits that the attorneys are required to complete each year as well as other substantive area training, management trainings for the executive and fundraising staff will be charged on a prorated basis.
- Directors and Officers Insurance provides dishonesty bond coverage and the professional liability insurance provides insurance against malpractice claims and employment liability claims and will be charged on a prorated basis.
- Professional Fees and Services include the cost of hiring temporaries, interpreters, grant-writer, media consultant as well as the audit and professional fundraising consultant. However the cost of the audit and fundraising consultant is not billed to the City.
- Other office expenses include document shredding, payroll processing fees, bank fees, etc.
- Misc expenses include payment of dues and fees for the organization in other professional organizations.

A prorated portion of all of the above expenses (except specifically included) will be charged to the City Article V Trust Fund.

Travel Expenses - not related to entertainment expenses

Local mileage is reimbursed at IRS approved rate which is currently .70/mile.

Equipment Expenses

- JALA's annual expense for lease and maintenance of copiers, printers and postage machine is approximately \$42,700. The total leasing and maintenance cost for the agency is divided by the total expenses for the agency and a percentage arrived. This percentage is used to charge the leasing and maintenance expense on a prorated basis to each program based on the amount of salaries and benefits charged to the program.
- Other expnses include the online and print subscriptions to the law library legal research materials.

Direct Client Expenses

- Direct client assistance includes assistance with litigation costs including filing fees, court reporter fees, transcripts, witness fees, expert witness fees etc.
- Outreach activities to directly benefit the clients including clinic expenses are also charged under this line.

III. Operating Capital Outlay:

Any capital office equipment purchased including office machines over \$2,500 is categorized here.

The agency has many software applications, including LegalServer case management and Abilia MIP Accounting software. Licensing and annual maintenace fees for software upgrades is charged to this and various grants on a prorated basis.

Costs of fundraising activities is in this category but none of the costs are charged to this grant or any other governmental grant.

MUSEUM OF CONTEMPORARY ART JACKSONVILLE
Sculpture Acquisition (*Jacksonville Stacked Stars* by Frank Stella) Project

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: Museum of Contemporary Art Jacksonville (“MOCA” or “Recipient”)

Project Name: Sculpture Acquisition (*Jacksonville Stacked Stars* by Frank Stella) (the “Project”)

City Funding Request: \$500,000

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Project budget line-items will require City Council approval.

PROJECT OVERVIEW:

The Museum of Contemporary Art Jacksonville requests funding intended to contribute toward the acquisition of a monumental work of sculpture created by the late artist Frank Stella (American, 1936-2024), one of the most beloved and influential contemporary artists of the past century. *Jacksonville Stacked Stars* was initially created to launch MOCA's 2024 100th anniversary Project Atrium series. During 2024, MOCA witnessed historic attendance, directly contradicting national museum attendance trends, with almost 100,000 visitors. Specifically created in honor of MOCA's centennial milestone, *Jacksonville Stacked Stars* is the last major work created by Stella before his passing in May 2024 and the final work in his iconic *Star* series, with other works including stacked stars currently installed in Manhattan at Hudson Yards and the Museum of Modern Art (MoMA), New York.

The goals of this Project, a public-private partnership for the benefit of our community, include completing the acquisition of the sculpture to MOCA’s permanent collection and its installation as a landmark work of public to be displayed near MOCA's campus and adjacent to City Hall, in the heart of Downtown Jacksonville for the benefit of the community and downtown revitalization.

Having *Jacksonville Stacked Stars* centrally located in Downtown Jacksonville enhances the cultural landscape of our city, provides accessible public art for the entire community, and fosters a visual identity of Jacksonville. The sculpture will act as a beacon that will drive cultural tourism, benefiting local businesses and bringing positive regional, national, and international recognition to our great city. Works of art and installations by Stella at other institutions have resulted in record-breaking attendance numbers in cities like the San Francisco, Washington, D.C., and New York.

PROJECT SCOPE OF WORK AND DELIVERABLES:

MOCA will acquire *Jacksonville Stacked Stars*, an iconic work of public sculpture, and install it in the heart of Downtown Jacksonville for the public to enjoy daily. MOCA is working with Haskell, JEA, and the City of Jacksonville to plan the installation of the sculpture.

PROJECT COSTS/PAYMENT TERMS:

MOCA has been engaged in an active fundraising campaign for *Jacksonville Stacked Stars* and has raised \$3.2 million from private donors toward its acquisition. The City of Jacksonville contribution will account for

approximately 10% of the Project budget for acquisition and installation of the work on Laura Street. MOCA has already met the first two installments for the purchase, with the final installment due in December 2025.

PROJECT IMPACT & REPORTING:

Goal 1: Acquire *Jacksonville Stacked Stars* – With the support of the City of Jacksonville, the acquisition of this work of art will be considered successful when the final payment installment is made prior to the December 2025 deadline.

Goal 2: Install *Jacksonville Stacked Stars* near the Museum in the heart of downtown – MOCA is working with Haskell, JEA, and COJ to plan the installation of the sculpture. Once funding is secured, the installation will begin and will be considered successful once complete.

Goal 3: Publicize the installation of the sculpture as a draw for cultural tourism – The completion of the sculpture’s installation will be celebrated with an event, publicized by MOCA’s marketing team to local, regional, and national media outlets, and integrated into MOCA’s marketing and promotional plans. MOCA tracks media mentions, online engagement, and other metrics relevant to the success of its marketing campaigns.

The installation of this iconic work of art speaks to Jacksonville being a forward-looking city that is focused on creating dynamic neighborhoods for its people to live, work, and play. Communications will focus on the broader conversation around the benefits and role of public art in activating urban renewal and creating civic pride, in addition to highlighting the artist, artwork, and Museum.

In the preceding year, MOCA Jacksonville has not only raised a significant portion of what is needed to acquire this work of public art, it also celebrated its 100th anniversary with a year and a half of record community engagement and fundraising success. This includes serving more than 100k visitors during its FY25, ending on June 30th; attracting more than 34k tourists to downtown with the support of a grant from the TDC, an increase of more than 150% over the previous year and resulting in more than \$19.2 million in economic impact; a 154% increase in regional, national, and international media coverage; a highly successful and sold out Centennial Gala that raised more than any fundraising event in recent memory and garnered more than 90 new member households; accreditation by the American Alliance of Museums, the highest national recognition afforded to American museums; and was recently awarded a new grant from the TDC, again to support regional and national advertising and PR in order to attract more tourists to Jacksonville. In direct relation to *Jacksonville Stacked Stars*, while on display in MOCA’s Project Atrium from February through November 2024, MOCA welcomed more than 78k visitors, of whom approximately 75% engaged with MOCA for free. As mentioned previously, MOCA has also successfully fundraised for the sculpture’s acquisition and made the first two payments on schedule.

MOCA Jacksonville has engaged more than 100k people from Northeast Florida and beyond over the past year. With the prominent installation of *Jacksonville Stacked Stars* in the heart of downtown, its impact will be far beyond that of MOCA’s quantifiable reach. This reach will include the more than 8 million people who live, work, and visit Downtown Jacksonville annually. But the benefits of public art go far beyond the number of people who view the artwork. Research shows that public art is linked to improved public health, increased neighborhood safety, and improved mental and physical wellbeing of residents, while building community pride, bolstering cultural tourism, and benefitting local economies. It is important for successful placemaking and revitalization efforts, helping to create an attractive, vibrant sense of place, cultivating a dynamic environment that attracts tourists, and fosters a sense of identity for residents. Public art is as impactful as appealing storefronts, good street lighting, green spaces, and fine restaurants. Investing in public art positions the community as a hub of creativity and innovation, ensuring a lasting legacy for generations to come.

Art can be a defining feature of a region, not just an accent, and arts and cultural destinations are key factors in determining where people choose to travel. Public art, with its ability to engage, inspire, and provoke thought,

has emerged as a key player in satisfying tourist demand for memorable experiences. It is an important component of the experience economy, as people increasingly choose to spend their money in places, at events, and on trips that bring them joy and meaningful memories that reinforce the unique character of a location. This can benefit the local community economically, as cultural tourists travel more often, spend more on average, and stay longer when they travel than non-cultural tourists. As communities compete for the tourist's dollar, arts and culture is a proven magnet for travelers' time and money.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Project and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient, including any terms and conditions deemed necessary or appropriate by the City's Office of General Counsel pertaining to acquisition, installation, maintenance, etc. of the sculpture. Recipient shall use the City funds for the Project in accordance with the City Council approved Term Sheet and Project budget. The City's Grant Administrator may amend this Term Sheet or the approved Project budget consistent with the Project's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Project budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Grant - Complete Project Budget Detail

Lead Agency: Museum of Contemporary Art (MOCA)

Project Name: MOCA Sculpture Acquisition

Agency Fiscal Year: FY 25/26 (1 July - 30 June)

BUDGET								
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	Funding Partners		
						City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educationa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Persona	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Sculpture Acquisition Contribution	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
Direct Expenses Total	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
Percent of Budget	-	-	100.0%	0.0%	0.0%	100.0%	0.0%	0.0%

Last Modified: 07/09/2025

All City Grant items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Project Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: Museum of Contemporary Art Jacksonville

Project Name: MOCA Sculpture Acquisition

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - None

Salary & Wages None

Payroll Taxes & Benefits None

II. Operating Expenses None

Occupancy Expenses

Office Expenses

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay: \$500,000 - the funding will support the acquisition of a sculpture.

L MARKS, LLC- JAX Hub Program – Global Center for Financial Innovation in Jacksonville

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: L Marks, LLC (“Recipient”)

Program Name: JAX Hub Program – Global Center for Financial Innovation in Jacksonville (the “Program”)

City Funding Request: \$100,000

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

PROGRAM OVERVIEW:

Program Description:

See below

Program Goals and Objectives:

The City funds will provide marketing dollars to support the Program to bring a structured approach to innovation for local businesses. The focus will be on building partnerships between local businesses and connecting them with cohorts facing real-world addressable challenges which will assist in the creation of revenue-generating ventures in the community.

How Duval County Residents’ Needs Will be Met:

Through a structured, results-driven Program, the Jax Hub Partnership will attract businesses to validate and implement technologies, and deliver measurable value for the JAX Hub partners, while driving economic development.

Indicate whether this funding request is intended to cover programmatic expenses, capital expenses, or both in FY 2025-2026:

The funding will cover the costs of marketing (printing and advertising) to attract local business involvement which will foster creativity, experimentation and collaboration regarding innovative solutions to complex problems while driving growth and competitiveness in local markets.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

The City funds will support the following activities:

- **Engage** local business partners through marketing strategies
- Together **identify** challenges and **opportunities** areas through local collaboration events
- **Attract** local innovative companies via outreach and marketing strategies in the community
- Create **engaging experiences** and demonstrations through local events
- Assess and **validate** commercial solutions in a risk-free controlled environment

- **Implement** technologies to deliver **measurable value by assessing potential customer needs**
- **Support** startup **investment** in Jacksonville by assessing local barriers and risks
- **Unlock** financial technology across the sector by bringing like minds together from the community

PROGRAM COSTS/PAYMENT TERMS:

City funds shall be expended for the sole benefit of Duval County residents and businesses. The City funds will be disbursed in four equal installments of \$25,000 at the end of each fiscal quarter subject to the City's receipt and approval of required documentation supporting the expenditure of funds in the prior quarter, including but not limited to paid invoices, cleared checks and bank statements.

PROGRAM IMPACT & REPORTING:

How the Program goals and objectives described above will be attained and how they will be measured:

Recipient will produce marketing materials geared toward local businesses to promote networking events for the purpose of collaboration and creative problem-solving solutions. Recipient will provide no less than end of quarter reports describing actions taken during the previous quarter.

The Program's achievements during the year immediately preceding this funding request:

This is the first iteration of the JAX Hub Program, which is scheduled to launch later this year. The Program is being delivered by L Marks LLC which oversees the largest innovation lab network in the UK. Since 2012, L Marks has used the Program model planned for JAX Hub to deliver over 100 corporate innovation programs supporting over 450 companies throughout the world.

The anticipated number of residents to be served by the Program and the projected Program impact on those residents:

Directly, JAX Hub will serve Jacksonville residents employed by partnering corporate organizations and those enrolled at university partners. These individuals will have access to innovation pilots, mentorship, and hands-on learning opportunities. While the exact number of participants is not yet confirmed – as partnership development is ongoing – the Program is designed to meaningfully engage talent from across the city. Indirectly, JAX Hub aims to benefit the broader Jacksonville community by fostering job creation, attracting high-growth startups, and positioning the city as a leading fintech innovation hub, contributing to long-term economic growth.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Program budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Grant - Complete Program Budget Detail

Lead Agency: L Marks, LLC

Program Name: JAX Hub Program - Global Center for
Financial Innovation in Jacksonville

Agency Fiscal Year: December 31

BUDGET								
Categories and Line Items	Prior Year Prgr Funding FY 2023-2024	Current Year Prgr Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	Funding Partners		
						City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educationa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Persona	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses Total	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00
Percent of Budget	-	-	100.0%	0.0%	0.0%	100.0%	0.0%	0.0%

Last Modified: 06/16/2025

All City Grant items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: L Marks, LLC

Program Name: JAX Hub Program

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Payroll Taxes & Benefits

II. Operating Expenses

Occupancy Expenses

Office Expenses

Printing and Advertising \$ 100,000.00

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay:

JACKSONVILLE URBAN LEAGUE, INC.
Community and Veterans Empowerment Center Construction Project

FY 2025–2026 Funding Agreement Term Sheet

Funding Recipient: Jacksonville Urban League, Inc. (“JUL” or “Recipient”)

Project Name: Community and Veterans Empowerment Center Construction (the “Project”)

City Funding Request: \$1,000,000 in FY 2025-2026

Initial Contract Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Funding Agreement Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Project budget line-items will require City Council approval.

The initial contract term shall be from October 1, 2025, through September 30, 2026. The contract may be renewed for up to three (3) additional one-year terms upon mutual agreement of the parties, contingent upon Council approval and the availability of City funds for continued support of the Project. In the event of an extension or renewal as provided herein, any funds remaining unexpended at the end of the initial contract term or any extension or renewal term, may be carried forward into a subsequent contract term, subject to the City’s agreement in its sole discretion.

The initial contract term shall be eligible for a no-cost, administrative extension of up to six (6) months, in the City’s sole discretion, in the event Recipient is unable to expend the full amount of awarded funds within the initial contract term.

PROJECT OVERVIEW

The Jacksonville Urban League (JUL), a nonprofit founded in 1947 and an affiliate of the National Urban League, is in the process of designing and constructing the **Community and Veterans Empowerment Center (CVEC)** – a 7,000 square foot civic and service center located at 1265 Kings Road, Jacksonville, FL 32204.

Designed as a flexible, ADA-accessible hub, the CVEC will house workforce development programs, mental wellness and telehealth access, and civic engagement initiatives to the community, with a focus on targeting veterans in need. With Duval County home to more than 90,000 veterans and many of those no longer in service living within the area near the Center, there is a need for co-located, community-centered services. The CVEC will consolidate job assistance, benefit navigation, and community programming into a welcoming and inspiring one-stop solution for all.

PROJECT SCOPE OF WORK AND DELIVERABLES

Construction Deliverables: Completion of all construction and site development for the 7,000 SF center. Full installation of furniture, fixtures, and technology (FFE), including audio visual (AV), digital displays, and interactive storytelling elements. Development of outdoor civic space for events, wellness activities, and recreation. Compliance with CCG-2 zoning, permitting, and accessibility regulations.

Launch of Workforce Empowerment Zone: job readiness training, digital literacy, career coaching, and entrepreneur incubation. **Key Components: Entrepreneurship Training Series:** Multi-week cohorts covering business planning, legal structure, budgeting, licensing, branding, digital presence, and financial management.

1:1 Coaching and Technical Assistance: In-house business coaches will provide personalized support on business strategy, cash flow analysis, pitch preparation, and credit readiness. **Digital Access and Tools:** Technology-enabled workspace with computers, design software, and internet access for clients lacking home-based infrastructure. CRM tools, templates for business plans, loan applications, and grant submissions. **Legal and Accounting Clinics:** Monthly sessions in partnership with local law schools, volunteer CPAs, and pro bono networks to support contracting, taxes, and risk mitigation. **Business Growth Lab:** A rotating pitch competition and accelerator-style experience for existing businesses seeking scale, capital, or expanded market entry. **Cooperative and Social Enterprise Support:** Technical assistance for forming collective enterprises, worker-owned cooperatives, and mission-driven social ventures responsive to community needs. **Military to Workforce Skills Translator:** AI-powered platform that helps veterans map their military experiences to civilian career paths, supported by resume-building, training modules, and employer connections. **Tech Labs and Maker Space:** Hands-on space with access to basic prototyping tools (e.g., 3D printers, AR/VR headsets) to introduce youth to tech careers, storytelling, and innovation.

These Project areas support JUL's mission by **integrating economic development, digital inclusion, and cultural preservation**. They offer both immediate services and long-term opportunity structures for the community.

Design Emphasis: Proximity to and integration with the Emerald Trail, enabling fitness programming and public health access. "Community-first" architecture developed by Fitzgerald Collaborative Group with high visual appeal and multipurpose use

PROJECT COSTS / PAYMENT TERMS

Total Project Cost: \$5,119,645

- Construction: \$4,499,645
- Furniture, Fixtures & Technology: \$620,000

Project Funding Sources:

- City of Jacksonville Request: \$1,000,000 in FY 2026
- Federal HUD Grant (Committed): \$2,000,000
- Estimated Private/Corporate Donors: \$1,119,645 (in active campaign)

City funds will be disbursed in phases based on construction milestones and documented expenditures, with quarterly reporting and monitoring by JUL.

PROJECT REPORTING

Key Metrics to be Reported:

- Construction milestones, expenditures, and local contractor participation;
- Number of veterans and community members served per program area;
- Number of workforce development certifications and job placements;
- Frequency and attendance at public events, forums, and wellness sessions;
- Mental health referrals and peer support sessions conducted;
- Volunteer and stakeholder engagement statistics

ADDITIONAL REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Project and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, including but not limited to any terms and conditions deemed necessary or appropriate by the Office of General Counsel for the Project and expenditure of the City funds. Recipient shall use the City funds for the Project in accordance with the City Council approved Term Sheet and Project budget. The City's Contract Administrator may amend this Term Sheet or the approved Project budget consistent with the Project's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Project budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Funding - Complete Project Budget Detail

Lead Agency: Jacksonville Urban League, Inc.

Project Name: Community and Veterans Empowerment Center Construction

Fiscal Year: October 1, 2025 - September 30, 2026

BUDGET								
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Agency Provided Funding	All Other Program Revenues	Funding Partners		
						City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Personal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$210,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210,000.00
Computers & Software - 06427	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00
Other - (Please describe)	\$0.00	\$0.00	\$2,249,823.00	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00	\$249,823.00
Total Capital Outlay	\$0.00	\$0.00	\$2,559,823.00	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00	\$559,823.00
Direct Expenses Total	\$0.00	\$0.00	\$2,559,823.00	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00	\$559,823.00
Percent of Budget	-	-	100.0%	0.0%	0.0%	39.1%	39.1%	21.9%

Last Modified: 06/16/2025

All City Grant items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 2026 City Funding Application
Project Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: Jacksonville Urban League, Inc.

**Project Name: Community and Veterans Empowerment
Center Construction**

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Payroll Taxes & Benefits

II. Operating Expenses

Occupancy Expenses

Office Expenses

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay:

Operating Expenses - Other

The Year One allocation of \$1,000,000 in City funds will support early-phase construction of the 7,000-square-foot Community and Veterans Empowerment Center (CVEC). Based on a total cost estimate of \$435.90 per square foot, these funds will cover foundational work and initial site development to prepare for vertical construction. Estimated costs include:

\$250,000–\$300,000 for site work, including grading, drainage, access improvements, and foundation preparation

\$300,000–\$400,000 for structural framing and shell construction, including framing materials, exterior walls, and roofing

\$125,000–\$175,000 for early utility infrastructure (e.g., trenching for water, sewer, and electric lines)

\$75,000–\$100,000 for builder's risk insurance, early permitting fees, and temporary site safety measures

These initial investments will enable substantial construction progress, positioning the project to begin major systems installation and interior work in Year Two.

EDWARD WATERS UNIVERSITY, INC. – Living, Learning & Community Center Project

FY 2025–2026 Funding Agreement Term Sheet

Funding Recipient: Edward Waters University, Inc. (“EWU” or “Recipient”)

Project Name: Living, Learning & Community Center (the “Project”)

City Funding Request: \$8,700,000 in FY 2025-2026

Initial Contract Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Funding Agreement Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Project budget line-items will require City Council approval.

The initial contract term shall be from October 1, 2025, through September 30, 2026. The contract may be renewed for up to three (3) additional one-year terms upon mutual agreement of the parties, contingent upon Council approval and the availability of City funds for continued support of the Project. In the event of an extension or renewal as provided herein, any funds remaining unexpended at the end of the initial contract term or any extension or renewal term, may be carried forward into a subsequent contract term, subject to the City’s agreement in its sole discretion.

The initial contract term shall be eligible for a no-cost, administrative extension of up to six (6) months, in the City’s sole discretion, in the event Recipient is unable to expend the full amount of awarded funds within the initial contract term.

PROJECT OVERVIEW:

Edward Waters University’s (“EWU”) proposed Living, Learning and Community Center (“LLCC”) is a bold investment in Jacksonville’s urban core and the heart of the New Town neighborhood. The facility will house 425 additional residential students and serve as a regional hub for academic and civic conferences, community events, and expanded community health and senior services. This center aligns with EWU’s mission-driven commitment to academic excellence, student success, and neighborhood revitalization. The LLCC will provide versatile convening space for institutional and external neighborhood and community events and expand direct services to the local community through health, wellness, and senior/youth engagement programs. This initiative is a critical component of EWU’s strategic infrastructure expansion and community revitalization vision, representing a catalytic opportunity for equitable growth and neighborhood stability.

Key Features

- 425-bed residence hall for student housing
- Multi-purpose space for conferences, events, and civic engagement
- Expansion of EWU’s Center for Prevention of Health Disparities and Schell-Sweet Community Resource Center
- Accessible meeting and programming space for African Methodist Episcopal Church, United Negro College Fund, HBCU networks, and community partners
- New 400-meter track to support athletic and community wellness, as well as host the 2028 NCAA Division II National Outdoor Track & Field Championships

Edward Waters University is in the process of designing and planning the construction of a new Living Learning

and Community Center (LLCC) and 400-meter outdoor track/walking path. This Project is comprised of three components: 1) Living Learning Center; 2) Community Center, and; 3) Outdoor track and walking path. All three components of this Project will be located on the EWU campus (1658 Kings Road Jacksonville, FL 32209).

1. EWU Living Learning Center: 66,000 square feet
2. EWU Community/Conference Center: 18,500 square feet
3. EWU 400-Meter Outdoor Track/Walking Path

Edward Waters University requests a \$10 million investment from the City of Jacksonville. This \$10 million commitment significantly supports the \$30 million Project. Over a four-year period, this Project anticipates generating between \$40.89 million and \$44.05 million in total economic output, driven by student spending, convention/conference activity, and the NCAA Division II Track & Field National Championship. This equates to a return of approximately \$4.09 to \$4.41 for every \$1 the City invests. This level of return is exceptional among public-private partnership initiatives and underscores the catalytic nature of the Living, Learning, and Community Center in delivering measurable value to the Greater Jacksonville Community.

Quantified Economic Impact by Category Student Residential Impact

- **425 new students** will reside on campus, each contributing approximately \$13,000 per year in economic activity through housing, food, transportation, and local purchases.
- Total **new annual economic** activity: **\$5.5 million**
- Using a regional economic multiplier, this translates into **88 new jobs** supported in the Jacksonville economy.

Conference and Convening Activity

- The Community/Conference Center will host **3–4 major annual conferences** (e.g., African Methodist Episcopal (AME) Church, United Negro College Fund, Higher Education Leadership Foundation, etc.) with ~750 attendees each.
- Average visitor spending: **\$280 per day x 2.5 days = \$700 per attendee**
- Total per event: \$787,500; Annually: \$2.36M–\$3.15M in direct spending
- Job creation: **24–37 new jobs annually** across hospitality, events, transportation, and retail sectors.

Community Health and Wellness Services

- The LLCC will **expand the operational capacity** of the EWU Center for Prevention of Health Disparities, which currently offers primary care screenings, and health education for the New Town Community.
- Schell-Sweet Community Center **will expand** senior nutrition, literacy, and wellness programming.
- These services reduce healthcare costs and **improve productivity** across the local economy, while **improving healthcare outcomes for the citizens of Northwest Jacksonville**.

2028 NCAA Division II Track & Field National Championships Impact

- EWU will be the first HBCU to host the NCAA Division II Outdoor Track & Field National Championships (May 2028)
- EWU will be the **first HBCU to host the NCAA Division II Outdoor Track & Field National Championships** (May 2028)
- Expected attendance: **6,000 attendees x \$300 per day x 3.5 days = \$6.3 million in direct spending**
- With an economic multiplier of 1.5, **total impact = \$9.45 million**
- Jobs supported: **95–110 jobs** in hospitality, facilities, and transportation
- Additional intangible benefits including **national branding exposure for the City of Jacksonville**

and future event positioning

Total Aggregate Economic Impact of Project

- New student-driven spending: **\$5.5 million per year**
- Conference-driven spending: **\$2.36–\$3.15 million per year**
- NCAA Championship one-time impact: **\$9.45 million**
- Construction-phase investment: **\$30 million (one-time)**
- Combined annual and event-driven impact: **\$40 million+ in economic activity over the next 3–5 years**
- Total new permanent jobs supported annually: **~125–140 new jobs across various sectors**

Conclusion:

This Project represents a once-in-a-generation opportunity to advance student success while materially contributing to the economic, social, and health infrastructure of Jacksonville. With an estimated aggregate economic impact well exceeding \$40 million when combining annualized and one-time effects, Edward Waters University stands ready to anchor and elevate the growth of New Town and the City of Jacksonville.

PROJECT SCOPE OF WORK AND DELIVERABLES:

Construction Deliverables:

Completion of all construction and site development for the 66,000 SF EWU Living Learning Center and the 18,500 SF EWU Community/Conference Center. Full installation of furniture, fixtures, and technology (FFE), including audio visual (AV), digital displays, seating, reception areas, and restrooms. Completion of all construction and site development for the 400-meter outdoor track/walking path including bleachers, press box, lighting, storage, restrooms, and concessions. Compliance with CCG-2 zoning, permitting, and accessibility regulations.

Programmatic Deliverables (upon opening):

Community Impact

- Neighborhood Revitalization: Injecting new life into New Town through student activity, infrastructure development, and economic mobility
- Health Equity: Improved access to wellness and prevention services through a revitalized Center for Prevention of Health Disparities
- Senior and Youth Engagement: Expanded support for families and seniors through an enhanced Schell-Sweet Community Resource Center
- Faith and Civic Leadership: Dedicated gathering space for AME Church, faith-based nonprofits, and HBCU leadership organizations

Site/Design Emphasis: Proximity to and integration with the Emerald Trail, enabling fitness programming and public health access.

PROJECT COSTS / PAYMENT TERMS:

Total Project Cost: \$30,000,000

Project Funding Sources:

- City of Jacksonville Request: \$8,700,000 in FY 2026

- Revitalization Fund / HBCU Capital Fund: \$20,000,000

City funds will be disbursed in phases based on construction milestones and documented expenditures, with quarterly reporting and monitoring by EWU.

PROJECT IMPACT AND REPORTING:

Key Metrics to be Reported:

- Construction milestones, expenditures, and local contractor participation
- Number of community members and organizations served
- Attendance at public events, forums, and wellness sessions
- Number of conferences, events, and attendance
- Volunteer and stakeholder engagement statistics

ADDITIONAL REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Project and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, including but not limited to any terms and conditions deemed necessary or appropriate by the Office of General Counsel for the Project and expenditure of the City funds. Recipient shall use the City funds for the Project in accordance with the City Council approved Term Sheet and Project budget. The City's Contract Administrator may amend this Term Sheet or the approved Project budget consistent with the Project's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Project budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Funding - Complete Project Budget Detail

Lead Agency: Edward Waters University, Inc.

Project Name: Living, Learning & Community Center

Fiscal Year: October 1, 2025 - September 30, 2026

BUDGET								
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Funding Partners				
				Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$37,680.00	\$0.00	\$0.00	\$37,680.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$1,143,053.00	\$0.00	\$0.00	\$1,143,053.00	\$0.00	\$0.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Personal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$0.00	\$0.00	\$1,180,733.00	\$0.00	\$0.00	\$1,180,733.00	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$1,084,500.00	\$0.00	\$0.00	\$669,000.00	\$0.00	\$415,500.00
Computers & Software - 06427	\$0.00	\$0.00	\$872,820.00	\$0.00	\$0.00	\$185,640.00	\$0.00	\$687,180.00
Other - (Please describe)	\$0.00	\$0.00	\$14,954,813.00	\$0.00	\$0.00	\$6,664,627.00	\$0.00	\$8,290,186.00
Total Capital Outlay	\$0.00	\$0.00	\$16,912,133.00	\$0.00	\$0.00	\$7,519,267.00	\$0.00	\$9,392,866.00
Direct Expenses Total	\$0.00	\$0.00	\$18,092,866.00	\$0.00	\$0.00	\$8,700,000.00	\$0.00	\$9,392,866.00
Percent of Budget	-	-	100.0%	0.0%	0.0%	48.1%	0.0%	51.9%

Last Modified: 06/16/2025

All City Grant items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 2026 City Funding Application
Project Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: Edward Waters University, Inc.

Project Name: Living, Learning & Community Center

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Payroll Taxes & Benefits

II. Operating Expenses

Occupancy Expenses

Office Expenses

Printing and Advertising: The \$37,680 allocated for marketing will support outreach and promotion of the Living Learning and Community Center (LLCC) and its associated facilities and programming. These funds will be used for the design and production of digital and print materials, media placements, community engagement efforts, and public relations services. The objective is to increase awareness and visibility of the LLCC among prospective students, local residents, community partners, and event organizers. Strategic marketing will help ensure high utilization of the conference center, student housing, and community wellness facilities—maximizing the project's economic and social return on investment.

Professional Services & Fees: Contractor Fees (\$930,780): Includes approximately \$450,000 for construction consultants, \$250,000 for architectural services, \$150,000 for engineering, and \$80,780 for civil engineering support. These roles are critical to ensuring proper design, permitting, and construction oversight.

Planning/Project Management (\$128,250): Covers the cost of day-to-day oversight, scheduling, and coordination across all phases of the project.

Legal Fees (\$9,923): Provides for contract review and legal compliance support throughout the construction and funding process.

Accounting (\$74,100): Funds a contracted accounting professional responsible for financial tracking, invoicing, reconciliation, and reporting in accordance with City requirements.

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay:

Machinery & Equipment - 06402

The \$669,000 allocated for Furniture, Fixtures, and Equipment (FF&E) will outfit the Living Learning and Community Center with essential furnishings and functional assets to support student housing, community programming, and event space. Estimated costs include \$300,000 for residence hall furnishings such as beds, desks, and seating; \$200,000 for conference and event space furnishings including tables, podiums, and audience seating; and \$169,000 for reception areas, wellness spaces, and community rooms. These investments ensure that all spaces are fully functional, accessible, and ready to meet the needs of students and community users upon opening.

Computers & Software - 06427	The \$185,640 for Technology will ensure the Living Learning and Community Center is equipped with modern, high-functioning digital infrastructure. Estimated uses include \$90,000 for computers, printers, and related hardware for student and staff use; \$60,000 for audiovisual systems in meeting and conference rooms; and \$35,640 for software licenses, security systems, and digital signage. This technology will support learning, collaboration, and event hosting, ensuring the LLCC is a smart, connected facility aligned with 21st-century educational and community needs.
Other - (Please describe)	In Year One, \$6,664,627 will support the initial phase of construction for the Edward Waters University Living Learning and Community Center (LLCC), including all foundational and structural work. This includes approximately \$3.5 million for core building construction, \$1.2 million for site preparation and grading, \$950,000 for utility connection and infrastructure upgrades, and \$514,627 for builder's risk insurance, safety compliance, temporary facilities, and construction administration. This phase will result in the completion of the building shell, rough-ins for electrical and plumbing, and initial site development, allowing the project to remain on schedule for full buildout.

IN THE WORD INTERNATIONAL, INC. – OutEast Community Center Project

FY 2025-2026 City Funding Agreement Term Sheet

Funding Recipient: In the Word International, Inc. (“Recipient”)

Project Name: OutEast Community Center Project (the “Project”)

City Funding Request: \$300,000

Initial Contract Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Funding Agreement Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Project budget line-items will require City Council approval.

The initial contract term shall be from October 1, 2025, through September 30, 2026. The contract may be renewed for up to two (2) additional one-year terms upon mutual agreement of the parties, contingent upon Council approval and the availability of City funds for continued support of the Project. In the event of an extension or renewal as provided herein, any funds remaining unexpended at the end of the initial contract term or any extension or renewal term, may be carried forward into a subsequent contract term, subject to the City’s agreement in its sole discretion.

The initial contract term shall be eligible for a no-cost, administrative extension of up to six (6) months, in the City’s sole discretion, in the event Recipient is unable to expend the full amount of awarded funds within the initial contract term.

PROJECT OVERVIEW:

The OutEast Community Center Project will support the construction of a new community facility in Jacksonville’s Historic Eastside neighborhood. The center will serve as a vibrant hub where residents can access resources, attend events, and build community. Listed on the National Register of Historic Places, the Eastside is a historically significant area currently lacking a centralized space for civic and social connection. The Project’s goal is to address this gap and contribute to neighborhood revitalization.

The total cost of the Project is \$2.3 million. Of this, the City of Jacksonville is contributing \$300,000 to support building construction, with the remaining \$2 million being raised from private donations and other public grants.

PROJECT SCOPE OF WORK AND DELIVERABLES:

- Facility Construction – Design and construct a new multi-use community center reflective of the Historic Eastside’s identity and community needs.
- Architectural Design – Collaborate with professional architects to ensure the building honors the cultural and historic significance of the neighborhood.
- Permitting and Site Preparation – Complete all required planning and development stages for construction.
- Fundraising and Community Engagement (non-City funded) – Seek matching funds and engage residents and stakeholders in the development process.

PROJECT COSTS/PAYMENT TERMS:

The estimated construction budget is \$2.3 million, with \$300,000 in funding provided by the City of Jacksonville and the balance secured from other funding sources.

The City's \$300,000 contribution will be disbursed in four equal installments of \$75,000 each. Funds will be released in advance of expenditures, with each subsequent installment contingent upon submission and approval of documentation showing how the previous disbursement was spent. This includes invoices, receipts, and other supporting financial records. If adequate documentation is not provided, the Recipient will be required to return the unaccounted portion of the funds to the City.

PROJECT IMPACT & REPORTING:

The construction of the OutEast Community Center will result in a new, permanent facility serving the Historic Eastside community. Once operational, the center is anticipated to improve quality of life by offering programs and services driven by resident input. Impact during the contract period will be measured through milestones such as:

- Completion of construction phases on schedule
- Procurement of architectural and construction services
- Achievement of matching fundraising goals
- Community engagement metrics and advisory board establishment

ADDITIONAL REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Project and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, including but not limited to any terms and conditions deemed necessary or appropriate by the Office of General Counsel for the Project and expenditure of the City funds. Recipient shall use the City funds for the Project in accordance with the City Council approved Term Sheet and Project budget. The City's Contract Administrator may amend this Term Sheet or the approved Project budget consistent with the Project's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Project budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Funding - Complete Project Budget Detail

Lead Agency: In the Word International, Inc.

Project Name: OutEast Community Center

Fiscal Year: October 1, 2025 - September 30, 2026

BUDGET								
Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Funding Partners				
				Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educationa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Persona	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$0.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$1,700,000.00
Total Capital Outlay	\$0.00	\$0.00	\$2,175,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$1,875,000.00
Direct Expenses Total	\$0.00	\$0.00	\$2,300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$2,000,000.00
Percent of Budget	-	-	100.0%	0.0%	0.0%	13.0%	0.0%	87.0%

Last Modified: 06/16/2025

All City Grant items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 2026 City Funding Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: In the Word International, Inc.

Project Name: OutEast Community Center Project

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Payroll Taxes & Benefits

II. Operating Expenses

Occupancy Expenses

Office Expenses

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay:

Operating Expenses – Other includes the following as provided by current architecture estimates:

Drywall	
Exterior Framing	\$57,000.00
Interior Partitions	\$41,000.00
Insulation	\$17,600.00
Concrete/Masonry	
Foundations	\$89,100.00
Slab On Grade 4"	\$45,000.00
Masonry	\$50,300.00
	\$300,000.00

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: The Jacksonville Historical Society, Inc. (“Recipient”)

Project Name: Old St. Luke’s Hospital Restoration Project (the “Project”)

City Funding Request: \$200,000

Contract/Grant Term: October 1, 2025 – September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Project budget line-items will require City Council approval.

PROJECT OVERVIEW:

The Jacksonville Historical Society, Inc. owns and occupies the Old St. Luke’s Hospital building, built in 1878 as the first public hospital in the State of Florida (and in Jacksonville). This venerable three-story brick building is a survivor of the Great Fire of 1901, is listed on the National Register of Historic Sites and is arguably the city’s oldest public building. In the late 1970s, the building underwent restoration prior to being purchased by the Arthritis Foundation. In 2012, the property was bought by the Jacksonville Historical Society and renovated for use as an archival repository, as well as administrative offices.

Now that the former Florida Casket Company building has been renovated for the archives and for museum and exhibit space, plans for the former hospital building include space for a medical history museum as well as serving as the company’s administrative office. While not currently open to the public as a museum, the hospital building still receives annually over 500 visitors who are interested in Jacksonville history. Within the next two years, when the medical history museum is complete as an adjunct to the Jacksonville History Center museum, the organization expects to welcome at least 10 times those numbers of visitors.

Funding will help cover **capital expenses** to replace the decking on three balconies and railing on four balconies, a new ramp, replacing four sets of doors to the balconies/porches, and exterior painting.

PROJECT SCOPE OF WORK AND DELIVERABLES:

There is much work to be done to update aging infrastructure, including replacement of balconies and railings, demolition of an old concrete ramp to be replaced with an ADA-accessible switchback ramp, and revamping interior space for offices and exhibits. Please see attached Project budget.

PROJECT COSTS/PAYMENT TERMS:

Please see attached Project budget. The overall Project is estimated to cost \$420,098.00. Additional funds are being sought from the community at large, including corporations and history-minded individuals, to complete this capital project.

PROJECT IMPACT & REPORTING:

- (i) The exterior renovation, as noted in the budget, will commence as soon as possible after the grant is awarded. Onsite supervision will ensure the project is on track and on budget.

(ii) Following complete of the exterior project, the organization will focus on renovation of the interior to result in space for a medical history museum and other types of exhibits. For instance, the building was once the office space for Congressman Charles E. Bennett. The organization was gifted with the desk and filing cabinet used by the late congressman in this space, which could be used in one of the rooms for an exhibit of Jacksonville's government/political history.

(iii) As noted above, the potential for visitors to Old St. Luke's Hospital could register in the thousands.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Project and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered into between the City and Recipient. Recipient shall use the City funds for the Project in accordance with the City Council approved Term Sheet and Project budget. The City's Grant Administrator may amend this Term Sheet or the approved Project budget consistent with the Project's needs, provided that any substantial change to this Term Sheet or a budget change not within 10% of the attached Project budget line-items will require City Council approval.

FY 2026 City Grant Application
Proposed Funding Period: FY 2025-2026

FY 2026 City Grant - Complete Project Budget Detail

Lead Agency: The Jacksonville Historical Society, Inc.

Project Name: Old St. Luke's Hospital Restoration

Agency Fiscal Year: October 1, 2025 - September 30, 2026

BUDGET								
Categories and Line Items	Prior Year Prgr Funding FY 2023-2024	Current Year Prgr Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	Funding Partners				
				Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions no names)								
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Educationa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Persona	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe) Old St. Luke's Hospital Restoration	\$0.00	\$0.00	\$420,098.00	\$0.00	\$0.00	\$200,000.00	\$220,098.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$420,098.00	\$0.00	\$0.00	\$200,000.00	\$220,098.00	\$0.00
Direct Expenses Total	\$0.00	\$0.00	\$420,098.00	\$0.00	\$0.00	\$200,000.00	\$220,098.00	\$0.00
Percent of Budget	-	-	100.0%	0.0%	0.0%	47.6%	52.4%	0.0%

Last Modified: 06/16/2025

All City Grant items listed must be included in the narrative section of the budget.

Budget Narrative for Selected Items of Cost
FY 2026 City Grant Application
Project Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only

Agency: The Jacksonville Historical Society, Inc.

Project Name: Old St. Luke's Hospital Restoration

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking **City Funding Only**.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation ^ (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Payroll Taxes & Benefits

II. Operating Expenses

Occupancy Expenses

Office Expenses

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

III. Operating Capital Outlay:

Other - (Please describe) Old St. Luke's Hospital Restoration	\$200,000.00
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AGAPE COMMUNITY HEALTH CENTER, INC.

FY 2025-2026 City Grant Proposal Term Sheet

Grant Recipient: Agape Community Health Center, Inc., a Florida not for profit corporation (“Recipient”)

Program Name: Integrated and Accessible Primary & Behavioral Health Care Services (the “Program”)

City Funding Requests: \$121,724

Contract/Grant Term: October 1, 2025– September 30, 2026

Any substantial change to this FY 2025-2026 City Grant Proposal Term Sheet (the “Term Sheet”) or a budget change not within 10% of the attached Program budget will require City Council approval.

PROGRAM OVERVIEW: Agape’s integrated and accessible primary and behavioral health care services program, (hereafter, the “Program”), serves Duval County residents. The Program is offered in six zip codes (32204, 32208, 32216, 32218, 32244, & 32277), where the patient population is demographically diverse and has undiagnosed and uncontrolled hypertension and diabetes. The Program’s goals and objectives are health promotion and prevention of strokes and heart attacks. This work is a priority because out of Florida’s 67 counties, Duval ranks #41 in health outcomes.¹ Therefore, the Program will assist county residents by (1) providing services to income eligible patients without regard to the ability to pay, (2) providing universal screening, standardized assessments, case management, brief psychotherapy, social services linkages, joint care planning, frequent healthcare team plan of care consultations, patient health outcomes monitoring, and point of service/care health education, (3) providing coordinated, co-located, and integrated behavioral health and primary care services using a single, electronic health record plan of care. In FY 2025-2026, the City’s direct appropriation funding will be paid to the State.

PROGRAM SCOPE OF WORK AND DELIVERABLES: Adults refer to the Program’s growing census. In FY 25/26 the objectives will be to *increase the proportion of adults (IPOA)* who achieve hypertension control or blood glucose control, and of adults who are overweight/obese, provide a diagnosis of pre-diabetes, if indicated. The Program’s activities will include scheduling/rescheduling appointments, organizing patient flows, completing comprehensive assessments, (biomedical, social, emotional, and behavioral health histories), using team-based care, developing tailored treatment plans, documenting care in an electronic health record, engaging patients in treatment involvement, and doing post-treatment follow-ups. Deliverables include reducing waiting time after check-in, identification of disease risk and protective factors, creating measurable and quantifiable care plans objectives, and development and display of key Program performance indicators. The timeline for these deliverables will be from the point of service encounter to six months after receipt of funding.

PROGRAM COSTS/PAYMENT TERMS: The cost to operate the Program for the Low-Income Pool (LIP) appears in Table 1 below. The City’s intergovernmental transfer will go to the State.

Table 1: Other Funding Sources Applied for or Contributed to Agape’s Primary Care Services Program

FUNDING TYPE	COJ MATCH	MATCH DESCRIPTION	ACHA STATE	TOTAL FUNDING
LIP	\$121,723.86	Initial Local Intergovernmental Transfer	\$162,811	\$284,534.86
		Sub-Total Impact		
TOTAL	\$121,723.86		\$162,811	\$284,534.86

¹ [Florida | County Health Rankings & Roadmaps](#)

\$121,723.86 will be used as our Intergovernmental Transfer (IGT) for FQHC LIP funding for AHCA and anticipate receiving an additional \$162,811. These combined funds will be used for Uncompensated Care, Emergency Room Diversion, Diagnostic Services and Preventative Care for the most vulnerable in Duval County. **Uncompensated care** refers to medical services provided by health care facilities for which no payment is received from the patient or insurer. This includes both charity care (services provided for free or at reduced costs to patients who cannot afford to pay) and bad debt (services for which payment was expected but not received).

In the context of Duval County, funds allocated for uncompensated care will be used to support the following initiatives:

1. **Emergency Room Diversion:** Programs aimed at reducing non-emergency use of emergency rooms by providing alternative care options, such as urgent care centers or primary care services.
2. **Diagnostic Services:** Essential medical tests and screenings to diagnose health conditions early, improving treatment outcomes and reducing long-term health care costs.
3. **Preventative Care:** Services designed to prevent illnesses or detect them early, including vaccinations, health screenings, and wellness programs.

These initiatives are crucial for supporting the most vulnerable populations in Duval County, ensuring they receive necessary medical care regardless of their ability to pay.

PROGRAM IMPACT & REPORTING: The Program's targets, goals, and objectives (TGOs) are hypertension control (HC), blood glucose control, and a diagnosis of pre-diabetes, if indicated, for overweight or obese. To impact population health outcomes, Agape will do the following: 1) outreach, 2) use health informatics, 3) coordinate, co-locate, and integrate medical and behavioral health services, 4) monitor program metrics, and 5) evaluate Program implementation. Quantitative data will measure the objectives. For example, "[Hypertension] control (HC) is Systolic Blood Pressure less than 140 mmHg and Diastolic Blood Pressure less than 90 mmHg because of treatment, lifestyle modification, and pharmacologic therapy.² Agape will track the percentage of pre-treatment hypertensives who achieved HC. The approach described here consists of defining metrics, using a pretreatment baseline or reference point, taking at least two empirical post treatment measurements, and computing improvement, (temporal change). The Program's achievements during the year immediately preceding this funding request were reductions in Emergency Room visits for inappropriate or non-emergent care and timely and appropriate use of health care services to ameliorate disease, and to improve or maintain function. The anticipated number of Duval County residents the Program will service is 800. The projected Program impact on those residents will be:

- Fewer sick days,
- More time for quality family interactions, productivity, and leisure,
- Less time and fewer dollars for unmanaged chronic disease states, and
- Proactive control of poor health habits that culminate in advanced and debilitating disease processes.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS: Recipient's expenditure of City funds for the Program and the provision of services shall be subject to Chapter 118, Parts 1 – 5 of the *Jacksonville Ordinance Code*, and the terms and conditions of any contract entered between the City and Recipient. Recipient shall use the City funds for the Program in accordance with the City Council approved Term Sheet and Program budget. The City's Grant Administrator may amend this Term Sheet and the approved Program budget consistent with the Program's needs, provided that any substantial change to this Term Sheet or the approved Program budget will require City Council approval.

² doi [10.1161/CIRCOUTCOMES.111.963439](https://doi.org/10.1161/CIRCOUTCOMES.111.963439)

FY 2026 Agape IGT Match Funding - Program Budget Detail

Agency: Agape Community Health Center, Inc.

Program Name: Integrated and Accessible Primary & Behavioral Health Care Services

Agency Fiscal Year: FY2025 -2026

Categories and Line Items	Prior Year Prg Funding FY 2023-2024	Current Year Prg Budget FY 2024-2025	Total Est. Cost of Program FY 2025-2026	BUDGET		Funding Partners		
				Agency Provided Funding	All Other Program Revenues	City of Jacksonville (City Grant)	Federal/ State & Other Funding	Private Foundation Funding
I. Employee Compensation								
Personnel - 01201 (list Job Title or Positions)								
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits								
Payroll Taxes - FICA & Med Tax - 02101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance - 02304	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement - 02201	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental - 02301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance - 02303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation - 02401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment Taxes - 02501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Benefits - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Taxes and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Employee Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
II. Operating Expenses								
Occupancy Expenses								
Rent - Occupancy -04408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone - 04181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - 04301	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance and Repairs - 04603	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Property & General Liability - 04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Expenses								
Office and Other Supplies - 05101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage - 04101	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing and Advertising - 04801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Publications - 05216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training - 05401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Directors & Officers - Insurance - 04501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees & Services (not audit) - 03410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Background Screening - 04938	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Equipment under \$1,000 - 06403	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Expenses								
Local Mileage - 04021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking & Tools - 04028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Expenses								
Rental & Leases - Equipment - 04402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Fuel and Maintenance - 04216	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Insurance -04502	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Client Expenses - 08301								
Client Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Medical (Labs, Medical Care)	\$163,265.00	\$123,028.00	\$121,723.86	\$0.00	\$0.00	\$121,723.86	\$162,811.00	\$0.00
Client Educationa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Persona	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Client Other (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Expenses	\$163,265.00	\$123,028.00	\$121,723.86	\$0.00	\$0.00	\$121,723.86	\$162,811.00	\$0.00
III. Operating Capital Outlay (OVER \$1,000)								
Machinery & Equipment - 06402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computers & Software - 06427	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - (Please describe)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses Total	\$163,265.00	\$123,028.00	\$121,723.86	\$0.00	\$0.00	\$121,723.86	\$162,811.00	\$0.00
Percent of Budget	-	-	100.0%	0.0%	0.0%	100.0%	133.8%	0.0%

Last Modified: 07/09/2025

All PSG Items listed must be included in the narrative section of the budget.

**Budget Narrative for Selected Items of Cost
FY 25-26 City Grant Application
Program Budget Narrative (Max. 2 Pages)
Proposed Funding Period: FY 2025-2026
COJ Funding Only**

Agency: Agape Family Health **Program Name:** Integrated and Accessible Primary Health Care Services (IAPHCS)

EXPENSES: Please provide narrative description for all categories listed below for which you are seeking City Funding Only.

We have included those required elements in the spaces below. See instructions when listing personnel expenses.

Please feel free to add additional lines as necessary to provide explanations using the line insert feature.

I. Employee Compensation - (not related to costs of the office of the governor of a state or the chief executive of a political subdivision)

Salary & Wages

Payroll Taxes & Benefits

II. Operating Expenses

Occupancy Expenses

Office Expenses

Travel Expenses - not related to entertainment expenses

Equipment Expenses

Direct Client Expenses

Uncompensated Care,
Emergency Room Diversion,
Diagnostic Services and
Preventative Care

\$ 121,723.86
\$ 121,723.86

III. Operating Capital Outlay: