

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

Public Works / Mowing and Landscape Maintenance  
Department or Area Responsible for Contract / Compliance / Oversight

CW  
Council District(s)

Reversion of Funds: \_\_\_\_\_  
(if applicable) Fund / Center / Account / Project / Activity / Interfund / Future

Fund 15304 is all years  
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): \_\_\_\_\_ n/a

CIP (yes or no): \_\_\_\_\_ No

Justification for Waiver  
n/a

Justification for / Description of Transfer:  
To appropriate funds from the portion of the Tree Protection and Related Expenses Trust Fund that is generated from tree mitigation requirements in Part 12 of the Zoning Code for Level 3 Tree Planting projects. The Level 3 Tree Planting Program allows entities to propose a tree planting project on public property that would be funded by the Tree Protection and Related Expenses Trust Fund and which would be designed, coordinated, purchased, installed and guaranteed by an entity other than the City.

Net Amount Appropriated and/or Transferred: \$1,000,000.00

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE  TRANSFER DIRECTIVE

TD / BT Number: \_\_\_\_\_

Date Rec'd.	Date Fwd.	Approved	Disapproved
4/6	4/6	<i>John Payne</i>	

Department Head  
Mayor's Office  
Accounting Division  
Budget Division

Date of Action By Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

Division Chief: Dave McDaniel, Chief of Mowing and Landscape Maintenance

Date Initiated: 4/3/20

Prepared By: Lee Dupree, Assistant Financial and Administrative Manager

Phone Number: 255-8508

Initiated / Requested By (if other than Department): \_\_\_\_\_

**Budget Transfer Line Item Detail**

\* This element of the account string is titled project but it houses both projects and grants.

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Rev	TREE PROTECTION & RELATED EXPENDITURES	Tree Protection & Related Expenses	Contributions From Private Sources	\$1,000,000.00	15304	151004	366020	000000	00000982	00000	000000
				Total:	\$1,000,000.00						

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Subobject Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	TREE PROTECTION & RELATED EXPENDITURES	Level 3 Tree Planting Program	Trust Fund Authorized Expenditures	\$1,000,000.00	15304	151004	549006	000000	00001623	00000	000000
				Total:	\$1,000,000.00						