



The Community Foundation for Northeast Florida

Grant Contract

Acceptance of Grant

The grant to your organization from The Community Foundation for Northeast Florida is for the explicit purpose(s) described in the Grant Proposal and approved by The Foundation. The Grant is made subject to your acceptance of the terms described herein.

Grantee: City of Jacksonville - Fourth Judicial Circuit Court

Contact Person: Susan Arnold, sarnold1@coj.net

Grant Number: 25-049126

Fund: Discretionary Funds

Grant Amount: \$105,000.00

Grant Period: Begins: 03/28/2025 Ends: 02/28/2028

Report Type	Due Date
Interim Report	02/27/2026
Interim Report	02/26/2027
Closing Report	02/25/2028

Please Read the Following Carefully:

Please use the Grant Number in All Correspondence with The Foundation

1. **Grant Objectives:** To help youth and their families in crisis access mental health supports, life skills coaching, drug testing and drug treatment throughout the three-year grant period.

2. **Special Conditions:** None
3. **Public Recognition:** The Foundation expects you to publicize your grant when appropriate to build awareness and credibility for your work while recognizing the donors who made these grants possible. Please refer to The Community Foundation communication guidelines at the end of this contract as a reference to help ensure that you recognize funding in communications such as presentations, press releases, social media, blogposts, websites, newsletters, and other materials.
4. **Expenditure of Grant Funds:** The funds awarded may be spent only in accordance with the goals and objectives stated and budgeted in the Grant Proposal you submitted, as approved by The Foundation. The funded project and its budget may not be changed except with prior written approval of The Foundation.
 - a. Expenses may not be charged against the grant before or after the date of the grant period without prior written approval of The Foundation.
 - b. Equipment or property purchased with grant funds shall be the property of the grantee organization unless the organization should go out of existence. In that case, the ownership of the equipment or property reverts to The Foundation.
5. **Disbursements to Grantees:**
 - a. Grant payments will be made as follows: First payment made upon receipt of the signed contract (April 2025). Second payment made upon approval of the first interim report (March 2026). Final payment made upon approval of the second interim report (March 2027).
 - b. The grantee is responsible for grant funds received and for maintaining adequate supporting records consistent with generally accepted accounting practices.
6. **Reversion of Grant Funds:** The grantee will return to The Foundation any funds not spent by the close of the grant period, except in the case of prior written approval of The Foundation for an extension of the grant period for substantive causes.
7. **Copyrights and Patents:** The Foundation desires the widest possible distribution of reports, books and articles resulting from the grant, and The Foundation reserves the royalty-free license to use such publications. For projects involving patent possibility, the grantee should contact The Foundation.
8. **Review of Grant Activity:** The grantee will furnish The Foundation with reports of grant activity as noted below.
 - a. *Interim Grant Work* – due as indicated in the contract.
https://jaxcf.formstack.com/forms/narrative_report

- b. *Closing Grant Report* – written report due as indicated in the contract with a statement of expenditures. Also, The Foundation would appreciate photos and copies of articles published about the grant activity.

https://jaxcf.formstack.com/forms/narrative_report

9. **Limit of Commitment:** Unless otherwise stipulated in this contract, The Foundation has no obligation to provide other or additional support to the grantee.

<u>Eve Janocko</u>	<u>Eve JANOCKO</u>
Signature of Chief Executive Officer	Print Name
<u>Trial Court Administrator</u>	<u>3/31/2025</u>
Title if not CEO	Date



Communications Guidelines for Grantees

Congratulations! Your organization is the recipient of grant funding from The Community Foundation for Northeast Florida. We hope that you will continue to publicize your grant to build awareness and credibility for your work while recognizing the donors who made these grants possible. What follows are some guidelines to help ensure that you recognize funding from The Community Foundation for Northeast Florida in communications such as presentations, press releases, social media, blogposts, websites, newsletters, and other materials.

Acknowledgement language

Please use the following language to acknowledge your grant: "[Project name here] is supported by a grant from "[Insert fund name here]" at The Community Foundation for Northeast Florida."

Please use the following description for your website, in person presentations and other materials as appropriate:

About The Community Foundation for Northeast Florida

The Community Foundation for Northeast Florida (www.jaxcf.org), Florida's oldest and largest community foundation, works to stimulate philanthropy to build a better community. The Foundation helps donors invest their philanthropic gifts wisely, helps nonprofits serve the region effectively, and helps people come together to make the community a better place. Created in 1964, the Foundation has assets of more than \$600 million and has made approximately \$640 million in grants since inception.

Logos and website link

We encourage you to include the official logo of The Community Foundation for Northeast Florida where appropriate. Please use this logo for your website (feel free to link the graphic to our website: www.jaxcf.org), printed materials and other documents.

Share your story

Help us highlight your success! Sharing the faces and stories behind our grants will help donors, potential funders and the community better understand and connect with your work and build positive publicity for what you are doing.

If you use social media (Facebook, Twitter, etc.) to post information about your TCF-funded project and activities, please share with/tag our social sites: <https://www.facebook.com/cfjacksonville> ; [#CFJacksonville](https://twitter.com/CFJacksonville).

And we'd like to highlight your work as well! We invite you to send us photos of work this grant supports—one to three high quality, high resolution .jpg files would be ideal. Make sure any participants who appear in the photo have appropriate media release documents (if you need a standard photo release form, let us know—we'll be happy to send it to you.) A few sentences giving some context to the photo would be helpful, and of course, your name and contact information.

Questions? Contact Stephanie Garry Garfunkel, Vice President, Strategic Communications

The Community Foundation for Northeast Florida (904) 356-4483 or sgarfunkel@jaxcf.org.