

# City of Jacksonville

117 W Duval St  
Jacksonville, FL 32202



## Agenda - Revised Marked

**Monday, April 20, 2020**

**2:00 PM**

**Council Chambers 1st Floor, City Hall**

### **Transportation, Energy & Utilities Committee**

*Terrance Freeman, Chair*

*Ron Salem, Pharm. D., Vice Chair*

*Danny Becton*

*Aaron Bowman*

*LeAnna Cumber*

*Garrett Dennis*

*Al Ferraro*

*Legislative Assistant: Vonya Balogh*

*Legislative Assistant: Jessica Smith*

*General Counsel: Paige Johnston*

*Research Assistant: Anthony Baltiero*

*Council Auditor's Office: Phillip Peterson*

*Administration: Rachel Zimmer*

*Planning Dept.: Laurie Santana*

If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, such person will need a record of the proceedings, and for such purposes, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**Meeting Convened:**

**Meeting Adjourned:**

**Hart Bridge Ramps Presentation by Public Works**

**Attendance:**

**Item/File No.**

**Title History**

1. [2019-0555](#)  
DEFER

At request of the  
Administration

ORD Auth the Approp of \$1,725,422.19 in funding from the City's General Fund, General Svc. Dist. Fund Balance, in order to provide funding for the repayment by the City of funds received from the State of FL Dept of Environmental Protection, Pursuant to that certain land & water conservation Fund Agreement No.12-00182 btwn the City & the State of FL ("Grant Agreement"), to allow for the future dev of Metropolitan Park; Apv & Auth Mayor & Corp Sec to Exec any Grant Agreeemt termination docs & othr agreemts as req by law.  
(B.T. 19-112)(Lotzia)(Req of Mayor)  
8/13/19 CO Introduced: NCSPHS, TEU, F  
8/19/19 NCSPHS Read 2nd & Rerefer  
8/19/19 TEU Read 2nd & Rerefer  
8/20/19 F Read 2nd and Rerefer  
8/27/19 CO PH Read 2nd and Rereferred; NCSPHS,TEU,F  
9/5/19 NCSPHS Meeting Cancelled/Defer  
9/5/19 TEU Meeting Cancelled/Defer  
3/16/20 NCSPHS Meeting Cancelled-COVID-19/ Emergency-No Action  
3/16/20 TEU Meeting Cancelled-COVID-19/ Emergency-No Action  
3/17/20 F Meeting Cancelled-COVID-19/ Emergency-No Action  
3/24/20 CO Meeting Cancelled-COVID-19/Emergency-No Action  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 8/27/19

- 
2. [2019-0556](#)  
DEFER
- At request of  
CM Bowman
- ORD Estab the “Bay Street Innovation Corridor”; Req City Depts & Approp Independent Authorities to estab policies & procedures to streamline the adoption & implementation of New technologies within the Corridor & to consider adding advanced technologies when repairs or maint of public r/w’s or facilities take place within the Corridor. (Sidman)(Introduced by CM Bowman)  
8/13/19 CO Introduced: TEU  
8/19/19 TEU Read 2nd & Rerefer  
8/27/19 CO PH Read 2nd and Rereferred;TEU  
9/5/19 TEU Meeting Cancelled  
3/16/20 TEU Meeting Cancelled COVID-19/Emergency-No Action  
3/24/20 CO Meeting Cancelled COVID-19/Emergency-No Action  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 8/27/19
3. [2019-0770](#)  
SUBSTITUTE
- Contact:  
CM Becton /  
Jason Teal
- See summary  
attached on  
pg. 9
- ORD MC- Amend Chapt. 711 (City Rights-of-Way) Pt.4 (Commun. Facilities in City Rights-of-Way), Sec. 711.403 (Definitions), Sec. 711.404 (Registration for Placing, Maintaining or Collocating Commun. Facilities in City Rights-of-Way), Sec. 711.406 (Appeals), Sec. 711.412 (Perf. Bond for Constrn.. & Maint.), Sec. 711.413 (Surety Fund), Sec. 711.417 (Enforcement of Permit Obligations; Suspension & Revocation of Permit), Sec. 711.418 (Addn’l Registration Terms & Permit Conds.) Sec. 711.427 (Registration for Placing, Maintaining or Collocating Commun. Facilities in City Rights-of-Way Assoc. w/Collocation of Small Wireless Facilities or Small Wireless Sole purpose new utility poles), Sec. 711.429 (Permit Application), Sec. 711.432 (Objective Design Standards), Sec. 711.437 (Permit Required; Exceptions), Sec. 711.438 (Objective Design Standards), in order to comply with the provisions & requirements contained in Sec. 337.401.F.S.;providing for codification instructions (Teal) (Introduced by CP Wilson)  
10/22/19 CO Introduced: NCSPHS, TEU(added on 11/12/19), LUZ  
11/5/19 LUZ Read 2nd & Rerefer  
11/12/19 CO PH Read 2nd and Rerefered; NCSPHS, TEU, LUZ  
3/16/20 NCSPHS Meeting Cancelled-COVID-19/ Emergency-No Action  
3/16/20 TEU Meeting Cancelled-COVID-19/ Emergency-No Action  
3/17/20 LUZ Meeting Cancelled-COVID-19/ Emergency-No Action  
3/24/20 CO Meeting Cancelled-COVID-19/Emergency-No Action  
4/7/20 LUZ Mtg Cancelled COVID-19/Emergency-No Action  
4/20/20 NCSPHS Sub/Approve 7-0  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 -11/12/19

4. [2020-0040](#) ORD re Responses to Council Auditor; Amend Sec 21.07 (Fiscal & Budgetary Functions), Article 21 (JEA), City Charter, to Prov Process to Respond to Requests Made by Council Auditor within 48 Hrs from Receipt of Council Auditor's Requested Information to Council Auditor. (Johnston) (Introduced by CM Diamond) (Co-Sponsor CM Cumber)
- AMEND
- Contact:  
CM Diamond
- 1/14/20 CO Introduced :TEU, F, R  
1/21/20 TEU Read 2nd & Rerefer  
1/22/20 F Read 2nd and Rerefer  
1/22/20 R Read 2nd & Rerefer  
1/28/20 CO PH Read 2nd & Rerefered;TEU,F,R  
3/16/20 TEU Meeting Cancelled COVID-19/Emergency-No Action  
3/17/20 F Meeting Cancelled COVID-19/Emergency-No Action  
3/17/20 R Meeting Cancelled COVID-19/Emergency-No Action  
3/24/20 CO Meeting Cancelled COVID-19/Emergency-No Action  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 –1/28/20  
Public Hearing Pursuant to Sec 21.11, City Charter & CR 3.601  
-2/25/20

#### AMENDMENT

#### Change initial response time from 48 business hours to two business days

5. [2020-0058](#) ORD Apv & Auth Jax Aviation Authority (JAA) to Withdraw from Risk Mgmt. Insurance Prog. Operated by City of Jax in accordance w/Sec 128.106, Ord Code, Prov for Return of JAA Funds; Prov for Prospective Effec Withdrawal Date. (Sidman) (Req of JAA)
- DEFER
- At request of  
JAA
- 1/28/20 CO Introduced: TEU, F  
2/3/20 TEU Read 2nd & Rerefer  
2/4/20 F Read 2nd & Rerefer  
2/11/20 CO PH Read 2nd & Rereferred;TEU,F  
3/16/20 TEU Meeting Cancelled COVID-19/Emergency-No Action  
3/17/20 F Meeting Cancelled COVID-19/Emergency-No Action  
3/24/20 CO Meeting Cancelled COVID-19/Emergency-No Action  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 2/11/20

6. [2020-0107](#) ORD Approp \$497,195.63 from Retained Earnings in Subfund 561 to Subfund 561 Self-Insurance Acct to Return Excess FY 2019 Gen Liability Loss Provision to JAA in Amt of \$9,035.70 & Return Excess Workers' Comp Loss Provision to JAA in Amt of \$488,159.93. (B.T. 20-049) (McCain) (Req of Mayor)  
DEFER  
At request of JAA  
2/11/20 CO Introduced: TEU, F  
2/18/20 TEU Read 2nd & Rerefer  
2/19/20 F Read 2nd and Rerefer  
2/25/20 CO PH Read 2nd and Rerefered;TEU,F  
3/16/20 TEU Meeting Cancelled COVID-19/Emergency-No Action  
3/17/20 F Meeting Cancelled COVID-19/Emergency-No Action  
3/24/20 CO Meeting Cancelled COVID-19/Emergency-No Action  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601- 2/25/20
7. [2020-0143](#) ORD Approp \$75,000.00 in Grant Funds from FDEP for its Participation in a Study to Estab Vulnerability of Infrastructure & Resources that Play a Role in City's Operations & Allow for Proper Planning; Amend 2020-2024 5-Yr CIP Apvd by Ord 2019-505-E to Prov Funding for "FL Resilient Coastline Prog FRCP"; Auth Standard Grant Agreemt with FDEP; Prov Oversight by Engineering & Constructn Mgmt Div of Dept of Public Works. (B.T. 20-050) (McCain) (Req of Mayor)  
AMEND  
Contact: Robin Smith  
2/25/20 CO Introduced: NCSPHS, TEU, F  
3/2/20 NCSPHS Read 2nd & Rerefer  
3/2/20 TEU Read 2nd & Rerefer  
3/3/20 F Read 2nd & Rerefer  
3/10/20 CO PH Read 2nd & Rereferrred;NCSPHS,TEU,F  
3/16/20 NCSPHS Meeting Cancelled COVID-19/Emergency-No Action  
3/16/20 TEU Meeting Cancelled COVID-19/Emergency-No Action  
3/17/20 F Meeting Cancelled COVID-19/Emergency-No Action  
3/24/20 CO Meeting Cancelled COVID-19/Emergency-No Action  
4/20/20 NCSPHS Amend/Approve 7-0  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 3/10/20

**Amendment**

- 1. Attach revised BT and CIP sheet to put grant funds into correct project**
- 2. Correct scrivener's pg. 3, line 1 duplicative sentence**

- 
8. [2020-0147](#)  
DEFER  
ORD Closing & Abandoning &/or Disclaiming Portions of Polk Rd., W. 1st St., & W 2nd St, Unopened & Unimproved R/W's. Estab via Duval City Plat; Subj to Reservation unto City & JEA of Utilities Easemnt over Closed Polk Rd. R/W to accommodate the City's to maintain existence drainage & provode JEA Ingress & Egress to Powerlines to North; Provide for Appvl. Subject to Conditions (Dist 7-R. Gaffney) (McCain) (Req of Mayor)  
At request of the Administration  
PH Continued per Ord. 2020-200-E  
2/25/20 CO Introduced: TEU  
3/2/20 TEU Read 2nd & Rerefer  
3/16/20 TEU Meeting Cancelled COVID-19/Emergency-No Action  
3/24/20 CO Meeting Cancelled COVID-19/Emergency-No Action  
4/6/20 TEU Public Hearing Continued Per Ordinance 2020-200  
TEU Public Hearing to Sec 336.10, F.S – 3/16/20,4/6/20  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 3/10/20
9. [2020-0148](#)  
DEFER  
ORD Auth Land Exchange Agreemnt. btwn. The City of Jax. & Chase Proptys, Inc., for Exchange of City's (2.3± Acre) Portion of Goodby's Creek Preserve with Propty Appraiser's Assessed Value of \$470.00 in Exchange for Privately Owned Property of (52± Acres) with Combined Propty Appraiser's Assessed Value of \$15,483.00; Provide Oversight of Exchange of Proptys by Real Estate Div. of Dept. of Public Works & thereafter by Dept. of Parks, Recreation & Comm. Svcs. (McCain) (Req of Mayor)  
At request of the Administration  
2/25/20 CO Introduced: NCSPHS,TEU, F, LUZ(added per C/P 3/10/20), JWW  
3/2/20 NCSPHS Read 2nd & Rerefer  
3/2/20 TEU Read 2nd & Rerefer  
3/3/20 F Read 2nd & Rerefer  
3/10/20 CO PH Read 2nd & Rerefered;LUZ  
3/11/20 JWW Approve 10-0  
3/16/20 NCSPHS Meeting Cancelled COVID-19/Emergency-No Action  
3/16/20 TEU Meeting Cancelled COVID-19/Emergency-No Action  
3/17/20 F Meeting Cancelled COVID-19/Emergency-No Action  
3/17/20 LUZ Meeting Cancelled COVID-19/Emergency-No Action  
3/24/20 CO Meeting Cancelled COVID-19/Emergency-No Action  
4/7/20 LUZ Mtg Cancelled COVID-19/Emergency-No Action  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 3/10/20

- 
- 10.**    [2020-0177](#)    ORD Apv & Auth Deed of Conservation Easemt with St. Johns River Water Management District (SJRWMD) to Obtain Necessary Proj Permits from SJRWMD for Developmt of New Southside Senior Ctr at Beach & Peach Urban Park; Oversight by Dept of Parks, Recreation & Community Svcs. (McCain) (Req of Mayor)  
DEFER  
  
At request of the Administration  
3/10/20 CO Introduced: NCSPHS, TEU, JWW  
3/16/20 NCSPHS Meeting Cancelled COVID-19/Emergency-No Action  
3/16/20 TEU Meeting Cancelled COVID-19/Emergency-No Action  
3/24/20 CO Meeting Cancelled COVID-19/Emergency-No Action  
4/6/20 NCSPHS Read 2nd & Rerefer  
4/6/20 TEU Read 2nd & Rerefer  
4/14/20 CO PH Read 2nd and Rereferred: NCSPHS, TEU, JWW  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 3/24/20,4/14/20
- 11.**    [2020-0182](#)    ORD Apv a Position to Increase Overall Proficiency & Efficiency in the Diagnosis, Maintenance, & Repair of Vehicles that have been Awarded to Jax Sheriff’s Office by the Courts thru Forfeiture/Seizure Process. (R.C. 20-069) (McCain) (Req of Sheriff)  
DEFER  
  
At request of JSO  
3/10/20 CO Introduced: NCSPHS, TEU, F  
3/16/20 NCSPHS Meeting Cancelled COVID-19/Emergency-No Action  
3/16/20 TEU Meeting Cancelled COVID-19/Emergency-No Action  
3/17/20 F Meeting Cancelled COVID-19/Emergency-No Action  
3/24/20 CO Meeting Cancelled COVID-19/Emergency-No Action  
4/6/20 NCSPHS Read 2nd & Rerefer  
4/6/20 TEU Read 2nd & Rerefer  
4/7/20 F Read 2nd & Rerefer  
4/14/20 CO PH Read 2nd and Rereferred: NCSPHS, TEU, F  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 3/24/20,4/14/20
- 12.**    [2020-0184](#)    ORD Auth Non-Residential Solid Waste Collection & Transportation Franchise to Freedom Waste Management LLC Pursuant to Chapt 380 (Solid Waste Management), Pt 6 (Nonresidential Solid Waste Collection & Transportation Franchises), Ord Code; Oversight by Solid Waste Div of Dept of Public Works. (McCain) (Introduced by CP Wilson Pursuant to Chapter 380)  
Contact:  
Will Williams  
3/10/20 CO Introduced: TEU  
3/16/20 TEU Meeting Cancelled COVID-19/Emergency-No Action  
3/24/20 CO Meeting Cancelled COVID-19/Emergency-No Action  
4/6/20 TEU Read 2nd & Rerefer  
4/14/20 CO PH Read 2nd and Rereferred; TEU  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 3/24/20,4/14/20
-

- 13.**    [2020-0193](#)    RESO Urging Independent Agencies, Specifically JAA, JEA, JPA & JTA to Limit Executive Contracts to the Chief Executive Officer; Directing Legislative Services Div to Forward Adopted Reso to Independent Agencies. (Sidman) (Introduced by CM Salem) (Co-Sponsor CM Diamond)  
Scrivener's  
Contact:  
CM Salem
- 3/10/20 CO Introduced: TEU, R  
3/16/20 TEU Meeting Cancelled COVID-19/Emergency-No Action  
3/17/20 R Meeting Cancelled COVID-19/Emergency-No Action  
3/24/20 CO Meeting Cancelled COVID-19/Emergency-No Action  
4/6/20 TEU Read 2nd & Rerefer  
4/7/20 R Read 2nd & Rerefer  
4/14/20 CO Read 2nd and Rereferred; TEU, R

**Scrivener's**

- 1. Pg. 1, line 16: strike "a" after "not"**
  - 2. Pg. 1, line 18: strike "enter" after "into"**
  - 3. Pg. 1, line 27: strike "warrants" and insert "warrant"**
  - 4. Pg. 2, line 19: strike "Execute" and insert "Executive"**
  - 5. Pg. 2, line 28: strike "chose" and insert "choose"**
  - 6. Pg. 3, line 7: strike comma after "Authority"**
- 14.**    [2020-0203](#)    ORD Apv & Auth Roadway Transfer Agreemt btwn City of Jax & FDOT Transferring from State Hwy System to the City a R/W Known as State Rd 109/University Blvd (Roadway ID 72110000) & the Responsibility for the Operation, Maintenance & Repair of the Roadway; Provide for Recording of Existing R's/W Maps in Public Land Records by City of Jax. (McCain) (Req of Mayor)  
2nd
- 4/14/20 CO Introduced: TEU  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 4/28/20
- 15.**    [2020-0204](#)    ORD Apv & Auth 3rd Amend to Existing Agreemt w/Republic Svcs of FL Ltd Partnership D/B/A Southland Waste Systems of Jax; Setting Rates from 2019 Rate Review Commencing 10/1/19; Setting Fuel Caps for FY's 2019-2020 & 2020-2021; Apv Premise Count Conducted in Connection w/Rate Review; Providing Markup on Expenses; Oversight by Solid Waste Div of Dept of Public Works. (McCain) (Req of Mayor)  
2nd
- 4/14/20 CO Introduced: TEU,F  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 4/28/20



- 
16. [2020-0205](#) ORD Apv & Auth 2nd Amend to Existing Agreemt w/Advanced Disposal Svcs Jax, LLC; Setting Rates from 2019 Rate Review Commencing 10/1/19; Setting Fuel Caps for FY's 2019-2020, 2020-2021 & 2021-2022; Auth Dual Use of Jax Area Residential (JAR) Facility; Apv Premise Count Conducted in Connection w/Rate Review; Providing for Markup on Expenses; Oversight by Solid Waste Div of Dept of Public Works. (McCain) (Req of Mayor)  
4/14/20 CO Introduced: TEU,F  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 4/28/20
17. [2020-0206](#) ORD Apv & Auth 3rd Amend to Existing Agreemt w/Waste Pro of FL, Inc.; Setting Rates from 2019 Rate Review Commencing 10/1/19; Setting Fuel Caps for FY's 2019-2020, 2020-2021 & 2021-2022; Apv Premise Count Conducted in Connection w/Rate Review; Providing for Markup on Expenses Based on Mayor's Recommendation Pursuant to Sec 382.390 (B)(7), Ord Code; Oversight by Solid Waste Div of Dept of Public Works. (McCain) (Req of Mayor)  
4/14/20 CO Introduced: TEU,F  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 4/28/20
18. [2020-0208](#) ORD Approp Grant Funds in Amt of \$5,000.00 from FDOT for Reimb. of City of Jax's Participation in Design & Project Managemt of Pedestrian Improvemts on Park St/Margaret St. from Riverside Ave to I-95 Ramps, Amend 2020-2024 5-Yr CIP Apvd by Ord 2019-505-E to Prov Funding for Proj Entitled "Park St. Pedestrian Improvements from Riverside Ave to I-95 Ramps" Auth the Mayor, or his designee, & Corp. Secretary to execute & deliver, on behalf of the City, the Local Agency Prog. Agreemt btwn FDOT & City of Jax;Oversight by Engineering & Construction Management Division of Dept of Public Works. (B.T. 20-054) (McCain) (Req of Mayor)  
4/14/20 CO Introduced: TEU, F  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 4/28/20
19. [2020-0210](#) ORD Closing & Abandoning &/or Disclaiming Portion of Opened & Unimproved R/W of Pemberton St at Req of Jordi Martin Gillio Hogan, Subj to Reservation unto JEA of an All Utilities Easemt Over Closed Pemberton St R/W; Provide Approval Subj to Conditions. (Dist 11-Becton) (McCain) (Req of Mayor)  
4/14/20 CO Introduced: TEU  
TEU PH Pursuant to Sec 336.10, F.S. – 5/4/20  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 4/28/20

20. [2020-0213](#) ORD Approp \$1,000,000.00 from Tree Protection & Related Expenses Trust Fund, Subfund 15F (Now Fund 15304), to “Level 3 Tree Planting Prog,” for Funding to be Administered by Public Works in Accordance with Level 3 Tree Planting Prog Requiremts; Apv & Requesting Dept of Public Works to Oversee & Administer Prog in Accordance with Criteria herein; Providing Funds Carryover into Subsequent Fiscal Yrs; Apv Execution & Delivery from Time to Time Henceforth a Standard Agreemt for Entering into Grant Agreemt w/Third Parties for Level 3 Tree Planting Prog w/No Further Action by City Council Required. (Grandin) (Introduced by CM Salem)  
2nd  
4/14/20 CO Introduced: NCSPHS, TEU, F  
4/20/20 NCSPHS Read 2nd & Rereferred  
Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 4/28/20

## 2019-770 SUBSTITUTE SUMMARY

- Amends definition of right-of-way to include state roadways where the City has been given jurisdiction.
- Clarifies the limitations imposed by state law on City's ability to limit interference in City Rights-of-Ways.
- Requires applicants to show hydrants, business signs and front/principal facades of businesses, site photographs and certification of compliance with applicable FCC regulations on application and engineering plans.
- Creates an administrative deviation process for certain size limitation for equipment and pole diameter, which may be approved by the Planning Department if the request is necessary because of the technical or engineering needs of the applicant.
- Adds a requirement that any administrative review by the Director or City Council of a final determination must be completed and a written decision issued within 45 days after a written request for review is made. SB 1000, 337.401(7)(d)9, Florida Statutes
  - Differentiates between 4G and 5G antennae regarding the need for antennae location and shrouding due to the technological differences between each.
  - Requires new and replacement poles to be located a distance of 10 feet from driveways and 30 feet from hydrants, but only if the relocation is approved by the pole owner (typically JEA).
  - Requires that 5G antennae and their connections to the pole must be completely shrouded, in line with the pole and must smoothly transition around pole top.
  - Requires that the diameter of a replacement pole cannot be greater than 1.5 times the diameter of the existing pole.
  - Requires that the depth of pole mounted equipment shall not exceed 20 inches and width shall not exceed 2.5 times the diameter of pole.
  - Requires that new poles have a diameter at base no greater than 1.5 times diameter of the largest existing pole within 500 feet in a corridor.
  - Prohibits a new pole within two feet of an existing sidewalk or multi-use trail, or where City has plans for a new sidewalk or multi-use trail.
  - Requires that new poles must be located equidistant between existing poles unless doing so results in an impermissible distance limitation.

**NOTE: The next regular meeting will be held Monday, May 4, 2020**

**\*\*\*\*\*Note: Items may be added at the discretion of the Chair.\*\*\*\*\***

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted; but may not be possible to fulfill. Please contact Disabled Services Division at: V 904-255-5466, TTY-904-255-5476, or email your request to KaraT@coj.net.