

CITY OF JACKSONVILLE, FLORIDA

(11)
1-13-25
RC25-059

RC #: 25

DATE: _____ RECOMMENDED: _____ NOT RECOMMENDED: _____
 DIVISION CHIEF: _____
 DEPARTMENT HEAD: 12/27/2024 [Signature] _____
 HR CHIEF: 12/27/2024 [Signature] _____
 BUDGET OFFICE: 1-7-25 _____

DEPARTMENT: Office of Admin Svcs/Animal Care TO BE EFFECTIVE: January 18, 2025

ACTION	No.	ACTIVITY NO/ DESCRIPTION	TITLE	OCC CODE	PAY GRADE	PAY RANGE
Delete	7800 ✓	ERAC011	7800 Part Time Hours			
Authorize	1	ERAC011 ✓	Animal Care Assistant	T0031 ✓	15.08	26,443.14 - 50,894.98
Authorize	2	ERAC011 ✓	Animal Placement Assistant	T0017 ✓	15.10	29,842.92 - 57,436.29

Funds are available within current appropriations for this change: Yes No (see description below)
 If NO, funds will be provided by: _____

JUSTIFICATION:

To meet the operational needs of the department. No impact to the budget. ACPS is requesting to delete 7800 hours from their part time hours and budget to create 3 full-time positions.

Reference ~~MBT~~ BT25-059 Council approval required? Yes No Date action required: _____

ACTION TAKEN BY MBRC:

[Faint stamp: MBRC ACTION TAKEN]

SIGNATURES:

[Signature: Dawn Bowling]
Chief Administrative Officer

[Signature: Donna DeLeon]
MAYOR

AMENDMENTS:

JAN 13 2025

Comments: _____