

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

Finance and Administration - Grants & Contract Compliance  
 Department or Area Responsible for Contract / Compliance / Oversight: 7 Council District(s)

Reversion of Funds: N/A  
 (if applicable) Fund / Center / Account / Project \* / Activity / Interfund / Future

Section of Code Being Waived (if applicable): N/A CIP (yes or no): No  
 Justification for Waiver: N/A Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Justification for / Description of Transfer:  
Transfer funding to cover prorated FY26 salary and benefits expenses for oversight of the Eastside Community Grants Program created pursuant to Ordinance 2026-36-E. Two (2) new positions will be added to the Grants & Contract Compliance Division to administer the program. on related RC26-085

Net Amount Appropriated and/or Transferred: \$36,563.20  
 \* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_  
 Requesting Council Member: \_\_\_\_\_  
 Prepared By: \_\_\_\_\_

CM's District: \_\_\_\_\_  
 CM's District: \_\_\_\_\_  
 Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE  TRANSFER DIRECTIVE

Department Head	Date Rec'd.	Date Fwd.	Approved	Disapproved
Mayor's Office		3/12/26	<i>Anna Bradford</i>	
Accounting Division	3-12-26	3/12/26	<i>Donna Deegen</i>	
Budget Division	3-10-26	3/27/26	<i>WIC</i>	

Date of Action By Mayor: MAR 23 2026 Approved: *Donna Deegen*  
 Division Chief: Maribel Figueroa Chief, Grants & Contract Compliance Division  
 Prepared By: Wendy Khan, Revenue and Internal Service Budget Administrator  
 Initiated / Requested By (if other than Department): \_\_\_\_\_

TD / BT Number: BT26-061  
 Date Initiated: 3/9/26  
 Phone Number: 904-255-5295

APPROVED BY: \_\_\_\_\_  
 MAYOR'S BUDGET REVIEW COMMITTEE  
 DATE: MAR 23 2026

**Budget Transfer Line Item Detail**

\* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

\_\_\_\_\_ Budget Officer Initials

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	Multyear Programs and Initiatives	Community Benefits Agreement - Eastside	Contingency	\$36,563.20	00129	194004	599100	000000	00002088	00000	00000000
Total:				\$36,563.20							

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	Multyear Programs and Initiatives	Community Benefits Agreement - Eastside	Permanent and Probationary Salaries	\$28,982.00	00129	111002	512010	000000	00002088	00000	00000000
EXP	Multyear Programs and Initiatives	Community Benefits Agreement - Eastside	Medicare Tax	\$420.24	00129	111002	521020	000000	00002088	00000	00000000
EXP	Multyear Programs and Initiatives	Community Benefits Agreement - Eastside	Disability Trust Fund-ER	\$86.95	00129	111002	522070	000000	00002088	00000	00000000
EXP	Multyear Programs and Initiatives	Community Benefits Agreement - Eastside	GEPP Defined Contribution DC-ER	\$3,390.89	00129	111002	522130	000000	00002088	00000	00000000
EXP	Multyear Programs and Initiatives	Community Benefits Agreement - Eastside	Group Life Insurance	\$51.30	00129	111002	523030	000000	00002088	00000	00000000
EXP	Multyear Programs and Initiatives	Community Benefits Agreement - Eastside	Group Hospitalization Insurance	\$3,378.22	00129	111002	523040	000000	00002088	00000	00000000
EXP	Multyear Programs and Initiatives	Community Benefits Agreement - Eastside	Worker's Compensation Payments	\$125.90	00129	111002	512030	000000	00002088	00000	00000000
EXP	Multyear Programs and Initiatives	Community Benefits Agreement - Eastside	General Liability Insurance	\$127.70	00129	111002	545020	000000	00002088	00000	00000000
Total:				\$36,563.20							