

City of Jacksonville, Florida  
Request for Budget Transfer Form

12  
8-1-25

Office of Administrative Services/ Solid Waste Division  
Department or Area Responsible for Contract / Compliance / Oversight

Reversion of Funds: (if applicable) \_\_\_\_\_ Fund / Center / Account / Project \* / Activity / Interfund / Future \_\_\_\_\_  
N/A

Section of Code Being Waived (if applicable): \_\_\_\_\_ N/A

Justification for Waiver  
N/A

Council District(s) \_\_\_\_\_ N/A

Fiscal Yr(s) of carry over (all-years funds do not require a carryover) \_\_\_\_\_ N/A

CIP (yes or no): \_\_\_\_\_ No

Justification for / Description of Transfer:  
*Appropriate Funding Transfer within the Solid Waste Disposal Fund in order to fund the expense of contractor management operation fees at Trail Ridge Landfill.*

Net Amount Appropriated and/or Transferred: \$1,500,000.00

\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_

Requesting Council Member: \_\_\_\_\_

Prepared By: \_\_\_\_\_

CM's District: \_\_\_\_\_

CM's District: \_\_\_\_\_

Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

☒ BUDGET ORDINANCE ☐ TRANSFER DIRECTIVE

| Date Rec'd. | Date Fwd. | Signed by:      | Approved | Disapproved |
|-------------|-----------|-----------------|----------|-------------|
| 7/30/2025   | 7/30/2025 | Richard Richard |          |             |
| 8-1-25      | 8-1-25    | Donna Deegan    |          |             |
| 8-1-25      | 8-1-25    | Nickii Brooks   |          |             |

Department Head: \_\_\_\_\_

Mayor's Office: \_\_\_\_\_

Accounting Division: \_\_\_\_\_

Budget Division: \_\_\_\_\_

Date of Action By Mayor: AUG 1 1 2025

Division Chief: Will Williams

Prepared By: Nickii Brooks

Initiated / Requested By (if other than Department): \_\_\_\_\_

Approved: Donna Deegan

Date Initiated: 7/29/25

Phone Number: 255-7504

TD / BT Number: 8725-113

APPROVED BY: MAYOR'S BUDGET REVIEW COMMITTEE

DATE: AUG 1 1 2025

