

Introduced by Council Member Salem:

ORDINANCE 2025-17-E

AN ORDINANCE APPROVING AND AUTHORIZING EXECUTION OF AN ADDENDUM TO THE ENGAGEMENT LETTER BETWEEN THE CITY OF JACKSONVILLE AND CARR, RIGGS & INGRAM, LLC ("CRI CPA"), APPROVED AND AUTHORIZED BY ORDINANCE 2023-673-E, TO ADD CRI ADVISORS, LLC ("CRI ADVISORS") AS A PARTY TO THE ENGAGEMENT LETTER AND AUTHORIZING AN ASSIGNMENT OF ANY NON-ATTESTATION SERVICES PREVIOUSLY PROVIDED BY CRI CPA TO CRI ADVISORS; REQUESTING ONE CYCLE EMERGENCY PASSAGE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Ordinance 2020-229-E, the City Council originally authorized and approved a contract with Carr, Riggs & Ingram, LLC ("CRI CPA"), for the provision of independent auditing services for the City of Jacksonville for the fiscal years ending September 30, 2020, 2021 and 2022; and

WHEREAS, upon expiration of the initial three-year contract term, the City Council authorized and approved additional one-year contracts with CRI CPA for the fiscal years ending September 30, 2023, and 2024 pursuant to Ordinances 2023-91-E and 2023-673-E, respectively; and

WHEREAS, CRI CPA recently restructured into an alternative practice structure in accordance with the American Institute of Certified Public Accountants Code of Professional Conduct and applicable law whereby CRI CPA will continue to operate as a licensed independent Certified Public Accountant (CPA) firm that provides

1 attest and associated ancillary services to its clients while non-
2 attestation services previously provided by CRI CPA will now be
3 provided by CRI Advisors, LLC ("CRI Advisors"); and

4 **WHEREAS**, in accordance with the above restructuring, CRI CPA
5 has requested the City execute an addendum to the engagement letter
6 approved and authorized by Ordinance 2023-673-E (the "Engagement
7 Letter"), authorizing CRI Advisors to be added as a party to the
8 Engagement Letter and further authorizing an assignment of all
9 non-attestation services previously provided by CRI CPA to CRI
10 Advisors; now therefore

11 **BE IT ORDAINED** by the Council of the City of Jacksonville:

12 **Section 1. Approval and Authorization to Execute Addendum**
13 **to Engagement Letter.** The Council hereby approves and authorizes the
14 Council President or his designee to execute an Addendum to the
15 independent auditor Engagement Letter between the City of
16 Jacksonville and Carr, Riggs & Ingram, LLC, approved and authorized
17 by Ordinance 2023-673-E, in substantially the form attached hereto
18 as **Exhibit 1** (the "Addendum"). The Addendum consents to the addition
19 of CRI Advisors as a party to the Engagement Letter and further
20 authorizes an assignment of all non-attestation services to CRI
21 Advisors for the provision of such services for the remainder of the
22 contract term.

23 **Section 2. Requesting One Cycle Emergency Passage Pursuant**
24 **to Council Rule 4.901 Emergency.** One cycle emergency passage of this
25 legislation is requested. The nature of the emergency is that CRI
26 Advisors is required to issue the statement of county-funded
27 court-related functions to the State of Florida's Chief Financial
28 Officer by January 31, 2025, and will need approval and execution of
29 the Addendum to be completed prior to issuance of the report.

30 **Section 3. Effective Date.** This Ordinance shall become
31 effective upon signature by the Mayor or upon becoming effective

1 without the Mayor's signature.

2
3 Form Approved:

4
5 /s/ Mary E. Staffopoulos

6 Office of General Counsel

7 Legislation Prepared By: Mary E. Staffopoulos

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