

911 Emergency Addressing Advisory Committee Meeting
August 4, 2021

City of Jacksonville, Florida
911 EMERGENCY ADDRESSING ADVISORY COMMITTEE MEETING
Wednesday, August 4, 2021
10:00 a.m.

Meeting Summary

Members Present

Tanja McCoy – Chairman JPDD
David Quintanilla -JSO
(via Zoom)
James Van Gorder – JSO
William Green – JFRD
Charles Gibson - BID
Leslie Rosenfeld – USPS
(via Zoom)
Phyllis Leonard – JSO
Savannah Marti - ITD

Members Not Present

Michael Chao – MCC
Renee Perry – PAO
Amanda Douglas – USPS

Staff/ Resources Present

Cherry Pollock – OGC
Clay Whitfield – JPDD
Marcus Salley – JPDD
Rodney Ford - JSO
Larry Tucker – Traffic Engineering

Public Speakers

N/A

Call to Order

The Chairman called the meeting to order

Verification of Quorum

The Chairman asked if there was a quorum, Ms. Pollock OGC confirmed that a quorum was met with seven (6) members present.

Preceding Meetings Approval of Minutes

The Chairman announced that we now have parking passes.

Approval of Meeting Minutes

William Green JFRD made a motion to approve the April 7th meeting minutes. It was second

then approved.

Argyle Forest Blvd:

The Chairman gave the floor to staff Clay Whitfield to do a presentation on Lindsey Terrace Apartments located at 6455 Argyle Forest Blvd. An issue was reported by the city's code compliance department that the apartment complex was addressed off of a road it is not accessed by. The current address is Argyle Forest Boulevard, which is the main road off of Blanding Boulevard. In order to get to Lindsey Terrace Apartment you have to turn right on Argyle Forest Boulevard onto Argyle Forest Business Loop. A monument sign is also placed in the middle of Argyle Forest Business Loop for pedestrians and drivers to see where the apartment complex is.

Clay started his presentation by showing an aerial view of the complex so the committee members can see a visual of the signs, main entrance, and the office building located at the front of the complex. According to Chapter 745, Section 221 of the city's code ordinance, The Addressing Section of the Planning and Development Department shall identify nonconforming street address numbers assigned in a manner that hinders the ability to promptly locate a property based on the assigned address. According to the Addressing Policy, non-conforming street address corrections can be made if the address numbers are assigned from a street that the property does not front or directly receive access.

Since Lindsey Terrace Apartments is accessing from Argyle Business Loop, staff recommends that we change the address from 6455 Argyle Forest Boulevard to an appropriate address number on Argyle Business Loop.

William Green JFRD questioned how many development are currently addressed off of Argyle Forest Business Loop and how this apartment was ever address from the main road. Prior to the meeting, Staff Clay Whitfield did some research on Argyle Forest Business Loop and he found that this road was created in 1984, before the apartment complex was developed in 2001. From what he found it appears the original intent of this road was for a large circular development, but it was wasn't developed until 2001. Leslie Rosenfeld from USPS confirmed that the cottages located on the left hand side of Argyle Forest Business Loop were addressed off of the road there also appears to be businesses on the right side of the road also addressed from Argyle Forest Business Loop.

There is also a back entrance to the apartment complex off of Youngerman Circle. Phyllis Leonard JSO also confirmed that there was a back entrance and there is also a sign that guides people to the front office. She also expressed that first responders respond to this location a lot and everyone knows where the complex is at. They have not received any complaints about locating the apartment complex. William Green JFRD mentioned that changing the address will cause a lot of people to be required to get a new State of Florida License.

At the end of the discussion, William Green JFRD made a motion to change Lindsey Terrace from 6455 Argyle Forest Boulevard to an appropriate address on Argyle Forest Business Loop. This was second by Phyllis Leonard JSO.

After the presentation the Chairman gave the floor to staff Marcus Salley to do a presentation on the Next topic, Tampa Avenue.

Tampa Avenue:

Staff Marcus Salley started his presentation by listing the issue and how staff found it. Staff received an address request on Tampa Avenue and we noticed that the Tampa Avenue centerline was located further up the road than the houses address off of Tampa Ave. Because there are seven properties addresses on Tampa Avenue, staff recommends that we relocate the current Tampa Avenue centerline down to where the houses are located to prevent them from needing to change their address. There is also a Tampa Avenue street sign located on the private drive the houses are located. With the relocation of the private road, staff also recommends that we extend Droad Street across to where the current Tampa Ave is located.

After a brief discussion the committee members were in agreement with the staff recommendation. Phyllis Leonard JSO made a motion to go with staff recommendation. It was second by William Green JFRD and the motion was passed.