

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

④  
1-13-25

Neighborhoods Department/Environmental Quality Division/Monitoring Demonstration Study  
Department or Area Responsible for Contract / Compliance / Oversight

All  
Council District(s)

Reversion of Funds: \_\_\_\_\_  
(if applicable) Fund / Center / Account / Project \* / Activity / Interfund / Future

No  
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): \_\_\_\_\_

No  
CIP (yes or no): \_\_\_\_\_

Justification for Waiver  
N/A

**Justification for / Description of Transfer:**

To appropriate funds for the Environmental Quality Division's (EQD) Monitoring Demonstration Study program 2025 budget. EQD is funded by the Department of Homeland Security to conduct critical and highly sensitive air monitoring within Duval County. This appropriation covers the period of June 1, 2024 through May 31, 2025. Two employees are assigned to this account, but the positions were inadvertently omitted from the FY 2023 B1-A Schedule, thereby requiring a BT to appropriate the FY 2025 budget. Related RC# 24-188

Net Amount Appropriated and/or Transferred: ~~\$27,280~~ \$107,112

\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_  
Requesting Council Member: \_\_\_\_\_  
Prepared By: \_\_\_\_\_

CM's District: \_\_\_\_\_  
CM's District: \_\_\_\_\_  
Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

<input checked="" type="checkbox"/> BUDGET ORDINANCE		<input type="checkbox"/> TRANSFER DIRECTIVE	
Date Rec'd.	Date Fwd.	Approved	Disapproved
11/13/24	11/13/24	<i>[Signature]</i>	
11-19-24	11/20/24	<i>[Signature]</i>	
11-18-24	1-15-25	<i>[Signature]</i>	

TD / BT Number: BT 25-030

Date of Action By Mayor: JAN 13 2025

Approved: \_\_\_\_\_

*[Signature]*

Division Chief: Melissa M. Long  
Prepared By: Sanki Assidy, Financial Analyst

Date Initiated: 11/13/24  
Phone Number: 255-7117

Initiated / Requested By (if other than Department): \_\_\_\_\_

JAN 13 2025

**Budget Transfer Line Item Detail**

Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

Budget Officer Initials \_\_\_\_\_

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
				Total: \$107,112.00							
REV	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	U.S. Department of Homeland Security	\$107,112.00	10203	173116	331236	011045	00000000	00000	00000000

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
				Total: \$107,112.00							
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Permanent and Probationary Salaries	\$53,204.00	10203	173116	512010	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Salaries Overtime	\$15,000.00	10203	173116	514010	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Special Pay - Pensionable	\$644.00	10203	173116	515110	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Medicare Tax	\$1,500.00	10203	173116	521020	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Pension Contribution	\$2,914.50	10203	173116	522010	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	GEPP DB Unfunded Liability	\$10,378.50	10203	173116	522011	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Disability Trust Fund - ER	\$160.00	10203	173116	522070	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	GEPP Defined Contribution DC-ER	\$2,536.50	10203	173116	522130	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Group Dental Plan	\$150.00	10203	173116	523010	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Group Life Insurance	\$94.00	10203	173116	523030	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Group Hospitalization Insurance	\$6,782.50	10203	173116	523040	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	City Employees Workers Compensation	\$2,187.00	10203	173116	524001	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	SA-Fleet Part, Oil & Gas	\$3,000.00	10203	173116	549518	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	SA-Fleet Repairs, Sublet and Rentals	\$2,719.00	10203	173116	549519	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	SA-Computer Sys Maint & Security	\$250.00	10203	173116	549510	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	General Liability Insurance	\$235.00	10203	173116	545020	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Repairs and Maintenance	\$1,000.00	10203	173116	546030	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Clothing, Clean, Shoe Transfer Allow	\$240.00	10203	173116	549032	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Miscellaneous Services & Charges	\$1,000.00	10203	173116	549040	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Office Supplies - Other	\$900.00	10203	173116	551010	011045	00000000	00000	00000000
EXP	Air Pollution EPA Fund	DHS Monitoring Demonstration Study - REA02425	Other Operating Supplies	\$2,217.00	10203	173116	552160	011045	00000000	00000	00000000