

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

Neighborhoods Department/Housing & Community Development  
Department or Area Responsible for Contract / Compliance / Oversight

CityWide  
Council District(s)

Reversion of Funds: \_\_\_\_\_ N/A  
(if applicable) Fund / Center / Account / Project \* / Activity / Interfund / Future

All-Years Fund  
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): \_\_\_\_\_ N/A

CIP (yes or no): No

Justification for Waiver  
N/A

Justification for / Description of Transfer:

Appropriating \$2M from SHIP FY 24 Owners' Occupied Rehab (Project 010761) to the SHIP FY 24 Forgivable Loans - Downpayment Assistance Program (Project 011272) and SHIP FY 24 Single Family Development Program (Project 011255).

Net Amount Appropriated and/or Transferred: \$2,000,000.00

\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE  TRANSFER DIRECTIVE

TD / BT Number: 26-36

Date Rec'd.	Date Fwd.	Approved	Disapproved

Department Head

Mayor's Office

Accounting Division

Budget Division

Date of Action By Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Date Initiated: \_\_\_\_\_

Initiated / Requested By (if other than Department): \_\_\_\_\_

Phone Number: \_\_\_\_\_

February 17, 2026 - NCSPHS  
Approved by B.H. 26-36

**Budget Transfer Line Item Detail**

Budget Office approval does not confirm: 1) whether or not a grant requires a new 1Cloud grant number 2) the availability of prior-year revenue 3) the available fund balance in a non-all-years fund 4) the use of fund balance appropriations in all-years funds.

\* This element of the account string is titled project but it houses both projects and grants.

\_\_\_\_\_ Budget Officer Initials

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Accounting Codes		
									Activity	Interfund	Future
Exp	State Housing Initiative Partnership - SHIP	SHIP 23-24 Owner-Occupied Rehabilitation	Forgivable Loans	\$2,000,000.00	11701	174106	583040	010761	00000000	00000	00000000
Rev	State Housing Initiative Partnership - SHIP	SHIP FY24 Single Family Development Program	Florida Housing Finance Corporation	\$1,500,000.00	11701	174106	334152	011255	00000000	00000	00000000
Rev	State Housing Initiative Partnership - SHIP	SHIP FY 24 Forgivable Loans - Downpayment Assistance	Florida Housing Finance Corporation	\$500,000.00	11701	174106	334152	011272	00000000	00000	00000000
				Total:	\$4,000,000.00						

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Accounting Codes		
									Activity	Interfund	Future
Rev	State Housing Initiative Partnership - SHIP	SHIP 23-24 Owner-Occupied Rehabilitation	Florida Housing Finance Corporation	\$2,000,000.00	11701	174106	334152	010761	00000000	00000	00000000
Exp	State Housing Initiative Partnership - SHIP	SHIP FY24 Single Family Development Program	Forgivable Loans	\$1,500,000.00	11701	174106	583040	011255	00000000	00000	00000000
Exp	State Housing Initiative Partnership - SHIP	SHIP FY 24 Forgivable Loans - Downpayment Assistance	Forgivable Loans	\$500,000.00	11701	174106	583040	011272	00000000	00000	00000000
				Total:	\$4,000,000.00						