

# City of Jacksonville

*117 W. Duval Street  
Jacksonville, FL 32202*



## Meeting Minutes

**Tuesday, May 21, 2024**

**9:30 AM**

**Council Chamber  
1st Floor, City Hall**

## Finance Committee

*Nick Howland, Chair*

*Randy White, Vice Chair - Excused*

*Raul Arias*

*Kevin Carrico*

*Reggie Gaffney, Jr.*

*Will Lahnen*

*Ju'Coby Pittman*

*Legislative Assistant: Vanessa Galan*

*Council Auditor's Office: Kim Taylor, Council Auditor*

*Council Auditor's Office: Phillip Peterson, Asst. Council Auditor*

*Council Research: Jeff Clements, Chief*

*Office of General Counsel: Mary Staffopoulos, Deputy*

*Administration: Scott Wilson*

**Meeting Convened: 9:34 AM****Meeting Adjourned: 10:57 AM**

**Present:** 6 - Chair Nick Howland, Council Member Raul Arias, Council Member Kevin Carrico, Council Member Reggie Gaffney Jr., Council Member Will Lahnen and Council Member Ju'Coby Pittman

**Excused:** 1 - Vice Chair Randy White

**Attendance**

Council President Ron Salem; Merriane Lahmeur, Vanessa Galan, Steven Libby – Legislative Services Division; Kim Taylor, Phillip Peterson – Council Auditor’s Office; Jeff Clements – Council Research Division; Steve Cassada – Public Information Division; Mary Staffopoulos – Office of General Counsel; Scott Wilson - Mayor’s Office; Anna Brosche, Angela Moyer – Finance and Administration Department

Chairman Howland convened the meeting and the attendees introduced themselves for the record.

**Public Comment**

Carnell Oliver said he wants an audit done of how federal COVID dollars were expended by the City. Regarding the stadium improvement project, he wants to see a voter referendum to create a professional sports franchise accommodations tax to be used to fund the City’s share of the project. Addressing homelessness needs an active, not a passive approach, including using some of the Jaguars stadium project community benefit agreement money for more shelters.

John Nooney said JEA could be a huge partner in making things happen in Jacksonville, especially with regard to water access. He urged members to vote no on the UF septic tank study as a waste of money. He is in favor of the Film and TV Office and its proposed incentives. Please support public access to waterways.

**Council Auditor Presentations**

- Report #762C: Follow-up on City Payroll Audit: Council Auditor Kim Taylor said the original audit identified 33 issues, of which 1 remains outstanding – need for better reconciliation of payroll system with financial system to ensure accurate payments. The Finance Department has started doing bi-weekly reconciliations and taking further steps to ensure accuracy.



- Report #882: City Encumbrance Carry Forward Audit: the audit was lengthy and technical and found some challenges with the 1Cloud financial management system. \$400 million of encumbrances were carried-over each year during the course of 2 years. Overall, some encumbrances were not accurately carried over, with a combination of some under- and some over-statements. The Ordinance Code says that amounts carried-over to a subsequent fiscal year shall lapse to fund balance if the funds are released from encumbrance in the subsequent year, but that's not happening. Some purchase order balances were reduced without adjustments to the budget which increased budget capacity that could have been used for other uses. The Finance Department is tackling the problem and dealing with system and process issues. The carry-over discrepancies didn't always amount to overspending because there were offsetting entries the other way as well.

President Salem asked who is responsible for closing out carry-overs; Ms. Taylor said it takes a combination of the Accounting Division and the individual departments to close out purchase orders in a timely manner. In response to a question from Mr. Salem, Ms. Taylor said an audit follow-up will be done as usual.

- Report #883: Quarterly Budget Summary for the Six Months Ended March 31, 2024:

Ms. Taylor reported that there are no identified budgetary issues at this time for any of the independent authorities. JEA will need to file a budget amendment to reflect its use of \$28.2 million in operating reserves for uses other than debt reduction in the electric system and use of \$16.1 million in water/sewer system reserves for capital projects. JTA is projected to exceed budgetary authority for expenditures on the St. Johns River Ferry by \$203,000 and the Connexion (CTC) Division is projected to exceed expenditure authority by \$2.1 million, which will require a budget amendment if those trends continue. JAA and JPA both project budget surpluses by year-end.

The City General Fund projects a \$9.2M favorable revenue variance and a \$26.3M favorable expenditures variance halfway through the fiscal year. The expenditure variance is partially due to \$12.9M in debt service savings on bonds not issued because the University of Florida downtown campus and the JEA power line elevation project at Blount Island have not started; the administration will be asking to reprogram those dollars. Several departments that were previously projecting negative variances as of the last quarterly report are not showing that now. The Building Inspection Division is accruing a large reserve fund which is nearing the maximum permitted by state law, so this fund will need to be reviewed during the budget process as funds will need to be expended down for authorized uses. The Solid Waste Division is projecting \$1.3M in excess spending which will require further Council approval. ASM Global is going over budget on both revenues and expenditures for venue management, but that is allowed by their contract as long as the City's funding subsidy does not have to increase. Council Member Lahnen asked if the liability self-insurance and health insurance accounts are in the General Fund because they are accruing large reserves. Ms. Taylor said they are not in the General Fund, and the infusion of one-time federal ARP funds played a role in those accruals.

Chairman Howland asked if the negative variance in state shared revenues is something to be concerned about. Ms. Taylor said the shared sales tax is projecting a shortfall of \$8M in revenues, but that is largely offset by a \$5M positive variation in other shared revenues. Her office will be looking carefully at next year's sales tax revenue projections during the upcoming budget review process for FY24-25.

- Update on American Rescue Plan funds reporting: Ms. Taylor reported that the Auditor's Office is

working with the administration on getting clarification on reallocations and encumbrances of ARP funds and hoped that an update could be provided at the next meeting.

**Item/File No.****Title History**

1. [2023-0307](#) ORD-MC re the Jax Police & Fire Pension Board of Trustees; Amend Sec 22.12 of the Charter of the COJ; Prov for Codification Instructions (Hodges) (Co-Introduced by CP Freeman at Req of Jax Police & Fire Pension Board of Trustees & CM White) (Co-Sponsor CM Pittman)  
5/9/23 CO Introduced: R, F  
5/15/23 R Read 2nd & Rerefer  
5/16/23 F Read 2nd & Rerefer  
5/23/23 CO PH Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601- 5/23/23

**DEFER**

2. [2023-0621](#) ORD Auth the Mayor, or Her Designee, & the Corp Sec to Execute & Deliver, for & on Behalf of the City, an Amendment 2 to Redev Agrmt By & Among the City, DIA, Fuqua BCDC One Riverside Project Owner, LLC (Developer), Assignee of Fuqua Acquisitions II, LLC, & TBR One Riverside Owner, LLC, as Partial Assignee of Developer, Amend the Redev Agrmt Dated 12/20/21 Previously Auth by Ord 2021-796-E, as Previously Amended by Amendment 1 to Redev Agrmt Dated 10/12/22, as Auth by Ord 2022-493-E, (Collectively, the "Agreement"), to Modify the Performance Schedule & Associated Terms of the Agrmt; Auth the Execution of All Docs Relating to the Above Agrmts & Transactions, & Auth Tech Changes to the Docs (Sawyer) (Req of DIA)  
9/12/23 CO Introduced: NCSPHS, F  
9/18/23 NCSPHS Read 2nd & Rerefer  
9/19/23 F Read 2nd & Rerefer  
9/26/23 CO PH Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & CR 3.601 - 9/26/23

**DEFER**

3. [2024-0286](#) ORD Apv & Auth the Public Investment Policy of the OED to Add the Following Small Business Capital Access Progs (1) Small Business Micro-grant Funding Initiative, (2) Small Business Low-interest Loan Funding, (3) Veterans Entrepreneurship Funding, & (4) JSEB Funding, & the Following Jax Film & Television Progs (1) Jax Qualified Film & TV Production Incentive Prog, (2) Jax Fostering Filmmakers Grant Prog, & (3) Jax Commercial Production Prog, All of Which Are Economic Incentives Funded by the City; Replacing Former Public Investment Policy as Appvd by Ord 2016-382-E & Subsequently Amended by Ord 2018-370-E, Ord 2019-243-E, Ord 2022-372-E, & Ord 2022-726-E (Dillard) (Req of Mayor) (Co-Sponsors CMs Lahnen, Johnson, Gaffney, Jr. & Pittman)  
 4/9/24 CO Introduced: R, F  
 4/15/24 R Read 2nd & Rerefer  
 4/16/24 F Read 2nd & Rerefer  
 4/23/24 CO PH Read 2nd & Rerefer  
 5/20/24 R Amend/Approve 7-0  
 5/21/24 F Amend/Approve 6-0  
 Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 4/23/24

**AMEND/APPROVE**

**Aye:** 6 - Howland, Arias, Carrico, Gaffney Jr., Lahnen and Pittman

**Excused:** 1 - White

Phillip Peterson explained the amendment, which was approved unanimously by a voice vote. Council Member Pittman asked JSEB Administrator Gregory Grant for assurance that the bill covers all of her previously expressed concerns about the program; he stated that it did. Mr. Grant noted that 2024-294 would appropriate funding for 2 additional staff positions to handle the additional work being performed by his office. Council Member Gaffney Jr asked to be added as a co-sponsor.

**RULES AMENDMENT**

- 1. Include Ord. 2024-165-E within listing of previous amendments to the Public Investment Policy**
  - 2. Clarify within the bill that the Business Infrastructure Grant/Loan (BIG) program and Small Business Development Initiative (SBDI) program criteria are also being revised**
  - 3. Include public purpose language for the additional programs being added to the Public Investment Policy**
  - 4. Place revised Public Investment Policy on file to make the following changes:**
    - a. Revise the criteria for the Small Business Low-Interest Loan Program to include the tier structure and amounts established in Ord. 2023-807-E**
    - b. Clarify within the Veterans Entrepreneurship Funding that recipients must attend and complete a mandatory small business education course**
    - c. Require grants to be provided on a reimbursement basis (Small Business Micro-Grant Funding Initiative, Veterans Entrepreneurship Funding, and Jacksonville Small & Emerging Business Funding – grant only)**
    - d. Add definition of High Impact Television Series within the Jacksonville Qualified Film & TV Production Incentive Program (6-24 episodes that are 30-60 minutes each, with a minimum cost of \$400,000 per episode)**
    - e. Require business and residence to be located in Duval County for the four new small business capital access programs**
    - f. Define business net worth and employee caps for each of the tier classifications within the small business capital access programs**
    - g. Revise criteria for Jacksonville Small & Emerging Business Funding to clarify eligibility and levels of assistance**
- Amends the City’s Public Investment Policy to:**
    - Revise the criteria for the Business Infrastructure Grant/Loan (BIG) program to increase the total funding from \$250,000 to \$325,000 and increase the maximum grant amount from \$100,000 to \$125,000**
    - Revise the criteria for the Small Business Development Initiative (SBDI) program to increase the total funding from \$250,000 to \$325,000 and increase the maximum grant amount from \$50,000 to \$65,000**
    - Create four new small business capital access programs:**
      - Small Business Micro-Grant Funding Initiative – grants of \$500 to \$1,000**
      - Small Business Low-Interest Loan Funding – as amended, tiered loans of \$1,000 to \$50,000**
      - Veterans Entrepreneurship Funding (grants) – grant allocation of \$2,000 per veteran entrepreneur**
      - Jacksonville Small & Emerging Business Funding (grants and loans) – as amended, grants of \$1,000 - \$5,000 and tiered loans of \$5,000 - \$50,000**
    - Revise the criteria for the Jacksonville Qualified Film & TV Production Incentive Program to create qualifying tiers and increase the maximum grant amount from \$50,000 to \$400,000**
    - Create two new film and television programs**
      - Jacksonville Fostering Filmmakers Grant Program – award up to three \$10,000 grants annually**
      - Jacksonville Commercial Production Program – a 15% rebate, capped at \$150,000**
  - The Office of Economic Development plans to procure a vendor to oversee the four new small business capital access programs**

4. [2024-0294](#) ORD Approp \$61,582.35 from the General Fund Operating Other Professional Svcs Acct Within the Equal Business Opportunity Office to Provide Funding for Salaries & Benefits for 2 New FTE Positions Within the Equal Business Opportunity Office of the Finance & Admin Dept Through 9/30/24 & to Provide Funding for Pay Increases for 2 Current Employees; Apv & Auth an Increase to the Employee Cap Within the Equal Business Opportunity Office of the Finance & Admin Dept from 6 Positions to 8 Positions to Allow for 1 New Administrative Aide & 1 New Business Compliance Analyst (Staffopoulos) (Introduced by the JSEB Special Committee (CMs Arias, Amaro & Gay)) (Co-Sponsors CMs Miller, Lahnen & Pittman)  
4/9/24 CO Introduced: R, F  
4/15/24 R Read 2nd & Rerefer  
4/16/24 F Read 2nd & Rerefer  
4/23/24 CO PH Read 2nd & Rerefer  
5/6/24 R Approve 6-0  
5/7/24 F Approve 6-0  
5/14/24 CP Rerefer to R, F  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 4/23/24

Contact:  
Greg Grant

Chairman Howland noted that this bill was deferred yesterday in the Rules Committee and said he is inclined to defer it today to keep it on the same track in both committees. Council Member Arias said there have been numerous discussions of the JSEB program in various standing committee and the JSEB Special Committee meetings and ample opportunities for any questions to be answered, so he didn't see the need for the rereferral of the bill to committee nor a reason to defer today. He said the JSEB program will be getting 1.5 new employee positions and 2 small pay raises pursuant to this ordinance. The program has enrolled a substantial number of JSEBs in the last 6 months. At Mr. Arias' request, JSEB administrator Gregory Grant said the funding for the positions will be coming internally from the program's professional services account. They are recruiting more Tier 2 and Tier 3 experienced JSEBs and starting numerous new programs to serve JSEBs' needs. In response to a question from Chairman Howland, Kim Taylor said the Mayor's Office needs Council approval to create new positions but could move vacant positions from other areas if they are available. The Mayor also has budget transfer power to move funding.

President Salem said he expected the bill to be approved in the committees this week and did not know that it had been deferred in the Rules Committee. Mr. Salem said if the bill is voted out today by the Finance Committee, he has the power to discharge it from the Rules Committee so a vote could be taken by the full Council at next Tuesday's meeting. Chairman Howland said the bill was re-referred to both committees and he wants to keep it on a parallel track in both committees by deferring today. In response to a question from Mr. Arias, Mr. Grant said the program will keep operating as-is until this bill is approved, although an application processing backlog may grow. Council Members Lahnen and Pittman asked to be added as co-sponsors. The bill was deferred.



5. [2024-0319](#) ORD Apv the Harbour Waterway Dependent Special Dist Proposed FY 24-25 Budget Pursuant to Ord 2010-725-E & Sec 189.02, F.S. (Staffopoulos)  
(Introduced by CP Pursuant to Ord 2010-725-E)  
4/23/24 CO Introduced: NCSPHS, F  
5/6/24 NCSPHS Read 2nd & Rerefer  
5/7/24 F Read 2nd & Rerefer  
5/14/24 CO PH Read 2nd & Rerefer  
5/20/24 NCSPHS Approve 7-0  
5/21/24 F Approve 6-0  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/14/24

**APPROVE**

**Aye:** 6 - Howland, Arias, Carrico, Gaffney Jr., Lahnen and Pittman

**Excused:** 1 - White

• **Proposed budget includes a total net assessment of \$209,500 from 130 parcels**

6. [2024-0320](#) ORD Apv the Millers Creek Dependent Special Dist Proposed FY 24-25 Budget Pursuant to Ord 2014-700-E & Sec 189.02, F.S. (Staffopoulos) (Introduced by CP Pursuant to Ord 2014-700-E)  
4/23/24 CO Introduced: NCSPHS, F  
5/6/24 NCSPHS Read 2nd & Rerefer  
5/7/24 F Read 2nd & Rerefer  
5/14/24 CO PH Read 2nd & Rerefer  
5/20/24 NCSPHS Approve 7-0  
5/21/24 F Approve 6-0  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/14/24

**APPROVE**

**Aye:** 6 - Howland, Arias, Carrico, Gaffney Jr., Lahnen and Pittman

**Excused:** 1 - White

• **Proposed budget includes a total net assessment of \$80,730 from 29 parcels**

7. [2024-0321](#) ORD Apv the Isle of Palms Dependent Special Dist Proposed FY 24-25 Budget Pursuant to Ord 2011-724-E & Sec 189.02, F.S. (Staffopoulos) (Introduced by CP Pursuant to Ord 2011-724-E)  
4/23/24 CO Introduced: NCSPHS, F  
5/6/24 NCSPHS Read 2nd & Rerefer  
5/7/24 F Read 2nd & Rerefer  
5/14/24 CO PH Read 2nd & Rerefer  
5/20/24 NCSPHS Approve 7-0  
5/21/24 F Approve 6-0  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/14/24

**APPROVE**

**Aye:** 6 - Howland, Arias, Carrico, Gaffney Jr., Lahnen and Pittman

**Excused:** 1 - White

• **Proposed budget includes a total net assessment of \$497,000 from 497 parcels**

8. [2024-0322](#) ORD Apv the Tarpon Cove Dependent Special Dist Proposed FY 24-25 Budget Pursuant to Ord 2017-154-E & Sec 189.02, F.S. (Staffopoulos) (Introduced by CP Pursuant to Ord 2017-154-E)  
4/23/24 CO Introduced: NCSPHS, F  
5/6/24 NCSPHS Read 2nd & Rerefer  
5/7/24 F Read 2nd & Rerefer  
5/14/24 CO PH Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/14/24

**DEFER**

9. [2024-0323](#) ORD Apv the Hogpen Dependent Special Dist Proposed FY 24-25 Budget Pursuant to Ord 2023-146-E & Sec 189.02, F.S. (Staffopoulos) (Introduced by CP Pursuant to Ord 2023-146-E)  
4/23/24 CO Introduced: NCSPHS, F  
5/6/24 NCSPHS Read 2nd & Rerefer  
5/7/24 F Read 2nd & Rerefer  
5/14/24 CO PH Read 2nd & Rerefer  
5/20/24 NCSPHS Approve 7-0  
5/21/24 F Approve 6-0  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/14/24

**APPROVE**

**Aye:** 6 - Howland, Arias, Carrico, Gaffney Jr., Lahnen and Pittman

**Excused:** 1 - White

Council Member Arias asked in what council district this is located; it is in Council Member Diamond's District 13.

• **Proposed budget includes a total net assessment of \$462,637 from 111 parcels**

10. [2024-0324](#) ORD re the FY 24-25 Budget for the Duval County Property Appraiser; Adopt Recommended Findings & Conclusions for the Duval County Property Appraiser's FY 24-25 Budget (Staffopoulos) (Req of Mayor)  
 4/23/24 CO Introduced: F  
 5/7/24 F Read 2nd & Rerefer  
 5/14/24 CO PH Read 2nd & Rerefer  
 5/21/24 F Amend/Approve 6-0  
 Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/14/24

**AMEND/APPROVE**

**Aye:** 6 - Howland, Arias, Carrico, Gaffney Jr., Lahnen and Pittman

**Excused:** 1 - White

Kim Taylor explained the amendment which was approved unanimously by a voice vote. Ms. Taylor explained the need to approve this office's budget prior to the rest of the City budget due to timing requirements set by state law. She described the changes from the current to the proposed budget. The proposed budget does not include a \$1.5M salary enhancement request by the Property Appraiser which will go to the Mayor's Budget Review Committee to be considered with other requested salary enhancements from other departments. Property Appraiser Joyce Morgan introduced three staff members present at the meeting. She said her office's operations lead to the production of 53% of the City's revenues. The salary enhancements are needed to make Jacksonville competitive in hiring in the marketplace, which is important because her department has so many long-tenured employees who are eligible to retire and would take tremendous knowledge and experience with them when they leave. Council Member Carrico asked about contracting out for marketing and social media work. Ms. Morgan said that function is performed by a part-time person and they are increasing the hours for that person.

**AMENDMENT**

**Attach revised Exhibit 1 to include additional detail on budgetary changes**

11. [2024-0325](#) ORD Approp \$200,000.00 in Fund Balance from the Environmental Protection Fund to the UF Center for Coastal Solutions Through the UF Brd of Trustees to Conduct a Septic Tank Vulnerability Assessment Proj for Single-Family Residential Septic Systems in Duval County; Prov for Carryover to FY 24-25; Invoking the Exemption of Sec 126.107(g) (Exemptions), Ch 126 (Procurement Code), Ord Code, to Direct Contract With UF; Apv & Auth the Mayor, or Her Designee, & the Corp Sec to Execute & Deliver That Certain Research Agrmt for the Septic Tank Vulnerability Assessment Proj btwn the City & UF; Waiving Sec 118.107 (Nonprofits to Receive Funding Through a Competitive Evaluated Award Process)...(B.T. 24-095) (Dillard) (Req of Mayor)  
4/23/24 CO Introduced: NCSPHS, R, F, TEU  
5/6/24 NCSPHS Read 2nd & Rerefer  
5/6/24 R Read 2nd & Rerefer  
5/7/24 F Read 2nd & Rerefer  
5/7/24 TEU Read 2nd & Rerefer  
5/14/24 CO PH Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/14/24

**DEFER**

12. [2024-0327](#) ORD Approp \$1,500,000.00, from the Proj Titled Broward Rd Widening to the Proj Titled Broward Rd Improvements to Pay for the Construction of the Proj; Amend the 24-28 5-Yr CIP Appvd by Ord 2023-505-E to Reflect This Approp of Funds to the Proj; Prov for Oversight by the Engineering & Construction Mgmt Div of the Dept of Public Works (B.T. 24-093) (Dillard) (Req of Mayor)  
4/23/24 CO Introduced: F, TEU  
5/7/24 F Read 2nd & Rerefer  
5/7/24 TEU Read 2nd & Rerefer  
5/14/24 CO PH Read 2nd & Rerefer  
5/21/24 F Amend/Approve 6-0  
5/21/24 TEU Amend/Approve 6-0  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/14/24

**AMEND/APPROVE**

**Aye:** 6 - Howland, Arias, Carrico, Gaffney Jr., Lahnen and Pittman

**Excused:** 1 - White

Phillip Peterson explained the amendment which was approved unanimously by a voice vote. He described the need to correct the fund account for the project to correct a posting error.

**AMENDMENT****Attach revised Exhibit 2 (CIP) to correct footing error**

- **Appropriation is needed due to the erroneous placement of FY 23/24 CIP funds in the Broward Road Widening project**
- **Broward Road Widening project has an estimated cost of \$5.64 million and the Broward Road Improvement Project is estimated to be \$3.25 million, both of which have been fully funded**

13.     [2024-0328](#)     ORD Approp \$822,026.58 from Amphitheater (Daily's Place) & Flex Field Revenues to Fund Capital Improvements & Maintenance Needs at Daily's Place (B.T. 22-072) (Dillard) (Req of Mayor)  
                           4/23/24 CO Introduced: F  
                           5/7/24 F Read 2nd & Rerefer  
                           5/14/24 CO PH Read 2nd & Rerefer  
                           5/21/24 F Approve 6-0  
                           Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/14/24

**APPROVE**

**Aye:**             6 -     Howland, Arias, Carrico, Gaffney Jr., Lahnen and Pittman

**Excused:**       1 -     White

Phillip Peterson explained the funding source for the appropriation. Council Member Lahnen asked how this appropriation relates to the \$150M in the proposed Community Benefit Agreement associated with the Jaguars stadium renovation agreement. Mr. Peterson said they are separate facilities, and he did not have any information on the relation between the two. Council Member Carrico asked Alex Alston, Chief of Sports and Entertainment, to discuss venue maintenance and repair needs. Mr. Alston briefly listed the projects submitted by ASM. Mr. Carrico asked if the Flex Field repurposing project could take place before the stadium renovation work gets underway. Mr. Alston said he didn't know how the 2 projects would mesh but these repairs need to be done immediately. Council Member Arias asked for a detailed list of projects to be provided each time these funds are proposed to be used. In response to a question from Mr. Arias, Mr. Peterson explained that the Jaguars match the City funds from this account on a dollar-for-dollar basis. Mr. Arias requested a detailed list of items covered by this appropriation.

**Scrivener's**

**Pg. 1, line 9: strike "22-072" and insert "24-072"**

14. [2024-0329](#) ORD Apv & Auth the Mayor, or Her Designee, & the Corp Sec to Execute & Deliver a MOU btwn Southern Off Road Bicycle Association Jacksonville Chapter, Inc. & the City for the Construction, Use & Maintenance of City Mountain Bike Sites; Finding That These Contractual Svcs Are Exempt from Competitive Solicitation Pursuant to Sec 126.107(g) (Exemptions), Ch 126 (Procurement Code), Ord Code; Prov for Oversight by the Parks, Recreation & Community Svcs Dept (Dillard) (Req of Mayor)  
 4/23/24 CO Introduced: NCSPHS, F  
 5/6/24 NCSPHS Read 2nd & Rerefer  
 5/7/24 F Read 2nd & Rerefer  
 5/14/24 CO PH Read 2nd & Rerefer  
 5/20/24 NCSPHS Approve 7-0  
 5/21/24 F Approve 6-0  
 Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/14/24

**APPROVE**

**Aye:** 6 - Howland, Arias, Carrico, Gaffney Jr., Lahnen and Pittman

**Excused:** 1 - White

Lauren Chappell with the Parks, Recreation and Community Services Department and Todd Addicott with the Southern Off-Road Bicycle Association addressed the committee about the agreement. Ms. Chappell said this formalizes the informal relationship between the City and the Association and provides for continuity. Mr. Addicott said the Association has been working on bike trails in City parks for 14 years and raises funds privately to support its work.

• **MOU has no specified termination date and a maximum indebtedness of \$0**

15. [2024-0330](#) ORD Apv, & Auth the Mayor, or Her Designee, & the Corp Sec to Execute & Deliver an Amendment to the Agrmt btwn the City & Michael Huyghue & Associates, LLC for Stadium Lease & Dev Consulting Svcs to Extend the Term of the Agrmt to Expire on 9/30/25; Prov for Carryover of Funds Approp by Ord 2023-386-E to 9/30/25; Prov for Continued Oversight by OGC (Staffopoulos) (Introduced by CM Salem)  
 4/23/24 CO Introduced: R, F  
 5/6/24 R Read 2nd & Rerefer  
 5/7/24 F Read 2nd & Rerefer  
 5/14/24 CO PH Read 2nd & Rerefer  
 5/20/24 R Approve 7-0  
 5/21/24 F Approve 6-0  
 Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/14/24

**APPROVE**

**Aye:** 6 - Howland, Arias, Carrico, Gaffney Jr., Lahnen and Pittman

**Excused:** 1 - White

President Salem said Mr. Huyghue is just getting started on his work for the Council and will be done in the next couple of months when the Council takes final action on the stadium proposal.

### Scrivener's

#### Correct section numbering

16. [2024-0331](#) ORD Approp \$49,510,929.16, Consisting of \$25,228,130.61 from the Other Federal, State & Local Grants - American Rescue Plan Local Fiscal Recovery Fund - U.S. Dept of Treasury Acct & \$24,282,798.55 from Debt Management Fund Loan Proceeds to the 2023 Authorized Capital Projs, to Swap the Funding Sources btwn the Water Wastewater Fund Proj & the McCoys Creek Greenway - Outfall Improvements Proj to Comply With American Rescue Plan Timing Requirements; Amend the 24-25 5-Yr CIP Appvd by Ord 2023-505-E to Reflect This Approp of Funds to the Projs; Prov for Oversight by the Engineering & Construction Mgmt Div of the Dept of Public Works (B.T. 24-083) (Dillard) (Req of Mayor) (JWC Apv)  
 4/23/24 CO Introduced: NCSPHS, F, JWC  
 5/6/24 NCSPHS Read 2nd & Rerefer  
 5/7/24 F Read 2nd & Rerefer  
 5/14/24 CO PH Read 2nd & Rerefer  
 5/20/24 NCSPHS Amend/Approve 7-0  
 5/21/24 F Amend/Approve 6-0  
 Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/14/24

#### AMEND/APPROVE

**Aye:** 6 - Howland, Arias, Carrico, Gaffney Jr., Lahnen and Pittman

**Excused:** 1 - White

Phillip Peterson explained the amendment which was approved unanimously by a voice vote. In response to a question from the Chair, Steve Long of the Public Works Department explained the reappropriation of \$945,332 of ARP funds from an account set up for labor shortages in Solid Waste following the pandemic to other costs within the McCoy's Creek project. CM Arias asked for more detail about the use of these funds in the McCoy's Creek project.

**AMENDMENT****1. Correct scrivener's errors****2. Attach Revised Exhibit 2 (CIP Sheets) to correct prior year funding amounts****• Swaps the funding sources of the following projects in order to comply with the 12/31/24 deadline to obligate American Rescue Plan (ARP) funding**

- McCoy's Creek Greenway - Outfall Improvements with Riverwalk – \$24,282,798.55 changed from debt to ARP

- Water-Wastewater System Fund – \$24,282,798.55 changed from ARP to debt

**• An additional \$945,332.06 is being appropriated to the McCoy's Creek Greenway – Outfall Improvements with Riverwalk project from ARP funding originally appropriated in 2021 to address labor shortages for solid waste collections**

17. [2024-0332](#) ORD Approp \$114,945.97 from the Special Law Enforcement Trust Fund to Fund Various Crime Prevention & Law Enforcement Expenditures & Activities Including: (1) Transferring \$7,500.00 from the Fund to the Teen Driver Special Rev Fund in Accordance With Sec 111.365, Ord Code, to Fund the Teen Driver Challenge Prog; (2) Transferring \$7,500.00 from the Fund to the Police Explorers Trust Fund in Accordance With Sec 111.340, Ord Code, to Fund the JSO Police Explorer Post; (3) Transferring \$20,000.00 to Be Used for the Homeward Bound Prog; & (4) \$79,945.97 for Donations to Hubbard House, Inc. (\$9,945.97), North Florida Council, Inc., Boy Scouts of America (\$10,000.00), Operation Save Our Sons, Inc. (\$15,000.00), M.A.D. D.A.D.S., Jax Chapter, Inc. (\$15,000.00), Big Brothers Big Sisters of NE FL, Inc. (\$5,000.00), & Downtown Vision Alliance, Inc. (\$25,000.00), in Accordance...Prov for Oversight by JSO (B.T. 24-092) (Dillard) (Req of Sheriff) (Co-Sponsors CMs Johnson, Clark-Murray & Lahnen)  
4/23/24 CO Introduced: NCSPHS, R, F  
5/6/24 NCSPHS Read 2nd & Rerefer  
5/6/24 R Read 2nd & Rerefer  
5/7/24 F Read 2nd & Rerefer  
5/14/24 CO PH Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/14/24

**DEFER**



18. [2024-0362](#) ORD Approp \$100,000 From the NW OED Fund - Misc Sales & Charges Acct, to the NW OED Fund - Subsidies & Contributions to Private Orgs Acct, For the Purpose of Prov a NW Jax Economic Dev Fund (NWJEDF) Business Infrastructure Grant to 2210 Melson MZL LLC to Fund Certain Infrastructure Improvements in Connection with the Renovation of an Existing Warehouse Bldg on the Propty at 2210 Melson Ave; Making Certain Findings, & Auth the Mayor, or Her Desig, & the Corp Sec to Execute & Deliver, for & on Behalf of the City, the Economic Dev Agrmt btwn the City & Company; Auth Appvl of Technical Amends by the Executive Director of OED; Affirming the Proj's Compliance with the NWJEDF Guidelines Appvd & Adopted by Ord 2016-779-E, as Amended; Prov for City Oversight by OED (B.T. 24-096) (Dillard) (Req of Mayor) (Co-Sponsor CM Clark-Murray)  
5/14/24 CO Introduced: F  
5/21/24 F Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

19. [2024-0363](#) ORD Approp \$955,048.54, Including \$498,313.88 in Rev Collected From the Foreclosure Registry & a Reallocation of Previously Approp Funds From the Foreclosure Registry in the Amt of \$311,995.85, to Fund Various Progs & Activities Auth Pursuant to Ch 179, Ord Code, & the Remainder (\$144,738.81) From Activity (00001342) to Distribute Actual Balances btwn Current Projs; Auth Positions (R.C. 24-119) (B.T. 24-080) (Dillard) (Req of Mayor)  
5/14/24 CO Introduced: NCSPHS, F  
5/20/24 NCSPHS Read 2nd & Rerefer  
5/21/24 F Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

20. [2024-0364](#) ORD Approp Available All Yrs Rev & Reallocating the Remaining Balance From Completed Projs Within the NW Economic Dev Fund as Follows: (1) \$200,000.00 to the Failing Non-Residential Septic Tank Repair/Replacement & Sewer Connection Prog (the “Septic Tank Program”), Comprised of \$80,250.00 From Completed Projs & \$119,750.00 From All Yrs Rev, (2) \$5,767.00 From All Years Rev to the Mobile Markets Prog, & (3) \$665,650.26 From All Yrs Rev to the NW JEDC Fund Contingency Acct, & Cleaning Up Fund Balance Approp in the All Yrs Fund; Amend the Septic Tank Prog Grant Process; Auth the General Counsel to Prepare an Agrmt in Accordance With the Amended Septic Tank Prog Grant Process; Prov for City Oversight of the Septic Tank Prog & Grant Process by the Public Works & OED (B.T. 24-087) (Dillard) (Req of Mayor)  
5/14/24 CO Introduced: F, TEU  
5/21/24 F Read 2nd & Rerefer  
5/21/24 TEU Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

21. [2024-0366](#) ORD Approp \$4,248,990.00 From Gen Fund Operating Fund Bal (of Funds Recaptured to the Gen Fund - GSD for FY 22-23) to Fund Anticipated FY 23-24 Obligations Including Downtown Preservation & Revitalization Prog Loans Auth by (1) 2022-452-E With Respect to the Historic Bldg at 323 E. Bay St, (2) 2023-088-E With Respect to the Historic Bldg at 325 E. Duval St, & (3) 2021-210-E With Respect to the Historic Bldg at 51 W Bay St; Prov for Carryover of Funds to FY 24-25 (B.T. 24-097) (Dillard) (Req of Mayor)  
5/14/24 CO Introduced: NCSPHS, F  
5/20/24 NCSPHS Read 2nd & Rerefer  
5/21/24 F Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

22. [2024-0367](#) ORD-MC Amend Sec 116.905 (Payroll Deductions), Pt 9 (Personnel Regulations), Ch 116 (Employees & Employee Benefits), Ord Code, to Eliminate Certain Non-City Sponsored Payroll Deductions & Prov for the Admin of Certain Other Payroll Deductions; Prov Codification Instructions (Dillard) (Req of Mayor)  
5/14/24 CO Introduced: R, F  
5/20/24 R Read 2nd & Rerefer  
5/21/24 F Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

23. [2024-0368](#) ORD-MC Amend Sec 122.801 (Definitions), Pt 8 (Tangible Personal Property), Ch 122 (Public Property), Ord Code, to Increase the Capital Asset Threshold From \$1,000.00 to \$5,000.00; Estab a Prospective Date of 10/1/24, for Code Amends Contained in This Ord to Become Effective; Prov Codification Instructions (Dillard) (Req of Mayor)  
5/14/24 CO Introduced: R, F  
5/20/24 R Read 2nd & Rerefer  
5/21/24 F Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

24. [2024-0369](#) ORD Deapprop \$761,250.00 in Federal Pass-Through Grant Funds From the FDOT Pursuant to a Local Agency Prog Agrmt Btwn the City & FDOT (Grant Agrmt #441861-2-58-01), Which Funds Were Previously Approp by Ord 2021-178-E for the Construction of the Cedar Point Rd Sidewalks Proj Located in Council District 2; Amend the 2024-2028 5-Yr CIP Appvd by Ord 2023-505-E to Reduce Funding for the Project (B.T. 24-100) (Dillard) (Req of Mayor)  
5/14/24 CO Introduced: F, TEU  
5/21/24 F Read 2nd & Rerefer  
5/21/24 TEU Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

25. [2024-0370](#) ORD Approp \$90,000.00 in Grant Funding From End Human Trafficking, Inc. d/b/a Florida Alliance to End Human Trafficking, a Not-for-Profit Corp Created Pursuant to Sec 16.618, F.S., Funded Through Its Human Trafficking Grant Prog, to the PSBU Grants/Human Trafficking Grant Prog FY24 to Purchase Equipment & Software to Combat Human Trafficking; Apv, & Auth the Mayor or Her Desig, the Corp Sec, & the Sheriff to Execute & Deliver on Behalf of the City the Grant Agrmt Btwn the City & Grantor; Prov for a Carryover of Funds Until 6/30/25; Prov for Oversight by JSO (B.T. 24-082) (Dillard) (Req of Sheriff) (Co-Sponsors CMs Miller & Clark-Murray)  
5/14/24 CO Introduced: NCSPHS, F  
5/20/24 NCSPHS Read 2nd & Rerefer  
5/21/24 F Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

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26. [2024-0371](#) ORD-MC Amend Sec 106.708 (Meals), Pt 7 (Travel Expense Reimbursement), Ch 106 (Budget & Accounting Code), Ord Code, to Increase the Per Diem Rates of Travel Reimb for Certain Meals; Prov Codification Instructions (Dillard) (Req of Mayor)  
5/14/24 CO Introduced: R, F  
5/20/24 R Read 2nd & Rerefer  
5/21/24 F Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

27. [2024-0372](#) ORD Auth the Mayor, or Her Designee, to Execute: (1) an Amended & Restated Redev Agrmt Among the City, DIA & the Museum of Science & History of Jacksonville, Inc. (MOSH); & (2) an Amendment 1 to the Park Design Proj Costs Disbursement Agrmt btwn the City & MOSH Dated 4/2/24 to Extend the Performance Schedule Therein to Align With the Performance Schedule in the Amended Redev Agrmt; Prov for City Oversight of the Proj by the Dept of Public Works & the Dept of Parks, Recreation & Community Svcs; Auth the Execution of All Docs Relating to the Above Agrmts & Transactions, & Auth Technical Changes to the Docs (Sawyer) (Req of DIA)  
5/14/24 CO Introduced: NCSPHS, F  
5/20/24 NCSPHS Read 2nd & Rerefer  
5/21/24 F Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

28. [2024-0374](#) ORD Approp \$300,000 from the Council President's Designated Contingency to the Jax Upward Mobility Prog Special Rev Fund to Provide Add'l Funds for Various Progs & Svcs Aimed at Training, Educating & Maintaining a Sustainable Local Workforce Consistent with the Mission & Goals for the Prog as Outlined in Ch 180 (Jacksonville Upward Mobility Program), Ord Code; Amend the 4th Revised Schedule M to Ord 2023-511-E (Staffopoulos) (Introduced by CM Freeman)  
5/14/24 CO Introduced: NCSPHS, F  
5/20/24 NCSPHS Read 2nd & Rerefer  
5/21/24 F Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

29. [2024-0375](#) ORD Approp \$200,000 from the Council President's Designated Contingency to the Homelessness Initiatives Special Rev Fund to Provide Add'l Funds for Various Progs, Initiatives, & Svcs for Duval County's Homeless &/or Chronically Unhoused Populations (Staffopoulos) (Introduced by CM Freeman)  
5/14/24 CO Introduced: NCSPHS, F  
5/20/24 NCSPHS Read 2nd & Rerefer  
5/21/24 F Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

30. [2024-0376](#) ORD Approp \$200,000 from the Council President's Designated Contingency to the PSG Micro-Grant Prog Subsidies & Contributions to Private Orgs Acct to Fund the PSG Micro-Grant Prog Most Vulnerable Persons & Needs Category for FY 24-25, as Appvd by Ord 2024-198-E; Prov for Carryover to FY 24-25 (Staffopoulos) (Introduced by CM Freeman)  
5/14/24 CO Introduced: NCSPHS, F  
5/20/24 NCSPHS Read 2nd & Rerefer  
5/21/24 F Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

31. [2024-0377](#) ORD Apv, & Auth the Mayor, or Her Designee, & the Corp Sec to Execute & Deliver an Amendment to the FY 23-24 City Grant Agrmt btwn the City & Clara White Mission, Inc., to Extend the Term of the Agrmt to Exp on 2/28/25 & Extending Certain Other Related Dates & Deadlines Within the Agrmt; Prov for Carryover of Funds Appropriated by Ord 2023-608-E to FY 24-25; Prov for Continued Oversight by the Grants & Contract Compliance Div (Staffopoulos) (Introduced by CM Carrico)  
5/14/24 CO Introduced: NCSPHS, F  
5/20/24 NCSPHS Read 2nd & Rerefer  
5/21/24 F Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

32. [2024-0380](#) RESO Upon an Acknowledgement of Due Auth & the Making of Findings, Apv the Issuance by the JHFA of its Multifamily Housing Rev Bonds (Huron Sophia & Capri Villas Project), Series 2024, in an Aggregate Principal Amt Not to Exceed \$17,500,000 for the Purpose of Financing all or a Portion of the Costs Related to (1) the Acquisition & Rehab of an Existing Multifamily Residential Housing Facility for Persons or Families of Low, Middle or Moderate Income, at 2800 Sophia St, Jax Duval County FL, 32254, & to be Commonly known as “Huron Sophia Apartments”, & (2) the Acquisition & Rehab of an Existing Multifamily Residential Housing Facility for Persons or Families of Low, Middle or Moderate Income, at 4832 N. Main St, Jax, Duval County, FL, 32206, & to be Commonly Known as “Capri Villas Apartments”; Determining Credit Not Being Pledged (Dillard) (Req of JHFA)  
5/14/24 CO Introduced: NCSPHS, F  
5/20/24 NCSPHS Read 2nd & Rerefer  
5/21/24 F Read 2nd & Rerefer

**READ 2ND & REREFER**

33. [2024-0394](#) ORD Approp \$1,054,030.28 from Long Term Debt Proceeds to Be Designated for the Purpose of Adding a Salesforce Public Sector Platform for 311 CRM & Case Mgmt; Prov for Oversight by the IT Div of the Finance & Admin Dept (B.T. 24-098) (Reingold) (Req of Mayor)  
5/14/24 CO Introduced: NCSPHS, R, F  
5/20/24 NCSPHS Read 2nd & Rerefer  
5/20/24 R Read 2nd & Rerefer  
5/21/24 F Read 2nd & Rerefer  
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 5/28/24

**READ 2ND & REREFER**

Council President Salem announced June 5th as the tentative date for starting Committee of the Whole meetings to review the stadium renovation agreements, assuming the various agreements are all received by the end of next week. He said he could call a special council meeting after the June 25th regular meeting if needed to take a final stadium vote before the council’s summer recess. Council Member Carrico asked when the Council can expect to get the full packets of all stadium information. Scott Wilson of the Mayor’s Office said the contracts are in the Office of General Counsel now. Council Member Lahnen asked what will comprise the \$150M community benefit agreement project list, saying it appears some items are starting to be reported in the media. Mr. Salem said the community benefit agreement will be filed as a separate bill because there is no CBA without a stadium agreement.

**NOTE: The next regular meeting will be held Tuesday, June 4, 2024.**

**\*\*\*\*\*Note: Items may be added at the discretion of the Chair.\*\*\*\*\***

**Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted; but may not be possible to fulfill. Please contact Disabled Services Division at: V 904-255-5466, TTY-904-255-5476, or email your request to KaraT@coj.net.**

Jeff Clements - Council Research Division  
jeffc@coj.net 904-662-5502  
Posted 5.23.24 2:50 p.m.