
Experience

Assistant Chief of Support Services/Jails Division

2022-Present

As the Assistant Chief of Support Services, I oversee all Support Services Units within the Jails Division to include Fugitive and Transportation, Services, Technology and Compliance, Intelligence and Security, Implied Consent, and ICE. These units are divided among four Support Services Lieutenants, whom I supervise. Each unit plays a key role in the daily operations of not only the Jails Division, but also both facilities within the Prisons Division. I conduct monthly Building Maintenance meetings with the Services Unit and the City of Jacksonville Department of Public Works to receive updates on current and pending projects within the facility. I chair the Fourth Judicial Circuit Juvenile Assessment Center Advisory Committee. This committee meets quarterly to ensure appropriate and relevant agencies are collaboratively participating in and providing services at the Juvenile Assessment Center. I review potential candidates for hire to determine if they will be accepted into the Corrections Academy.

Assistant Chief of Custody and Housing/Jails Division

2021-2022

As the Assistant Chief of Custody and Housing, I ensured the secure, humane, corrective, and productive detention of individuals incarcerated within the Pre-Trial Detention Facility was maintained. I supervised four Operations Lieutenants that served as the Watch Commander for housing operations on their shift. At a minimum, I conducted weekly rounds of all housing areas under my purview. I ensured personnel had the supplies and equipment needed to be successful. I reviewed all complaints and investigations assigned to my Operations Lieutenants.

Processing/Special Projects Lieutenant/Jails Division

2019-2021

As the Processing/Special Projects Lieutenant, I served as the Commanding Officer of the Processing/Special Projects Unit. I ensured efficiency was maintained in processing to include the areas of Intake, Property, Booking and Releasing. I supervised the Jacksonville Sheriff's Office ADA Compliance Sergeant, the PREA Coordinator, and the SVPP Coordinator. I liaised with the Contracted Health Services Provider, the Department of Health, and the Florida Department of Law Enforcement. I ensured orders, unit procedures and forms for the Department of Corrections were updated when required. I assisted Watch Operations with various projects.

Corrections Lieutenant/Prisons Division

2014-2019

As the Prisons Division Relief Lieutenant, I worked in the absence of the Community Transition Center (CTC) and the Montgomery Corrections Center (MCC) Watch Commanders. My duties

included staffing the facility and ensuring security was maintained, handling incidents that arose throughout the shift, relaying pertinent information to staff, and communicating with the Jails and Prisons Division Watch Commanders. I assisted the Prisons Division Watch Commanders in making certain everyone was scheduled for In-Service, Wellness, and Firearms Requalification.

Corrections Sergeant/Prisons Division

2009-2014

As the Relief Sergeant at MCC, I had five officers under my span of control. In the absence of other supervisors, I supervised their officers in their assigned area. As a Sergeant, I meticulously reviewed all paperwork submitted. I conducted fire drills and briefed officers on fire safety and evacuation procedures. I created the monthly roll calls for Watch I at MCC. On numerous occasions, I was assigned as Sergeant in Charge (SIC) in the absence of the on-duty Watch Lieutenant.

Corrections Field Training Officer

2003-2009

As a Field Training Officer, I completed Daily Observation Reports, conducted dispatch signal and 10-codes quizzes, and quizzed my recruits on emergency procedures and any other items that I felt were pertinent to the areas that we were assigned. During my tenure as a Field Training Officer, I trained nearly 20 recruits who have gone on to become successful officers and sergeants. Some have become FTOs themselves.

Corrections Officer/Jails Division

2001-2009

As a Corrections Officer, I was responsible for the care, custody, and control of inmates. I worked in numerous positions at PDF. In each of these areas, I completed the appropriate paperwork necessary for each area. I reported directly to my Housing Security Sergeant. There were several instances where I was assigned as Officer in Charge (OIC). During these times, I carried out all of the duties and responsibilities of a Housing Security Sergeant.

Education

Florida Community College at Jacksonville
Basic Law Enforcement Academy

Dec. 2001-Mar. 2002

Georgia Southern University
Bachelor's Degree – Justice Studies

Dec. 2000

Baldwin High School
College Preparatory Diploma

May 1996

References

References available upon request.