

LEGISLATIVE FACT SHEET

DATE: 07/23/19

BT or RC No: BT19-111
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services/Office of the Director
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Bob Skalitzky

Provide Name: Bob Skalitzky, Chief of Natural and Marine Resources

Contact Number: 255-7912

Email Address: rskalitzky@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

Background

On May 29, 2019, the City of Jacksonville was awarded a Christopher & Dana Reeve Foundation 2019 1st Cycle Direct Effect Quality of Life grant in the amount of \$25,000 to install an adaptive kayak launch at Bethesda Park. The Parks, Recreation and Community Services Department will supplement this grant funding with \$57,850 from the Department's ADA Funds in FY 19-20 to construct this project. The proposed adaptive launching system, developed by BoardSafe, includes a unique gangway with kayak chute connected to a floating dock with kayak cradle, transition seat, grab bars and straps to assist the launching of kayaks for people of a wide variety of abilities. The launch will deliver users to the calm waters of Lake Bethesda, a 16-acre stocked fishing lake which is entirely within the protected boundaries of Bethesda Park. In addition, the project will include improvements and expansion of the existing sidewalk to which the launch system will attach and connect to the existing accessible parking area.

In order to accept the grant funding, the Mayor needs to sign the grant award letter indicating adherence to the grant requirements which consist of submitting an interim report by 12/31/2019 and a final/close-out report by 6/30/2020.

Recommended Action

The Parks, Recreation and Community Services Department respectfully request to submit legislation to execute the Christopher & Dana Reeve Foundation grant award letter so the adaptive kayak launch at Bethesda Park can be installed within the required grant project period, 6/1/2019 through 5/31/2020.

The Council finds that the deferral of this amendment of the CIP until next annual budget and CIP review will be detrimental to the best interests of the community because such deferral will create an unnecessary delay in the construction of this recreational infrastructure.

APPROPRIATION: Total Amount Appropriated \$82,850.00 as follows:
 List the source **name** and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s): Reeve Foundation Grant	From: Dept of Health and Human Services: Reeve Foundation Grant	Amount: \$25,000.00
	To:	Amount:
Name of State Funding Source(s):	From:	Amount:
	To:	Amount:
Name of City of Jacksonville Funding Source(s):	From: Authorized Capital Accounts	Amount: \$57,850.00
	To: Grant Capital Improvement Projects	Amount: \$82,850.00
Name of In-Kind Contribution(s):	From:	Amount:
	To:	Amount:
Name & Number of Bond Account(s):	From:	Amount:
	To:	Amount:

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

Upon signing the grant award letter, the Christopher & Dana Reeve Foundation will send a \$25,000 check to the City to be used to install an adaptive kayak launch at Bethesda Park. The grant funds will be matched with \$57,850 from Parks Department's ADA funds in FY 19-20 for a total project cost of \$82,850. Grant period runs from 6/1/2019 through 5/31/2020. Existing Parks staff will maintain the new kayak launch which should involve minimal ongoing cost.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

Emergency? Yes No

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate? Yes No

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?

Note: If yes, note must include explanation of all-year subfund carryover language.

Funds shall not lapse but shall carry forward year to year until the project is completed.

CIP Amendment?

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Brian Burket
Parks, Recreation and Community Services Department
255-7935 / BBurket@coj.net

Grant award letter provided (no actual agreement); OGC has not reviewed

Related RC/BT?

Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS: **Yes** **No**

Continuation of Grant?

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Grant award of \$25,000 will be matched with \$57,850 from Parks Department's ADA funds in FY 19-20 to install an adaptive kayak launch at Bethesda Park. Grant period runs from 6/1/2019 through 5/31/2020. No long-term implications for the General Fund.


Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment: If yes, attach appropriate form(s).


Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

Grant requires an interim report by 12/31/2019 and a closeout report by 6/30/2020. To be handled by:

Brian Burket
 Parks, Recreation and Community Services Department
 255-7935 / BBurket@coj.net

Division Chief: 
 (signature)

Date: 7/23/19

Prepared By: 
 (signature)

Date: 7/23/19

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services

(Name, Job Title, Department)

Phone: 255-7903

E-mail: djoseph@coj.net

From: Robert Skalitzky, Chief, Natural and Marine Resources, PRCS

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-7912

E-mail: rskalitzky@coj.net

Primary Contact: Daryl Joseph, Director, Parks, Recreation and Community Services

(Name, Job Title, Department)

Phone: 255-7903

E-mail: djoseph@coj.net

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: jelsbury@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary

Contact: _____
(Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: jelsbury@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:

Yes

No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED