

LEGISLATIVE FACT SHEET

DATE: 10/30/19

BT or RC No: BT 20-029
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services Department/Office of the Director
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Daryl Joseph

Provide Name: Daryl Joseph

Contact Number: 255-7903

Email Address: djoseph@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

In response to the City of Jacksonville's application for The State of Florida, Department of Environmental Protection grant, The State of Florida selected and notified the City of Jacksonville of the \$521,855 grant for the "Jacksonville Freedom Park." A full scope of work was forwarded to the State of Florida in August of 2018. The contract document was received by the City of Jacksonville on September 27, 2018. The grant is a Department of Environmental Protection and the grant number is L1901. The funds of the grant have been appropriated in the FY 2019 State Senate Bill 2500 on line 1747A. This funding is nonrecurring and the requests for additional recurring funds are prohibited. The park infrastructure and upgrades must be completed by October 31, 2020.

The scope of work deliverables and documentation includes: Task 1: Complete engineering, permitting and design documents, (\$15% of total project costs), the City will provide copies of completed engineer/design documents. Project may not begin until Notice to Commence has been issued. Task 2: development of required project elements, the City will provide the Completion Document Checklist (DRP-111) and Final Status Report (DRP-109).

The scope of work will create Freedom Park that will recognize two groups; U.S. Veterans and Gullah Geechee, both with strong ties to Jacksonville and the surrounding neighborhood. The park will become a gateway to the National Heritage Corridor and Fort Caroline National Memorial. The park will more appropriately tell the story of the Gullah Geechee and U.S. Veterans through landscape, walkways and story boards. The park will be one of the southerly locations of the Gullah Geechee Cultural Heritage Corridor that extends from North Carolina to North Florida. The park will be a quiet, reflective place for Veterans.

APPROPRIATION: Total Amount Appropriated \$521,855 as follows:
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: n/a	Amount: _____
	To:	Amount: _____
Name of State Funding Source(s):	From: State of Florida, Department of Environmental Protection	Amount: \$521,855.00
	To: Grant Capital Project Funding	Amount: \$521,855.00
Name of City of Jacksonville Funding Source(s):	From: n/a	Amount: _____
	To:	Amount: _____
Name of In-Kind Contribution(s):	From: n/a	Amount: _____
	To:	Amount: _____
Name & Number of Bond Account(s):	From: n/a	Amount: _____
	To:	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The funds are coming from the State of Florida, Department of Environmental Protection and will be used the The City of Jacksonville, Florida, Department of Parks, Recreation and Community Services. The reimbursement funding amount is \$521,855. The funding must be used by October 30, 2019. In order to receive the grant, the city must submit the following documentation: all forms and documentation associated with the Project Commencement Documentation (DRP-107) and a cost analysis form, as associated with Task 1 and outlined in Attachment 3 of the contract. The city must also install the project elements, complete the Projec Completion Documentation (DRP-111 and associated forms), and the Final Status Report (DRP-109). The City shall also provide a "Notice of Limitation of Use" recorded with the Clerk of the Circuit Court of Duval County in relation to the Project Completion Documentation. The park will be maintained by existing maintenance staff and will require no additional operational funding.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Parks, Recreation and Community Services Department, POC: Jill Enz email: JEnz@coj.net

Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>


Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>


Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

In addition to the payment documentation requirement, the city must submit the following documentation: Project Commencement documentation (DRP-107 and Cost Analysis Form) due within 180 calendar days of Execution of the Agreement. The work shall be complete by October 31, 2020. Completion Documentation Checklist (DRP-111) and Final Status Report (DRP-109) shall be completed no later than 30 days after completion (November 30, 2020) and the state has 30 days to reimburse inspect the project, project closure and reimbursement. Parks, Recreation and Community Services Department, Jill Enz, (904) 255-7941. All reports must be submitted to the State of Florida, Department of Environmental Protection.

Director 
 Division Chief: _____ Daryl Joseph, Director
 (signature)

Date: 10/30/19

Prepared By: 

 (signature)

Date: 10/30/2019

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services

(Name, Job Title, Department)

Phone: 904-255-7903

E-mail: Djoseph@coj.net

From: Jill Enz, Parks Development & natural Resources Manager, Parks, Recreation and Community Service
Initiating Department Representative (Name, Job Title, Department)
Phone: 904-255-7941 E-mail: Jenz@coj.net

Primary Contact: Daryl Joseph, Director, Parks, Recreation and Community Services Department
(Name, Job Title, Department)
Phone: 904-255-7903 E-mail: Djoseph@coj.net

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor
904-255-5013 E-mail: Jelsbury@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480
Phone: 904-630-4647 E-mail: psidman@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor
904-255-5013 E-mail: Jelsbury@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: **Yes** **No**
Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED