

LEGISLATIVE FACT SHEET

DATE: **01/11/2024**

BT or RC No: **N/A**

(Administration & City Council Bills)

SPONSOR: **Office of Economic Development**

(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: **Office of Economic Development**

Provide Name: **Ed Randolph, Executive Director**

Contact No: **255-5455**

Email **EdwardR@coj.net**

: White Paper (Explain why this legislation is necessary. Provide, who, what, when where, how and the impact.)

Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words – Maximum of 1 page)

Ordinance 2019-652-E was approved on 10/22/19, appropriating \$250,000 from the Northwest Jacksonville Economic Development Fund (NWJEDF) to support the expansion of AA Auto Parts, Inc. The purpose of the funding was to provide a \$100,000 Business Infrastructure Grant and a \$150,000 Loan in connection with infrastructure needed to accommodate the installation of a metal shredder system on the company's property, located at 6641 West Beaver Street, as initiated by B.T. 19-117. The project is in compliance with the NWJEDF Guidelines. As approved and adopted by Ordinance 2016-779-E.

The original Economic Development Agreement dated 11/22/19 provided for a completion date of 7/1/21 and provided for time extensions up to 1 year. The company experienced several delays, including environmental issues identified that needed to be addressed before the infrastructure work could begin; the Covid-19 outbreak began delaying construction, delivery of building materials, and finally the Italian installation team was delayed by the pandemic. Ordinance 2022-560-E extended the performance schedule by an additional 6 months, through 12/31/2022. Amendment Four extended the completion date by nine months from December 31, 2022, to September 30, 2023 and was approved by Ordinance 2023-78-E, enacted on March 14, 2023. The majority of the infrastructure work has been completed; however, the company is awaiting the assembly and installation of the shredder system to be completed by the installation team. Due to additional delays related to the assembly and installation of the shredder system beyond the control of the business, an additional twelve (12) month time extension is required to enable the completion of the Project. The amendment proposed would extend the completion deadline from 9/30/23 to 9/30/2024.

APPROPRIATION: Total Amount Appropriated **N/A** as follows: List the source **name** and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in the title of the legislation)

Name of Federal Funding Source(s)

From: _____ Amount: _____

To: _____ Amount: _____

Name of State Funding Source(s)

From: _____ Amount: _____

To: _____ Amount: _____

Name of COJ Funding Source(s)

From: Amount:

To: Amount:

Name of In-Kind Contributions:

From: _____ Amount: _____

To: _____ Amount: _____

Name & No. of Bond Account(s):

From: _____ Amount: _____

To: _____ Amount: _____

PLAIN LANGUAGE OF APPROPRIATION/FINANCIAL IMPACT/OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be ongoing maintenance and staffing obligation? Per Chapter 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words – maximum of 1 page.)

Funding for the project was previously appropriated under Ordinance 2019-652-E and will be disbursed upon completion of the project and receipt of necessary documentation.

ACTION ITEMS: Purpose/Check List. If “Yes” please provide detail by attaching justification and code provisions for each.

ACTION ITEMS:

Emergency? Yes _____ No **X** _____

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate? Yes _____ No **X** _____

Explanation: If yes, explanation must include detailed nature of mandate include Statue or Provision.

Fiscal Year Carryover? Yes _____ No **X** _____

Note: If yes, note must include explanation of all-year subfund carryover language.

Fund 00117 is an All-Years Fund.

CIP Amendment? Yes ___ No **X** _____

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract/Agreement Approval? Yes ___ **X** No ___

OED will provide oversight and administration.

Related RC/BT? Yes _____ No **X**_____ If yes, attach appropriate RC/BT form(s)

Waiver of Code? Yes _ No **X**

Code Reference: If yes, identify code section(s) in space below & provide detailed explanation (including impacts) within white paper.

Code Exception: Yes _____ No **X**_____

Code Reference: If yes, identify code section(s) in space below & provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances? Yes **X**_____ No _____

Code Reference: If yes, identify related code section(s) and ORD reference number in the space below & provide detailed explanation and any changes necessary within whitepaper.

2019-652-E, 2020-560-E, and 2023-078-E.

ACTION ITEMS CONTINUED: Purpose/Check List. If "Yes" please provide detail by attaching justification and code provisions for each.

ACTION ITEMS:

Continuation of Grant? Yes _____ No **X**_____

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant. Are there long-term implications for the General Fund?

Surplus Property Certification? Yes _____ No **X**_____ Attachment: If yes, attach appropriate form(s)

Reporting Requirements? Yes _____ No **X**_____

Explanation: List agencies (including City Council/Auditor) to receive reports and frequency of reports, including when reports are due. Provide name of the Department and include contact name and telephone number of the person responsible for generating.

BUSINESS IMPACT ESTIMATE

Pursuant to Section 166.041(4), F.S., the City is required to prepare a Business Impact Estimate for ordinances that are **NOT** exempt from this requirement.

A list of ordinance exemptions are provided below. Please check all exemption boxes that apply to this ordinance. If an exemption is applicable, a Business Impact Estimate IS NOT required.

- The proposed ordinance is required for compliance with Federal or State law or regulation;
- The proposed ordinance relates to the issuance or refinancing of debt;
- The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;

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- The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;

The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;

The proposed ordinance is an emergency ordinance;

The ordinance relates to procurement;

- The proposed ordinance is enacted to implement any of the following:
- a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code;
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

If none of the boxes above are checked, then a Business Impact Estimate IS REQUIRED to be prepared by the using agency/office/department and submitted in the MBRC filing packet along with the memorandum request, legislative fact sheet, etc. A Business Impact Estimate form can be found at:

<https://www.coj.net/departments/finance/budget/mayor-s-budget-review-committee>

Director:



(Signature)

Date: 01/11/2024

Prepared By:

Wendy Kern on behalf of Joe Whitaker
(Signature)

Date: 01/11/2024

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Budget Office, St. James Bldg., Suite 325

Thru: N/A
(Name, Job Title, Department)

From: Ed Randolph, Executive Director, Office of Economic Development (OED)
Initiating Department Representative (Name, Job Title, Department)

Phone: 255-5456 E-Mail: EdwardR@coj.net

Primary Contact: Joe Whitaker, Project Manager, Office of Economic Development (OED)
(Name, Job Title, Department)

Phone: 255-5455 E-Mail: josephw@coj.net

CC: Brittany Norris, Intergovernmental Liaison, Office of the Mayor

Phone: 255-5024 E-Mail: bnorris@coj.net

COUNCIL MEMBER/INDEPENDENT AGENCY/CONSTITUTIONAL OFFICER TRANSMITTAL

To: Mary Staffopoulos, Office of General Counsel, St. James Bldg., Suite 480

Phone: 255-5062 E-Mail: Mstaff@coj.net

From: N/A
Initiating Council Member/Independent Agency/Constitutional Officer

Phone: _____ E-Mail: _____

Primary Contact: N/A
(Name, Job Title, Department)

Phone: _____ E-Mail: _____

CC: Brittany Norris, Intergovernmental Liaison, Office of the Mayor

Phone: 255-5006 E-Mail: bnorris@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation

Independent Agency Action Item:

Board(s) Action/Resolution? Yes _____ No X

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED