

**City of Jacksonville, Florida
Request for Budget Transfer Form**

Supervisor of Elections _____ N/A
 Department or Area Responsible for Contract / Compliance / Oversight _____ Council District(s)
 Reversion of Funds: _____ N/A
 (if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future _____ No
 Section of Code Being Waived (if applicable): _____ CIP (yes or no): _____ No
 Justification for Waiver _____

Justification for / Description of Transfer: _____
 Transfer funding from the designated Council contingency for the Supervisor of Elections polling location rent.

Net Amount Appropriated and/or Transferred: _____ \$100,000.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____ CP Salem CM's District: _____ AL 2
 Requesting Council Member: _____ CM's District: _____
 Prepared By: _____ Ordinance: _____

OFFICE OF THE MAYOR

BUDGET ORDINANCE TRANSFER DIRECTIVE TD / BT Number: _____

Date Rec'd.	Date Fwd.	Approved	Disapproved

Date of Action By Mayor: _____ Approved: _____
 Division Chief: _____ Date Initiated: _____
 Prepared By: _____ Phone Number: _____
 Initiated / Requested By (if other than Department): _____

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Accounting Codes			
								Project *	Activity	Interfund	Future
Exp	General Fund GSD	Supervisor of Elections	Contingency	\$100,000.00	00111	610001	599100	000000	00000000	000000	00000000
Total:				\$100,000.00							

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Subobject Title	Amount	Fund	Center	Account	Accounting Codes			
								Project *	Activity	Interfund	Future
Exp	General Fund GSD	Supervisor of Elections	Other Rent	\$100,000.00	00111	610001	544990	000000	00000000	000000	00000000
Total:				\$100,000.00							