

Appointment or Reappointment	Appointment
Residency (Duval County or other)	Duval
Full Name of Appointee (Including any initials or suffixes)	Palecia Crawford-Maddox
Name of the Commission, Authority, etc.	KingSoutel Crossing CRA Advisory Board
Replacing (Member Name)	Leola Williams
Preceding Legislation	2019-448
District Number or Category (where applicable)	CRA resident
First or Second Term	First
Full or Unexpired Term (appointed person resigned prior to expiration of their existing term)	Full
Term to Expire (Expiration Date)	12/31/2021

Palecia Crawford-Maddox

15729 Spotted Saddle Circle
Jacksonville, FL 32218
Cell: (904) 449-0052
crawpm@att.net

Objective:

To obtain a position in which the demonstration of teamwork, effective organization skills, and leadership abilities maybe utilize.

Summary Of Qualification:

- Work well in fast paced environment
- Reliable and adaptable with the ability to learn new system quickly
- Provide assistance or direction to other workers
- Self-motivated and confident in making decisions that benefit both the company and customer
- Well organized and able to meet dead lines
- Adept to defining customer requirement and meeting their needs

Education:

BBA degree	Edward Waters College	Jacksonville, FL	05/2008
CDA	Florida Community College at Jacksonville	Jacksonville, FL	06/2006
AA degree	Florida Community College at Jacksonville	Jacksonville, FL	12/2004

Employment Experience:

Checkpoint Clearing Jacksonville, Florida 03/16-Present
Background Checks

- Manage Backgrounds Checks

CPR and First Aid Jacksonville, Florida 08/08-Present
First Responder

- Manage Classes

Young Legends Jacksonville, Florida 06/08-Present
Child Care Provider

- Manage Child Care Center

Kelly Services Jacksonville, Florida 03/06-06/08
Substitute Teacher

- Ability to get and keep students on task
- Ability to get and keep a high rate of student to teacher interaction

- Ability to teach expectation

**Owens Pharmacy Jacksonville, Florida
Pharmacy Technician**

05/98-12/05

- Received written prescriptions or refill request
- Answered phones
- Assisted customers with question pertaining to their medication
- Resolved billing complaints by performing activities such as exchanges, refunds and adjusted bills

**Home Instead Jacksonville, Florida
Sitter**

10/02-03/03

Palecia Crawford (2)

- Companionship
- Read the newspaper to patients
- Did Craft activity with patients

**Taco Bell Jacksonville, Florida
Cashier/Line member**

03/98-08-98

- General cashier duties
- Inventory
- Line duty

Leadership Skills:

Youth usher board director 2007-Present

Hobbies/Interests:

Reading, Craft, and Gardening

Reference: Available upon request