

**CITY COUNCIL RESEARCH DIVISION
LEGISLATIVE SUMMARY**



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Bill Type and Number: Ordinance 2023-33

Introducer/Sponsor(s): Council President at the request of the Mayor

Date of Introduction: January 10, 2023

Committee(s) of Reference: R, F

Date of Analysis: January 12, 2023

Type of Action: Executive branch reorganization; appropriation; employee position authorization

Bill Summary: The bill amends Ordinance Code Chapter 24 – Grants and Contract Compliance – by repealing Part 9 – Office of Grants and Contract Compliance – and enacting a new Part 9 – Grants and Contract Compliance Division. The bill amends Chapter 118 – City Grants – in several places to change the Grants and Contract Compliance entity name from office to division. It approves the creation of a position of Division Chief for the new division and appropriates \$152,780 from General Fund GSD fund balance to various expenditure accounts to pay for costs associated with the creation of the new position.

Background Information: The preamble to the bill states that the City is responsible for administering an increasing number of federal, state and local grant funds and the workload and responsibilities of the current Office of Grants and Contract Compliance, including seeking out an applying for additional grants, merit advancement to the status of a division with a division chief. The additional funding will cover expenses including an enhanced salary, computer equipment and City-issued cellphone costs. Aside from the language creating the division and the division chief position and qualifications, the remaining language of the current Part 9 regarding duties and responsibilities of the entity remains unchanged.

Policy Impact Area: Grants administration

Fiscal Impact: The bill appropriates \$152,780 from General Fund GSD fund balance.

Analyst: Clements