

LEGISLATIVE FACT SHEET

DATE: 10/31/22

BT or RC No: BT 23-024
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services Department
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Jill Enz

Provide Name: Jill Enz, Chief of Natural and Marine Resources

Contact Number: 255-7941

Email Address: Jenz@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

The Department of Parks, Recreation, and Community Services applied for and was awarded \$1 million dollars from the Florida Department of State's African American Cultural & Historical (AACH) grant program to undergo a Park Redesign for James Weldon Johnson Park. The matching funds consist of \$250,000 that have already been allocated in the adopted CIP for FY22/23.

This Redesign project will involve extensive community engagement, will provide construction documents, and pay for the first phase of construction—which is expected to include demo of existing failing infrastructure, dealing with the underground utilities, and grading.

The initial grant period goes until June 1, 2023 but the grant administrators have confirmed that extensions will be granted until at least June 1, 2024.

PRCS intends to use the continuing contractor for Parks design/build projects, ACON Construction Co., for this project. The Council finds that the deferral of this amendment of the CIP until the next annual budget and CIP review will be detrimental to the best interests of the community because such deferral will create an unnecessary delay the construction of this recreational infrastructure.

APPROPRIATION: Total Amount Appropriated \$1,250,000.00 as follows:
List the source **name** and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s):	From: Department of State	Amount: \$1,000,000.00
	To: _____	Amount: _____

Name of City of Jacksonville Fundir	From: FY22/23 CIP Funds	Amount: \$250,000.00
	To: James Weldon Johnson Park Project	Amount: \$1,250,000.00

Name of In-Kind Contribution(s):	From: _____	Amount: _____
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Name of Funding Contribution(s):	To:	Amount:
Name & Number of Bond Account(s):	From:	Amount:
	To:	Amount:

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The \$1,000,000 grant funding will supplement the existing \$250,000 in CIP FY22/23 to redesign James Weldon Johnson Park and initiate site preparations. The grant expires on June 1, 2023 but is eligible for at least a one year extension. The park already has operation and maintenance funding.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No	
Emergency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of <u>emergency</u> . Grant project has a required completion timeline.
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language.
CIP Amendment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted? Grant agreement. Oversight by Lauren Christiansen in Parks, Recreation and Community Services.
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.
Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

2022-504-E approved \$250,000 in FY22/23 for this project.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?


Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating Grant reporting will be prepared by Lauren Christiansen (255-7902) in Parks, Recreation and Community Services.

Division Chief:  _____
(signature)

Date: 11/2/22

Prepared By:  _____
(signature)

Date: 11/1/22

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o the Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services Department
(Name, Job Title, Department)

Phone: 255-7903 E-mail: Djoseph@coj.ent

From: Jill Enz, Chief, Natural and Marine Resources Division, PRCS Department
Initiating Department Representative (Name, Job Title, Department)

Phone: 255-7941 E-mail: Jenz@coj.net

Primary Contact: Jill Enz, Chief, Natural and Marine Resources Division, PRCS Department
(Name, Job Title, Department)

Phone: 255-7941 E-mail: Jenz@coj.net

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor

Phone: 255-5006 E-mail: rachelz@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Mary Staffopoulos, Office of General Counsel, St. James Suite 480
Phone: 904-255-5062 E-mail: mstaff@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor
Phone: 255-5006 E-mail: rachelz@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED

African American Cultural & Historical Grant @ James Weldon Johnson Park White Paper

October 31, 2022

Background

The Department of Parks, Recreation, and Community Services applied for and was awarded \$1 million dollars from the Florida Department of State's African American Cultural & Historical (AACH) grant program to undergo a Park Redesign for James Weldon Johnson Park. The matching funds consist of \$250,000 that have already been allocated in the adopted CIP for FY22/23.

This Redesign project will involve extensive community engagement, will provide construction documents, and pay for the first phase of construction—which is expected to include demo of existing failing infrastructure, dealing with the underground utilities, and grading.

The initial grant period goes until June 1, 2023 but the grant administrators have confirmed that extensions will be granted until at least June 1, 2024.

PRCS intends to use the continuing contractor for Parks design/build projects, ACON Construction Co., for this project.

Recommended Action

The Department of Parks, Recreation, and Community Services requests a one-cycle emergency legislation to execute the grant contract in order for the project to commence and use the continuing design/build contract with ACON Construction for the work.