

CITY COUNCIL RESEARCH DIVISION
LEGISLATIVE SUMMARY

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Bill Type and Number: Resolution 2023-34

Sponsor: Council President Freeman

Date of Introduction: January 10, 2023

Committee(s) of Reference: R

Date of Analysis: January 12, 2023

Type of Action: Appointment

Bill Summary: This bill appoints Dr. Saralyn Grass as the Chief of the Grants & Compliance Division, Pursuant to Section 24.902.

Background Information: The Chief of the Grants and Contract Compliance Division shall be the head of the Division. The Chief of the Grants and Contract Compliance Division shall be appointed by the mayor, subject to confirmation by the Council, shall serve at the pleasure of the mayor, and shall have a bachelor's degree or higher in an accredited college or university and at least three years' experience in grant management.

The appointment confirmation is conditioned on the Council's establishment of a new Grants and Contract Compliance Division pursuant to Ordinance 2023-33.

Dr. Grass is currently the Chief Administrative Officer for the Kids Hope Alliance and has been working at KHA since 2019. Dr. Grass is also an Adjunct Professor at the University of North Florida. Dr. Grass has a Doctor of Education degree from Florida State University.

Policy Impact Area: Grants and Compliance operations

Fiscal Impact: Yearly salary range is \$111,030.73 to 181,274.82

Analyst: Distel