

LEGISLATIVE FACT SHEET

DATE: 05/15/24

BT or RC No: 24-116
~~BT 25-005~~
 (Administration & City Council Bills)

SPONSOR: Housing & Community Development, Neighborhoods
 (Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Travis Jeffrey, Chief

Provide Name: Travis Jeffrey, Chief

Contact Number: 904-255-8227

Email Address: tjeffrey@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

The Energy Efficiency and Conservation Block Grant (EECBG) will support efforts to conduct energy audits and weatherization repairs that lower energy bills for up to 110 low-income residents in partnership with JEA and community-based organizations through the Restore, Repair and Resiliency (R3) program. Services will include blower door tests to measure air that leaks out of the home, installation of a data monitoring system to measure climate inside the home, and provide for the replacement of HVAC units, doors, insulation, and energy efficient lightbulbs. The program will focus on low-income households in Jacksonville's Historic Eastside, then expand city-wide. These funds were awarded to the City of Jacksonville by the U.S. Department of Energy to implement this program and JEA is considered a sub-recipient and is responsible for seeing this program to completion. This program is currently fully funded by federal dollars. JEA has agreed to provide these updates to low-income, single-family, owner-occupied homes within 24 months (two years) as required by the grant requirements. Reporting requirements will be handled by JEA staff with back-up support by Housing and Community Development staff. Funding will be provided on an reimbursement basis, by COJ, as expenditures are approved for payout. No reimbursement requests can be made until this legislation is passed, creating this program, as any expense must be made after the effective date of the legislation.

APPROPRIATION: Total Amount Appropriated: \$845,350.00 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s):	From: Department of Energy	Amount: \$845,350.00
	To: Energy Efficiency and Conservation Block Grant (EECBG)	Amount: \$845,350.00
Name of State Funding Source(s):	From:	Amount:
	To:	Amount:
Name of City of Jacksonville Funding Source(s):	From:	Amount:
	To:	Amount:
Name of In-Kind Contribution(s):	From:	Amount:
	To:	Amount:
Name & Number of Bond Account(s):	From:	Amount:
	To:	Amount:

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

No match is required or needed. The program is fully funded using federal dollars from the U.S. Department of Energy, specifically awarded to the City of Jacksonville for this R3 program. The Energy Efficiency and Conservation Block Grant (EECBG) will support efforts to conduct energy audits and weatherization repairs that lower energy bills for up to 110 low-income residents in partnership with JEA and community-based organizations through the Restore, Repair and Resiliency (R3) program. Services will include blower door tests to measure air that leaks out of the home, installation of a data monitoring system to measure climate inside the home, and provide for the replacement of HVAC units, doors, insulation, and energy efficient lightbulbs. The program will focus on low-income households in Jacksonville's Historic Eastside, then expand city-wide. These funds were awarded to the City of Jacksonville by the U.S. Department of Energy to implement this program and JEA is considered a sub-recipient and is responsible for seeing this program to completion. JEA has agreed to provide these updates to low-income, single-family, owner-occupied homes within 24 months (two years) of receiving the grant as required by the grant requirements. Reporting requirements will be handled by JEA staff with back-up support by Housing and Community Development staff. Funding will be provided on an reimbursement basis, by COJ, as expenditures are submitted quarterly and are approved for payout by the U.S. DOE.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Emergency?			

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Federal or State Mandate?		

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Fiscal Year Carryover?		

Note: If yes, note must include explanation of all-year subfund carryover language.

<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
CIP Amendment?		

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Contract / Agreement Approval?		

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>
Related RC/BT?		

Attachment: If yes, attach appropriate RC/BT form(s).

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>
Waiver of Code?		

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Sec. 126.103. - Execution and preservation of contracts. A waiver is allowed because this funding was awarded for a single-purpose and program, with a specific sub-recipient identified, and should not be bid out to the general population. See white paper for specific purpose of this program and funding from U.S. Dept. of Energy.

<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Code Exception?		

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Related Enacted Ordinances?		

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No	
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund? <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div>
Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate form(s).
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating reports. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>

BUSINESS IMPACT ESTIMATE

Pursuant to Section 166.041(4), F.S., the City is required to prepare a Business Impact Estimate for ordinances that are NOT exempt from this requirement. A list of ordinance exemptions are provided below. Please check all exemption boxes that apply to this ordinance. If an exemption is applicable, a Business Impact Estimate IS NOT required.

- The proposed ordinance is required for compliance with Federal or State law or regulation;
- The proposed ordinance relates to the issuance or refinancing of debt;
- The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- The proposed ordinance is an emergency ordinance;
- The ordinance relates to procurement; or
- The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

If none of the boxes above are checked, then a Business Impact Estimate IS REQUIRED to be prepared by the using agency/office/department and submitted in the MBRC filing packet along with the memorandum request, legislative fact sheet, etc. A Business Impact Estimate form can be found at: <https://www.coj.net/departments/finance/budget/mayor-s-budget-review-committee>

0

Division Chief: 
Travis Jeffrey (signature)

Date: 5/15/2024

Prepared By: 
(signature)

Date: 5/15/2024

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o the Budget Office, St. James Suite 325

Thru: Thomas Waters, Director of Neighborhoods Department
(Name, Job Title, Department)
Phone: 255-7005 E-mail: twaters@coj.net

From: Travis Jeffrey, Chief of Housing and Community Development
Initiating Department Representative (Name, Job Title, Department)
Phone: 255-8227 E-mail: tjeffrey@coj.net

Primary Contact: Travis Jeffrey, Chief of Housing and Community Development
(Name, Job Title, Department)
Phone: 255-8227 E-mail: tjeffrey@coj.net

CC: Brittany Norris, Director of Intergovernmental Affairs, Office of the Mayor
Phone: 255-5000 E-mail: BNorris@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Mary Staffopoulos, Office of General Counsel, St. James Suite 480
Phone: 904-255-5062 E-mail: mstaff@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Brittany Norris, Director of Intergovernmental Affairs, Office of the Mayor
Phone: 255-5000 E-mail: BNorris@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: **Yes** **No**
Boards Action / Resolution? Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED