

City of Jacksonville, Florida
Request for Budget Transfer Form

Office of Economic Development

Department or Area Responsible for Contract / Compliance / Oversight

Reversion of Funds:
(if applicable)

N/A

Fund / Center / Account / Project * / Activity / Interfund / Future

Section of Code Being Waived (if applicable):

N/A

Justification for Waiver

N/A

Justification for / Description of Transfer:

Main Street Food Park is seeking a Business Infrastructure Grant (BIG) to assist expansion in a level 2 distressed area. The grant will be used to offset the costs of renovating and out-fitting an existing building into a multi-use facility. The expansion will result in a mini-golf course and indoor food court.

Net Amount Appropriated and/or Transferred:

\$35,000.00

* This element of the account string is tiled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member:

Requesting Council Member:

Prepared By:

CM's District:

CM's District:

Ordinance:

OFFICE OF THE MAYOR

☒ BUDGET ORDINANCE ☐ TRANSFER DIRECTIVE

Department Head	Date Rec'd.	Date Fwd.	Approved	Disapproved
Mayor's Office	8-28-25	8/29/25	<i>[Signature]</i>	
Accounting Division	8-29-25	8-29-25	<i>[Signature]</i>	
Budget Division	8-29-25	8-29-25	<i>[Signature]</i>	

Date of Action By Mayor: SEP 09 2025

Approved:

Division Chief: Ed Randolph

Prepared By: Sonia Carroll

Initiated / Requested By (if other than Department):

9

Council District(s)

N/A- All Years Fund

Fiscal Year(s) of carry over (all-years funds do not require a carryover)

CIP (yes or no): No

TD / BT Number:

BT-25-1100

Date Initiated:

3-27-2025

Phone Number:

904-255-8828

* This element of the account string is titled project but it houses both projects and grants.

Budget Transfer Line Item Detail

Budget Office approval does not confirm: whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Total:	Accounting Codes								
				\$35,000.00	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future	
EXP	Northwest OED Fund	Northwest JEDC Fund	Contingency		\$35,000.00	00117	105102	599100	000000	00000747	000000	00000000	

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Total: \$35,000.00	Accounting Codes						
				Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	Northwest OED Fund	Northwest JEDC Fund	Subsidies & Contributions To Private Org	\$35,000.00	00117	105102	582001	000000	00000747	00000	00000000