

1 Introduced by Council Member Diamond and Co-Sponsored by Council  
2 Members Cumber, Carlucci, Newby, Wilson, Salem, DeFoor and Ferraro:

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5 **ORDINANCE 2020-39**

6 AN ORDINANCE CREATING A NEW SECTION 50.111  
7 (RESPONSE TO REQUESTS OF THE COUNCIL AUDITOR),  
8 CHAPTER 50 (ORGANIZATION OF BOARDS AND  
9 COMMISSIONS), *ORDINANCE CODE*, TO PROVIDE FOR A  
10 PROCESS TO RESPOND TO REQUESTS MADE BY THE  
11 COUNCIL AUDITOR WITHIN 48 HOURS FROM RECEIPT  
12 OF THE COUNCIL AUDITOR'S REQUEST AND PROVIDE A  
13 TIMEFRAME FOR SUBMITTING REQUESTED INFORMATION  
14 TO THE COUNCIL AUDITOR; PROVIDING AN EFFECTIVE  
15 DATE.

16  
17 **WHEREAS**, Section 5.10 of the Charter of the City of  
18 Jacksonville empowers the Council Auditor to request certain  
19 financial information from various offices and departments of City  
20 government including independent authorities and other agencies and  
21 entities of City government as described therein; and

22 **WHEREAS**, the Charter does not prescribe a process in which  
23 those parties acknowledge receipt of a request by the Council  
24 Auditor or a timeframe for providing an estimate of the time  
25 required to fulfill such request; and

26 **WHEREAS**, the Council would like to create a process in Chapter  
27 50 (Boards and Commissions) for boards and commissions created by  
28 ordinance so that a uniform procedure is in place for boards and  
29 commission to communicate and timely comply with the Council  
30 Auditor's requests for information; and

31 **WHEREAS**, an amendment to Chapter 50, *Ordinance Code*, is

1 required to implement such changes; now therefore

2 **BE IT ORDAINED** by the Council of the City of Jacksonville:

3 **Section 1. Creating a new Section 50.111 (Response to**  
4 **Requests of the Council Auditor), Ordinance Code.** A new Section  
5 50.111 (Response to Request of the Council Auditor), Chapter 50  
6 (Organization of Boards and Commissions), *Ordinance Code*, is hereby  
7 created to read as follows:

8 **CHAPTER 50. ORGANIZATION OF BOARDS AND COMMISSIONS.**

9 \* \* \*

10 **Sec. 50.111. Response to Requests of the Council Auditor.**

11 Boards or commissions that are in receipt of a request for  
12 information from the Council Auditor pursuant to the authority of  
13 the Council Auditor under Section 5.10, Charter of the City of  
14 Jacksonville, shall, within 48 business hours of receipt of the  
15 request, 1) acknowledge receipt of the request by electronic mail  
16 to the Council Auditor, and 2) submit to the Council Auditor an  
17 estimated timeframe for which the information requested will be  
18 available to the Council Auditor for review. If the information  
19 requested by the Council Auditor is not within the purview of the  
20 board or commission or the board or commission is unsure of the  
21 request or unfamiliar with the information that is requested, the  
22 board or commission should provide such information in its response  
23 to the Council Auditor.

24 **Section 2. Effective Date.** This ordinance shall become  
25 effective upon signature by the Mayor or upon becoming effective  
26 without the Mayor's signature.

27 Form Approved:

28  
29 /s/ Paige H. Johnston

30 Office of General Counsel

31 Legislation Prepared By: Paige H. Johnston

