

FAMILY SUPPORT SERVICES OF NORTH FLORIDA, INC.
Center of Hope Kennedy Community Center

FY 2025–2026 GRANT PROPOSAL TERM SHEET

Grant Recipient: Family Support Services of North Florida, Inc. (“Recipient”)

Program Name: Center of Hope Kennedy Community Center (the “Program”)

City Funding Request: \$350,000

Any substantial change to this FY 2025-2026 Grant Proposal Term Sheet (the “Term Sheet”) or the attached Program budget will require City Council approval.

CONTRACT/GRANT TERM:

The initial contract term shall be from October 1, 2025, through September 30, 2026. The contract may be renewed for up to two (2) additional one-year terms, contingent upon the availability of City funds, including appropriations by the City Council or funding lawfully allocated by the Mayor to continue the Program. All renewals and extensions are subject to review and approval by the Jacksonville Procurement Awards Committee.

Recipient shall also be eligible for a no-cost extension to the initial contract term of up to six (6) months, at the discretion of the City, in the event Recipient is unable to expend the full amount of awarded funds within the initial contract term.

Kids Hope Alliance (KHA) shall have the discretion to increase the total Program award by up to ten percent (10%) to support Program expansion, contingent upon available, lawfully appropriated funds and demonstrated achievement of performance goals. KHA may also reduce the contract amount at its discretion if performance goals are not met.

Any substantial alteration of this Term Sheet that changes the fundamental purpose of the Program or repurposes funds for uses not contemplated in the attached Program budget shall require City Council approval. Reallocations among budget line items and adjustments to performance measures that remain consistent with the Program’s approved purpose may be approved administratively by KHA as the managing department.

MANAGING CITY DEPARTMENT:

KHA shall be the managing department responsible for oversight of this grant.

PROGRAM OVERVIEW:

Family Support Services has been operating a Center of Hope Program at the Emmet Reed Community Center since 2022. The outcomes have been very positive. The Department of Parks, Recreation, and Community Services (Facility Manager) and KHA (Program Manager) would like to expand the Program to a second location at the Kennedy Community Center, 1133 Ionia Street, Jacksonville, Florida 32206.

The model is designed to prevent child abuse/neglect by providing support to families that build upon their strengths, enabling them to care for the children safely, and to realize their full potential. The goals for the programs are to keep more children safely with their families, strengthening communities and increasing hope within residents. Services are provided within 3.5 miles of the Community Center.

PROGRAM SCOPE OF WORK AND DELIVERABLES:

- Building Hope and Connection using an intergenerational approach – Hope and Unity Circles create a space where children, youth and parents feel safe sharing vulnerabilities/concerns and build trust and hope while working towards individual and community solutions to help children thrive and mitigate risks of child abuse and neglect and form child welfare involvement. It is imperative that the same message of hope be instilled in the parents and children, taking a holistic approach to the whole family. Circles address the following-racial stress and trauma, resilience, strengths discovery, coping skills, civic engagement and importance of connections/self-care.
- Family Strengthening Bags – Bags include hope booklets for parents to provide encouragement, list of local support numbers, stress ball, children's book, frisbee for kids to play, 50 ways to praise your kids' magnet, family game, safety kits for babies. Parents that live in the zip code and have lived the experience vet the items that are distributed.
- Kinship Support – Provide kinship caregivers and the children in their care with short-term emergency assistance needs including but not limited to food, rental/mortgage/utility assistance, beds/bedding, clothing for children, infant/toddler (diapers, wipes).
- Trust-Based Relational Intervention (TBRI) – TBRI specialist provides in-home and group TBRI training and coaching. The services provided include in-home individual sessions, coaching and parent groups for post-adopt families, foster parents and kinship caregivers.

PROGRAM IMPACT & REPORTING:

Key Impacts & Metrics to be Reported:

- Number of child abuse and neglect investigations in 32206
- Number of removals in 32206
- Increase hope of 60 community resident (Pre/Post Hope Scales Scores)
- Identify and train a minimum of 12 community leaders to engage residents and lead projects
- Train and coach, a minimum of 100 hope builders in the community to support and uplift other residents

PROGRAM COSTS:

Total Project Cost: \$350,000

- Reinvesting in Communities (parent groups, task force meetings, community activities) \$140,000
- Building Hope and Connections (12 weeks of Hope & Unity Circles) \$82,000
- Family Strengthening Bags \$58,000
- Kinship Support (Short-term emergency assistance) \$42,000
- Trust-Based Relational Intervention (TBRI training and materials) \$28,000

Project Funding Sources:

- City of Jacksonville Request: \$350,000

PAYMENT TERMS:

Payments under this grant shall follow a pay-for-performance model. Family Support Services will bill monthly based on a units-of-service/deliverable budget, with each activity invoiced at a fixed rate per session, per event, per item as applicable. Payments will be contingent upon submission of adequate documentation substantiating the delivery of services as required by KHA.

Recipient is eligible to receive an advance of up to twenty-five percent (25%) of the total grant award. This advance will be deducted from subsequent monthly reimbursements. Recipient may elect to begin repayment of the advance starting with the first reimbursement request but must begin no later than the sixth (6th) month of the initial contract term. The full amount of the advance must be repaid by the eleventh (11th) month of the initial contract term.

Any portion of the advance not fully repaid by the end of the initial contract term must be returned to the City prior to the release of any additional grant funds.

The City, including but not limited to the Council Auditor's Office, reserves the right to audit Recipient's financial records at any time during or after the grant term to ensure that funds are being spent appropriately and in accordance with this Term Sheet and the approved scope of work.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, as well as all applicable regulations deemed appropriate by the Kids Hope Alliance, including but not limited to, Chapters 77 and 126 of the *Jacksonville Ordinance Code*. Recipient shall use the City funds for the Program in accordance with the City Council-approved Term Sheet and Program budget. KHA may work with Recipient to amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to the scope or intent of the Program shall require City Council approval.

FY 25-26 City Funding - Program Budget

Agency: Family Support Services of North Florida, Inc.

Program: Center of Hope Kennedy Community Center

Fiscal Year: October 1, 2025 - September 30, 2026

Deliverables		Units to be Provided		Cost per Unit		City of Jacksonville (FY 2025-2026)	Budget Narrative (Explanation of City Funded Expenditures)
Reinvesting in Communities		100	x	\$ 1,400	=	\$ 140,000	Number of events including parent groups, community task force meetings, and community activities held
Building Hope and Connection		200	x	\$ 410	=	\$ 82,000	Number of youth/adults attending hope/healing unity circles; Will also include pre/post test scores; evaluation summary from participants on course content; qualitative summary-vision/recommendations from participants
Family Strengthening Bags		500	x	\$ 116	=	\$ 58,000	Number of bags and materials purchased, created, and distributed
Kinship Support		240	x	\$ 175	=	\$ 42,000	Short-term emergency assistance for kinship caregivers-type assistance; number of families served
Trust Based Relational Intervention		10	x	\$ 2,800	=	\$ 28,000	Number of training series provided; will include pre/post surveys; and may include in-home sessions
Total						\$ 350,000	