

LEGISLATIVE FACT SHEET

DATE: 04/22/21

BT or RC No: RC21-122
BT21-074
(Administration & City Council Bills)

SPONSOR: Neighborhoods Department / Housing and Community Development Division
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Thomas Daly, Chief

Provide Name: Thomas Daly, Chief

Contact Number: 255-8204

Email Address: tdaly@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

This legislation appropriates funding received from the Florida Housing Finance Corporation (FHFC) for the State Housing Initiatives Partnership (SHIP) program administered by the Housing and Community Development Division. The Florida Housing Finance Corporation provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. The program was designed to serve very low, low and moderate income families. SHIP funds are distributed on an entitlement basis to all 67 counties and 52 Community Development Block Grant entitlement cities in Florida.

SHIP dollars may be used to fund emergency repairs, new construction, rehabilitation, down payment and closing cost assistance, acquisition of property for affordable housing, matching dollars for federal housing grants and programs, and homeownership counseling.

APPROPRIATION: Total Amount Appropriated: \$4,126,133.00 as follows:
 List the source **name** and **provide Object and Subobject Numbers** for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: Florida Department of Economic Opportunity (334591)	Amount: \$4,126,133.00
	To: Various Accounts (See BT)	Amount: \$4,126,133.00
Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

Florida Housing Finance Corporation (FHFC), under appropriations it receives from the Florida Department of Economic Opportunity for the State Housing Initiatives Partnership (SHIP) program, provides formula grants to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. SHIP dollars may be used to fund emergency repairs, new construction, rehabilitation, down payment and closing cost assistance, acquisition of property for affordable housing, matching dollars for federal housing grants and programs, and homeownership counseling.

The funds being appropriated within this legislation will be spent for the City's Headstart to Homeownership Program, Owner-Occupied Rehabilitation Program, matching funds for the City's federal CDBG-DR disaster recovery grant and the costs associated with the administration and delivery of the program. The City does not contribute general funds to the administration or delivery of this program and all positions are authorized and funded through the grant.

There is no match requirement for these funds, however, the City uses these funds to meet the match requirements of the federal HOME Investment Partnerships program and the federal CDBG-DR disaster recovery grant from the U.S. Department of Housing and Urban Development (HUD).

These funds must be committed to eligible projects no later than June 30, 2022 and must be fully expended for completed projects no later than June 30, 2023.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Note: If yes, note must include explanation of all-year subfund carryover language.

This is an all-years subfund.

CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	X	


Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Florida Housing Finance Corporation (FHFC), under appropriations it receives from the Florida Department of Economic Opportunity for the State Housing Initiatives Partnership (SHIP) program, provides formula grants to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. SHIP dollars may be used to fund emergency repairs, new construction, rehabilitation, down payment and closing cost assistance, impact fees, construction and gap financing, mortgage buy-downs, acquisition of property for affordable housing, matching dollars for federal housing grants and programs, and homeownership counseling.


The funds being appropriated within this legislation will be spent for the City's Headstart to Homeownership Program, Utility-Tap-In Program, Special Needs Housing Development and the costs associated with the administration and delivery of the program. The City does not contribute general funds to the administration or delivery of this program and all positions are authorized and funded through the grant.

Surplus Property Certification?		X
Reporting Requirements?		X

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating reports.

Division Chief: 
 Thomas Daly (signature)

Date: 4/22/2021

Prepared By: 
 Adebisi Okewusi (signature)

Date: 4/22/2021

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Jasmine Jordan, Budget Office, St. James Suite 325

Thru: Bryan Mosier, Director, Neighborhoods Department

(Name, Job Title, Department)

Phone: 255-7005

E-mail: bmosier@coj.net

From: Thomas Daly, Chief, Housing and Community Development Division

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-8204

E-mail: tdaly@coj.net

Primary Contact: Thomas Daly, Chief, Housing and Community Development Division

(Name, Job Title, Department)

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CC: Leeann Krieg, Director of Intergovernmental Affairs, Office of the Mayor

Phone: 255-5015

E-mail: leeannk@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-255-5055

E-mail: psidman@coj.net

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary

Contact: (Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Leeann Krieg, Director of Intergovernmental Affairs, Office of the Mayor

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E-mail: leeannk@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:

Yes

No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED

Community Development Block Grant (CDBG) Program PDC00122

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 6,687,528.00	Administration	\$ 1,381,622.00	20.00%	\$ 1,314,310.00
Reprogrammed Funds	\$ -	Housing Development	\$ 976,577.00	14.14%	\$ 390,008.00
Total Entitlement Funding	\$ 6,687,528.00	Public Service Grants	\$ 1,036,216.00	15.00%	\$ 985,732.00
Program Income	\$ 220,584.00	Public Facility Improvements (External)	\$ 589,697.00	8.54%	\$ 190,500.00
Total Estimated Funding Available	\$ 6,908,112.00	Public Facility Improvements (COJ)	\$ 2,924,000.00	42.33%	\$ 3,691,000.00
		Economic Development	\$ -	0.00%	\$ -
			\$ 6,908,112.00	100.00%	\$ 6,571,550.00

Emergency Solutions Grant (ESG) Program PDC00922

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 560,440.00	Administration	\$ 42,033.00	7.50%	\$ 40,242.00
Reprogrammed Funds	\$ -	Data Collection	\$ 50,000.00	8.92%	\$ 41,203.00
Total Entitlement Funding	\$ 560,440.00	Emergency Shelter	\$ 81,186.00	14.49%	\$ 119,778.00
Program Income	\$ -	Homeless Prevention	\$ 186,474.00	33.27%	\$ 122,287.00
Total Estimated Funding Available	\$ 560,440.00	Rapid Re-Housing	\$ 120,000.00	21.41%	\$ 68,800.00
		Supportive Services	\$ -	0.00%	\$ 144,250.00
		Street Outreach	\$ 80,747.00	14.41%	\$ -
			\$ 560,440.00	100.00%	\$ 536,560.00

HOME Investment Partnership Program PDC01022

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 3,327,547.00	Administration	\$ 392,418.00	10.00%	\$ 294,800.00
Reprogrammed Funds	\$ -	CHDO Development	\$ 588,627.00	15.00%	\$ 442,202.00
Total Entitlement Funding	\$ 3,327,547.00	CHDO Operating	\$ 196,209.00	5.00%	\$ 147,400.00
Program Income	\$ 596,639.00	Delivery	\$ -	0.00%	\$ -
Total Estimated Funding Available	\$ 3,924,186.00	Downpayment Assistance Program	\$ 996,932.00	25.40%	\$ 1,875,000.00
		Owner Occupied Rehab	\$ -	0.00%	\$ 750,000.00
		Revolving Loan Fund	\$ 1,750,000.00	44.60%	\$ 518,607.00
			\$ 3,924,186.00	100.00%	\$ 4,028,009.00

Housing Opportunities for Persons With AIDS (HOPWA) Program PDC01222

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 2,601,336.00	Administration	\$ 78,168.00	3.00%	\$ 79,030.00
Reprogrammed Funds	\$ -	Permanent Supportive Housing	\$ -	0.00%	\$ 2,066,826.00
Total Entitlement Funding	\$ 2,601,336.00	Short Term Rent, Mortgage & Utilities	\$ 2,066,465.00	79.44%	\$ 488,493.00
Program Income	\$ -	Supportive Services	\$ 456,703.00	17.56%	\$ -
Total Estimated Funding Available	\$ 2,601,336.00		\$ 2,601,336.00	100.00%	\$ 2,634,349.00

State Housing Initiative Partnership (SHIP) Program

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 4,126,133.00	Administration	\$ 412,613.00	10.00%	\$ -
Reprogrammed Funds	\$ -	Delivery	\$ -	0.00%	\$ -
Total Entitlement Funding	\$ 4,126,133.00	Downpayment Assistance	\$ 1,500,000.00	36.35%	\$ -
Program Income	\$ -	Emergency Repair Program	\$ 250,000.00	6.06%	\$ -
Total Estimated Funding Available	\$ 4,126,133.00	Foreclosure Intervention	\$ -	0.00%	\$ -
		Owner-Occupied Rehabilitation	\$ 1,963,520.00	47.59%	\$ -
		Rental Housing Development	\$ -	0.00%	\$ -
			\$ 4,126,133.00	100.00%	\$ -

Total Sources:	
Federal	\$ 13,994,074.00
State	\$ 4,126,133.00
Grand Total of All Sources	\$ 18,120,207.00
Total Budgeted Expenditures	\$ 18,120,207.00

City of Jacksonville
 Neighborhoods Department
 Housing & Community Development Division
 Federal and State Grant Programs
 Proposed Funding Distribution (by Strategy)

Strategy	CDBG	ESG	HOME	HOPWA	SHIP	Total	Prior Year
Administration	\$ 1,381,622 20.00%	\$ 42,033 7.50%	\$ 392,418 10.00%	\$ 78,168 3.00%	\$ 412,613 10.00%	\$ 2,306,854 12.73%	\$ 2,025,771 11.86%
Down Payment Assistance	\$ - 0.00%	\$ - 0.00%	\$ 996,932 25.40%	\$ - 0.00%	\$ 1,500,000 36.35%	\$ 2,496,932 13.78%	\$ 2,175,000 12.73%
Economic Development	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%	\$ 43,225 0.25%
Foreclosure Intervention	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%	\$ 400,000 2.34%
Housing Development	\$ 976,577 14.14%	\$ - 0.00%	\$ 2,534,836 64.60%	\$ - 0.00%	\$ - 0.00%	\$ 3,511,413 19.38%	\$ 1,108,209 6.49%
Owner-Occupied Rehabilitation	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%	\$ 2,213,520 53.65%	\$ 2,213,520 12.22%	\$ 1,653,556 9.68%
Public Facility Improvements	\$ 3,513,697 50.86%	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%	\$ 3,513,697 19.39%	\$ 5,578,172 32.66%
Public Service Grants	\$ 1,036,216 15.00%	\$ 518,407 92.50%	\$ - 0.00%	\$ 2,523,168 97.00%	\$ - 0.00%	\$ 4,077,791 22.50%	\$ 4,097,900 23.99%
	\$ 6,908,112 100.00%	\$ 560,440 100.00%	\$ 3,924,186 100.00%	\$ 2,601,336 100.00%	\$ 4,126,133 100.00%	\$ 18,120,207 100.00%	\$ 17,084,833 100.00%