

**First Amendment to City Services Contract  
Revised Scope of Work**

**Contractor:** Wells Creek East Homeowners Association, Inc. (“Contractor”)

**Scope of Work:** Contractor shall use the \$10,000 in additional City funds authorized in Ordinance 2024-\_\_-E to obtain additional off-duty traffic control services for the intersection of Wells Creek Parkway and Philips Highway. Contractor shall use said funds to pay the costs for up to two (2) police officers to provide these services four weekdays per week, from 6:00 a.m. until 9:00 a.m., only on days when Duval County Public Schools are in session. Traffic control services will be provided only when off-duty officers are available and have accepted the assignment. Contractor shall at a minimum pay for off-duty traffic control services at the “Rate 4/Supervisor Rate” of \$78.96 per hour (inclusive of officer pay, administrative fees, scheduling fees, etc.) or the then-current prevailing Rate 4/Supervisor Rate as established between the Jacksonville Sheriff’s Office and their off-duty services provider. Contractor shall use Contractor’s own funds and any funds remaining from the City’s prior appropriation in Ordinance 2023-881-E to secure these services as stated herein through the month of October 2024, with the additional \$10,000 of City funds appropriated by Ordinance 2024-\_\_-E being available for reimbursement to Contractor for costs incurred pursuant to this Agreement beginning November 1, 2024 through the end of the contract term on December 31, 2024.

Contractor shall provide off-duty traffic control services using the City Funds until the City Funds are exhausted or upon completion of the traffic signal improvements at the subject intersection, whichever occurs first. In the event City Funds are exhausted prior to completion of the traffic signal and subject to the terms of any applicable homeowner’s association declaration of covenants and restrictions, Contractor and Wells Creek Property Owners Association, Inc. will use best efforts to equally bear the costs for continued off-duty traffic control services as described herein until completion of the intersection.

**Payment Terms:** City Funds will be provided to Contractor on a monthly reimbursement basis only, and up to two reimbursements may be requested by Contractor per month.

All other terms and conditions shall be reviewed and approved by the Office of General Counsel in the best interest of the City and consistent with this Revised Scope of Work.