

CITY OF JACKSONVILLE, FLORIDA**RC # : 27-002**

DATE

RECOMMENDED

NOT RECOMMENDED

DIVISION CHIEF: _____

DEPARTMENT HEAD: _____

HR CHIEF: _____

BUDGET OFFICE: _____

DEPARTMENT: Neighborhoods Department / Housing &
Community Development DivisionTO BE EFFECTIVE: October 1, 2026

ACTION	No.	ACTIVITY NO/ DESCRIPTION	TITLE	OCC CODE	PAY GRADE	PAY RANGE
Delete	1	ERCD1A1-PDC001-26-011117	DOCUMENT SPECIALIST - HOUSING	04344	29.02	32,572.67 - 54,722.45
Delete	1	ERCD1A1-PDC001-26-011117	EXECUTIVE ASST TO APPOINTED OFFICIAL	04916	29.07	43,589.44 - 73,390.35
Delete	1	ERCD1A1-PDC001-26-011117	HOUSING AND COMMUNITY DEVELOPMENT ADMINISTRATOR	04553	29.18	82,745.70 - 139,332.14
Delete	1	ERCD1A1-PDC001-26-011117	CHIEF OF HOUSING AND COMMUNITY DEVELOPMENT	04332	19.10	116,866.58 - 190,802.50
Delete	1	ERCD1A1-PDC001-26-011117	HOUSING AND COMMUNITY DEVELOPMENT REGULATORY SPECIALIST	B0302	26.16	50,996.88 - 96,030.83
Delete	1	ERCD1A1-PDC001-26-011117	MORTGAGE LOAN PROCESSOR	P0157	26.14	42,514.51 - 80,059.85
Delete	1	ERCD1A1-PDC001-26-011117	CLERICAL SUPPORT AIDE II	C0081	15.07	25,999.20 - 50,038.32
Delete	1	ERCD1A1-PDC001-26-011117	ACCOUNTANT	A0031	26.14	42,514.51 - 80,059.85
Delete	1	ERCD1A1-PDC001-26-011117	FINANCE MANAGER - HOUSING AND COMMUNITY DEVELOPMENT	04175	29.15	69,474.85 - 116,973.06
Delete	1	ERCD1A1-PDC001-26-011117	COMMUNITY DEVELOPMENT ASSISTANT ADMINISTRATOR	04639	29.15	69,474.85 - 116,973.06
Delete	2	ERCD1A1-PDC001-26-011117	COMMUNITY DEVELOPMENT COORDINATOR	04178	29.06	41,122.02 - 69,236.16
Delete	1	ERCD1A1-PDC001-26-011117	LABOR STANDARDS AND CONSTRUCTION MANAGER	04354	29.13	61,832.48 - 104,105.49

Revised Exhibit 3**Rev R.C. 27-002****July 20, 2026 - NCSPHS****Page 1 of 3**

ACTION	No.	ACTIVITY NO/ DESCRIPTION	TITLE	OCC CODE	PAY GRADE	PAY RANGE
Delete	3000	ERCD1A1-PDC001-26-011117	Part-Time Hours	-	-	-
Authorize	1	ERCD1A1-PDC001-27-011291	DOCUMENT SPECIALIST - HOUSING	04344	29.02	32,572.67 - 54,722.45
Authorize	1	ERCD1A1-PDC001-27-011291	EXECUTIVE ASST TO APPOINTED OFFICIAL	04916	29.07	43,589.44 - 73,390.35
Authorize	1	ERCD1A1-PDC001-27-011291	HOUSING AND COMMUNITY DEVELOPMENT ADMINISTRATOR	04553	29.18	82,745.70 - 139,332.14
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Authorize	1	ERCD1A1-PDC001-27-011291	COMMUNITY DEVELOPMENT ASSISTANT ADMINISTRATOR	04639	29.15	69,474.85 - 116,973.06
Authorize	2	ERCD1A1-PDC001-27-011291	COMMUNITY DEVELOPMENT COORDINATOR	04178	29.06	41,122.02 - 69,236.16
Authorize	1	ERCD1A1-PDC001-27-011291	LABOR STANDARDS AND CONSTRUCTION MANAGER	04354	29.13	61,832.48 - 104,105.49
Authorize	3000	ERCD1A1-PDC001-27-011291	Part-Time Hours	-	-	-

Funds are available within current appropriations for this change:

Yes ☒ No ☐ (see description below)

If NO, funds will be provided by:

Funding for these positions is contained in the companion BT for this continuation grant.

JUSTIFICATION:

To authorize grant positions for the grant period beginning October 1, 2026.

Reference TD/BT BT 27-003 Council approval required? Yes ☒ No ☐ Date action required: 10/1/2026

ACTION TAKEN BY MBRC:

SIGNATURES:

Chief Administrative Officer

MAYOR

AMENDMENTS: _____

Comments: _____
