

## LEGISLATIVE FACT SHEET

DATE: 11/02/23

BT or RC No: BT24-026  
(Administration & City Council Bills)

SPONSOR: Planning and Development Department  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Arimus Wells

Provide Name: Arimus Wells, City Planner Supervisor

Contact Number: 255-7824

Email Address: arimusw@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

The Planning and Development Department respectfully requests approval to accept a \$50,000 small matching grant award through the State of Florida, Department of State, Division of Historical Resources for the Springfield Historic District Midcentury Survey project.

The small matching grant award is between the City of Jacksonville and State of Florida, Department of State, Division of Historical Resources to conduct a survey of historic structures within the boundaries of the locally designated Springfield Historic District. The scope of work includes procuring professional historic preservation services, conducting archival research, conducting field surveys; completing a minimum of two-hundred (200) new Florida Master Site File forms, updating a minimum two-hundred (200) existing Florida Master Site File forms, and preparing a survey report. In order to perform these services, the City of Jacksonville will utilize the University of Florida as a consulting partner.

The project will be accomplished in five tasks:

Task 1: Conduct Archival Research

The team will review previous surveys and historic preservation records. A comprehensive list of sites will be developed for the survey and coordinated with the GIS database of sites built between 1930 and 1975.

Task 2: Conduct Field Survey

Each property on the updated list of structures built between 1930 and 1975 will be visited and photographed and basic information like building type, date of construction, architect and / or builder if known will be recorded.

Task 3: Complete Florida Master Site File Forms

Once the field survey is finalized, the properties will be evaluated and prioritized according to potential significance. Florida Master Site File forms will be filled out for the top priority sites.

Task 4: Complete the Draft Survey Report

Prepare draft survey report of the historical/ architectural context that discusses the social, cultural, political, and other influences that shaped the era and its buildings

Task 5: Complete the Final Survey Report

Prepare the final survey report in compliance with FAC 1A-46, section on historical structures.

APPROPRIATION: Total Amount Appropriated 50,000 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: State of Florida, Department of State, Division of Historical Resources	Amount: \$50,000.00
	To: City of Jacksonville (Planning and Development)	Amount: \$50,000.00
Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The Grantee has been awarded a Small Matching Grant by the Division, grant number 24.h.sm.200.030 for the Project "Springfield Historic District Midcentury Survey," in the amount of \$50,000 ("Grant Award Amount"). The Division enters into this Agreement pursuant to Line Item 3233, contained in the 2024 General Appropriations Act, SB2500, Laws of Florida. The Division has the authority to administer this grant in accordance with Section 267.0617, Florida Statutes. Grant funds will be used to conduct the Springfield Historic District Midcentury Survey, in Jacksonville. The scope of work will include: Procure professional historic preservation services; conduct archival research; conduct field survey; complete a minimum of two-hundred (200) new Florida Master Site File forms; update a minimum two-hundred (200) existing Florida Master Site File forms; and prepare survey report conforming to Chapter 1A-46, Florida Administrative Code (FAC).

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Note: If yes, note must include explanation of all-year subfund carryover language.

Grant Project Period: 07/01/23 - 06/30/24,

CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Yes, please see attached Unsigned Grant Agreement; Arimus Wells, Planning and Development Department will provide oversight. Negotiations are not ongoing. OGC has not reviewed this agreement.

Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

**ACTION ITEMS CONTINUED: Purpose / Check List.** If "Yes" please provide detail by attaching justification, and code provisions for each.

**ACTION ITEMS:**

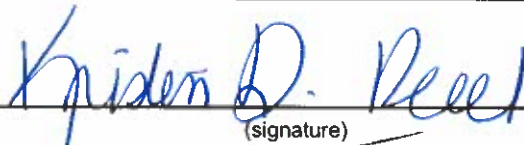
	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?


Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

Division Chief:   
(signature)

Date: 11/2/2023

Prepared By:   
(signature)

Date: 11/2/2023

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Jessi Xia, Budget Office, St. James Suite 325

Thru: Josh Gideon, Interim Director, Planning and Development Department  
(Name, Job Title, Department)  
Phone: 255-8521 E-mail: jgideon@coj.net

From: Arimus Wells, City Planner Supervisor, Planning and Development Department  
Initiating Department Representative (Name, Job Title, Department)  
Phone: 255-7824 E-mail: arimusw@coj.net

Primary Contact: Arimus Wells, City Planner Supervisor, Planning and Development Department  
(Name, Job Title, Department)  
Phone: 255-7824 E-mail: arimusw@coj.net

CC: Brittany Norris, Director of Intergovernmental Affairs, Office of the Mayor  
904-255-5006 E-mail: Bnorris@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Mary Staffopoulos, Office of General Counsel, St. James Suite 480  
Phone: 904-255-5062 E-mail: MStaff@coj.net

From: \_\_\_\_\_  
Initiating Council Member / Independent Agency / Constitutional Officer  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
(Name, Job Title, Department)  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

CC: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:    Yes    No  
Boards Action / Resolution?       

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**