

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

Neighborhoods Department / Housing & Community Development Division  
Department or Area Responsible for Contract / Compliance / Oversight

CityWide  
Council District(s)

Reversion of Funds: \_\_\_\_\_  
(if applicable) Fund / Center / Account / Project \* / Activity / Interfund / Future

\_\_\_\_\_ All-Years Fund  
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): \_\_\_\_\_

CIP (yes or no): \_\_\_\_\_

Justification for Waiver

Justification for / Description of Transfer:

Appropriation of the 2021-2022 State Housing Initiatives Partnership (SHIP) formula grant from the Florida Department of Economic Development. (RC21-122)

Net Amount Appropriated and/or Transferred: \$6,506,417.00

\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_  
Requesting Council Member: \_\_\_\_\_  
Prepared By: \_\_\_\_\_

CM's District: BT 21-074  
CM's District: \_\_\_\_\_  
Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE       TRANSFER DIRECTIVE

TD / BT Number: \_\_\_\_\_

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head				
Mayor's Office				
Accounting Division				
Budget Division				

Date of Action By Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_  
Division Chief: Thomas Daly, Esq. Date Initiated: 6/15/21  
Prepared By: Adebisi Okewusi Phone Number: 255-8079  
Initiated / Requested By (if other than Department): Jacksonville Housing and Community Development Commission

Budget Transfer Line Item Detail

\* This element of the account string is titled project but it houses both projects and grants.

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
REV	State Housing Initiatives Partnership	SHIP 20-21 Administration	Florida Housing Finance Corporation	\$ 648,725.00	11701	174106	334152	010313	00000000	00000	00000000
REV	State Housing Initiatives Partnership	SHIP 21-22 Downpayment Assistance	Florida Housing Finance Corporation	1,500,000.00	11701	174106	334152	010314	00000000	00000	00000000
REV	State Housing Initiatives Partnership	SHIP 21-22 Emergency Repair Program	Florida Housing Finance Corporation	1,000,000.00	11701	174106	334152	010315	00000000	00000	00000000
REV	State Housing Initiatives Partnership	SHIP 21-22 Owner-Occupied Rehabilitation	Florida Housing Finance Corporation	2,857,692.00	11701	174106	334152	010316	00000000	00000	00000000
REV	State Housing Initiatives Partnership	SHIP 21-22 Rental Housing Development	Florida Housing Finance Corporation	500,000.00	11701	174106	334152	010317	00000000	00000	00000000
Total:				\$ 6,506,417.00							

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Subobject Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Permanent & Probationary Salaries	366,986.92	11701	174106	512010	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Special Pay - Pensionable	29,224.99	11701	174106	515110	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Medicare Tax	6,244.01	11701	174106	521020	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Pension Contributions	753.65	11701	174106	522010	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	GEPP DB Unfunded Liability	533.55	11701	174106	522011	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Disability Trust Fund-ER	45,010.44	11701	174106	522070	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	GEPP Defined Contribution DC-ER	2,585.00	11701	174106	522130	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Group Dental Plan	15,000.00	11701	174106	523010	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Group Life Insurance	5,000.00	11701	174106	523030	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Group Hospitalization Insurance	45,010.44	11701	174106	523040	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	City Employees Worker's Compensation	2,585.00	11701	174106	524001	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Professional Services	15,000.00	11701	174106	531090	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Travel Expense	5,000.00	11701	174106	540020	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Advertising & Promotion	2,500.00	11701	174106	548010	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Miscellaneous Service & Charges	30,000.00	11701	174106	549040	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Miscellaneous Service & Charges I/S	3,000.00	11701	174106	549041	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Office Supplies	12,000.00	11701	174106	551010	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Uniforms & Safety Equipment	3,500.00	11701	174106	552040	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Furniture & Equipment Under \$1000	3,000.00	11701	174106	552080	010313	00000000	00000	00000000
Total:				\$6,506,417.00							

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Computer Under \$1000	12,000.00	11701	174106	552290	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Employee Training	15,000.00	11701	174106	555001	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Dues, Subscriptions & Memberships	2,200.00	11701	174106	554001	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Computer Equipment	15,000.00	11701	174106	564270	010313	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 21-22 Downpayment Assistance	Forgivable Loans	1,500,000.00	11701	174106	583040	010314	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 21-22 Emergency Repair Program	Forgivable Loans	1,000,000.00	11701	174106	583040	010315	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 21-22 Owner-Occupied Rehabilitation	Forgivable Loans	2,857,692.00	11701	174106	583040	010316	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 21-22 Rental Housing Development	Forgivable Loans	500,000.00	11701	174106	583040	010317	00000000	00000	00000000
EXP	State Housing Initiatives Partnership	SHIP 20-21 Administration	Indirect Cost - General Government	11,591.00	11701	174106	599031	010313	00000000	00000	00000000