

1 Introduced by Council Member Boylan and Co-Sponsored by Council Member
2 Pittman and amended by the Neighborhoods, Community Services, Public
3 Health and Safety Committee:

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6 **ORDINANCE 2022-170-E**

7 AN ORDINANCE AMENDING SECTION 656.1516
8 (REGISTRATION AND REPORTING REQUIREMENTS),
9 SUBPART A (WIRELESS COMMUNICATIONS FACILITIES),
10 PART 15 (COMMUNICATION TOWER AND ANTENNA
11 REGULATIONS), CHAPTER 656, *ORDINANCE CODE*, TO
12 CLARIFY REGISTRATION REQUIREMENTS UPON TRANSFER
13 AND TO PROVIDE SIGNAGE FOR PUBLIC TO HAVE CELL
14 TOWER CONTACT INFORMATION; AUTHORIZING THE
15 PLANNING AND DEVELOPMENT DEPARTMENT TO REVISE
16 APPLICATIONS TO INCLUDE ADDITIONS; PROVIDING AN
17 EFFECTIVE DATE.

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19 **BE IT ORDAINED** by the Council of the City of Jacksonville:

20 **Section 1. Amending Section 656.1516 (Registration and**
21 **reporting requirements), Subpart A (Wireless Communications**
22 **Facilities), Part 15 (Communication Tower and Antenna Regulations),**
23 **Chapter 656, Ordinance Code.** Section 656.1516 (Registration and
24 reporting requirements), Subpart A (Wireless Communication
25 Facilities), Part 15 (Communication Tower and Antenna Regulations),
26 Chapter 656 (Zoning Code), *Ordinance Code*, is amended, in part, to
27 read as follows:

28 **CHAPTER 656**

29 **ZONING CODE**

30 * * *

PART 15. COMMUNICATION TOWER AND ANTENNA REGULATIONS

* * *

SUBPART A. WIRELESS COMMUNICATIONS FACILITIES

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Sec. 656.1516. Registration and reporting requirements.

(a) Annual registration. On or before June 1 of each calendar year, the owner of every wireless communication tower within the City shall file with the Coordinator a declaration as to the continuing operation of the facility, as well as the name and address of the tower owner, the service provider's tower identification number, the address of the tower (if no numerical address then general site location), and the real estate number for the subject parcel, including identification of all wireless communication service providers located on the tower, complete with names, addresses, and phone numbers of the respective contact persons and the service provider's tower identification number.

(b) Transfer of wireless communication tower ownership; declaration. Should there be a transfer of tower ownership or lease, within 30 days of the transfer, the new wireless communication tower owner shall file with the Coordinator a declaration with the updated name and address of the tower owner, the service provider's tower identification number, the address of the tower (if no numerical address then general site location), and the real estate number for the subject parcel.

~~(b)~~(c) Certification of structural integrity. Every five years after issuance of the initial permit, or as otherwise requested by the City, the owner of every wireless communication tower within the City shall file with the Coordinator a "Certification of Structural Integrity." This certification shall be prepared by a licensed professional engineer, who shall attest that a thorough and complete inspection of the tower was conducted and that the tower and accessory

1 structures are continuing to perform as originally designed.

2 ~~(e)~~ (d) Noncompliance. Failure to timely file ~~either~~ the annual
3 declaration, transfer declaration, or Certification of Structural
4 Integrity shall result in a presumption that the tower is either
5 unused or unsafe, thereby subjecting the tower to removal under the
6 abandonment provisions of this Subpart.

7 (e) Signage for public contact information on the base of
8 ground mounted wireless communication towers. Each ground mounted
9 wireless communication tower owner shall place on the tower compound
10 fence, facing a public right of way or private road, a permanent
11 sign, no higher than five (5) feet and no lower than four (4) feet
12 in height from the base of the ground, which provides for the name
13 and address of the wireless communication tower owner, the name and
14 phone number of a point of contact for the wireless communication
15 tower owner, and the service provider's tower identification number.
16 The sign area for the sign must be at least 24 inches wide and at
17 least 18 inches tall, or be clearly visible and legible to an
18 individual standing no more than 15 feet from the sign, but no greater
19 in sign area than 6 square feet. The purpose of this signage is to
20 provide the public with contact information for the wireless
21 communication tower owner and a point of contact who can assist the
22 public with questions regarding the wireless communication tower.

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24 **Section 2. Authorizing the Planning and Development**
25 **Department to update application and forms to include additions.** The
26 Council authorizes the Planning and Development Department, upon the
27 effective date of this legislation, with the authority to update
28 application materials and forms related to wireless communications
29 facilities consistent with this Ordinance Code change.

30 **Section 3. Effective Date.** This ordinance shall become
31 effective upon signature by the Mayor or upon becoming effective

1 without the Mayor's signature.

2 Form Approved:

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4 /s/ Mary E. Staffopoulos

5 Office of General Counsel

6 Legislation Prepared By: Paige H. Johnston

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