

City of Jacksonville, Florida
Request for Budget Transfer Form

10
4-21-25

Office of Administrative Services/Environmental Quality Division/Environmental Protection Board
Department or Area Responsible for Contract / Compliance / Oversight

Reversion of Funds: (if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future

Through Fiscal Year 2029
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable):

CIP (yes or no):

Justification for Waiver

At the Jacksonville Environmental Protection Board (JEPB) hearing on November 18, 2024, board members discussed the necessity of waivers of ordinance code provision, and determined that the use of the funds for this project is a worthwhile and beneficial use of trust fund monies. A waiver of Sections 111.755(f) and 360.602(f) are needed in order to allow for support of ongoing operational functions of the Environmental Quality Division. The proposal was favorably approved by unanimous decision of the Board.

Justification for / Description of Transfer:

To appropriate fund balance from the Environmental Protection Trust Fund to support the establishment of a mobile air toxic monitoring project to address environmental health concerns in disadvantaged communities, including Health Zone 1. The total cost of this project will be \$750,000 with \$300,000 of that amount awarded from the Environmental Protection Agency (EPA).

Related PC 25-112

Net Amount Appropriated and/or Transferred: \$450,000.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member:

CM's District:

Requesting Council Member:

CM's District:

Prepared By:

Ordinance:

OFFICE OF THE MAYOR

☒ BUDGET ORDINANCE ☐ TRANSFER DIRECTIVE

TD / BT Number:

18725-068

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head	3/26/25		<i>[Signature]</i>	
Mayor's Office	3/27/25		<i>[Signature]</i>	
Accounting Division	3/26/25		<i>[Signature]</i>	
Budget Division	3/26/25		<i>[Signature]</i>	

Date of Action By Mayor: APR 21 2025

Approved:

Division Chief: *Melissa M. Long*

Donna Deegan

Date Initiated: 3/26/25

Prepared By: James Richardson, JEPB Administrator

Initiated / Requested By (if other than Department):

Phone Number: (904) 255-7213

APPROVED BY: MAYOR'S BUDGET REVIEW COMMITTEE
DATE: APR 21 2025

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

Budget Officer Initials _____

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
REV	Environmental Protection	NBEQ-Environmental Regulation Programs - Conservation and Resource Management	Transfer from Fund Balance	\$450,000.00	15301	191015	389010	000000	00000448	00000	0000000
REV	Motor Pool - Vehicle Replacement	Fleet Mgmt - Vehicle Replacement	Interfund-Internal Service Funds	\$70,215.00	51102	114001	341200	000000	00000499	00000	0000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Total: \$520,215.00	Fund	Center	Account	Project *	Activity	Interfund
EXP	Environmental Protection	NBEQ-Environmental Regulation Programs - Conservation and Resource Management	Salaries Part Time	\$29,545.00	15301	173101	513060	000000	00000448	00000	0000000
EXP	Environmental Protection	NBEQ-Environmental Regulation Programs - Conservation and Resource Management	Medicare Tax	\$429.00	15301	173101	521020	000000	00000448	00000	0000000
EXP	Environmental Protection	NBEQ-Environmental Regulation Programs - Conservation and Resource Management	Other Professional Services	\$98,325.00	15301	173101	531090	000000	00000448	00000	0000000
EXP	Environmental Protection	NBEQ-Environmental Regulation Programs - Conservation and Resource Management	Miscellaneous Services & Charges	\$2,350.00	15301	173101	549040	000000	00000448	00000	0000000
EXP	Environmental Protection	NBEQ-Environmental Regulation Programs - Conservation and Resource Management	ISA - Fleet Vehicle Replacement	\$70,215.00	15301	173101	549521	000000	00000448	00000	0000000
EXP	Environmental Protection	NBEQ-Environmental Regulation Programs - Conservation and Resource Management	Furniture & Equipment under \$5,000	\$11,630.00	15301	173101	552080	000000	00000448	00000	0000000
EXP	Environmental Protection	NBEQ-Environmental Regulation Programs - Conservation and Resource Management	Software, Computer Items under \$5,000	\$2,620.00	15301	173101	552290	000000	00000448	00000	0000000
EXP	Environmental Protection	NBEQ-Environmental Regulation Programs - Conservation and Resource Management	Other Operating Supplies	\$16,580.00	15301	173101	552160	000000	00000448	00000	0000000
EXP	Environmental Protection	NBEQ-Environmental Regulation Programs - Conservation and Resource Management	Computer Equipment	\$5,456.00	15301	173101	564270	000000	00000448	00000	0000000
EXP	Environmental Protection	NBEQ-Environmental Regulation Programs - Conservation and Resource Management	Specialized Equipment	\$212,850.00	15301	173101	564290	000000	00000448	00000	0000000
EXP	Motor Pool - Vehicle Replacement	Fleet Mgmt - Vehicle Replacement	Mobile Equipment	\$70,215.00	51102	114001	564010	000000	00000499	00000	0000000

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