

LEGISLATIVE FACT SHEET

DATE: 03/01/23

BT or RC No: _____
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Jill Enz

Provide Name: Jill Enz, Chief of Natural and Marine Resources

Contact Number: 255-7941

Email Address: Jenz@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

A portion of Reed Island has been in the Parks inventory since acquisition in 1976 but no facilities have been added and the only existing recreational facilities is an informal, natural-surface trail system. In Fall 2018, the City received a FIND grant to design initial park development, including a boat dock, picnic shelters and formal nature trail. The design and permitting was completed. In Fall 2021, the City received another FIND grant for the construction phase for these amenities but a contract has not yet been executed.

As approved by Ordinance 2019-136-E, in April 2019 the City sold approximately 44 acres of the City-owned property to the Harbour Waterway Special District (HWSD) in support of their effort to find a long term, affordable solution for disposing of their residential dredge disposal material. The sale agreement included commitments by HWSD to assist the City with maintenance and certain park improvements which they have been doing to the satisfaction of Park staff.

HWSD has recently requested to acquire the remaining 77 park acres in order to expand their district area and construct a canal extension from adjacent private lands to provide direct access to the St. Johns River. HWSD has proposed another Agreement for Sale and Purchase with the following considerations:

- HWSD will dedicate approximately 13 acres of salt marsh and wetlands that they already own as part of the designated public park area, increasing the total park size to approximately 90 acres.
- The designated park area will continue to be available to the public to utilize the existing and proposed park amenities in perpetuity. The property shall be available daily during daylight hours with public access limited to water access only, as is currently the case since the City has no legal upland access to the property.
- HWSD will construct the following public park amenities: 8' x 125' accessible floating dock within the protected waters of the new canal, two picnic pavilions and marked nature trails as well as maintain all park amenities indefinitely. HWSD also has sole maintenance responsibility for the canal bulkheads and future dredging needs of the canal at no cost to the City. Any additional park amenities desired by HWSD will be constructed at their sole cost and need review and approval by the Parks Director.
- HWSD will continue to remove invasive and nuisance plant species from the park.
- When HWSD acquires upland access, City will be allowed to use the access route to inspect park facilities and resources.

Park staff have carefully reviewed the land swap agreement and agree that it is in the best interest of the preserve to execute the agreement. Legislation will be required to authorize the land swap. The Council finds that the deferral of this amendment of the CIP until next annual budget and CIP review will be detrimental to the best interests of the community because such deferral will create an unnecessary delay in the construction of this recreational infrastructure.

APPROPRIATION: Total Amount Appropriated \$450,000.00 as follows:
 List the source **name** and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of City of Jacksonville Fundir	From: FIND Match 2021-504-E B1C Reed Island	Amount: \$450,000.00
	To: General Capital Projects- Reed Island/Joe Carlucci	Amount: \$450,000.00

Name of In-Kind Contribution(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name & Number of Bond Account(s)	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

Moving forward with the land swap agreement would make available the \$450,000 in unspent FIND grant City match dollars for the construction phase since HWSD will cover all park development costs. However, this also means the City would no longer be eligible to receive the 50% reimbursement for the design phase FIND grant cost of \$39,618.59 since the facilities would not be constructed within the grant timeline. Therefore, the requested legislation should also reallocate this portion of the City match dollars into the proper account to compensate the forfeited reimbursement.

Parks Department is also requesting that the remaining match balance of \$410,381.41 be allocated to a new project to design/build a new fishing pier at Joe Carlucci Boat Ramp at Sisters Creek, which is also located in CD 2.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of emergency.
			<div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.
			<div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Oversight by Jill Enz, PRCS Chief of Natural and Marine Resources. OGC has reviewed the agreement.

Related RC/BT?

Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Waiver of Chapter 122, Part 4, 122.421(B) that no park-related land shall be converted to another use or sold by the City unless the City replaces that land with new park facilities. And, waiver of Section 122.424 as to notice requirements.

Code Exception?

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?


Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.


2018-056, 2018-504 Schedule B1c, 2019-136, 2021-075, 2021-504 Schedule B1c

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No	
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?
Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate form(s).
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating reports.

Division Chief:  (signature) Date: _____

Prepared By:  (signature) Date: 3/1/23

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services Department
 (Name, Job Title, Department)
 Phone: 255-7903 E-mail: Djoseph@coj.net

From: Jill Enz, Chief, Natural and Marine Resources Division, PRCS Department
 Initiating Department Representative (Name, Job Title, Department)
 Phone: 255-7941 E-mail: JEnz@coj.net

Primary Contact: Jill Enz, Chief, Natural and Marine Resources Division, PRCS Department
 (Name, Job Title, Department)
 Phone: 255-7941 E-mail: JEnz@coj.net

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor
 Phone: 904-255-5006 E-mail: RachelZ@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Mary Staffopoulos, Office of General Counsel, St. James Suite 480
Phone: 904-255-5062 E-mail: mstaff@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor
Phone: 904-255-5006 E-mail: RachelZ@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: **Yes** **No**

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED