

**UNIVERSITY OF NORTH FLORIDA/FLORIDA INSTITUTE OF EDUCATION -
Strengthening Opportunities to Achieve Reading Success**

FY 2025–2026 CITY GRANT PROPOSAL TERM SHEET

Grant Recipient: University of North Florida/Florida Institute of Education (“UNF/FIE” or “Recipient”)

Program Name: Jax S.O.A.R.S. (Strengthening Opportunities to Achieve Reading Success) (the “Program”)

City Funding Request: \$700,000

Any substantial change to this FY 2025-2026 Grant Proposal Term Sheet (the “Term Sheet”) or the attached Program budget will require City Council approval.

CONTRACT/GRANT TERM:

The initial contract term shall be from October 1, 2025, through September 30, 2026. The contract may be renewed for up to two (2) additional one-year terms, contingent upon the availability of City funds, including appropriations by the City Council or funding lawfully allocated by the Mayor to continue the Program. All renewals and extensions are subject to review and approval by the Jacksonville Procurement Awards Committee.

Recipient shall also be eligible for a no-cost extension of the initial contract term of up to six (6) months, at the discretion of the City, in the event Recipient is unable to expend the full amount of awarded funds within the original contract term.

Kids Hope Alliance (KHA) shall have the discretion to increase the total Program award by up to ten percent (10%) to support Program expansion, contingent upon available, lawfully appropriated funds and demonstrated achievement of performance goals. KHA may also reduce the contract amount at its discretion if performance goals are not met.

Any substantial alteration of this Term Sheet that changes the fundamental purpose of the Program or repurposes funds for uses not contemplated in the attached Program budget shall require City Council approval. Reallocations among budget line items and adjustments to performance measures that remain consistent with the approved purpose may be approved administratively by KHA as the managing department.

MANAGING CITY DEPARTMENT:

KHA shall be the managing department responsible for oversight of this grant.

PROGRAM OVERVIEW:

The Florida Institute of Education at the University of North Florida conducts the *Jax SOARS* Program which is designed to close opportunity-to-learn gaps and advance reading success for children in high-needs neighborhoods. Through a year-round suite of evidence-based, engaging programming, *Jax SOARS* complements in-school learning, strengthens language and literacy development, and cultivates children’s motivation and interest in reading. By delivering targeted support during out-of-school and non-instructional time, including summer and the academic year, and engaging neighborhood early learning centers, community organizations, and local businesses, *Jax SOARS* provides an innovative, sustained layer of support for *all students and families* served by the partner schools (Hyde Park and Ramona Blvd. Elementary).

PROGRAM SCOPE OF WORK AND DELIVERABLES:

The *Jax SOARS* pilot Program is organized into three strands of work: (1) Hour-a-Day Literacy embedded in community agency led summer camp; (2) Reimagined Family Engagement and Support at two partner schools; and the (3) Westside Roots and Wings Literacy and Reading Hub (that includes the school-hosted Adventure Leagues). For each strand, UNF/FIE, working in collaboration with community partners, develops, implements, and refines activities and materials designed to achieve the overall Program goal.

Deliverables:

Strand 1: Summer Edition: Summer Camp (*implementation, data analysis and report preparation*)

Strand 2: Reimagined Family Engagement and Support (*continuing implementation*)

Strand 3: Westside Roots and Wings Literacy and Reading Hub (formally called Westside Literacy Nest Network) that includes the school-hosted Adventure Leagues for students and families and neighborhood partnership-building (*continuing implementation*)

PROGRAM IMPACT & REPORTING:

Key Impacts & Metrics to be Reported:

- Reading scores from participants (FAST Scores beginning of year/end of year)
- Families/children engaged in monthly family activities
- Weekly Mentoring Young Readers by Travel Guides
- Monthly Mission Packet distribution
- Summer Camp

PROGRAM COSTS:

Total Project Cost: \$775,000

- Family and Student Mission Packets \$139,702
- Room Mentors \$177,898
- Family Engagement Activities \$24,400
- School-wide Student and Family Engagement, Accomplishment Recognition, and Information Activities \$63,200
- Family Engagement Materials/Supplies and Direct Family Services Support \$196,000
- Roots and Wings Literacy and Reading Hub Activities \$47,000
- Room build out \$75,000
- Summer Camp \$51,800

Project Funding Sources:

- City of Jacksonville Request: \$700,000
- Estimated Private/Corporate Donors: \$75,000

PAYMENT TERMS:

Payments under this grant shall follow a pay-for-performance model. UNF/FIE will bill monthly based on a units-of-service/deliverable budget, with each activity invoiced at a fixed rate per session, per event, per item as applicable. Payments will be contingent upon submission of adequate documentation substantiating the delivery of services as required by KHA.

Recipient is eligible to receive an advance of up to twenty-five percent (25%) of the total grant award. This advance will be deducted from subsequent monthly reimbursements. Recipient may elect to begin repayment of

the advance starting with the first reimbursement request but must begin no later than the sixth (6th) month of the initial contract term. The full amount of the advance must be repaid by the eleventh (11th) month of the initial contract term.

Any portion of the advance not fully repaid by the end of the initial contract term must be returned to the City prior to the release of any additional grant funds.

The City, including but not limited to the Council Auditor's Office, reserves the right to audit Recipient's financial records at any time during or after the grant term to ensure that funds are being spent appropriately and in accordance with this Term Sheet and the approved scope of work.

ADDITIONAL GRANT REQUIREMENTS AND CONDITIONS:

Recipient's expenditure of City funds for the Program and the provision of services shall be subject to the terms and conditions of any contract entered into between the City and Recipient, as well as all applicable regulations deemed appropriate by the Kids Hope Alliance, including but not limited to, Chapters 77 and 126 of the *Jacksonville Ordinance Code*. Recipient shall use the City funds for the Program in accordance with the City Council-approved Term Sheet and Program budget. KHA may work with Recipient to amend this Term Sheet or the approved Program budget consistent with the Program's needs, provided that any substantial change to the scope or intent of the Program shall require City Council approval.

FY 25-26 City of Jacksonville Grant Funding - Program Budget

Agency: University of North Florida/Florida Institute of Education

Program: Jax S.O.A.R.S.

Fiscal Year: October 1, 2025 - September 30, 2026

Units of Service		Units to be Provided		Cost per Unit		City of Jacksonville (FY 2025-2026)		Budget Narrative (Explanation of City Funded Expenditures)
Family & Student Mission Packets		13970	x	\$ 10.00	=	\$ 139,702		13,970 Family & Student Mission packets (delivered to approx 455 student and families) during the 2025-2026 school year
Reading Mentors		455		\$ 390.98		\$ 177,898		2 certified teachers to provide weekly mentoring services to 455 elementary students
Quarterly Family Engagement Activities		8	x	\$ 3,050.00	=	\$ 24,400		8 quarterly family activities (delivered to approx 140 participants per activity or 1,120 participants/8 activities)
School-wide Student and Family Engagement, Accomplishment Recognition, and Information Activities		30		\$ 2,106.67		\$ 63,200		15 events at each school or 30 events on average 70 participants per event or 1,050 participants/15 events 2 schools x 1050 participants = 2,100 participants
Family Engagement, Materials/Supplies and Direct Family Services Support		455		\$ 430.77		\$ 196,000		On average Family Advocates serve 455 students and families during the 2025-2026 year
Roots and Wings Literacy and Reading Hub Activities		100	x	\$ 470.00	=	\$ 47,000		100 activities (on average 25 participants per activity)
Summer Camp		26		\$ 1,992.31		\$ 51,800		1 hour-a-day literacy lessons (on average, 80 campers)
Total						\$ 700,000		