

City of Jacksonville, Florida
Request for Budget Transfer Form

_____ Parks, Recreation and Community Services
Department or Area Responsible for Contract / Compliance / Oversight
_____ 9 Council District(s)

Reversion of Funds: _____
(if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future
N/A

Section of Code Being Waived (if applicable): _____
Justification for Waiver _____

Fiscal Yr(s) of carry over (all-years funds do not require a carryover) N/A

CIP (yes or no): _____ No

Justification for / Description of Transfer:
Appropriating \$25,000 from Special Council Contingency from funding carried over into FY 25/26 via Ordinance 2025-729-E for the purchase of computers to be used at the Westside Community Center.

Net Amount Appropriated and/or Transferred: _____ \$25,000.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____ CM Clark-Murray CM's District: _____ CD 9

Requesting Council Member: _____ CM's District: _____

Prepared By: _____ Ordinance: _____

OFFICE OF THE MAYOR

☐ BUDGET ORDINANCE ☐ TRANSFER DIRECTIVE

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head				
Mayor's Office				
Accounting Division				
Budget Division				

TD / BT Number: _____

Date of Action By Mayor: _____ Approved: _____

Division Chief: _____ Date Initiated: _____

Prepared By: _____ Phone Number: _____

Initiated / Requested By (if other than Department): _____

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm: 1) whether or not a grant requires a new 1Cloud grant number 2) the availability of prior-year revenue 3) the available fund balance in a non-all-years fund 4) the use of fund balance appropriations in all-years funds.

_____ Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Total: \$25,000.00	Accounting Codes							
					Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	General Fund Operating	Special Council Reserve-Activity	Contingency		\$25,000.00	00111	195001	599100	000000	00000906	00000	0000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Total:	\$25,000.00	Accounting Codes						
						Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	General Fund Operating	PRCM Playgrounds & Centers	Computer Equipment		\$25,000.00	00111	166105	564270	000000	000000000	00000	00000000