

LEGISLATIVE FACT SHEET

DATE: 02/18/21

BT or RC No: BT21-054
(Administration & City Council Bills)

SPONSOR: Neighborhoods Department/Housing and Community Development Division
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Stephanie Burch, Deputy CAO

Provide Name: Stephanie Burch

Contact Number: 255-5034

Email Address: stephanieb@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

To appropriate \$28,920,070.08 in COVID-19 Relief funds authorized by Section 501 of Division N of the Consolidated Appropriations Act, 2021, Pub. L. No. 116-260 (Dec. 27, 2020). These special Emergency Rental Assistance Program ("ERAP") funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) among individuals and families, who are low to moderate income or live in areas designated as low to moderate income, to mitigate the impacts of COVID-19. Funds may be used for utilities and rental payment assistance. The funds may be used to cover or reimburse allowable costs incurred by a household before the award of funding (including prior to the signing of the Act to prevent, prepare for and respond to COVID-19. Up to 20 percent of funds may be used for administrative costs.

APPROPRIATION: Total Amount Appropriated \$28,920,070.08 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: <u>U.S. Treasury Dept. - ERAP</u>	Amount: <u>\$28,920,070.08</u>
	To: <u>Various Accounts (See BT)</u>	Amount: <u>\$28,920,070.08</u>

Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of City of Jacksonville Fundin	From: _____	Amount: _____
	To: _____	Amount: _____

Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

To appropriate \$28,920,070.08 in COVID-19 Relief funds authorized by Section 501 of Division N of the Consolidated Appropriations Act, 2021, Pub. L. No. 116-260 (Dec. 27, 2020). These special Emergency Rental Assistance Program ("ERAP") funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) among individuals and families, who are low to moderate income or live in areas designated as low to moderate income, to mitigate the impacts of COVID-19. Funds may be used for utilities and rental payment assistance. The funds may be used to cover or reimburse allowable costs incurred by a household before the award of funding (including prior to the signing of

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.


ACTION ITEMS:


	Yes	No	
Emergency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of <u>emergency</u> . The services authorized by this legislation are necessary to continue assisting individuals and families with relief from COVID-19 impacts.
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.
Fiscal Year Carryover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language. This is an all years subfund.
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper. Requesting a waiver of Section 126.107(g), in order to direct contract with select entities which will quickly get these emergency funds assisting citizens.
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No	
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?
			<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate form(s).
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating
			<div style="border: 1px solid black; height: 30px; width: 100%;"></div>

Division Chief: _____ Thomas Daly  Date: 2/18/2021
(signature)

Prepared By: _____ Thomas Daly  Date: 2/18/2021
(signature)

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Jasmine Jordan, Budget Office, St. James Suite 325

Thru: Stephanie Burch, Deputy Chief Administrative Officer, Office of the Mayor
(Name, Job Title, Department)
 Phone: 255-5034 E-mail: stephanieb@coj.net

From: Thomas Daly, Chief, Housing and Community Development Division, Neighborhoods Department
Initiating Department Representative (Name, Job Title, Department)
 Phone: 255-8204 E-mail: tdaly@coj.net

Primary Contact: Stephanie Burch, Deputy Chief Administrative Officer, Office of the Mayor
(Name, Job Title, Department)
 Phone: 255-5034 E-mail: stephanieb@coj.net

CC: Leeann Krieg, Intergovernmental Affairs Liaison, Office of the Mayor
 Phone: 255-5015 E-mail: leeannk@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480
Phone: 904-630-4647 E-mail: psidman@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: _____
Phone: _____ E-mail: _____

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: **Yes** **No**
Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED