

1 Introduced by Council Member Salem and Co-Sponsored by Council Members
2 Peluso and Carlucci and amended by the Neighborhoods, Community
3 Services, Public Health and Safety Committee:

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6 **ORDINANCE 2023-804-E**

7 AN ORDINANCE AMENDING SECTION 111.270
8 (HOMELESSNESS INITIATIVES SPECIAL REVENUE
9 FUND), PART 2 (HEALTH AND HUMAN SERVICES),
10 CHAPTER 111 (SPECIAL REVENUE AND TRUST
11 ACCOUNTS), *ORDINANCE CODE*, TO AUTHORIZE
12 EXPENDITURE OF UP TO TEN PERCENT (10%) OF FUNDS
13 APPROPRIATED FROM THE HOMELESSNESS INITIATIVES
14 SPECIAL REVENUE FUND TO HOMELESS DIVERSION
15 SERVICES PROVIDERS FOR ADMINISTRATIVE COSTS;
16 APPROPRIATING \$200,000 FROM THE CONTINGENCY
17 ACCOUNT TO THE SUBSIDIES AND CONTRIBUTIONS TO
18 PRIVATE ORGANIZATIONS ACCOUNT WITHIN THE
19 HOMELESSNESS INITIATIVES SPECIAL REVENUE FUND TO
20 PROVIDE FUNDING TO I.M. SULZBACHER CENTER FOR
21 THE HOMELESS, INC. ("SULZBACHER") FOR THE
22 HOMELESS DIVERSION PROGRAM DESCRIBED HEREIN;
23 INVOKING THE EXEMPTION IN SECTION 126.107(G)
24 (EXEMPTIONS), PART 1 (GENERAL REGULATIONS),
25 CHAPTER 126 (PROCUREMENT CODE), *ORDINANCE CODE*,
26 TO ALLOW FOR A DIRECT CONTRACT WITH SULZBACHER;
27 WAIVING SECTION 118.107 (NONPROFITS TO RECEIVE
28 FUNDING THROUGH A COMPETITIVE EVALUATED AWARD
29 PROCESS), PART 1 (GENERAL PROVISIONS), CHAPTER
30 118 (CITY GRANTS), *ORDINANCE CODE*, TO ALLOW FOR
31 A DIRECT CONTRACT WITH SULZBACHER; WAIVING

1 SUBSECTION 118.301(A) (3) (II), PART 3
 2 (ADMINISTRATION OF CITY GRANTS), CHAPTER 118
 3 (CITY GRANTS), *ORDINANCE CODE*, TO ALLOW FOR USE
 4 OF CITY FUNDS FOR SECURITY AND UTILITY DEPOSITS;
 5 APPROVING, AND AUTHORIZING THE MAYOR, OR HER
 6 DESIGNEE, AND THE CORPORATION SECRETARY TO
 7 EXECUTE AND DELIVER ON BEHALF OF THE CITY AN
 8 AGREEMENT BETWEEN THE CITY OF JACKSONVILLE AND
 9 I.M. SULZBACHER CENTER FOR THE HOMELESS, INC.
 10 FOR THE HOMELESS DIVERSION PROGRAM; PROVIDING
 11 FOR REPORTING; PROVIDING FOR OVERSIGHT BY THE
 12 GRANTS AND CONTRACTS COMPLIANCE DIVISION OF THE
 13 FINANCE AND ADMINISTRATION DEPARTMENT;
 14 PROVIDING AN EFFECTIVE DATE.

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16 **BE IT ORDAINED** by the Council of the City of Jacksonville:

17 **Section 1. Amending Section 111.270 (Homelessness**
 18 **Initiatives Special Revenue Fund), Part 2 (Health and Human Services),**
 19 **Chapter 111 (Special Revenue and Trust Accounts), Ordinance Code.**
 20 Section 111.270 (Homelessness Initiatives Special Revenue Fund), Part
 21 2 (Health and Human Services), Chapter 111 (Special Revenue and Trust
 22 Accounts), *Ordinance Code*, is hereby amended to read as follows:

23 **CHAPTER 111. SPECIAL REVENUE AND TRUST ACCOUNTS**

24 * * *

25 **PART 2. HEALTH AND HUMAN SERVICES**

26 * * *

27 **Sec. 111.270. - Homelessness DiversionInitiatives Special Revenue**
28 **Fund.**

29 There is hereby created a permanent Special Revenue Fund of the
30 City to be known as the *Homelessness DiversionInitiatives Special*
31 *Revenue Fund* (hereinafter the "Fund") into which shall be deposited

1 all payments, contributions, or donations of money, including gifts
2 and grants, received for the purpose of assisting first-time homeless
3 individuals or families to obtain temporary or permanent housing and
4 other basic necessities (e.g. rent and/or utility assistance,
5 security and other housing deposits, food, personal hygiene items,
6 transportation vouchers, etc.). Funds shall be allocated to Duval
7 County residents only who are at immediate risk of becoming homeless.
8 Individuals/families qualified to receive this funding may receive a
9 one-time payment of up to a maximum of \$1,500.00 per calendar year
10 from this Fund. All sums placed into the Fund, which shall include
11 any interest earned or accrued thereon, shall be appropriated by the
12 Council prior to expenditure, and shall be utilized for funding
13 consistent with the purposes of this Fund. These funds shall be
14 appropriated at a minimum on an annual basis in conjunction with the
15 annual budget in an amount not-to-exceed twenty percent (20%) of the
16 available balance within the Fund as of September 30 of the
17 immediately preceding fiscal year. Any entity receiving funds from
18 the Fund for the provision of services to Duval County residents as
19 outlined herein may use up to ten percent (10%) of the total funds
20 disbursed to said entity for administrative costs to provide the
21 services. The City Council may authorize an amount of less than ten
22 percent (10%) for administrative costs in any appropriation. Monies
23 deposited in the Fund shall not lapse but shall carry over to the
24 next fiscal year. This Fund shall be overseen and administered by the
25 Grants and Contract Compliance Division of the Finance and
26 Administration Department. An annual report of expenditures from this
27 Fund shall be provided to the Council on or before November 30 each
28 year.

29 **Section 2. Appropriation.** For the 2023-2024 fiscal year,
30 within the City's budget, there are hereby appropriated the indicated
31 sum(s) from the account(s) listed in subsection (a) to the account(s)

1 listed in subsection (b):

2 (The account information is attached hereto as **Exhibit 1** and
3 incorporated herein by this reference)

4 (a) Appropriated from:

5 See **Exhibit 1** \$200,000

6 (b) Appropriated to:

7 See **Exhibit 1** \$200,000

8 (c) Explanation of Appropriation:

9 The funding above is an appropriation of \$200,000 from the
10 Contingency account to the Subsidies and Contributions to
11 Private Organizations account within the Homelessness
12 Diversion Special Revenue Fund to provide funding to I.M.
13 Sulzbacher Center for the Homeless, Inc. ("Sulzbacher")
14 for the Homeless Diversion Program (the "Program").

15 **Section 3. Purpose.** The purpose of the appropriation in
16 Section 2 is to provide funding from the City of Jacksonville to
17 Sulzbacher for the provision of homeless diversion services to
18 eligible residents of Duval County as outlined in **Revised Exhibit 2**,
19 labeled as "Revised Exhibit 2, Rev Term Sheet, December 4, 2023 -
20 NCSPHS" attached hereto and incorporated herein by this reference.
21 Sulzbacher will administer the Homeless Diversion Program through its
22 Urban Rest Stop which will act as the single point of entry for
23 clients of the Program. The Program will target individuals and
24 families who are without permanent housing and who are seeking entry
25 into the shelter system. The purpose of the Program is to keep those
26 individuals and families who are at immediate risk of becoming
27 homeless out of the "homeless system" by providing case management
28 services and financial assistance for qualified expenses such as
29 temporary hotel placement, vehicle repairs, moving assistance, child-
30 care assistance, security deposits, and utility deposits at a maximum
31 cost of up to \$1,500 per household. Sulzbacher also intends to hire

1 an experienced trainer to provide diversion training programs for
2 interested community partners and agencies. Finally, Sulzbacher is
3 committed to raising additional public and private funds for deposit
4 in the City's Homelessness Diversion Special Revenue Fund for the
5 provision of additional homeless diversion services in furtherance
6 of the goals of the Special Revenue Fund.

7 **Section 4. Invoking the Exemption in Section 126.107(g),**
8 **Ordinance Code.** The City is hereby authorized to directly procure
9 the professional services of I.M. Sulzbacher Center for the Homeless,
10 Inc. for the provision of homeless diversion services. Pursuant to
11 Section 126.107(g) (Exemptions), Part 1 (General Regulations),
12 Chapter 126 (Procurement Code), *Ordinance Code*, such procurement is
13 exempted from competitive solicitation because the supplies or
14 services are to be provided by those specifically prescribed within
15 authorizing legislation that appropriates the same. With the
16 exception of the foregoing, all other provisions of Chapter 126,
17 *Ordinance Code*, shall remain in full force and effect.

18 **Section 5. Waiver of Section 118.107, Ordinance Code.** The
19 provisions of Section 118.107 (Nonprofits to receive funding through
20 a competitive evaluated award process), Part 1 (General Provisions),
21 Chapter 118 (City Grants), *Ordinance Code*, are hereby waived to allow
22 for a direct contract with I.M. Sulzbacher Center for the Homeless,
23 Inc. Sulzbacher is uniquely situated to provide the services described
24 herein because the Urban Rest Stop, which will serve as the primary
25 location for eligible clients to request and receive homeless
26 diversion services, is an existing center that already serves as a
27 location where individuals who are homeless or who are at risk of
28 becoming homeless can receive a variety of services. Because this
29 center is currently operational, this will allow Homeless Diversion
30 Program services to immediately commence.

31 **Section 6. Waiver of Subsection 118.301(a)(3)(ii),**

1 **Ordinance Code.** Subsection 118.301(a)(3)(ii), Part 3 (Administration
2 of City Grants), Chapter 118 (City Grants), *Ordinance Code*, is hereby
3 waived to allow for use of a portion of the City funds for security
4 and/or utility deposits for qualified households receiving assistance
5 through the Program.

6 **Section 7. Approval and Authorization to Execute.** There is
7 hereby approved, and the Mayor, or her designee, and the Corporation
8 Secretary are hereby authorized to execute and deliver on behalf of
9 the City an agreement with I.M. Center for the Homeless, Inc. in an
10 amount not-to-exceed \$200,000, subject to the Scope of Services and
11 Budget more particularly described in **Revised Exhibit 2**, for a term
12 commencing January 1, 2024 through September 30, 2024, and all other
13 contracts and documents, including extensions, renewals and
14 amendments to the agreement, and to otherwise take all action
15 necessary to effectuate the intent of this Ordinance, subject to
16 appropriate legal review and approval by the General Counsel, or his
17 or her designee, and the City's Risk Management Division for
18 appropriate insurance and indemnification requirements in accordance
19 with Section 128.601, *Ordinance Code*.

20 **Section 8. Reporting.** Sulzbacher shall provide quarterly
21 reports regarding Program outcomes to the Neighborhoods, Community
22 Services, Public Safety and Health Committee. Each report shall, at
23 a minimum, provide the information outlined in **Revised Exhibit 2**.

24 **Section 9. Oversight Department.** The Grants and
25 Contract Compliance Division of the Finance and Administration
26 Department shall oversee the project described herein.

27 **Section 10. Effective Date.** This Ordinance shall become
28 effective upon signature by the Mayor or upon becoming effective
29 without the Mayor's signature.
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1 Form Approved:

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3 /s/ Mary E. Staffopoulos

4 Office of General Counsel

5 Legislation Prepared By: Mary E. Staffopoulos

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