

City of Jacksonville, Florida
Request for Budget Transfer Form

Neighborhoods Department/Housing Community Development
Department or Area Responsible for Contract / Compliance / Oversight

Citywide
Council District(s)

Reversion of Funds:
(if applicable)

NA
Fund / Center / Account / Project * / Activity / Interfund / Future

All Years Fund

Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable):

CIP (yes or no): No

Justification for Waiver

NA

Justification for / Description of Transfer:

Appropriating residual funds from cancelled contracts for \$766,442.15 Emergency Rental Assistance Program Round 2 (ERAP2) funds to Madison Palms Development to ensure final disbursement of all ERAP funds prior to the deadline of September 30, 2025. Madison Palms project provides for affordable rental housing in keeping with the purposes of Emergency Rental Assistance Program Round 2 (ERAP2) funds. This also reduces by \$766,442.15 General Revenue commitment via Ordinance 2024-796-E the Madison Palms Activity 00000589

Net Amount Appropriated and/or Transferred:

~~\$766,442.15~~ \$766,288.35

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member:

CM's District:

Requesting Council Member:

CM's District:

Prepared By:

Ordinance:

OFFICE OF THE MAYOR

☐ BUDGET ORDINANCE

☒ TRANSFER DIRECTIVE

Date Rec'd.	Date Fwd.	Approved	Disapproved
7/9/25	7/9/25		
7-10-25			
7-10-25			

Date of Action By Mayor:

AUG 1 1 2025

Approved:

Division Chief:

Travis Jeffrey

Prepared By:

Adebisi Okewusi

Initiated / Requested By (if other than Department):

TD / BT Number:

~~7025-309~~

BT 25-115

Date Initiated:

7/9/25

Phone Number:

255-8279

APPROVED BY: 
MAYOR'S BUDGET REVIEW COMMITTEE
AUG 1 1 2025

Donna Deegan

7/9/25

255-8279

Approved:



Travis Jeffrey

AUG 1 1 2025

Date of Action By Mayor:

NA

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm: 1) whether or not a grant requires a new 1Cloud grant number 2) the availability of prior-year revenue 3) the available fund balance in a non-all-years fund 4) the use of fund balance appropriations in all-years funds.

Budget Officer Initials _____

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Rev	COMMUNITY DEVELOPMENT	JXMS Citywide Miscellaneous Expenditures - Industry Development/Madison Palms (2022-764-E)	Dept. of Housing Urban Development	\$766,288.35	11101	194008	331509	011065	00000000	00000	0000000
Exp	COMMUNITY DEVELOPMENT	NBCD Housing Services - Housing and Urban Development/2020/2021 CDBG-CV4 Rental Assistance	Miscellaneous Grants and Aids	\$746,955.09	11101	174103	583010	010431	00000000	00000	0000000
Exp	General Fund Operating	PRSO Social Services General Assistance-Mental Health	Welfare-Utilities and Other-Transfer out	\$317,644.63	11101	164017	549013	010431	00000000	00111	0000000
Total:				\$1,830,888.07							

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Accounting Codes				
							Account	Project *	Activity	Interfund	Future
Total:	\$1,830,888.07										
Rev	COMMUNITY DEVELOPMENT	NBCD Housing Services - Housing and Urban Development/2020/2021 CDBG-CV4 Rental Assistance	Dept. of Housing Urban Development	\$766,288.35	11101	174103	331509	010431	00000000	00000	0000000
Exp	COMMUNITY DEVELOPMENT	JXMS Citywide Miscellaneous Expenditures - Industry Development/Madison Palms (2022-764-E)	Loans	\$766,288.35	11101	194008	599950	011065	00000000	00000	0000000
Exp	General Fund Operating	PRSO Social Services General Assistance-Mental Health	Welfare-Shelter Interfund-Transfer Out	\$298,311.37	11101	164017	549087	010431	00000000	00111	0000000