

Introduced by the Council President at the request of the Mayor:

ORDINANCE 2025-30

AN ORDINANCE REGARDING THE MAYOR'S REORGANIZATION OF THE EXECUTIVE BRANCH PURSUANT TO PART 2 (EXECUTIVE REORGANIZATION), CHAPTER 21 (EXECUTIVE BRANCH, GENERALLY), *ORDINANCE CODE*; RECITALS; REPEALING IN THEIR ENTIRETY PART 5 (DEVELOPMENT SERVICES DIVISION) AND PART 6 (BUILDING INSPECTION DIVISION), CHAPTER 30 (PLANNING AND DEVELOPMENT DEPARTMENT), PART 6 (SOLID WASTE DIVISION), CHAPTER 32 (PUBLIC WORKS DEPARTMENT) AND PART 4 (ENVIRONMENTAL QUALITY DIVISION), CHAPTER 34 (NEIGHBORHOODS DEPARTMENT) *ORDINANCE CODE*; ESTABLISHING A NEW PART 7 (SOLID WASTE DIVISION) AND A NEW PART 8 (ENVIRONMENTAL QUALITY DIVISION), CHAPTER 23 (OFFICE OF ADMINISTRATIVE SERVICES), *ORDINANCE CODE*; AMENDING SECTION 30.801 (ESTABLISHMENT; RESPONSIBILITIES), PART 8 (TRANSPORTATION PLANNING DIVISION), CHAPTER 30 (PLANNING AND DEVELOPMENT DEPARTMENT), *ORDINANCE CODE*, TO ADD ADDITIONAL RESPONSIBILITIES; ESTABLISHING A NEW PART 10 (DEVELOPMENT SERVICES DIVISION) AND A NEW PART 11 (BUILDING INSPECTION DIVISION), CHAPTER 32 (PUBLIC WORKS DEPARTMENT), *ORDINANCE CODE* SHIFTING RESPONSIBILITIES TO PUBLIC WORKS; AMENDING SECTION 94.106 (DUTIES), CHAPTER 94 (TREE COMMISSION), *ORDINANCE CODE*, SHIFTING DUTIES TO PUBLIC WORKS; AMENDING SECTION 327.104

(ADMINISTRATION), CHAPTER 327 (SUSTAINABLE BUILDING PROGRAM), *ORDINANCE CODE* SHIFTING RESPONSIBILITIES TO PUBLIC WORKS; AMENDING SECTION 380.102 (DEFINITIONS), CHAPTER 380 (SOLID WASTE MANAGEMENT, *ORDINANCE CODE*, REDEFINING THE DIRECTOR; AMENDING CHAPTER 654 (CODE OF SUBDIVISION REGULATIONS), *ORDINANCE CODE*, SHIFTING DUTIES TO PUBLIC WORKS; AMENDING SECTION 711.427 (REGISTRATION AND PERMIT FOR PLACING, MAINTAINING, OR COLLOCATING COMMUNICATIONS FACILITIES IN CITY RIGHTS-OF-WAY ASSOCIATED WITH COLLOCATION OF SMALL WIRELESS FACILITIES OR SMALL WIRELESS SOLE PURPOSE NEW UTILITY POLES), SUBPART C (GENERAL PERMIT CONDITIONS FOR COLLOCATION OF SMALL WIRELESS FACILITIES AND SMALL WIRELESS SOLE PURPOSE NEW UTILITY POLES), PART 4 (COMMUNICATIONS FACILITIES IN CITY RIGHTS-OF-WAY), CHAPTER 711 (CITY RIGHTS-OF-WAY), *ORDINANCE CODE* SHIFTING RESPONSIBILITIES TO PUBLIC WORKS; AMENDING CHAPTER 745 (ADDRESSING AND STREET NAMING REGULATIONS), *ORDINANCE CODE*, SHIFTING RESPONSIBILITIES TO PUBLIC WORKS AUTHORIZING POSITIONS; APPROVING THE UPDATED 1CLOUD CENTER LIST; PROVIDING FOR AN ORGANIZATIONAL CHART; PROVIDING FOR TRANSITION; PROVIDING THAT THE AUTHORITY, PRIVILEGES, RIGHTS, DUTIES, OBLIGATIONS OR RELATIONSHIPS OF THE CITY'S CONSTITUTIONAL OFFICERS OR INDEPENDENT AGENCIES WILL NOT BE DIMINISHED OR ENHANCED BY THIS ORDINANCE; AUTHORIZING THE COUNCIL AUDITOR'S AND

1 GENERAL COUNSEL'S OFFICE TO MAKE TECHNICAL
2 AMENDMENTS; PROVIDING FOR SEVERABILITY;
3 PROVIDING FOR CODIFICATION INSTRUCTIONS;
4 PROVIDING AN EFFECTIVE DATE.
5

6 **WHEREAS**, in accordance with Chapter 21 (Executive Branch
7 Generally), Part 2 (Executive Reorganization), *Ordinance Code*, the
8 Mayor, after investigation, has determined that a reorganization of
9 the Executive Branch of the City of Jacksonville is appropriate; and

10 **WHEREAS**, in accordance with Section 21.202, *Ordinance Code*, the
11 Mayor has developed a reorganization plan, a copy of which is attached
12 hereto as **Exhibit 1** and incorporated herein by reference; and

13 **WHEREAS**, the General Counsel, pursuant to Section 21.205,
14 *Ordinance Code*, has approved such plan as to form and legal
15 sufficiency; now therefore

16 **BE IT ORDAINED** by the Council of the City of Jacksonville:

17 **Section 1. Recitals.** The recitals above are true and
18 correct and incorporated herein by this reference.

19 **Section 2. Repealing Part 5 (Development Services Division)**
20 **and Part 6 (Building Inspection Division), Chapter 30 (Planning and**
21 **Development Department), Part 6 (Solid Waste Division), Chapter 32**
22 **(Public Works Department), and Part 4 (Environmental Quality**
23 **Division), Chapter 34 (Neighborhoods Department) *Ordinance Code*.** Part
24 5 (Development Services Division) and Part 6 (Building Inspection
25 Division), Chapter 30 (Planning and Development Department), Part 6
26 (Solid Waste Division), Chapter 32 (Public Works Department) and Part
27 4 (Environmental Quality Division), Chapter 34 (Neighborhoods
28 Department) *Ordinance Code* are hereby repealed and reserved in their
29 entirety. Copies of Part 5 and Part 6, Chapter 30, Part 6, Chapter
30 32, and Part 4, Chapter 34, *Ordinance Code* have been placed **On File**
31 with the Legislative Services Division.

1 **Section 3. Establishing Part 7 (Solid Waste Division) and**
2 **Part 8 (Environmental Quality Division), Chapter 23 (Office of**
3 **Administrative Services), Ordinance Code.** Part 7 (Solid Waste
4 Division) and Part 8 (Environmental Quality Division), Chapter 23
5 (Office of Administrative Services), *Ordinance Code*, are hereby
6 established as follows:

7 **CHAPTER 23 - OFFICE OF ADMINISTRATIVE SERVICES**

8 * * *

9 **PART 7. - SOLID WASTE DIVISION**

10 **Sec. 23.701. - Establishment; functions.**

11 There is created the Solid Waste Division. The Division shall
12 be responsible for the planning, construction, administration and
13 operation of all sanitation, solid waste management, and disposal
14 activities and facilities of the Consolidated Government.

15 **Sec. 23.702. - Division Chief.**

16 The Chief of Solid Waste shall be the Division Chief for the
17 Solid Waste Division. The Chief shall be appointed by the Mayor,
18 subject to confirmation by the Council, and shall serve at the
19 pleasure of the Mayor. The Chief shall have a bachelor's degree or
20 higher in an accredited college or university and at least five (5)
21 years management experience in the solid waste industry.

22 **PART 8. ENVIRONMENTAL QUALITY DIVISION**

23 **Sec. 23.801. - Establishment; functions.**

24 There is created an Environmental Quality Division within the
25 Office of Administrative Services. The Environmental Quality
26 Division shall be responsible for the administration, operation and
27 enforcement of the air and water resources management activities of
28 the City, including the City's laws concerning floating structures,
29 derelict vessels, vessels at risk of becoming derelict, and other
30 hazards to the public health within the Waters of the County, as
31 defined in Chapter 388, *Ordinance Code*. The administration and

1 enforcement of floating structures, derelict vessels, and vessels
2 at risk of becoming derelict may be shared with the Municipal Code
3 Compliance Division, and shall utilize a law enforcement officer as
4 defined in § 705.101(4), F.S. when boarding a vessel or occupied
5 floating structure.

6 **Sec. 23.802. - Division Chief.**

7 The Chief of Environmental Quality shall be the Division Chief
8 of the Environmental Quality Division. The Chief shall be appointed
9 by the Mayor, subject to confirmation by the Council, and shall
10 serve at the pleasure of the Mayor. The Chief shall have a
11 bachelor's degree or higher in an accredited college or university
12 five years of engineering or pollution control experience,
13 including at least two years of experience in air and water
14 pollution control activities and shall be registered by the State
15 of Florida as a Professional Engineer within one year of
16 appointment.

17 **Sec. 23.803. - Enforcement Officers.**

18 For purposes of enforcing Chapter 388 (Boats and Waterways),
19 *Ordinance Code*, Environmental Quality Division employees authorized
20 to administer and enforce Chapter 388 are authorized as Code
21 Enforcement Officers, as defined in Chapter 609, *Ordinance Code*,
22 and share the enforcement duties with the Municipal Code Compliance
23 Division officers to carry out the enforcement of Chapter 388 on
24 the Waters of the County, as defined in Chapter 388, *Ordinance*
25 *Code*, but shall utilize a law enforcement officer as defined in §
26 705.101(4), F.S. when boarding a vessel or occupied floating
27 structure. As such, the Environmental Quality Division Code
28 Enforcement Officers shall utilize the powers conferred to
29 Municipal Code Compliance Division personnel, as well as the powers
30 conferred by this Chapter.

31 * * *

Section 4. Amending Section 30.801 (Establishment; responsibilities), Part 8 (Transportation Planning Division), Chapter 30 (Planning and Development Department), Ordinance Code. Section 30.801 (Establishment; responsibilities), Part 8 (Transportation Planning Division), Chapter 30 (Planning and Development Department), Ordinance Code, is hereby amended as follows:

CHAPTER 30 - PLANNING AND DEVELOPMENT DEPARTMENT

*** * ***

PART 8. - TRANSPORTATION PLANNING DIVISION

Sec. 30.801. - Establishment; responsibilities.

There is established within the Department a Transportation Planning Division, which shall be responsible for:

(a)Preparation, review and updating of all short and long term transportation plans for all modes, including congestion management plans;

(b)Traffic and transit testing for concurrency and/or mobility and proportionate fair share assessments;

(c)Coordination and review with Public Works of all Proportionate Fair Share Capital Improvement Projects or ~~mobility~~ Mobility Projects;

(d)Preparation of all transportation monitoring reports (i.e. F.S. Ch. 163, Agreements for proportionate fair share, development agreements, etc.);

(e)Review of Developments of Regional Impact, Regional Activity Centers and all rezonings for transportation impacts;

(f)Bicycle and Pedestrian Coordinator;

(g)Coordination with FDOT and the regional metropolitan planning organization, known as the North Florida Transportation Planning Organization, on transportation issues;

(h)Coordination with JTA on Mass Transit issues;

(i)Developing CIP on transportation projects;

- (j) Review of site plans for transportation issues;
- (k) Review of access management issues; ~~and~~
- (l) ~~Other duties as assigned by the director.~~ Management and maintenance of the Concurrency system;
- (m) Preparation, review and tracking of all Proportionate Fair Share applications; and
- (n) Other duties as assigned by the director.

* * *

Section 5. Establishing Part 10 (Development Services Division) and Part 11 (Building Inspection Division), Chapter 32 (Public Works Department), Ordinance Code. Part 10 (Development Services Division) and Part 11 (Building Inspection Division), Chapter 30 (Public Works Department), *Ordinance Code*, are hereby established as follows:

CHAPTER 32 - PUBLIC WORKS DEPARTMENT

* * *

PART 10. - DEVELOPMENT SERVICES DIVISION

Sec. 32.1001. - Development Services Division; Establishment; Responsibilities.

There is established within the Department a Development Services Division, which shall be responsible for:

- (a) Civil plan review for development projects;
- (b) Plan review for roadway projects; City projects; FDOT projects; JTA projects and privately funded projects;
- (c) Flood plain determinations and FEMA administration;
- (d) Plat and easement review and recordation for all projects associated with roadways and development;
- (e) Issuance of right-of-way permits;
- (f) Development inspection;
- (g) Right of way permits inspection;
- (h) Review of all building permits;

- (i) Maintaining the Land Development Procedures Manual;
- (j) Property addressing; and.
- (k) Operation of the Zoning Counter.

Sec. 32.1002. - Division Chief.

The Division Chief of the Development Services Division shall be the Chief, Development Services Division. The Chief, Development Services Division shall have a bachelor's degree or higher in an accredited college or university in urban or regional planning, geography or civil engineering, community planning, architecture, landscape architecture, public administration or related field and at least seven years experience in civil engineering or at least five years of experience with a masters degree in any of the listed fields, or ten years experience in civil engineering with an associates degree in civil engineering or commensurate training and experience, and shall have proven administrative experience. The Chief shall be appointed by the Mayor and approved by the Council and shall serve at the pleasure of the Mayor.

PART 11. - BUILDING INSPECTION DIVISION

Sec. 32.1101. - Establishment; functions.

There is created the Building Inspection Division. The Division shall be responsible for the enforcement of all building, electrical, plumbing, mechanical, construction and other related codes, which are or may become the responsibility of the Division.

Sec. 32.1102. - Division Chief.

The Chief of Building Inspection shall be the Division Chief of the Building Inspection Division. The Chief shall be appointed by the Mayor, subject to confirmation by the Council, and shall serve at the pleasure of the Mayor. The Chief shall possess a Standard Building Code Administrators license, pursuant to F.S. § 468.609, and shall have been employed by the building inspection

1 component of a municipal government for at least one year. A
2 preference shall be given to individuals who have had at least five
3 years of experience as a Certified Building Contractor or Certified
4 General Contractor.

5 * * *

6 **Section 6. Amending Section 94.106 (Duties), Chapter 94**
7 **(Tree Commission), Ordinance Code.** Section 94.106 (Duties), Chapter
8 94 (Tree Commission), *Ordinance Code* is hereby amended as follows:

9 **CHAPTER 94. - TREE COMMISSION**

10 * * *

11 **Sec. 94.106. - Duties.**

12 In implementing the purposes under this Chapter, the
13 Commission shall have the following duties:

14 * * *

15 (1) *Appeals.*

16 (1) Any adversely affected property owner, permit
17 holder or contractor regarding a subject
18 property may appeal the decision of:

19 (i) The Chief of Development Services,
20 ~~Planning and Development~~ Public Works
21 Department, regarding the Final Assessment
22 of Clearcutting Contribution Amount,
23 pursuant to Section 656.1208(c)(3)(iii),
24 Ordinance Code.

25 (ii) The Director of the ~~Planning and~~
26 ~~Development~~ Public Works Department,
27 regarding a Request to Reduce Fines,
28 pursuant to Section 656.1208(g), Ordinance
29 Code.

30 * * *

31 **Section 7. Amending Section 327.104 (Administration),**

Chapter 327 (Sustainable Building Program), Ordinance Code. Section 327.104 (Administration), Chapter 327 (Sustainable Building Program), Ordinance Code is hereby amended as follows:

CHAPTER 327 - SUSTAINABLE BUILDING PROGRAM.

* * *

Sec. 327.104. - Administration.

* * *

(d) The ~~Planning and Development~~ Public Works Department shall provide fast track development review pursuant to Section 327.106(a). The ~~Planning and Development~~ Public Works Department Director may, upon a showing of just cause by the aggrieved party, reconsider the administrative decision to deny persons or entities access to future fast track development review pursuant to Section 327.106(a).

* * *

Section 8. Amending Section 380.102 (Definitions), Part 1 (Certificate of Public Convenience and Necessity), Chapter 380 (Solid Waste Management), Ordinance Code. Section 380.102 (Definitions), Part 1 (Certificate of Public Convenience and Necessity), Chapter 380 (Solid Waste Management), Ordinance Code is hereby amended as follows:

CHAPTER 380 - SOLID WASTE MANAGEMENT.

PART 1. - CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY.

* * *

Sec. 380.102. - Definitions.

As used in this Part:

* * *

Director means the Manager of the Office of Administrative Services ~~Director of the Public Works Department.~~

* * *

Section 9. Amending Chapter 654 (Code of Subdivision Regulations), Ordinance Code. Chapter 654 (Code of Subdivision

Regulations), *Ordinance Code* is hereby amended as follows:

CHAPTER 654 - CODE OF SUBDIVISION REGULATIONS.

Sec. 654.106. - Definitions.

* * *

Conditional Capacity Availability Statement (CCAS) means the official document issued by the City through the Concurrency and Mobility Management System Office (CMMSO) which precedes the review of an application for a CRC and which constitutes the issuance of reserve capacity or a statement of those conditions which must be fulfilled prior to the issuance of reserve capacity as to the public facilities listed in Section 655.112, *Ordinance Code*.

Department means the ~~Planning and Development~~ Public Works Department.

Developer means a person or his duly authorized agent who undertakes the subdivision of land as defined herein. The term *developer* includes the term *subdivider*.

Development has the same meaning as described in Section 656.1601, *Ordinance Code*, which is "any proposed material change in the use or character of the land, including, but not limited to, land clearing associated with new construction, the placement of any structure or site improvement on the land, or expansion of existing buildings."

Director means the Director of ~~Planning and Development~~ Public Works or his or her designee.

* * *

Land Development Procedures Manual means the procedures and criteria contained in the document sometimes referred to as the

"Redbook" produced by the Subdivision Standards and Policy Advisory Committee in conjunction with the Planning and Development Department, the Public Works Department, the JEA, the Office of the General Counsel and the private sector in order to assist in the development of land within the City of Jacksonville. These procedures and criteria, including the design specifications quoted, are adopted and approved as provided in Chapter 654 of the Jacksonville Ordinance Code to be used by the Planning and Development Department, the ~~Engineering Division of the~~ Public Works Department, and the JEA in review and approval of permit applications and development construction plans.

* * *

Street means a travel way which affords the principal means of vehicular access to abutting property regardless of the term, such as *lane* or *way*, used to describe it.

* * *

(7) *Private street* means a privately owned or controlled and maintained drive, street, road, lane, not accepted by the City of Jacksonville as a public road, which provides the primary means of vehicular ingress and egress from a public road to two or more dwelling units, lots, parcels, tracts, or principal buildings, whether created by a private right-of-way, easement, plat, or other device and which has been approved by the Director and appears on the Approved Private Streets List kept by the Director ~~of Public Works~~ as an approved private street.

* * *

Sec. 654.108. - Approval of preliminary site plan; procedures for approval of preliminary and final engineering plans for required improvements.

* * *

(b) Concurrency reservation certificate (CRC). Prior to filing for preliminary site plan approval or submitting for preliminary engineering approval, the applicant shall submit engineering plans, and other measuring documents to the Planning and Development Department's Concurrency and Mobility Management System Office for review and issuance of a Conditional Capacity Availability Statement (CCAS) or a Concurrency Reservation Certificate (CRC) pursuant to Ordinance Code Chapter 655. Prior to final engineering review, the applicant shall convert a CCAS to a CRC. Note: the applicant should familiarize himself in advance with the concurrency process so as to streamline the overall review and approval procedure and ascertain potential vested rights.

* * *

Sec. 654.111. - Design standards: streets.

* * *

(j) Upon the specific approval of the Department, areas shown on plats for streets, highways and alleys shall not be required to be dedicated to the public if the developer, on the plat, grants a nonexclusive and perpetual right of ingress and egress over and across such streets, highways and alleys to owners of lots shown on the plat and to delivery, pickup and fire protection services, police and other authorities of the law, United States mail carriers, representative of utilities authorized to serve the lands shown on the plat and holders of mortgage liens on the lands shown on the plat. In addition, the ~~Planning and Development~~ Department may waive other requirements herein that parks, parkways, easements, commons or other places included within the plat be dedicated to the

public. With respect to private streets so approved the following additional standards and regulations shall apply:

(1) At an intersection where the private street intersects or connects with a public street, the Department ~~of Public Works~~ shall erect, at the developer's expense, a sign showing the private street name and indicating that the street is a private street. The quality of the sign, the size of the lettering and the method of mounting shall conform to the standards being used for marking City streets at the time of erection. Street name signs must also be erected by the developer at the intersection of a private street with another private street.

(2) Ownership, and responsibility for maintenance of private streets, shall be vested jointly in the abutting landowners or in the name of an association comprised of all owners or property within the plat, or such other form of ownership approved by the Office of General Counsel, ~~the Department~~ and the ~~Public Works~~ Department. Retention of ownership of a private street by the developer shall not be permitted unless he is the sole owner of all abutting properties and agrees that any property abutting the private street which may be conveyed to others in the future will include conveyance of a nonexclusive easement for ingress and egress over such private street by deed recorded in the public records.

(3) The documentation/instrumentation for homeowners

associations shall be submitted to the Department and the Office of General Counsel for review and approval.

(4) Private street names shall be submitted to the Director ~~or the Planning and Development Department~~ for approval and shall comply with the City's classification system.

(5) The requirement for paving, curb and gutters, and sidewalks, may be waived by the Department on private streets which are in an area that is not projected to be urbanized in the Comprehensive Plan, provided the following conditions exist:

(i) The street serves not more than six lots, each of which contains not less than 1½ acres; and

(ii) Such street has a graded stabilized travel surface not less than 20 feet wide with roadside swales or ditches or provide positive drainage.

(6) In all instances, a private street shall connect to a public street directly or by another private street constructed under the provisions of this Chapter or the former Chapter 730, Ordinance Code.

(7) The Director is authorized to disapprove a private street approved pursuant to this Chapter or the provisions of former Chapter 730, Ordinance Code, and to remove the street from the list of approved private streets when, in the opinion of the Director, the street fails to be properly maintained. When a private street is removed from such list, it may be reinstated on the list of approved private streets upon compliance with all

requirements established by the Director and certification by the City Engineer, subsequent to inspection of the private street, or full compliance with all such requirements.

- (8) No person shall sell land abutting a private street unless the prospective buyer has been given the following notice in writing, which notice shall be recorded in the public records of Duval County, Florida, as part of the deed or other instrument of conveyance which transfers the real property interest in the lands abutting the private street:

TO: _____

The property at _____ which is the subject of this conveyance, abuts a private street which is owned and maintained by _____. The construction and maintenance of such private street is the responsibility of the owners. The City of Jacksonville will not maintain this private street under any condition, other than to relieve an unsafe condition as provided in the Ordinance Code. In the event the City of Jacksonville determines the necessity to pave or otherwise improve this private street, all abutting owners will be responsible for a pro-rata share of the total cost of such improvements, according to the amount of front footage of property abutting upon the private street in the proportion that each property bears to the total front footage of all such property abutting them.

- (k) Dead-end streets, designed to be so permanently, shall be prohibited except when designed as cul-de-sacs. The

streets are limited to 1,000 feet in length; however, the ~~Planning and Development~~ Department may approve cul-de-sacs of greater lengths where, due to topographical or environmental conditions, design consideration or the number of lots to be located on the street, a greater length is deemed necessary. They shall be provided at the closed end with a circular dedicated area with a diameter of not less than 90 feet at the property line and not less than 60 feet at the edge of the pavement. There may be provided in the center of the turnaround an unpaved island, surrounded by a curb, improved with grass and landscaping that will not interfere with sight distance, which has a diameter or not less than 20 feet. The Department may permit a "Y" or "T" design of proper size for vehicular turnaround. In those cases where dead-end streets are intended to be extended in the later stages of the subdivision as revealed by the preapplication material, temporary turnarounds shall be provided at the present ends of those streets within the right-of-way areas required for those streets.

- (1) Street names and house numbers shall conform to the street naming and house numbering plan of the City. New street names shall not duplicate or closely approximate phonetically, in spelling or by use of alternate suffixes such as lane, way, drive, court avenue or street the names of existing streets, except that a new street that is an extension of or in alignment with an existing street shall bear the same name as that borne by an existing street. The Department shall, within ten days of conditional approval of the preliminary plat, assign or cause assignment of house numbers on all lots.

- (m) Street grades shall be determined in relation to the drainage installations for the subdivision. Plans for these designs (plans and profile) shall be approved by the Director. The plans shall be designed and drawn in accordance with City standards. Elevations shall be based on the North American Vertical Datum - 1988.
- (n) The City shall require all new or reconstructed streets to include bicycle facilities. Bicycle facilities shall meet the design standards in the City Standard Details, Land Development Procedures Manual, and Policy 4.1.1 of the Transportation Element of the City's 2030 Comprehensive Plan.
- (o) All new local streets in a residential subdivision that are adjacent and provide access to lots that are of a size allowed in a Residential Low Density - 60 ("RLD-60") zoning district or smaller, including lots of that size or smaller within a Planned Unit Development ("PUD") District, shall have a minimum paving width of 24 feet, not including curb and gutter. The paving width may be reduced to 20 feet if any of the following conditions are met for that section of the road:
- (1) The land is zoned as a Traditional Neighborhood Development ("TND") District, and an alley is provided relative to the street, then the dimensions for TND roadways shall apply;
 - (2) A minimum of five on-site parking spaces, measured pursuant to Section 656.607, Ordinance Code, are provided on each lot;
 - (3) A minimum of one off-site parking space for every three lots is provided no further than 300 feet away from the furthest lot; or

- 1 (4) At least one side of the road shall be designated as
2 "No Parking" with either signs, striping, curb
3 painting, or a combination thereof, as approved by
4 the ~~Planning and Development~~ Department.

5 * * *

6 **Sec. 654.115. - Design standards: access to the public right-of-**
7 **way.**

8 The following requirements shall be met when providing access
9 to residential and nonresidential parcels.

10 * * *

- 11 (b) *Access for corner lots.* Access for corner lots or
12 parcels shall be located the greatest distance from
13 the corner commensurate with property dimensions.
14 For roadways having a functional classification of
15 collector or higher, access shall not be less than
16 150 feet from the geometric centerline of
17 intersecting roadways, 100 feet from the outside
18 through lane, or commensurate with property
19 dimensions, where the lot frontage is insufficient
20 to meet these requirements, subject to the approval
21 of the Traffic Engineering Division and the ~~Planning~~
22 ~~and Development~~ Department ~~(PDD)~~.

- 23
24 (c) *Driveway entrance.* Three or more driveways from an
25 arterial or collector shall not be permitted for a
26 single site unless otherwise authorized by the
27 Traffic Engineering Division ~~and the Planning and~~
28 ~~Development Department (PDD)~~. Existing sites having
29 three or more approaches from a particular street
30 shall be required to eliminate the excess drives or
31 convert the excess drives to right-turn-only

1 accesses or egresses at such time as application is
2 made to the City for any change in land use, zoning
3 or increase in gross leasable square footage. Final
4 acceptance of revised driveway approaches shall be
5 subject to the approval of the Traffic Engineering
6 Division ~~and the JPDD~~, or the appropriate authority.

7 * * *

8 (e) *Access to residential parcels with frontage on two*
9 *or more roadways.* Access to new residential parcels
10 with frontage along two or more roadways shall be
11 limited to access from the roadway with the lower
12 functional class, or the lower average daily traffic
13 inclusive of development traffic for roadways of the
14 same functional class, unless it can be demonstrated
15 in a traffic study submitted to the Director, or his
16 or her designee that such access restriction would:

- 17 (1) Present a safety hazard,
18 (2) Cause undue congestion or delay on adjacent
19 road facilities,
20 (3) Cause environmental degradation, or
21 (4) Hinder adequate traffic circulation.

22 The City shall require that access to new single-
23 family residential parcels with frontage along two
24 or more roadways be located in accordance with the
25 following parameters:

- 26 1. If the roadways are of differing functional
27 classes, then access to the parcel shall be
28 provided from the roadway with the lower
29 functional class only,
30 2. If the roadways are of the same functional
31 class, then access shall be provided as

1 follows:

2 a. If one of the roadways is unimproved,
3 access to the parcel may be provided from
4 the improved roadway;

5 b. In the case of redevelopment of existing
6 parcels, from the roadway where the
7 prevailing pattern of existing driveways
8 are located; or

9 c. In the case of new subdivisions where no
10 pattern currently exists, on the roadway
11 with the lower average daily traffic
12 (ADT) inclusive of development traffic.

13 3. Driveways should be on the same road on which
14 the parcel is addressed and the front door of
15 the home is located, except in the case of an
16 entirely new planned unit development or
17 traditional neighborhood development where
18 rear entry drives are expressly contemplated.

19 The above parameters shall be followed unless it can
20 be demonstrated in a professional traffic study
21 submitted for review and approval to the Traffic
22 Engineering Division ~~and the JPDD~~, and with which
23 the City staff agrees, that such access restrictions
24 would either:

25 * * *

26 (f) *Access to commercial and office use parcels.* The
27 Council finds that improvement of traffic
28 circulation within and between office and commercial
29 parcels of similar intensity along collector or
30 higher functionally classified roadways is in the
31 public interest for both the convenience and safety

1 of the public on the roads and within the parcels.
2 The Council further finds that rights of private
3 property owners are of interest and should be
4 balanced against the public interest in improvement
5 of traffic circulation. To that end, the following
6 provisions shall be observed when providing access
7 to commercial and office use parcels, other than
8 those within the Commercial Central Business
9 District ("CCBD"), or as excepted herein:

10 (1) Where a commercial or office use development
11 abuts or contains a designated collector or
12 higher functionally classified roadway, a
13 cross-access drive, lane or way ("cross-
14 access") shall be constructed to connect the
15 properties adjacent to the collector or higher
16 functionally classified roadway in order to
17 provide for interconnectivity of traffic flow
18 through and along parking lots and access
19 roads leading to and from adjacent commercial
20 or office use developments without the need to
21 access the collector or higher classified
22 roadway.

23 (A) If the adjacent site is developed and, in
24 the opinion of the ~~Planning and~~
25 ~~Development~~ Department, cross-access is
26 feasible, the owner or developer shall
27 design and build the appropriate cross-
28 access to the property line of the
29 adjacent parcel.

30 (B) If the adjacent site is developed, but in
31 the opinion of the ~~Planning and~~

1 ~~Development~~ Department, cross-access is
2 not feasible at this time, the owner or
3 developer shall design and designate on
4 the site plan the location of future
5 cross-access, but will not be required to
6 construct the cross-access at the time of
7 initial site development. The owner shall
8 commit, in writing, to construct and
9 allow cross-access at such time as the
10 City determines that cross-access is
11 feasible and desirable.

12 * * *

13 (g) *Access to newly developed and redeveloped parcels,*
14 *other than parcels zoned for or used for single-*
15 *family dwellings, with frontage on two or more*
16 roadways. Access to newly developed and redeveloped
17 parcels with frontage along two or more roadways,
18 other than parcels zoned for or used for single-
19 family dwellings, shall be limited in order to
20 protect performance of the City's transportation
21 network. Access shall be limited to one per roadway
22 with access from the higher functional class roadway
23 or roadway with the higher average daily traffic
24 (ADT) being limited to right turn-in/right turn-out
25 only. However, exemptions from these requirements
26 may be granted by the ~~Traffic Engineering Division~~
27 and the ~~JPDD~~ Director where factors justify the
28 exemptions. Factors to be taken into consideration
29 for exemptions may include, but are not limited to:
30 parcel size and road frontage; projected trip
31 generation of a development; safety and congestion

1 hazards; potential for delay on adjacent road
2 facilities; environmental degradation; adequate
3 traffic circulation; and/or elimination of existing
4 access points.

5 The ~~Traffic Engineer~~ Director and the JPDD shall
6 require a written statement of justification, along
7 with any supporting documentation deemed necessary,
8 from the applicant to determine if an exemption is
9 warranted. The applicant's justification must
10 demonstrate a need for the exemption and how
11 granting of the exemption will not hinder the
12 overall goal of protecting the performance of the
13 City's transportation network.

14 * * *

15 **Sec. 654.123. - Design standards: entry sign.**

16 A sign up to 24 square feet in area identifying the name of
17 the subdivision development shall be permitted pursuant to Section
18 656.1303, Ordinance Code at the entry to developments in public
19 rights-of-way and approved private roads as recognized by the
20 ~~Public Works~~ Department and upon approval from the Department.

21 * * *

22 **Sec. 654.134. - Utility lines.**

23 Utility lines of all kinds, including those of franchised
24 utilities, electric power and light, telephone and telegraph, cable
25 television, water, sewer and gas shall be constructed and installed
26 beneath the surface of the ground unless it is determined by the
27 JEA or ~~Public Works Department and~~ Department that soil,
28 topographical or another compelling condition makes the underground
29 installation of the utility lines as prescribed herein unreasonable
30 or impracticable. The underground installation of incidental
31 appurtenances such as transformer boxes, pedestal-mounted terminal

1 boxes, meter boxes for electricity or similar service hardware
2 necessary for the provision of electric and communication utilities
3 shall not be required. Below-ground-level installation shall not be
4 required of the electric and communication major feeder or
5 transmission lines which serve more than one residential
6 subdivision. The placement, installation and maintenance of utility
7 lines shall be in conformance with the respective utility company's
8 construction procedures as approved by the Department. The
9 developer shall make the necessary cost and other arrangements,
10 including easements, for the underground installation with each of
11 the persons furnishing the utility services involved. In
12 subdivisions of less than 12 lots or where the density of
13 development is less than one dwelling an acre, the Department may
14 waive the requirement for underground installation if the service
15 to an adjacent area is overhead and no further development of the
16 proposed subdivision is contemplated. This Section shall not apply
17 to resubdivisions of areas already developed, if the resubdivision
18 will not require material and substantial changes in utility lines
19 or accessory installation.

20 * * *

21 **Sec. 654.136. - Director to enforce and administer.**

22 * * *

23 (e) Upon completion of all of the elements of the work in
24 accordance with these regulations and the plans and
25 specifications, the Director shall issue a certification
26 that the work has been acceptably completed and furnish
27 copies of the certification to the developer, the
28 developer's engineer, the Council and the ~~Planning and~~
29 ~~Development~~ Department. Upon issuance of the certificate,
30 the surety bond, personal bond with letter of credit or
31 cash deposit of the developer shall be released, if as

built construction plans have been delivered to and approved by the Director.

* * *

Sec. 654.137. - Deviations.

* * *

(d) *Sidewalk deviations.* The Director may require a transportation study to substantiate deviations from the general requirements.

(1) *Construction waiver and payment into Sidewalk Fund.* For good cause, the Director may grant a waiver, in areas other than Downtown as defined in Sec. 656.301, Subpart H, Ordinance Code, from the requirement to construct a sidewalk at the lot to be developed if an application is made, and approved, for payment into the In-Lieu Sidewalk Program as outlined in the LDPM. This Program is not to be used if the construction of a sidewalk in that location is merely more expensive than a typical sidewalk. An application should only be approved if construction of a sidewalk in that location is not feasible due to unforeseen or uncontrollable situations as outlined in the LDPM. If the application is approved, the developer shall contribute the calculated amount of the sidewalk into the Sidewalk Construction Special Revenue Fund (the "Sidewalk Fund") pursuant to Sec. 111.550, Ordinance Code. If construction of the sidewalk is not feasible at that time, or the need is not immediately foreseeable, then a deferral may be explored.

(2) *Deferrals.* For residential infill lots only, the Director may grant a deferral, in areas other than

1 Downtown as defined in Sec. 656.301, Subpart H,
2 Ordinance Code, for the construction of a required
3 sidewalk until such time as sidewalks are needed for
4 the lot (or lots) that are being developed or
5 redeveloped.

6 (A) The Director shall determine when sidewalks
7 are needed based on the growth of the area
8 surrounding the development.

9 (B) A deferral granted pursuant to this subsection
10 requires the developer to execute an Agreement
11 for Sidewalk Deferral (the "Agreement")
12 prepared by the Office of General Counsel,
13 which shall identify the property that is the
14 subject of the deferral. The developer shall
15 record the Agreement in the official records
16 of Duval County and shall forward a recorded
17 copy to ~~the Department,~~ the Office of General
18 Counsel, ~~and the Department of Public Works.~~
19 No Certificate of Occupancy shall be issued
20 until the Department receives the recorded
21 Agreement.

22 * * *

23 **Section 10. Amending Section 711.427 (Registration and Permit**
24 **for placing, maintaining or collocating Communications Facilities**
25 **in City Rights-of-Way associated with Collation of Small Wireless**
26 **Facilities or Small Wireless Sole Purpose New Utility Poles),**
27 **Subpart C (General Permit Conditions For Collocation of Small**
28 **Wireless Facilities and Small Wireless Sole Purpose New Utility**
29 **Poles), Part 4 (Communications Facilities in City Rights-of-Way),**
30 **Chapter 711 (City Rights-of-Way), Ordinance Code. Section 711.427**
31 **(Registration and Permit for placing, maintaining or collocating**

1 Communications Facilities in City Rights-of-Way associated with
2 Collation of Small Wireless Facilities or Small Wireless Sole
3 Purpose New Utility Poles), Subpart C (General Permit Conditions
4 For Collocation of Small Wireless Facilities and Small Wireless
5 Sole Purpose New Utility Poles), Part 4 (Communications Facilities
6 in City Rights-of-Way), Chapter 711 (City Rights-of-Way), *Ordinance*
7 Code is hereby amended as follows:

8 **CHAPTER 711 -CITY RIGHTS-OF-WAY.**

9 * * *

10 **PART 4. - COMMUNICATIONS FACILITIES IN CITY RIGHTS-OF-WAY.**

11 * * *

12 **SUBPART C. GENERAL PERMIT CONDITIONS FOR COLLOCATION OF SMALL**
13 **WIRELESS FACILITIES AND SMALL WIRELESS SOLE PURPOSE NEW UTILITY**
14 **POLES.**

15 **Sec. 711.427. - Registration and Permit for placing, maintaining or**
16 **collocating Communications Facilities in City Rights-of-Way**
17 **associated with Collation of Small Wireless Facilities or Small**
18 **Wireless Sole Purpose New Utility Poles.**

19 (a) Registration required. A Communications Services Provider
20 that desires to place, maintain, or Collocate a Small
21 Cell Facility or a Small Wireless Sole Purpose New
22 Utility Pole in the City's Right-of-Way shall Register
23 with the City's Public Works ~~Planning and Development~~
24 Department, Development Services Division in accordance
25 with Subpart A prior to submitting an Application for
26 review under this Part. A Communications Services
27 Provider shall not be eligible to obtain a Permit under
28 this Part until such Communications Services Provider has
29 Registered.

30 * * *

31 **Section 11. Amending Chapter 745 (Addressing and Street Naming**

1 **Regulations), Ordinance Code.** Chapter 745 (Addressing and Street
2 Naming Regulations), *Ordinance Code* is hereby amended as follows:

3 **CHAPTER 745 - ADDRESSING AND STREET NAMING REGULATIONS.**

4 **PART 1. - GENERAL PROVISIONS.**

5 **Sec. 745.101. - Applicability.**

6 (a) Applicability. All addressing and street naming functions
7 shall be centralized in the ~~Planning and Development~~
8 Public Works Department of the City of Jacksonville,
9 including but not limited to, naming new streets,
10 renaming and existing streets, assigning addresses to new
11 plats, and assigning addresses for new residential and
12 commercial construction. All applicants applying to name
13 a new street, rename an existing street, or receive a
14 residential or commercial address shall comply with this
15 Chapter 745 and the City of Jacksonville's Addressing and
16 Street Naming Policy ("Policy"), as may be amended from
17 time to time, and on file with the Office of Legislative
18 Services and the ~~Planning and Development~~ Public Works
19 Department. To ensure consistency and uniformity, the
20 performance of addressing or street naming functions by
21 any other entity within the City of Jacksonville is
22 strictly prohibited. The City retains the authority to
23 assign addresses and street names and change addresses
24 and street names to protect the public health, safety,
25 and welfare and to ensure compliance with the Policy.

26 * * *

27 **Sec. 745.104. - Naming of new streets; maintenance of numbering**
28 **system.**

29 All new street names shall comply with the Policy. The
30 ~~Planning and Development~~ Public Works Department shall examine the
31 name proposed by an owner to all new streets. If the proposed

1 street name conflicts with the name of an existing street pursuant
2 to the Policy, or conflicts with any other provision of the Policy,
3 then the owner shall change the proposed name of the street as
4 directed by the ~~Planning and Development~~ Public Works Department.
5 If a new street connects, or nearly connects to an existing street,
6 the new street name accepted by the City shall have the same name
7 as the existing street.

8 **Sec. 745.105. - Public street name changes.**

9 (a) Public streets name changes shall be made by ordinance,
10 pursuant to the procedures in this Section and in
11 accordance with the Policy.

12 (b) A proposed street name change may be initiated by the City
13 or through a street renaming application filed with the
14 ~~Planning and Development~~ Public Works Department. A street
15 renaming at the request of a citizen or citizens group
16 requires agreement from at least 75 percent of the owners
17 of property whose property has an address assigned to the
18 street name that is proposed to be changed.

19 (c) The ~~Planning and Development~~ Public Works Department shall
20 send two written notifications to affected property owners,
21 which shall request the affected property owners to
22 indicate their written consent or objection to the proposed
23 street name change. If the affected property owners fail
24 to respond within 60 days of the City's first written
25 notification, then such non-response shall be deemed as
26 acceptance of the proposed street name change, and the
27 City's written notification shall include language that a
28 non-response is deemed acceptance.

29 (d) Upon completion of administrative review of each City-
30 initiated, citizen or owner-initiated applications by both
31 the 911 Emergency Addressing Advisory Committee and the

1 Historic Preservation Commission, the ~~Planning and~~
2 ~~Development~~ Public Works Department shall forward the
3 application to the City Council for its consideration.

4 (e) The Historic Preservation Commission shall review all City-
5 initiated, citizen or owner-initiated applications for
6 renaming of City streets and provide a report and
7 recommendation to the ~~Planning and Development~~ Public Works
8 Department for attachment to the 911 Emergency Addressing
9 Advisory Committee's report, both of which shall be
10 provided to the Chair of the appropriate City Council
11 committee of reference for attachment to any proposed
12 legislation or any legislation before the City Council for
13 approval. The Historic Preservation Commission's report
14 and recommendation shall address the following criteria:

- 15 (1) The origin of the street name;
- 16 (2) Any historical significance of the existing street
17 name;
- 18 (3) Whether there are any historical structures or
19 landmarks on the subject street;
- 20 (4) Whether the existing street name is part of a common
21 theme of street names throughout the community where
22 such street is located;
- 23 (5) The age of the street name; and
- 24 (6) Whether the street name is a duplicate street name.

25 (f) The ~~Planning and Development~~ Public Works Department is
26 authorized and directed to establish:

- 27 (1) An application for street name changes.
- 28 (2) A procedure for administrative review of City
29 initiated and citizen or owner initiated
30 applications, including review by all impacted
31 governmental entities, including but not limited to

the 911 Emergency Addressing Advisory Committee and the Historic Preservation Commission.

(3) Application submittal requirements.

(4) The standards for placement, dimensions and type of signage for honorary street designations, with input from the Traffic Engineering Division or such subsequent agency as may perform such duties in the future.

(g) A proposed street name shall not exceed 30 characters in length, including directional and street type information, and shall not include special characters, hyphenation or abbreviations, and shall otherwise be in compliance with the guidelines set forth in the Policy.

(h) All street name changes shall be for the entire length of the street and not for a short segment of the street. The entire length shall be deemed as the contiguous length of the roadway.

(i) Re-naming Street Names In Honor of Prominent Individuals. Streets may only be renamed after a person if:

(1) The person has achieved prominence as a result of his or her significant, positive contribution to the United States of America, Florida and/or the local community;

(2) The person has been deceased for at least five years;

(3) The person has resided in the community within five miles of the street name change for at least ten years;

(4) Waiver of any provision of this Section shall require a vote of two-thirds of all Council Members;

(5) At least 75 percent of the property owners whose address is assigned to the designated honorary street

1 agree to the renaming of the designated street.

2 (6) The ~~Planning and Development~~ Public Works Department
3 shall send two written notifications to affected
4 property owners, which shall request the affected
5 property owners to indicate their written consent or
6 objection to the proposed street name change. If the
7 affected property owners fail to respond within 60
8 days of the City's first written notification, then
9 such non-response shall be deemed as acceptance of
10 the proposed street name change, and the City's
11 written notification shall include language that a
12 non-response is deemed acceptance.

13 (j) Honorary Street Name Designations. An honorary street name
14 policy is hereby developed and stated that allows streets
15 to have an honorary designation as follows:

16 (1) The designation shall be established by City Council
17 ordinance.

18 (2) Streets carrying an honorary designation are not
19 officially renamed but carry a second honorary name.

20 (3) In lieu of renaming a street, the Council may consider
21 any application submitted pursuant to this Section as
22 an application for designation of an honorary street
23 name, authorizing an honorary street designation and
24 the appropriate memorial marker to be placed along a
25 street or segment thereof, in order to honor a
26 deceased person.

27 (4) The Council may amend any ordinance introduced
28 pursuant to this Section as necessary to approve a
29 memorial marker to honor a deceased person.

30 (5) Such honorary designation shall not require an
31 administrative review by the 911 Emergency Addressing

1 Advisory Committee or the Historic Preservation
2 Commission as the proposed honorary name does not
3 change the original name of the street, but shall
4 otherwise comply with all other parts of this Chapter
5 and the Policy, including the notice and public
6 hearing requirements, except that, a short segment of
7 a street may carry an honorary designation.

8 (6) Honorary street designation signs shall not be
9 affixed or attached to the official street name sign
10 or pole but shall be placed in prominent locations
11 along the right-of-way of the street or segment
12 thereof carrying such honorary designation.

13 (7) The effect of such designations shall only be
14 construed to require the Traffic Engineering Division
15 to place two honorary street designation signs at the
16 proposed location subject to approval by the Traffic
17 Engineering Division or such subsequent agency as may
18 perform such duties in the future.

19 (8) At least 75 percent of the property owners whose
20 address is assigned to the designated street must
21 agree to the honorary designation of the street.

22 (9) Honorary Street Name Designations for Fallen Law
23 Enforcement Officers and Fire & Rescue Officers.

24 a. *Fallen Law Enforcement Officer or Fire and*
25 *Rescue personnel* shall mean a Jacksonville
26 Sheriff's Officer, Jacksonville Aviation
27 Authority Police Officer, Duval County
28 School Resource Officer, Jacksonville
29 Beach Police Officer, Neptune Beach Police
30 Officer, Atlantic Beach Police Officer or
31 Jacksonville Fire and Rescue Officer who

died while in the line of duty.

b. The honorary street name designation that is authorized for fallen law enforcement officers or fallen fire and rescue officers shall depict the appropriate badge and/or emblem color assigned to a particular law enforcement agency or fire and rescue agency, and shall be personalized to the honored individual to generally read as follows:

* * *

(10) The ~~Planning and Development~~ Public Works Department shall send two written notifications to affected property owners, which shall request the affected property owners to indicate their written consent or objection to the proposed honorary street designation. If the affected property owners fail to respond within 60 days of the City's first written notification, then such non-response shall be deemed as acceptance of the proposed honorary street designation, and the City's written notifications shall include language that a non-response is deemed acceptance.

(k) Fee Required.

(1) No request by any entity other than a government agency for the renaming of a street or honorary designation of a street or portion thereof shall be accepted or considered by the City until a nonrefundable application fee to cover the costs of processing such application as provided in

1 either Section 123.102(c)(2)(viii) or
2 123.102(c)(2)(ix), as appropriate, has been paid
3 to the Tax Collector.

4 (2) Where a City Council member wishes to initiate
5 a street renaming or honorary street designation
6 on behalf of a private citizen or group of
7 citizens, the funds to cover the cost of such
8 street renaming or honorary designation shall be
9 paid by the citizen or citizens' group making
10 the request.

11 (1) Public Hearings Required for all street name changes
12 and honorary street designations.

13 (1) Before final consideration of an ordinance
14 changing a street name, the City shall hold two
15 public hearings on the proposal after at least
16 ten days written notice of both hearings,
17 addressed to each owner whose property is
18 assigned to the designated street, which notice
19 shall be provided by the ~~Planning and~~
20 ~~Development~~ Public Works Department. One public
21 hearing shall be before the Council and one
22 public hearing shall be before the appropriate
23 Committee of reference and shall be held after
24 the Council public hearing.

25 (2) In addition to the notice required by subsection
26 (1), at least ten days prior to the Council
27 public hearing the ~~Planning and Development~~
28 Public Works Department shall post signs
29 advertising both public hearings at each
30 intersection of the street being renamed or
31 designated, and in the event the distance

1 between the intersections exceeds approximately
2 one-half mile, at the midpoint between such
3 intersections along the street proposed to be
4 renamed. For streets being renamed in accordance
5 with Part 2, Subpart B (Duplicate Street Names)
6 of this Chapter, posting of signs advertising
7 the Council public hearings shall be waived
8 since an advertised public hearing is required
9 prior to initiation of Council action as set
10 forth in Section 745.231.

11 **Sec. 745.106. - Registry of names for private streets and Unnamed**
12 **Shared Accessways.**

13 (a) The ~~Planning and Development~~ Public Works Department shall
14 establish and maintain, in conjunction with the files of
15 public street names, a registry of names of private streets
16 and Unnamed Shared Accessways in the City. No person shall
17 designate, by posted sign or otherwise, a name for an
18 unnamed private street or change the designation of a named
19 private street without first registering the name in the
20 registry established by the ~~Planning and Development~~ Public
21 Works Department.

22 (b) No private street or Unnamed Shared Accessway shall be
23 designated by a name which is the same as, or similar to
24 the existing name of a public or private street or
25 inconsistent with the Policy. The ~~Planning and Development~~
26 Public Works Department shall refuse to register a private
27 street name which violates this subsection. In addition to
28 other criteria in the Policy, a proposed street name is
29 deemed to be the same or similar to an existing street name
30 if the proposed street name has the same name as an existing
31 street, even if their suffix designations are different,

1 or if the proposed street name sounds similar to the name
2 of an existing street, even if their spellings are
3 different.

4 * * *

5 **Sec. 745.109. - 911 Emergency Addressing Advisory Committee.**

6 (a) The 911 Emergency Addressing Advisory Committee
7 ("Committee") is hereby created to review and revise
8 standards and policies to implement the objectives of
9 this Chapter and advise the appropriate Council committee
10 of its decisions. The Committee shall be composed of one
11 representative each from the ~~Planning and Development~~
12 Public Works Department, the 911 Coordinators Office, the
13 Jacksonville Sheriff's Office, the Jacksonville Fire and
14 Rescue Department, the Jacksonville Fire and Rescue
15 Communications, JEA, the Building Inspection Division,
16 the Municipal Code and Compliance Division, the Property
17 Appraiser's Office, Information Technology Division, and
18 the United States Postal Service. Members shall serve
19 until their respective entity appoints another
20 representative to serve on the Committee.

21 (b) The Committee shall be organized as follows:

22 (1) The ~~Planning and Development~~ Public Works Department
23 representative shall serve as the Chairman of the
24 Committee. The Chairman shall preside at all
25 meetings of the Committee and cause records and the
26 minutes of the Committee to be kept.

27 (2) The Committee shall meet on call by the Chairman, or
28 at the discretion of the Chairman, in consideration
29 of the request of a member. A quorum shall consist
30 of a majority of members.

31 (3) The Committee shall adopt, amend, and rescind rules

1 for the conduct of its business and to implement the
2 provisions of this Section.

3 (c) The City of Jacksonville Addressing and Street Naming
4 Policy ("Policy") is hereby adopted as the official
5 document containing the present and existing standards
6 and policies used by the ~~Planning and Development~~ Public
7 Works Department and Committee to implement this Chapter.
8 The Policy shall remain in effect unless revised pursuant
9 to subsection (e) of this Section.

10 * * *

11 **PART 2. - ADDRESSING AND STREET NAMING DEFICIENCIES.**

12 * * *

13 **SUBPART C. - NONCONFORMING STREET ADDRESS NUMBERS.**

14 **Sec. 745.221. - Identification of Nonconforming Street Address**
15 **Numbers.**

16 The Addressing Section of the ~~Planning and Development~~ Public
17 Works Department shall identify Nonconforming street address
18 numbers within the City. For the purposes of this Part,
19 Nonconforming street address numbers are primary address numbers
20 which are assigned in a manner that hinders the ability to promptly
21 locate a property or structure based on its assigned primary
22 address number, including but not limited to, overlapping primary
23 address numbers and outdated primary address numbers due to
24 redevelopment.

25 * * *

26 **SUBPART D. - ADMINISTRATION.**

27 **Sec. 745.231. - Procedures to Notify Property Owners and Occupants**
28 **of Duplicate Street Names and Nonconforming Street Addresses.**

29 * * *

30 (b) Nonconforming street addresses. The Addressing
31 Section of the ~~Planning and Development~~ Public Works

1 Department shall determine Nonconforming street
2 address numbers to be re-assigned pursuant to the
3 criteria set forth in the City of Jacksonville
4 Street Addressing Policy, Ordinance Code, and shall
5 notify property owners and occupants with
6 Nonconforming street addresses, in writing, by
7 directing the appropriate City entity to provide
8 such written notice. The written notice shall be
9 delivered by first class United States mail, and
10 shall identify the name of the person notified, the
11 date of the notice and the newly assigned address
12 number. Pursuant to Section 745.109, Ordinance Code,
13 the written notice shall also explain the procedure
14 for appeal to the 911 Emergency Addressing Advisory
15 Committee. The new address shall become effective 45
16 days after the date of the written notice provided
17 pursuant to this Section, unless an appeal is taken
18 regarding that property or a related property.
19 Property owners and/or occupants shall not display
20 new addresses until all appeals involving related
21 properties are completed and final decisions have
22 been rendered by the Addressing Section, the
23 Committee or the Council as appropriate. The
24 Addressing Section shall inform each affected owner
25 and occupant when the administrative and appellate
26 processes are complete and the time period required
27 to display the new street address assignment. Within
28 45 days after the receipt of notification to display
29 the newly assigned address number, the property
30 owner or occupant shall properly display the new
31 address as required and set forth in Section 745.103

of this Chapter.

* * *

PART 3. - ENFORCEMENT.

Sec. 745.301. - Enforcement.

The provisions of Chapter 745 shall be enforced by the Chiefs or designees of the Municipal Code Compliance Division, Building Inspection Division or Fire Inspection Division, or the Director or designee of the ~~Planning and Development~~ Public Works Department as follows:

- (a) By citation for civil penalties pursuant to the authority granted by F.S. Ch. 162, Pt. II, and Chapter 609, Ordinance Code; or
- (b) By an action for injunctive relief, civil penalties, or both, through a court of competent jurisdiction.

* * *

Section 12. Updated 1Cloud Center List Approved. The updated 1Cloud Center list based on the reorganization provided in this ordinance is attached hereto as **Exhibit 2** and incorporated herein by this reference is hereby approved.

Section 13. Organizational Charts. For informational purposes only for this legislation, an organizational chart is attached hereto as **Exhibit 3** and incorporated herein by reference.

Section 14. Transition. The Mayor or her designee is authorized to effect the transition and implementation required by this Ordinance through the transfer or other disposition of the records, property, and personnel (those not confirmed by Council) affected by the reorganization.

Section 15. Existing Authority, Privileges, Rights, Duties, Obligations or Relationships of Constitutional Officers and Independent Agencies Unchanged. The purpose of this Ordinance is limited to the reorganization of the executive branch of government.

1 Nothing herein contained in this Ordinance is intended, or shall be
2 interpreted to diminish or enhance the authority, privileges, rights,
3 duties, obligations or relationships of the City's constitutional
4 officers or independent agencies beyond the authority, privileges,
5 rights, duties, obligations or relationships as they existed
6 immediately prior to passage of this Ordinance.

7 **Section 16. Authorizing the Council Auditor's and General**
8 **Counsel's Office to make "Technical Amendments"**. The Council
9 Auditors and the General Counsel's Offices are authorized to take all
10 necessary action in connection with this Reorganization legislation,
11 to execute the finalization and codification of the legislation to
12 effectuate the purposes of this Ordinance as recommended by the
13 Council Committees and enacted by Council, without further Council
14 action, provided such changes and amendments are limited to "technical
15 amendments" and do not change the fiscal impact and, further provided,
16 that all such amendments shall be subject to appropriate legal review
17 and approval by the General Counsel, or designee, and all other
18 appropriate official action required by law.

19 **Section 17. Severability.** If any part, section, subsection
20 or other portion of this Ordinance or any application thereof to any
21 person or circumstances is declared to be void, unconstitutional or
22 invalid for any reason, such part, section, subsection or other
23 portion, or the proscribed application thereof, shall be severable
24 and the remaining provisions of this ordinance and all applications
25 thereof not having been declared void, unconstitutional or invalid
26 shall remain in full force and effect. The Council declares that no
27 invalid or proscribed provision of application was an inducement to
28 the enactment of this Ordinance and that it would have enacted this
29 ordinance regardless of the invalid or proscribed provision or
30 application.

31 **Section 18. Codification Instructions.** The Codifier is

1 authorized to make all chapter and division "tables of contents"
2 consistent with the changes set forth herein. Furthermore, the Office
3 of General Counsel, working together with and through the contracted
4 codifier of the *Ordinance Code*, is hereby authorized and directed to
5 make such editorial changes throughout the *Ordinance Code* to reflect
6 the (i) transfer of the Development Services Division and Building
7 Inspection Division to the Public Works Department; (ii) transfer
8 of Solid Waste Division and Environmental Quality Control Division
9 to the Office of Administrative Services; and (iii), in regard to all
10 to departments, divisions and sub-titles therein, and to reflect such
11 changes in duties, functions and responsibilities throughout the
12 *Ordinance Code* resulting from the reorganization and the
13 restructuring of the Executive Branch of the City government as set
14 forth herein. Such editorial changes, and any others necessary to
15 make the *Ordinance Code* consistent with this reorganization, and any
16 past reorganization are approved and directed herein, and changes to
17 the *Ordinance Code* shall be made forthwith and when inconsistencies
18 are discovered.

19 **Section 19. Effective Date.** This ordinance shall become
20 effective upon signature by the Mayor or upon becoming effective
21 without the Mayor's signature.

22
23
24 Form Approved:

25
26 /s/ Dylan Reingold

27 Office of General Counsel

28 Legislation Prepared By: Dylan Reingold

29 GC-#1641063-v1-Public_Works_Reorganization.docx