

RECEIVED

MAY 08 2025

RC 26-001, 5-12-25

CITY OF JACKSONVILLE, FLORIDA

BUDGET DIVISION

RC #: 26- 001

DATE

RECOMMENDED

NOT RECOMMENDED

DIVISION CHIEF:

5/7/25

DEPARTMENT HEAD:

5/8/25

HR CHIEF:

5/7/2025

BUDGET OFFICE:

5-15-25

 DEPARTMENT: Neighborhoods Department / Housing & Community Development Division

 TO BE EFFECTIVE: October 1, 2025

ACTION	No.	ACTIVITY NO/ DESCRIPTION	TITLE	OCC CODE	PAY GRADE	PAY RANGE
Delete	2	ERCD1A1-PDC001-25-010908	HOUSING PROPERTY COORDINATOR	04178	29.06	\$39,924.29 - \$67,219.58
Delete	1	ERCD1A1-PDC001-25-010908	CHIEF OF HOUSING AND COMMUNITY DEVELOPMENT	04332	19.10	\$112,696.80 - \$183,994.70
Delete	1	ERCD1A1-PDC001-25-010908	DOCUMENT SPECIALIST - HOUSING	04344	29.02	\$31,623.95 - \$53,128.59
Delete	1	ERCD1A1-PDC001-25-010908	LABOR STANDARDS AND CONSTRUCTION MANAGER	04354	29.13	\$60,031.53 - \$101,073.29
Delete	1	ERCD1A1-PDC001-25-010908	COMMUNITY DEVELOPMENT ASSISTANT ADMINISTRATOR	04639	29.15	\$67,451.31 - \$113,566.07
Delete	1	ERCD1A1-PDC001-25-010908	EXECUTIVE ASST TO APPOINTED OFFICIAL	04916	29.07	\$42,319.84 - \$71,252.76
Delete	1	ERCD1A1-PDC001-25-010908	ACCOUNTANT	A0031	26.14	\$40,879.34 - \$76,980.63
Delete	1	ERCD1A1-PDC001-25-010908	HOUSING AND COMMUNITY DEVELOPMENT REGULATORY SPECIALIST	B0302	26.16	\$49,035.46 - \$92,337.34
Delete	1	ERCD1A1-PDC001-25-010908	CLERICAL SUPPORT AIDE II	C0081	15.07	\$24,999.21 - \$48,113.71
Delete	1	ERCD1A1-PDC001-25-010908	FINANCE Manager HOUSING REHABILITATION SPECIALIST Housing and Community Develop	P0147 04175	15.15	\$44,202.61 - \$85,072.14
Delete	1	ERCD1A1-PDC001-25-010908	MORTGAGE LOAN PROCESSOR	P0157	26.14	\$40,879.34 - \$76,980.63
Delete	1	ERCD1A1-PDC001-25-010908	HOUSING SERVICES SPECIALIST	04026	29.11	\$53,427.58 - \$89,954.97

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Delete	6,000	ERCD1A1-PDC001-25-010908	Part-time hours	—	—	—
Delete	1	ERCD1A1-PDC001-25-010908	CREDIT COMPLIANCE AND FINANCE MANAGER - HOUSING	04470	29.15	\$67,451.31 - \$113,566.07
Authorize	2	ERCD1A1-PDC001-26-011117	HOUSING PROPERTY COORDINATOR	04178	29.06	\$39,924.29 - \$67,219.58
Authorize	1	ERCD1A1-PDC001-26-011117	CHIEF OF HOUSING AND COMMUNITY DEVELOPMENT	04332	19.10	\$112,696.80 - \$183,994.70
Authorize	1	ERCD1A1-PDC001-26-011117	DOCUMENT SPECIALIST - HOUSING	04344	29.02	\$31,623.95 - \$53,128.59
Authorize	1	ERCD1A1-PDC001-26-011117	LABOR STANDARDS AND CONSTRUCTION MANAGER	04354	29.13	\$60,031.53 - \$101,073.29
Authorize	1	ERCD1A1-PDC001-26-011117	COMMUNITY DEVELOPMENT ASSISTANT ADMINISTRATOR	04639	29.15	\$67,451.31 - \$113,566.07
Authorize	1	ERCD1A1-PDC001-26-011117	EXECUTIVE ASST TO APPOINTED OFFICIAL	04916	29.07	\$42,319.84 - \$71,252.76
Authorize	1	ERCD1A1-PDC001-26-011117	ACCOUNTANT	A0031	26.14	\$40,879.34 - \$76,980.63
Authorize	1	ERCD1A1-PDC001-26-011117	HOUSING AND COMMUNITY DEVELOPMENT REGULATORY SPECIALIST	B0302	26.16	\$49,035.46 - \$92,337.34
Authorize	1	ERCD1A1-PDC001-26-011117	CLERICAL SUPPORT AIDE II	C0081	15.07	\$24,999.21 - \$48,113.71
Authorize	1	ERCD1A1-PDC001-26-011117	MORTGAGE LOAN PROCESSOR	P0157	26.14	\$40,879.34 - \$76,980.63
Authorize	1	ERCD1A1-PDC001-26-011117	FINANCE MANAGER - HOUSING AND COMMUNITY DEVELOPMENT	04175	29.15	\$67,451.31 - \$113,566.07
Authorize	3,000	ERCD1A1-PDC001-26-011117	Part-time Hours	—	—	—

Funds are available within current appropriations for this change:

Yes ☒ No ☐ (see description below)

If NO, funds will be provided by:

Funding for these positions is contained in the companion BT for this continuation grant.

JUSTIFICATION:

CDBG: 11101-174103-011117-0-0.

To authorize grant employees for the grant period beginning October 1, 2025.

Reference: TD/BT BT26-001

Council approval required? Yes ☒ No ☐ Date action required: 10/1/2025

ACTION TAKEN BY MBRC:

SIGNATURES:

Donna Deegan

DATE MAY 12 2025

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