DOROTHY P. GILLETTE

226 Broward Road, Jacksonville, Florida 32218 ❏ 904.654.8734 ❏ Gtrmom00@aol.com

SUMMARY OF QUALIFICATIONS

COMMUNITY RELATIONSHIPS/PROBLEM SOLVING/ANALYSIS/TRAINING.

- Former Member of the Advisory Board of the College of Education, University of Florida, Gainesville.
- North Jacksonville Community Leader. 7th generation Floridian in Jacksonville.
- Relationship focused leader, driven to deliver community driven solutions that further local needs.
- Builds/Supports team-oriented, cohesive, productive efforts that conceive new programs and practices which enhance efficiencies.
- A proven leader at all levels.
- Change agent.

PROFESSIONAL EXPERIENCE

DUVAL COUNTY PUBLIC SCHOOLS   2007- PRESENT
Hospital Homebound Program Teacher

ACHIEVEMENTS:
- Daily inter-action that gives me a deep understanding of student and family issues across the full spectrum of the Jacksonville area

PROFESSIONAL TUTOR   1986-2007

ACHIEVEMENTS:
- Widely recognized as an expert in special needs children of all ages.
- All work based on referrals from:
  o Public & Private Schools and area Reading Clinics
  o Numerous area clinical psychologists, psychiatrists and developmental paediatricians

PRIVATE KINDERGARTEN   1978-1985
ACHIEVEMENTS:
- Assisted in the start-up of a private Kindergarten-2nd Grade.
- Instructor and tutor

DUVAL COUNTY PUBLIC SCHOOLS   1974-1978

ACHIEVEMENTS:
- Worked as part of a two-person team that created a Title 1 Math and Reading program at Harbor View Elementary School
- Team outperformed expectations and quickly reached student targets for the school's math and reading,

EASTERN SALES DIRECTOR, HELMSLEY-SPEAR OF NEW YORK.   1973-1974
ACHIEVEMENTS:
- Reorganized regional sales offices.
- Reorganized sales approaches
- Oversaw chain Meetings & Conference booking efforts.
- Reported and briefed organizational executives on efforts.

EDUCATION

BACHELOR ARTS, ELEMENTARY EDUCATION, UNIVERSITY OF FLORIDA – GAINESVILLE, FLORIDA 1973

ANDREW JACKSON HIGH SCHOOL, JACKSONVILLE, FLORIDA 1969