

DATE _____ RECOMMENDED _____ NOT RECOMMENDED _____

DIVISION CHIEF: _____

DEPARTMENT HEAD: _____

HR CHIEF: _____

BUDGET OFFICE: _____

DEPARTMENT: Neighborhoods Department / Housing & Community Development TO BE EFFECTIVE: 10/1/2020

ACTION	No.	ACTIVITY NO/ DESCRIPTION	TITLE	OCC CODE	PAY GRADE	PAY RANGE
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Clerical Support Aide II	C0081	15.07	\$21,462.87- \$41,307.64
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Clerical Support Aide II	C0081	15.07	\$21,462.87- \$41,307.64
Delete	1	ERCD1A1 / PDC001-20 CDBG Delivery	Disaster Assistance Program Manager	04625	29.14	\$54,631.86- \$91,982.29
Add	1	ERCD1A1 / PDC001-21 CDBG Delivery	Disaster Assistance Program Manager	04625	29.14	\$54,631.86- \$91,982.29
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Planning Technician	P0144	15.13	\$31,968.24- \$61,526.49
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Planning Technician	P0144	15.13	\$31,968.24- \$61,526.49
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Administrative Support Assistant	04722	29.06	\$34,276.68- \$57,710.83
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Administrative Support Assistant	04722	29.06	\$34,276.68- \$57,710.83
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Housing Property Analyst	04346	29.11	\$45,869.88- \$77,230.12
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Housing Property Analyst	04346	29.11	\$45,869.88- \$77,230.12

FUNDING: Indicate funding for this change:
 Funds are available within current appropriations for this change: Yes No
 If NO, funds will be provided by:

Funds are contained within companion BT 20-

 The changes in positions within the grant are based upon anticipated time and effort. No positions are being added or deleted within the Division as a whole. Two Positions are Being Moved to SHIP.

JUSTIFICATION:
 To reauthorize grant-funded positions to new year grant funding

Reference TD/BT BT21-001 Council approval required? Yes No Date action required: 10/1/2020

ACTION TAKEN BY MBRC: _____ SIGNATURES:

 Chief Administrative Officer

 MAYOR

AMENDMENTS: _____ Comments: _____

ACTION	No.	ACTIVITY NO/ DESCRIPTION	TITLE	OCC CODE	PAY GRADE	PAY RANGE
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Human Services Planner III	P0145	26.16	\$42,099.11- \$79,275.48
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Asst. Manager of Community Development	B0505	16.16	\$40,960.30- \$82,250.69
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Asst. Manager of Community Development	B0505	16.16	\$40,960.30- \$82,250.69
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Division Chief	04332	19.09	\$87,004.17- \$142,047.47
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Division Chief	04332	19.09	\$87,004.17- \$142,047.47
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Human Services Planner I	P0143	26.14	\$35,096.64- \$66,091.10
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Human Services Planner I	P0143	26.14	\$35,096.64- \$66,091.10
Delete	2	ERCD1A1 / PDC001-20 CDBG Admin	Human Services Planner II	P0142	26.15	\$38,340.12- \$72,196.77
Add	2	ERCD1A1 / PDC001-21 CDBG Admin	Human Services Planner II	P0142	26.15	\$38,340.12- \$72,196.77
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Financial Analyst	04175	29.10	\$43,273.61- \$72,858.54
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Financial Analyst	04175	29.10	\$43,273.61- \$72,858.54
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Executive Assistant to Appointed Official	04916	29.07	\$36,333.36- \$61,173.49
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Executive Assistant to Appointed Official	04916	29.07	\$36,333.36- \$61,173.49
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Operations Manager	04176	29.12	\$48,622.18- \$81,863.85
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Operations Manager	04176	29.12	\$48,622.18- \$81,863.85
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Accountant	A0031	26.14	\$35,096.64- \$66,091.10
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Accountant	A0031	26.14	\$35,096.64- \$66,091.10
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Credit Compliance Manager	04470	29.15	\$57,909.78- \$97,501.24
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Contract Compliance Manager	04487	29.14	\$54,631.86- \$91,982.29
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Director - Finance	04347	29.17	\$65,067.50- \$109,724.96
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Director - Finance	04347	29.17	\$65,067.50- \$109,724.96
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	City Planner III	B0325	26.16	\$42,099.11- \$79,275.48
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	City Planner III	B0325	26.16	\$42,099.11- \$79,275.48

ACTION	No.	ACTIVITY NO/ DESCRIPTION	TITLE	OCC CODE	PAY GRADE	PAY RANGE
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Compliance Analyst	L0004	26.15	\$38,340.12- \$72,196.77
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Administrative Assistant	04355	29.06	\$34,276.68- \$57,710.83
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Abstract Clerk	C0001	15.10	\$25,621.40- \$49,311.47
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Mortgage Loan Processor	P0157	26.14	\$35,096.64- \$66,091.10
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Housing Rehabilitation Specialist	P0147	15.15	\$37,949.80- \$73,038.01
Delete	1	ERCD1A1 / PDC001-20 CDBG Admin	Affordable Housing & Community Development Administrator	04680	29.18	\$68,971.51- \$116,138.34
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Compliance Analyst	L0004	26.15	\$38,340.12- \$72,196.77
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Administrative Assistant	04355	29.06	\$34,276.68- \$57,710.83
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Abstract Clerk	C0001	15.10	\$25,621.40- \$49,311.47
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Mortgage Loan Processor	P0157	26.14	\$35,096.64- \$66,091.10
Add	1	ERCD1A1 / PDC001-21 CDBG Admin	Affordable Housing & Community Development Administrator	04680	29.18	\$68,971.51- \$116,138.34
Add	3,000	ERCD1A1 / PDC001-21 CDBG Admin	Part-time Hours			