City of Jacksonville

117 W Duval St Jacksonville, FL 32202



Agenda - Marked

Monday, December 2, 2019 9:30 AM

Council Chambers 1st Floor, City Hall

Neighborhoods, Community Services, Public Health and Safety Committee

Randy White, Chair
Matt Carlucci, Vice Chair - Excused Late Arrival
Rory Diamond
Reggie Gaffney
Brenda Priestly Jackson
Joyce Morgan
Sam Newby

Legislative Assistant: Jessica Smith
Legislative Assistant: Juliette Williams
Asst. Council Auditor: Kim Taylor
Research Asst.: Richard Distel
Chief Office of General Counsel: Paige Johnston
Administration: Rachel Lockhart

If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, such person will need a record of the proceedings, and for such purposes, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Meeting Convened:

Meeting Adjourned:

NOTE: The next regular meeting will be held Monday, January 6, 2020

Item/File No.

Title History

1. <u>2019-0555</u> DEFER

At request of the Administration

ORD Auth the Approp of \$1,725,422.19 in funding from the City's General Fund, General Svc. Dist. Fund Balance, in order to provide funding for the repayment by the City of funds received from the State of FL Dept of Environmental Protection, Pursuant to that certain land & water conservation Fund Agreement No.12-00182 btwn the City & the State of FL ("Grant Agreement"), to allow for the future dev of Metropolitan Park; Apv & Auth Mayor & Corp Sec to Exec any Grant Agreemt termination docs & othr agreemts as req by law.

(B.T. 19-112)(Lotzia)(Req of Mayor)

8/13/2019 CO Introduced: NCSPHS, TEU, F

8/19/2019 NCSPHS Read 2nd & Rerefer

8/19/2019 TEU Read 2nd & Rerefer

8/20/2019 F Read 2nd and Rerefer

8/27/2019 CO PH Read 2nd and Rerefered; NCSPHS, TEU, F

9/5/2019 NCSPHS Meeting Cancelled/Defer

9/5/2019 TEU Meeting Cancelled/Defer

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 8/27/19

2. <u>2019-0770</u> DEFER

At the request of CM Becton

ORD MC- Amend Chapt. 711 (City Rights-of-Way) Pt.4 (Commun. Facilities in City Rights-of-Way), Sec. 711.403 (Definitions), Sec. 711.404 (Registration for Placing, Maintaining or Collocating Commun. Facilities in City Rights-of-Way), Sec. 711.406 (Appeals), Sec. 711.412 (Perf. Bond for Constrn.. & Maint.), Sec. 711.413 (Surety Fund), Sec. 711.417 (Enforcement of Permit Obligations; Suspension & Revocation of Permit), Sec. 711.418 (Addn'l Registration Terms & Permit Conds.) Sec. 711.427 (Registration for Placing, Maintaining or Collocating Commun. Facilities in City Rights-of-Way Assoc. w/Collocation of Small Wireless Facilities or Small Wireless Sole purpose new utility poles), Sec. 711.429 (Permit Application), Sec. 711.432 (Objective Design Standards), Sec. 711.437 (Permit Required; Exceptions), Sec. 711.438 (Objective Design Standards), in order to comply with the provisions & requirements contained in Sec. 337.401.F.S.;providing for codification instructions (Teal) (Introduced by CP Wilson)

10/22/2019 CO Introduced: NCSPHS & TEU(added on 11/12/19), LUZ 11/5/2019 LUZ Read 2nd & Rerefer

11/12/2019 CO PH Read 2nd and Rerefered; NCSPHS, TEU, LUZ Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 -11/12/19

3. 2019-0804 Contact: Daryl Joseph

ORD Approp \$920,699.00 from Amphitheater (Daily's Place) Rev to Amphitheater Expense to fund Capital Improvmt & Maint needs at Daily's Place (B.T. 20-027) (McCain) (Req of Mayor)(Co-Sponsored by CM Dennis)

11/12/19 CO Introduced: NCSPHS, F 11/18/2019 NCSPHS Read 2nd & Rerefer

11/19/2019 F Read 2nd & Rerefer

11/26/2019 CO PH Read 2nd & Rereferred; NCSPHS, F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 –11/26/19

4. <u>2019-0806</u>

Contact: Renee Hunter ORD Apv & Auth Purchase & Sale Agreemt bet COJ & M &M Dairy, Inc. & all closing docs relating thereto & take all necessary actions to Effectuate purposes of Agreemt for Acquisition by buyer at Negotiated Purch Price of \$805,600.00 of real propty at 12210 New Berlin Rd (R.E.# 106596-0000), Comprising Approx 10.52 Acre for location of New Library. (McCain) (Req of Mayor) (Dist. 2-CM Ferraro)

11/12/19 CO Introduced: NCSPHS, F 11/18/2019 NCSPHS Read 2nd & Rerefer

11/19/2019 F Read 2nd & Rerefer

11/26/2019 CO PH Read 2nd & Rereferred; NCSPHS, F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 –11/26/19

Note: Purchase price (\$805,600) exceeds appraisal of property (\$740,000)

5. <u>2019-0808</u>

Contact: John Pappas ORD Approp \$250,000.00 from Pretrial Detention Facility – Maint & Upgrades Proj to Montgomery Correctional Facility- MCC Women's Dorm Generator Replacmt proj to provide funding for purch & installtn of replacemt generator at Montgomery Correctional Facility's Women's dorm; Amend 2020-2024 5-yr Cap Improv Prog Apv by Ord 2019-505-E to reduce funding for "Pretrial Detention Facility – Maint.& Upgrades" proj & to prov funding for "Montgomery Correctional Facility – MCC Women's Dorm Generator Replacement." (B.T. 20-022)(McCain)(Req of Mayor)(Co-Sponsored by CM Dennis)

11/12/2019 CO Introduced: NCSPHS, F 11/18/2019 NCSPHS Read 2nd & Rerefer

11/19/2019 F Read 2nd & Rerefer

11/26/2019 CO PH Read 2nd & Rereferred; NCSPHS, F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 –11/26/19

6. <u>2019-0809</u>

Contact: Christian Popoli ORD Approp \$35,000.00 from State of FL Div of Historical Resources to hire Historic Preservation Consultant to map Old City Cemetery; Apv & Auth Mayor, or designee & Corp Sec to Execute & Deliver agreemt bet State of FL Dept of State & COJ;Oversight by Planning & Dev Dept.

(B.T. 20-015) (McCain) (Req of Mayor) 11/12/2019 CO Introduced: NCSPHS, F 11/18/2019 NCSPHS Read 2nd & Rerefer

11/19/2019 F Read 2nd & Rerefer

11/26/2019 CO PH Read 2nd & Rereferred; NCSPHS, F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 –11/26/19

7. <u>2019-0810</u>

AMEND

Contact: Joey Greive ORD Approp of \$8,000,000.00 from Gen. Fund Balance to Shands Jax Medical Center, Inc D/B/A UF Health ("Shands") to fund legally req'd County Hospital Expenses; Apv & Auth Mayor, or his designee & Corp Sec to Exec & Deliver an Amendment One to Indigent Care Agreemt btwn the City & Shands dated 6/2/05. Oversight by the Dept of Finance & Admin.(B.T. 20-026)(McCain)(Req of Mayor) (Co-Sponsored by CM Dennis & Morgan)

11/12/2019 CO Introduced: NCSPHS, F 11/18/2019 NCSPHS Read 2nd & Rerefer

11/19/2019 F Read 2nd & Rerefer

11/26/2019 CO PH Read 2nd & Rereferred; NCSPHS, F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 - 11/26/19

AMENDMENT

- 1. Correct funding source to General Fund/General Services District Fund Balance
- 2. Strike references to funding being legally required
- 3. p. 2, lines 19-24- strike reference to budgetary savings and excess revenue
- 4. Attach Revised Exhibit 2 to correct scriveners and clarify that any excess funding may be applied to cover other City costs pursuant to the City's Indigent Care Agreement.

COMMENT

The Administration has indicated that this is intended to be a one-time appropriation to assist Shands. Should additional funding to Shands be of a recurring nature pursuant to the Indigent Care Agreement, this should be included in the budget given that the General Fund/General Services District Fund Balance is intended to be infrequently and sparingly used.

8. 2019-0811
Contact:
Christian Popoli

ORD re a partial Ad Valorem Property Tax Exemption for Rehab of a City Designated Landmark at 112 W. Adams St, Owned by Barnett Tower 2, LLC; Providing for Exemption from that Portion of Ad Valorem Taxation Levied by COJ on 100% of the increase in Assessed Value resulting from Qualifying Improvement Proj, Pursnt. to Sec. 780.303., Ord Code; Providing for an Exemption Period of ten (10)Yrs begin on January 1st of the yr following the yr in which the Council enacts this Ordinance, Pursnt. to Sec 780.304, Ord Code. (West)(NCSPHS)

11/12/2019 CO Introduced: NCSPHS, F 11/18/2019 NCSPHS Read 2nd & Rerefer

11/19/2019 F Read 2nd & Rerefer

11/26/2019 CO PH Read 2nd & Rereferred; NCSPHS, F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601-11/26/19

9. <u>2019-0812</u> AMEND

Contact: Kirk Wendland ORD Approp \$95,000.00 from NW Jax Economic Dev Reserves to the NW Jax Economic Dev Subsidies & Contributions to allow the City to partner w/JTA to fund a grant for a Pilot Transportation Prog Apvd by Ord. 2019-245-E "Full Service Grocery Store Imprvmnt Prog" ("The Program") for 1-yr. Apv & Auth Mayor or his designee & Corp Sec to Exec & Deliver for & on behalf of the City, Funding Agmnt btwn the COJ & JTA for Pilot Transportation Prog.; Oversight by OED. (B.T. 20-024) (McCain) (Req of Mayor) (Co-Sponsored by CM Dennis, Morgan)

11/12/2019 CO Introduced: NCSPHS, TEU, F 11/18/2019 NCSPHS Read 2nd & Rerefer 11/18/2019 TEU Read 2nd & Rerefer 11/19/2019 F Read 2nd & Rerefer

11/26/2019 CO PH Read 2nd & Rereferred; NCSPHS, TEU, F Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601-11/26/19

AMENDMENT

- 1. Pg. 1, line 6 and pg. 2, line 6: insert "the" before "Northwest"
- 2. Pg. 1, lines 6 and 8 and pg. 2, lines 7 and 8: insert "Fund" after "Development"
- 3. Pg. 1, line 20: insert "the" before "pilot"
- 4. Attach revised Exhibit 2 (funding agreement) to:
- clarify the program start and end dates (2/1/20-1/31/21)
- include the scope of services for the program
- clarify the reporting requirements
- remove reference to Ch. 118 and include reference to guidelines established in 2019-768
- include a financial true-up at the end of the agreement

10. <u>2019-0813</u> AMEND

Contact: Kirk Wendland ORD Approp \$200,000 from Mobile Markets Prog/Reserves to Subsidies & Contributions to Private Orgs., to Regional Food Bank of NE FL, Inc. D/B/A Feeding NE FL ("The Company") for Purpose of Providing Money Market Prog. Grant to company in the up-to amnt. of \$200,000 to provide funding for the purchase of a towing vehicle, trailer & related equipment. As necessary for Operation of a Mobile Food Market for NE Jax; provid.for carryover of funds from yr to yr until funds are expended or lapse according to the Agmnt; Apv & Auth Mayor & Corp Sec to Exec & Deliver Mobile Mrkt Prog Agmnt btwn COJ & the Company; Apv & Auth the Mayor, or his designee, & Corp. Sec. to execute & deliver that a certain Mobile Market Prog. Agreemnt.btwn the City & the Company; Auth Apv. of Technical Amendmnts by the Exec Director of OED; Oversight by OED; (B.T. 20-31) (Sawyer) (Req of Mayor)(Co-Sponsored by CM Dennis Morgan & Pittman)

Mayor)(Co-Sponsored by CM Dennis, Morgan & Pittman) 11/12/2019 CO Introduced: NCSPHS. TEU. F

11/18/2019 NCSPHS Read 2nd & Rerefer

11/10/2015 NOOI TIO NOOU ZIIG G NOICIC

11/18/2019 TEU Read 2nd & Rerefer

11/19/2019 F Read 2nd & Rerefer

11/26/2019 CO PH Read 2nd & Rereferred; NCSPHS, TEU, F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601-11/26/19

AMENDMENT

- 1. Attach revised Exhibit 1 to attach signed BT
- 2. Attach revised Exhibit 2 to attach corrected project summary
- 3. Place revised agreement on file to correct scrivener's errors

11. <u>2019-0832</u>

AMEND

Contact: Laura Stagner RESO Auth Issuance by Jax Housing Finance Auth (JHFA) of its Multifamily Housing Rev.Bonds (Sydney Trace) in an aggregate principal amount not to exceed \$21,500,000 for the purpose of financing all or a portion of the costs related to the acquisition & construction of a Multifamily Residential Housing Facilities for persons of low, middle, or moderate income located on the Northside of Merchants Way, W. of the Intersection of Oakleaf Village Pkwy & Merchants Way, Jax, FL to be commonly known as "Sydney Trace Apartments."; determining credit not being pledged. (Hodges) (Reg of JHFA)

11/12/2019 CO Introduced: NCSPHS, F 11/18/2019 NCSPHS Read 2nd & Rerefer

11/19/2019 F Read 2nd & Rerefer

11/26/2019 CO Read 2nd & Rerefered; NCSPHS, F

Public Hearing Pursuant to Sec 147(f), Internal Rev Code, held by JHFA – 11/4/19

AMENDMENT

Place revised board resolution on file to include exhibits

12. 2019-0833 Contact: Laura Stagner RESO Auth Issuance by Jax Housing Finance Auth of its Multifamily Housing Revenue Bonds (Ashley Square) in an aggregate principal amount not to exceed \$14,000,000 for the purpose of financing all or a portion of the costs related to the acquisition & construction of a Multifamily Residential Housing Facilities for elderly persons of low, middle, or moderate income located at 127 East Ashley St. & 116 East Beaver St., Jax, FL to be commonly known as "Ashley Square Apts."; determining credit not being pledged. (Hodges) (Req of JHFA)

11/12/2019 CO Introduced: NCSPHS, F 11/18/2019 NCSPHS Read 2nd & Rerefer

11/19/2019 F Read 2nd & Rerefer

11/26/2019 CO Read 2nd & Rerefered; NCSPHS, F

Public Hearing Pursuant to Sec 147(f), Internal Rev Code, held by JHFA – 11/4/19

13. <u>2019-0834</u>

Contact: Laura Stagner RESO Auth Issuance by Jax Housing Finance Auth of its Homeowner Mortgage Rev.Bonds, in an aggregate face amnt. Not to exceed \$50,000,000 for the purpose of purchasing Mortgage Loans originated by participating local lending institutions to finance the purchase or rehab. of new or existing owner-occupied Single-family residences w/in Duval Cty, FL.by persons of low, middle, or moderate or middle income, or purchasing securities from a master servicer evidencing interests in or backed by a pool of such mortgage loans; include. w/o limitation, securities guaranteed by the Federal Govern. or agencies thereof (The Project) or for the purpose of refunding portions of previously issued Homeowner Mortgage Rev, Bonds to thereby make funds available for the financing of the proj.;Auth the submission of a req. for a private activity bond volume cap allocation; Determining credit not being pledged. (Hodges) (Req of JHFA)

11/12/2019 CO Introduced: NCSPHS, F

11/18/2019 NCSPHS Read 2nd & Rerefer

11/19/2019 F Read 2nd & Rerefer

11/26/2019 CO Read 2nd & Rerefered; NCSPHS, F

Public Hearing Pursuant to Sec 147(f), Internal Rev Code, held by JHFA – 11/4/19

14. <u>2019-0843</u> 2nd ORD MC-Amend COJ Addressing & St. Naming Policy Purst. to Chapt 745 to replace term, "Out of Sequence" w/"Nonconforming St. Correcting Addresses; Creating Grandfathering & Criteria for Nonconforming St., Addresses: Creating Procedures to correct Nonconforming St. Addresses; Prov. review of certain addressing issues by 911 Emerg Addressing Advisory Comm; Prov procedural flow chart for correcting Nonconforming St. Addresses; placing revised policy on file w/Leg. Svcs. & Planning & Dev Dept; Amend Chapt 745 (Addressing & St Naming Regulations) Pt 1. General Provisions, Ord Code; Repeal Sec 745.223 (Criteria for Identifying Out of Sequence Address); Amend Sec 745.101 (Applicability), Ord Code to Create new Definition for "Nonconforming St. Addresses"; Amend Sec 745.109 (911 Emerg Addressing Advisory Committee), Ord Code to Eliminate review of certain addressing issues by 911 Emerg Addressing Advisory Committee & Prov Appeals of Admin decisions by Addressing staff of Planning & Dev Dept; Amend Pt 2 (Addressing & St Naming Deficiencies) Subpt C. (Out-of-Sequence Address #'s), Sec 745.221 (Identification of Out-of-Sequence Address #'s). Sec 745.222 (Re-assigning Out-of-Sequence Address), & Subpt D. (Administration), Sec 745.231 (Procedures to Notify propty owners & occpnts of duplicate St names & Out of Sequence Address), Ord Code to Replace term, "Out-of-Sequence" w/"Non-conforming St. Addresses").(Pollock)(Reg of Mayor)

11/26/19 CO Introduced: NCSPHS, TEU

TEU PH Pursuant to Chapt 745 Ord Cod -1/6/20

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 12/10/19

15. 2019-0847 2nd

ORD Auth Interlocal Agreemt btw Duval County 1st Responder Agencies JSO & JFRD, as required by Sec. 365.179, F.S., in order to Facilitate Direct Radio Communications btw 9-1-1 Public Safety Answering Points & 1st Responders; Oversight by JSO. (McCain) (Req of Mayor)

11/26/19 CO Introduced: NCSPHS,F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 12/10/19

16. 2019-0849 2nd

ORD Approp \$22,500.00 in Grant Funding from U.S. Dept of Transportation by way of Pass-thru from FL Dept of Transportation, w/no local match, to Estab JSO Smart Motorcycle Prog. (B.T. 20-028) (McCain) (Req of Sheriff)

11/26/19 CO Introduced: NCSPHS, TEU, F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 12/10/19

17. <u>2019-0850</u>

2nd

ORD Approp \$2,990,280.00 (FY 2018 Staffing for Adequate Fire & Emerg (Safer) Grant of \$2,242,710.00 from the United States Dept of Homeland Security & 25% match of \$747,570.00 from Fund Bal) to prov salaries & benefits for 40 new firefighter positions for yr 1 of Safer Grant; Apv & Auth to acceot & receive the Fed Grant funds through FEMA Grants outcomes (FEMA Go) System;Oversight by Emerg Preparedness Div of JFRD Apv Positions. (B.T. 20-030) (McCain) (Req of Mayor)

11/26/19 CO Introduced: NCSPHS, F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 12/10/19

18. <u>2019-0851</u>

2nd

ORD Approp \$25,000.00 Grant Award from FL Animal Friend, Inc., w/no local match, to Prov Spay & Neuter Svcs to Feral & Free roaming cats & kittens w/in Community; Apv & Auth Grant Award Agreemt btw COJ & FL Animal Friend, Inc.;Oversight by Animal Care & Protective Svcs. Div. (B.T. 20-021) (McCain) (Req of Mayor)

11/26/19 CO Introduced: NCSPHS, F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 12/10/19

19. <u>2019-0852</u> EMERGENCY

Contact: Chief Powers ORD Auth Mayor to Participate in Intergovernmental Transfers w/State of FL Agency for Health Care Admin & Supplemental Pymt Prog for Medicaid Managed Care Patients; Auth Mayor & Corp Sec to Execute & Deliver Public Emerg Med Transportation Letter of Agreemt & Docs;Oversight by Fire & Rescue Dept; Req One Cycle Emerg Passage. (McCain) (Req of Mayor)

11/26/19 CO Introduced: NCSPHS,F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 12/10/19

20. 2019-0853 2nd

ORD Auth an Option Agreemt btw City of Jax & RP Sports Investments, Inc.& all closing docs., to Prov Option thru 1/31/23 for Purchase by Developer of Propty at A. Philip Randolph Blvd & Georgia St & btwn Albert St & Grant St, Approx 5 Acres Parcel of Unimprovd Real Propty to Develop an Office Bldg w/Min of 25,000 Sq ft,,a Soccer Stadium w/Min Seating Capacity of 2,500 Seats & Surface Parking Lot w/Min of 100 Parking Spaces;Oversight by OED. (Dist 7-Gaffney) (Sawyer) (Req of Mayor)

11/26/19 CO Introduced: NCSPHS, F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 12/10/19

21. <u>2019-0854</u>

2nd

ORD Approp \$785,000.00 from Other Construct to Reserves for Performing Arts-Downtown Visitor Ctr Proj; Prov Duval County TDC Recommendation re Location of Downtown Visitor Ctr. (Hodges) (Req of Duval County TDC)(Co-Sponsored by CM Hazouri)

11/26/19 CO Introduced: NCSPHS, F

Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 12/10/19

Neighborhoods, Commu	nity
Services, Public Health a	nd Safety
Committee	

December 2, 2019

22. <u>2019-0855</u> 2nd	ORD Amend Home Investment Partnership & State Housing Initiative Partnership Loan Mod terms Apvd by City Council Pursuant to Ord 2017-849-E. (Hodges) (Req of Mayor) 11/26/19 CO Introduced: NCSPHS, F Public Hearing Pursuant to Chapt 166, F.S. & CR 3.601 – 12/10/19
23. <u>2019-0865</u> EMERGENCY	ORD Approp. \$750,000 from the TDC Contingency Acct. to TDC Operations Acct.; Purpose; Prov. for Carryover; Req. 1 Cycle Emer. Passage; Oversight by the Duval County. TDC (Hodges) (Introduced by
Contact: Lillian Graning	CP Wilson) 11/26/19 CO Introduced:NCSPHS,F
24. <u>2019-0870</u> EMERGENCY	ORD Approp \$850,000 from the NW Jax Economic Dev. Fund-Supermarket Incentive Prog. to Subsidies & Contributions to

Contact:

AMEND

Kirk Wendland

Private Orgs. to Winn-Dixie Stores, Inc. for purpose of prov. a \$850,000 full svc. Grocery Store Improvemnts. Prog. Grant in connection w/the renovation of an existing, soon to be vacated, 28,000sq.ft. Grocery Store at 5210 Norwood Ave., to be leased to company or its affiliate to serve as a full-service Grocery Store; Apv & Auth Execution of Docs. By Mayor/his Designee/Corp. Secretary; Auth Apv of technical amdnts. by the Exec. Director of OED; Oversight by OED; Affirm Projs. Compliance w/the full service Grocery Store Improvement Prog. criteria apvd. & adopted by ORD.2019-245-E;Req 1 Cycle Emer.Passage

(B.T. 20-034)(Sawyer)(Req of Mayor)(Co-Sponsored by CM's R.Gaffney

& Newby)

11/26/19 CO Introduced: NCSPHS, TEU, F

AMENDMENT

Attach revised Exhibit 1 to attach signed BT

*****Note: Items may be added at the discretion of the Chair.*****

Attendance:

NOTE: Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted; but may not be possible to fulfill. Please contact Disabled Services Division at: V 904-255-5466, TTY-904-255-5476, or email your request to KaraT@coj.net.