

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

Neighborhoods Department/Housing Community Development  
Department or Area Responsible for Contract / Compliance / Oversight

CW  
Council District(s)

Reversion of Funds: \_\_\_\_\_ Fund / Center / Account / Project \* / Activity / Interfund / Future  
(if applicable) NA

All-Years

Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): \_\_\_\_\_ CIP (yes or no): No

Justification for Waiver  
N/A

Justification for / Description of Transfer:

Foreclosure Property Registry Program (FPR) budget balances are rolled over each year. Fiscal year 2024 appropriation will distribute \$498,313.88, in new revenue collected from foreclosure property registry and reallocate \$311,995.85 in previously appropriated funds. RC24-119

Net Amount Appropriated and/or Transferred: \$810,309.73

\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_ CM's District: \_\_\_\_\_

Requesting Council Member: \_\_\_\_\_ CM's District: \_\_\_\_\_

Prepared By: \_\_\_\_\_ Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE     TRANSFER DIRECTIVE

Date Rec'd.	Date Fwd.	Approved	Disapproved

Department Head  
Mayor's Office  
Accounting Division  
Budget Division

Date of Action By Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

Division Chief: Travis Jeffrey

Prepared By: Adebisi Okewusi

Initiated / Requested By (if other than Department): \_\_\_\_\_

Date Initiated: 6/20/24

Phone Number: 904-255-8279

TD / BT Number: **BT 24-080**

\* This element of the account string is tiled project but it houses both projects and grants.  
 Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

Budget Officer Initials

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes								
					Fund	Center	Account	Project *	Activity	Interfund	Future		
				Total: \$1,038,677.06									
EXP	HOUSING SERVICES	JACKSONVILLE HOUSING COMMISSION - HCO999 ACTIVITY	OTHER PROFESSIONAL SERVICES	68,200.00	11601	174107	531090	000000	00001342	00000	0000000		
EXP	HOUSING SERVICES	JACKSONVILLE HOUSING COMMISSION - HCO999 ACTIVITY	CONTRACTUAL SERVICES	31,927.33	11601	174107	534100	000000	00001342	00000	0000000		
EXP	HOUSING SERVICES	JACKSONVILLE HOUSING COMMISSION - HCO999 ACTIVITY	SUBSIDIES & CONTRIBUTION TO PRIVATE ORGANIZATION	5,000.00	11601	174107	582001	000000	00001342	00000	0000000		
EXP	HOUSING SERVICES	JACKSONVILLE HOUSING COMMISSION - HCO999 ACTIVITY	MISCELLANEOUS GRANTS AND AIDS	123,240.00	11601	174107	583010	000000	00001342	00000	0000000		
REV	HOUSING SERVICES	AFFORDABLE HOUSING INVENTORY AUCTION-EROAHI	CONTRIBUTIONS FOM PRIVATE SOURCES	1,378.65	11601	174107	366020	000562	00000000	00000	0000000		
REV	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	CONTRIBUTIONS FOM PRIVATE SOURCES	258,721.63	11601	174107	366020	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	Terminal Leave	12,000.00	11601	174107	513020	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	Salaries Overtime	2,000.00	11601	174107	514010	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	Lump Sum Payment - Not Pensionable	2,999.00	11601	174107	515100	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	Special Pay - Pensionable	800.00	11601	174107	515110	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	Payroll Taxes FICA	3,000.00	11601	174107	521010	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	Pension Contribution	18,912.52	11601	174107	522010	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	GEPP DB Unfunded Liability	14,877.00	11601	174107	522011	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	Other Professional Services	1,265.00	11601	174107	531900	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	Travel Expense	1,884.00	11601	174107	540020	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	Local Mileage	200.00	11601	174107	540210	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	Printing and Binding Commercial	1,900.00	11601	174107	547210	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	MISCELLANEOUS SERVICE & CHARGES	9,448.00	11601	174107	549040	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	MISCELLANEOUS SERVICE & CHARGES-internal service Charges	6,000.00	11601	174107	549041	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	ISA-Computer Sys Maint&Security	2,000.00	11601	174107	549510	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	Furniture & Equipment Under \$1,000	1,799.00	11601	174107	552080	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	Employee Training Expenses	1,800.00	11601	174107	555001	010439	00000000	00000	0000000		
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	Computer Equipment	2,744.00	11601	174107	564270	010439	00000000	00000	0000000		
REV	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY - PROGRAMS 20-22	CONTRIBUTIONS FOM PRIVATE SOURCES	185,189.46	11601	174107	366020	010440	00000000	00000	0000000		
REV	HOUSING SERVICES	MUNICIPAL CODE BLIGHT REMOVAL PROGRAM	CONTRIBUTIONS FOM PRIVATE SOURCES	61,660.14	11601	174107	366020	010653	00000000	00000	0000000		
REV	HOUSING SERVICES	MATCHING GRANTS - MATCHING GRANT PROGRAM	CONTRIBUTIONS FOM PRIVATE SOURCES	219,731.33	11601	174107	366020	010654	00000000	00000	0000000		

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes							
					Fund	Center	Account	Project *	Activity	Interfund	Future	
				Total: \$1,038,677.06								
REV	HOUSING SERVICES	JACKSONVILLE HOUSING COMMISSION - HCO999 ACTIVITY	CONTRIBUTIONS FOM PRIVATE SOURCES	228,367.33	11601	174107	366020	0000000	000001342	00000	0000000	
EXP	HOUSING SERVICES	AFFORDABLE HOUSING INVENTORY AUCTION-EROAHI	MISCELLANEOUS SERVICE & CHARGES	1,378.65	11601	174107	549040	000562	00000000	00000	0000000	
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	PERMANENT & PROBATIONARY SALARIES	203,471.15	11601	174107	512010	010439	00000000	00000	0000000	
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	GROUP DENTAL PLAN	250.00	11601	174107	523010	010439	00000000	00000	0000000	
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	ISA-OSC LEGAL	127,428.00	11601	174107	549532	010439	00000000	00000	0000000	
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	FOOD	400.00	11601	174107	522060	010439	00000000	00000	0000000	
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	COMPUTER EQUIPMENT	1.00	11601	174107	564270	010439	00000000	00000	0000000	
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY-HOUSING SERVICES -Administration 21-22	INDIRECT COST - GENERAL GOVERNMENT	10,800.00	11601	174107	599031	010439	00000000	00000	0000000	
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY - PROGRAMS 20-22	Other Professional Services- Batch Foreclosure	59,188.50	11601	174107	531090	010440	00000000	00000	0000000	

EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY - PROGRAMS 20-22	CONTRACTUAL SERVICES-FORECLOSURE INTERVENTION-(PIP)	5,000.00	11601	174107	534100	010440	000000000	00000	00000000
EXP	HOUSING SERVICES	FORECLOSED PROPERTY REGISTRY - PROGRAMS 20-22	MISCELLANEOUS GRANTS & AIDS-FORECLOSURE INTERVENTION COUNSELING GAP	121,000.96	11601	174107	583010	010440	000000000	00000	00000000
EXP	HOUSING SERVICES	MUNICIPAL CODE -BLIGHT REMOVAL PROGRAM	MISCELLANEOUS GRANTS & AIDS MUNICIPAL CODE (MCCD)	\$61,660.14	11601	174107	583010	010653	000000000	00000	00000000
EXP	HOUSING SERVICES	MATCHING GRANTS - MATCHING GRANT PROGRAM	Subsidies & Contribution to Private Organizations-MATCH	219,731.33	11601	174107	582001	010654	000000000	00000	00000000

GL BI Modified Accrual report pulled from 1Cloud on 4/11/24

FY24 FM07

403,650.20 166,777.53 2,188.00 234,684.67

Fiscal	Account	Concatenated Segments	Account Name	Budget	Actual	Encumbrance	Balance
2024	7 Apr-2	11601-174107-512010-010439-000000000-000000-00000000	Permanent and Probationary Salary	116,578.68	104,655.74	0.00	11,922.94
2024	7 Apr-2	11601-174107-513020-010439-000000000-000000-00000000	Terminal Leave	13,592.46	0.00	0.00	13,592.46
2024	7 Apr-2	11601-174107-514010-010439-000000000-000000-00000000	Salaries Overtime	2,200.00	0.00	0.00	2,200.00
2024	7 Apr-2	11601-174107-515100-010439-000000000-000000-00000000	Lump Sum Payment - Not Pension	3,000.00	0.00	0.00	3,000.00
2024	7 Apr-2	11601-174107-515110-010439-000000000-000000-00000000	Special Pay - Pensionable	1,984.96	296.30	0.00	1,688.66
2024	7 Apr-2	11601-174107-521010-010439-000000000-000000-00000000	Payroll Taxes FICA	3,565.90	35.70	0.00	3,530.20
2024	7 Apr-2	11601-174107-521020-010439-000000000-000000-00000000	Medicare Tax	3,576.06	1,458.31	0.00	2,117.75
2024	7 Apr-2	11601-174107-522010-010439-000000000-000000-00000000	Pension Contribution	26,912.69	0.00	0.00	26,912.69
2024	7 Apr-2	11601-174107-522011-010439-000000000-000000-00000000	GEPP DB Unfunded Liability	27,377.17	0.00	0.00	27,377.17
2024	7 Apr-2	11601-174107-522070-010439-000000000-000000-00000000	Disability Trust Fund-ER	2,308.36	311.24	0.00	1,997.12
2024	7 Apr-2	11601-174107-522130-010439-000000000-000000-00000000	GEPP Defined Contribution DC-ER	21,199.47	8,807.64	0.00	12,391.83
2024	7 Apr-2	11601-174107-523010-010439-000000000-000000-00000000	Group Dental Plan	671.50	120.12	0.00	551.38
2024	7 Apr-2	11601-174107-523030-010439-000000000-000000-00000000	Group Life Insurance	3,069.60	316.19	0.00	2,753.41
2024	7 Apr-2	11601-174107-523040-010439-000000000-000000-00000000	Group Hospitalization Insurance	24,988.97	12,272.55	0.00	12,716.42
2024	7 Apr-2	11601-174107-524001-010439-000000000-000000-00000000	City Employees Worker's Compens	423.58	162.25	0.00	261.33
2024	7 Apr-2	11601-174107-531090-010439-000000000-000000-00000000	Other Professional Services	2,000.00	0.00	0.00	2,000.00
2024	7 Apr-2	11601-174107-540020-010439-000000000-000000-00000000	Travel Expense	1,884.00	0.00	0.00	1,884.00
2024	7 Apr-2	11601-174107-540210-010439-000000000-000000-00000000	Local Mileage	500.00	0.00	0.00	500.00
2024	7 Apr-2	11601-174107-542001-010439-000000000-000000-00000000	Postage	600.00	0.00	0.00	600.00
2024	7 Apr-2	11601-174107-545020-010439-000000000-000000-00000000	General Liability Insurance	911.62	23.25	0.00	888.37
2024	7 Apr-2	11601-174107-547210-010439-000000000-000000-00000000	Printing and Binding Commercial	2,500.00	0.00	0.00	2,500.00
2024	7 Apr-2	11601-174107-548010-010439-000000000-000000-00000000	Advertising and Promotion	6,802.50	0.00	0.00	6,802.50
2024	7 Apr-2	11601-174107-549040-010439-000000000-000000-00000000	Miscellaneous Services & Charges	22,088.00	2,757.00	2,188.00	17,143.00
2024	7 Apr-2	11601-174107-549041-010439-000000000-000000-00000000	Miscellaneous Services & Charges	14,000.00	0.00	0.00	14,000.00
2024	7 Apr-2	11601-174107-549510-010439-000000000-000000-00000000	ISA-Computer Sys Maint&Security	3,500.00	544.05	0.00	2,955.95
2024	7 Apr-2	11601-174107-549511-010439-000000000-000000-00000000	ISA-Copier Consolidation	3,000.00	236.34	0.00	2,763.66
2024	7 Apr-2	11601-174107-549512-010439-000000000-000000-00000000	ISA-Copy Center	2,220.00	45.70	0.00	2,174.30
2024	7 Apr-2	11601-174107-549529-010439-000000000-000000-00000000	ISA-Mailroom Charge	3,100.00	104.03	0.00	2,995.97
2024	7 Apr-2	11601-174107-549532-010439-000000000-000000-00000000	ISA-OGC Legal	78,686.58	37,206.50	0.00	41,480.08
2024	7 Apr-2	11601-174107-551010-010439-000000000-000000-00000000	Office Supplies - Other	1,441.06	11.64	0.00	1,429.42
2024	7 Apr-2	11601-174107-552040-010439-000000000-000000-00000000	Clothing, Uniforms, & Safety Equip	750.00	0.00	0.00	750.00
2024	7 Apr-2	11601-174107-552060-010439-000000000-000000-00000000	Food	602.04	52.98	0.00	549.06
2024	7 Apr-2	11601-174107-552080-010439-000000000-000000-00000000	Furniture & Equipment Under \$1,0	1,800.00	0.00	0.00	1,800.00
2024	7 Apr-2	11601-174107-552290-010439-000000000-000000-00000000	Software, Computer Items Under \$	1,220.00	0.00	0.00	1,220.00
2024	7 Apr-2	11601-174107-555001-010439-000000000-000000-00000000	Employee Training Expenses	1,850.00	0.00	0.00	1,850.00
2024	7 Apr-2	11601-174107-564270-010439-000000000-000000-00000000	Computer Equipment	2,745.00	0.00	0.00	2,745.00
2024	7 Apr-2	11601-174107-599031-010439-000000000-000000-00000000	Indirect Cost - General Governm	0.00	-2,640.00	0.00	2,640.00

GL BI Modified Accrual report pulled from 1Cloud on 4/11/24

FY24 FM07

		234,545.52		(7,151.85)		13,330.04		228,367.33	
Fiscal	Acco	Concatenated Segments	Fund Account	Account Name	Budget	Actual	Encumbrance	Balance	
2024	7 Apr-2	11601-174107-531090-000000-00001342-00000-00000000	11601531090	Other Professional Services	68,200.00	0.00	0.00	68,200.00	
2024	7 Apr-2	11601-174107-534100-000000-00001342-00000-00000000	11601534100	Contractual Services	31,927.33	0.00	0.00	31,927.33	
2024	7 Apr-2	11601-174107-549040-000000-00001342-00000-00000000	11601549040	Miscellaneous Services & Charges	(97.00)	(97.00)	0.00	0.00	
2024	7 Apr-2	11601-174107-549510-000000-00001342-00000-00000000	11601549510	ISA-Computer Sys Maint&Security	(271.72)	(271.72)	0.00	0.00	
2024	7 Apr-2	11601-174107-549511-000000-00001342-00000-00000000	11601549511	ISA-Copier Consolidation	(118.11)	(118.11)	0.00	0.00	
2024	7 Apr-2	11601-174107-582001-000000-00001342-00000-00000000	11601582001	Subsidies & Contributions To Priva	11,665.02	(6,665.02)	13,330.04	5,000.00	
2024	7 Apr-2	11601-174107-583010-000000-00001342-00000-00000000	11601583010	Miscellaneous Grants and Aids	123,240.00	0.00	0.00	123,240.00	

EXP	HOUSING SERVICES	Matching Grants - Matching Grant Program	Subsidies & Contribution to Private Organizations-MATCH	219,731.33	11601	174107	582001	010654	00000000	00000	00000000
EXP	HOUSING SERVICES	Affordable Housing Inventory Auction - EROAHI	MISCELLANEOUS SERVICE & CHARGES	1,378.65	11601	174107	549040	000562	00000000	00000	00000000

Project/ Activity From	TO	check	Net Additional Appropriation
010439	342,350.15	342,350.15	30,351.30
010440	185,189.46	185,189.46	185,189.46
010653	61,660.14	61,660.14	61,660.14
010654	219,731.33	219,731.33	219,731.33
000562	1,378.65	1,378.65	1,378.65
00001342	228,367.33	228,367.33	0.00
	\$1,038,677.06	\$1,038,677.06	\$0.00
<b>Total Appropriation</b>	<b>\$810,309.73</b>	<b>\$311,995.85</b>	<b>\$498,313.88</b>

Total New Rev Appropriated

XIA: Balance Check based on 1Cloud 4-3-2024

\* Accounty to verify and move revenue ~~to~~ actuals.  
YTD.