

# LEGISLATIVE FACT SHEET

DATE: 12/30/19

BT or RC No: \_\_\_\_\_  
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services/Office of the Director  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Bob Skalitzky

Provide Name: Bob Skalitzky, Chief of Natural and Marine Resources

Contact Number: 255-7912

Email Address: [RSkalitzky@coj.net](mailto:RSkalitzky@coj.net)

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

The Parks, Recreation and Community Services Department (PRCS) respectfully request Legislation to apply for four (4) FY20 Florida Inland Navigational (FIND) grant projects.

On an annual basis, the City of Jacksonville (City) applies to the Florida Inland Navigation District (FIND) for grant funding for specific waterways-related projects through their Waterways Assistance Program. These FIND grants are available to all communities in Duval County. PRCS reaches out to the Cities of Atlantic Beach, Neptune Beach and Jacksonville Beach for their potential projects. FIND grants fund both the design and construction phase of projects as well as acquisition projects. The project development costs are shared 50% by FIND and the 50% by the City, with exception of acquisition projects which are 25% from FIND and matched by 75% from the applicant. Internal project management fees charged by Public Works are ineligible expenses for reimbursement through FIND.

The PRCS Department developed a list of potential projects and presented this list to the Jacksonville Waterways Commission which approved the projects during their meeting on December 11, 2019. Authorization from City Council is now needed to submit grant applications for these projects. The City's 2020 grant recommended applications include the following projects: Jacksonville Zoo Dock Construction (Council District 7), Riverfront Park Fishing Platform Construction (CD 5), Bert Maxwell Boat Ramp Dredge Construction (CD 8), and Goodbys Creek Dredge Construction (CD 5 & 6).

These four (4) grant applications total \$3,575,000.00 (\$1,625,000.00 reimbursable from FIND and \$1,950,000.00 from City's match including internal engineering fees). If these applications are awarded by FIND, the grant agreements will require legislation to amend the CIP and authorize execution of the grant agreements.

APPROPRIATION: Total Amount Appropriated \$3,575,000.00 as follows:  
List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: Florida Inland Navigation District	Amount: \$1,625,000.00

Name of State Funding Source(s):	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: Grant Capital Projects (interest)	Amount: \$1,950,000.00
	To: _____	Amount: _____
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

These four (4) grant applications total \$3,575,000.00 (\$1,625,000.00 reimbursable from FIND and \$1,950,000.00 from City's match including internal engineering fees). If these applications are awarded by FIND, the grant agreements will require legislation to amend the CIP and authorize execution of the grant agreements. FIND grants fund both the design and construction phase of projects as well as acquisition projects. The project development costs are shared 50% by FIND and the 50% by the City, with exception of acquisition projects which are 25% from FIND and matched by 75% from the applicant. Internal Public Works fees for these projects are an ineligible expense for reimbursement through FIND. Grant agreements allow two years to complete the project and the City can request one additional year, if needed. Upon completion of the construction projects, City staff will take over maintenance responsibilities of the new facilities.

**ACTION ITEMS: Purpose / Check List.** If "Yes" please provide detail by attaching justification, and code provisions for each.

**ACTION ITEMS:**

Emergency?  Yes  No Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?  Yes  No Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?  Yes  No Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Authorizes applications by Brian Burket in Parks, Recreation and Community Services. There are no negotiations as FIND requires their standard grant agreement. OGC will review the agreements, once the grants are awarded and Legal Request is submitted for Mayor's execution.

Related RC/BT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Attachment: If yes, attach appropriate RC/BT form(s).

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

**ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

<b>ACTION ITEMS:</b>	<b>Yes</b>	<b>No</b>
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment: If yes, attach appropriate form(s).

Reporting Requirements?

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for Quarterly status reports on all active FIND grants due to FIND and Waterways Commission to be prepared by Brian Burket (255-7935) in Parks, Recreation and Community Services

Division Chief:



(signature)

Date: 12/30/2019

Prepared By:

(signature)

Date:

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services

(Name, Job Title, Department)

Phone: 255-7903

E-mail: [Djoseph@coj.net](mailto:Djoseph@coj.net)

From: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-7912

E-mail: [rskalitzky@coj.net](mailto:rskalitzky@coj.net)

Primary Contact: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department

(Name, Job Title, Department)

Phone: 255-7912

E-mail: [rskalitzky@coj.net](mailto:rskalitzky@coj.net)

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: [jelsbury@coj.net](mailto:jelsbury@coj.net)

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: [psidman@coj.net](mailto:psidman@coj.net)

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Primary

Contact: (Name, Job Title, Department)

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: [jelsbury@coj.net](mailto:jelsbury@coj.net)

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:

Yes

No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**