

# LEGISLATIVE FACT SHEET

DATE: 04/13/22

BT or RC No: BT23-002  
(Administration & City Council Bills)

SPONSOR: Neighborhoods Department / Housing and Community Development Division  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: \_\_\_\_\_

Provide Name: Thomas Daly, Chief

Contact Number: 255-8204

Email Address: [tdaly@coi.net](mailto:tdaly@coi.net)

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

Public Law 116-260 appropriates funding received from the U. S. Department of Housing and Urban Development (HUD) for the Housing Opportunities for Persons with AIDS (HOPWA) program administered by the Housing and Community Development Division. The HOPWA program was established to provide housing assistance and related supportive services for low-income persons living with HIV/AIDS and their families. HOPWA funds may be used for a wide range of housing, social services, program planning, and development costs. These include, but are not limited to, the acquisition; rehabilitation; or new construction of housing units; costs for facility operations; rental assistance; and short-term payments to prevent homelessness. An essential component in providing housing assistance for this targeted special needs population is the coordination and delivery of support services. Consequently, HOPWA funds also may be used for services including (but not limited to) assessment and case management, substance abuse treatment, mental health treatment, nutritional services, job training and placement assistance, and assistance with daily living.

APPROPRIATION: Total Amount Appropriated: \$2,981,294.00 as follows:  
 List the source **name** and **provide Object and Subobject Numbers** for each category listed below:

(Name of Fund as it will appear in title of legislation)	\$	2,981,294.00
Name of Federal Funding Source(s):	From: U.S. Housing and Urban Development	Amount: \$2,981,294.00
	To: Housing Opportunities for Persons w/AIDS Program	Amount: \$2,981,294.00
Name of State Funding Source(s):	From:	Amount:
	To:	Amount:
Name of City of Jacksonville Funding Source(s):	From:	Amount:
	To:	Amount:
Name of In-Kind Contribution(s):	From:	Amount:
	To:	Amount:
Name & Number of Bond Account(s):	From:	Amount:
	To:	Amount:

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The U. S. Department of Housing and Urban Development (HUD), through its Housing Opportunities for Persons with AIDS (HOPWA) program, provides formula grants to jurisdictions to address housing assistance and related supportive services for low-income persons living with HIV/AIDS and their families. HOPWA funds may be used for a wide range of housing, social services, program planning, and development costs. These include, but are not limited to, the acquisition, rehabilitation, or new construction of housing units; costs for facility operations; rental assistance; and short-term payments to prevent homelessness. An essential component in providing housing assistance for this targeted special needs population is the coordination and delivery of support services. Consequently, HOPWA funds also may be used for services including (but not limited to) assessment and case management, substance abuse treatment, mental health treatment, nutritional services, job training and placement assistance, and assistance with daily living.

The funds being appropriated within this legislation will be spent towards activities that meet the stated program goals. The City does not contribute general funds to the administration of this program and any positions are authorized and funded through the grant.

The City of Jacksonville must expend all grant funds within 36 months after HUD signs the grant agreement. Further obligation and expenditure requirements are specified at 24 CFR 574.

The City of Jacksonville is not required to match HOPWA funds.

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

ACTION ITEMS:	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of emergency.  
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.  
Fiscal Year Carryover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language. This is an all years subfund.
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?  
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.  
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.  
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.  

**ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**

	Yes	No
Continuation of Grant?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

The funds being appropriated within this legislation will be spent towards activities that meet the stated program goals. The City does not contribute general funds to the administration of this program and any positions are authorized and funded through the grant.

The City of Jacksonville must expend all grant funds within 36 months after HUD signs the grant agreement. Further obligation and expenditure requirements are specified at 24 CFR 574.

The City of Jacksonville is not required to match HOPWA funds.

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating reports.

Division Chief:   
Thomas Daly (signature)

Date: 4/13/2022

Prepared By: \_\_\_\_\_  
Adebisi Okewusi (signature)

Date: 4/13/2022

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Jasmine Jordan, Budget Office, St. James Suite 325

Thru: Bryan Mosier, Director, Neighborhoods Department  
(Name, Job Title, Department)  
Phone: 255-7005 E-mail: [bmosier@coj.net](mailto:bmosier@coj.net)

From: Thomas Daly, Chief, Housing and Community Development Division  
Initiating Department Representative (Name, Job Title, Department)  
Phone: 255-8204 E-mail: [tdaly@coj.net](mailto:tdaly@coj.net)

Primary Contact: Thomas Daly, Chief, Housing and Community Development Division  
(Name, Job Title, Department)  
Phone: 255-8204 E-mail: [tdaly@coj.net](mailto:tdaly@coj.net)

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor  
904-255-5006 E-mail: [rachelz@coj.net](mailto:rachelz@coj.net)

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480  
Phone: 255-5055 E-mail: [psidman@coj.net](mailto:psidman@coj.net)

From: \_\_\_\_\_  
Initiating Council Member / Independent Agency / Constitutional Officer  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
(Name, Job Title, Department)  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor  
255-5006 E-mail: [rachelz@coj.net](mailto:rachelz@coj.net)

Independent Agency Action Item:      Yes      No  
Boards Action / Resolution?                  Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?  

Yes, "JHCDC will vote on 4/27/2022".

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**

**Community Development Block Grant (CDBG) Program PDC001-22**

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 6,687,528.00	Administration	\$ 1,459,733.00	20.00%	\$ 1,401,332.00
Reprogrammed Funds	\$ -	Housing Development	\$ 44,136.56	0.60%	\$ 1,055,415.00
Total Entitlement Funding	\$ 6,687,528.00	Public Service Grants	\$ 1,094,800.00	15.00%	\$ 1,036,216.00
Program Income	\$ 611,141.56	Public Facility Improvements (External)	\$ 1,500,000.00	20.55%	\$ 589,697.00
Total Estimated Funding Available	\$ 7,298,669.56	Public Facility Improvements (COJ)	\$ 3,200,000.00	43.84%	\$ 2,924,000.00
		Economic Development	\$ -	0.00%	\$ -
			\$ 7,298,669.56	100.00%	\$ 7,006,660.00

**Emergency Solutions Grant (ESG) Program PDC009-22**

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 560,440.00	Administration	\$ 42,033.00	7.50%	\$ 42,033.00
Reprogrammed Funds	\$ -	Data Collection	\$ 50,000.00	8.92%	\$ 50,000.00
Total Entitlement Funding	\$ 560,440.00	Emergency Shelter	\$ 65,900.00	11.76%	\$ 81,186.00
Program Income	\$ -	Homeless Prevention	\$ 104,900.00	18.72%	\$ 66,717.00
Total Estimated Funding Available	\$ 560,440.00	Rapid Re-Housing	\$ 200,000.00	35.69%	\$ 120,000.00
		Supportive Services	\$ -	0.00%	\$ 119,757.00
		Street Outreach	\$ 97,607.00	17.42%	\$ 80,747.00
			\$ 560,440.00	100.00%	\$ 560,440.00

**HOME Investment Partnership Program PDC010-22**

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 3,327,547.00	Administration	\$ 514,595.00	10.00%	\$ 392,418.00
Reprogrammed Funds	\$ -	CHDO Development	\$ 499,132.05	9.70%	\$ 588,627.00
Total Entitlement Funding	\$ 3,327,547.00	CHDO Operating	\$ 196,209.00	3.81%	\$ 196,209.00
Program Income	\$ 1,818,405.89	Delivery	\$ -	0.00%	\$ -
Total Estimated Funding Available	\$ 5,145,952.89	Downpayment Assistance Program	\$ 1,500,000.00	29.15%	\$ 996,932.00
		Owner Occupied Rehab	\$ 186,016.84	3.61%	\$ -
		Revolving Loan Fund	\$ 2,250,000.00	43.72%	\$ 1,750,000.00
			\$ 5,145,952.89	100.00%	\$ 3,924,186.00

**Housing Opportunities for Persons With AIDS (HOPWA) Program PDC012-22**

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 2,601,336.00	Administration	\$ 78,040.00	2.62%	\$ 78,168.00
Reprogrammed Funds	\$ 379,958.00	Permanent Supportive Housing	\$ -	0.00%	\$ 399,613.00
Total Entitlement Funding	\$ 2,981,294.00	Short Term Rent, Mortgage & Utilities	\$ 2,416,421.00	81.05%	\$ 1,911,055.00
Program Income	\$ -	Supportive Services	\$ 486,833.00	16.33%	\$ 621,636.00
Total Estimated Funding Available	\$ 2,981,294.00		\$ 2,981,294.00	100.00%	\$ 3,010,472.00

**State Housing Initiative Partnership (SHIP) Program**

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 9,744,730.00	Administration	\$ 974,473.00	8.81%	\$ 648,725.00
Reprogrammed Funds	\$ -	Delivery	\$ -	0.00%	\$ -
Total Entitlement Funding	\$ 9,744,730.00	Downpayment Assistance	\$ 1,800,000.00	16.27%	\$ 1,500,000.00
Program Income	\$ 1,315,494.20	Heirs Property Resolution	\$ 400,000.00	3.62%	\$ -
Total Estimated Funding Available	\$ 11,060,224.20	Emergency Repair Program	\$ 1,800,000.00	16.27%	\$ 1,000,000.00
		Foreclosure Intervention	\$ 750,000.00	6.78%	\$ -
		Owner-Occupied Rehabilitation	\$ 2,835,751.20	25.64%	\$ 2,857,692.00
		Rental Housing Development	\$ 2,500,000.00	22.60%	\$ 500,000.00
			\$ 11,060,224.20	100.00%	\$ 6,506,417.00

Total Sources:	
Federal	\$ 15,986,356.45
State	\$ 11,060,224.20
Grand Total of All Sources	\$ 27,046,580.65
Total Budgeted Expenditures	\$ 27,046,580.65