

**CITY COUNCIL RESEARCH DIVISION  
LEGISLATIVE SUMMARY**



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**Bill Type and Number:** Ordinance 2022-689

**Introducer/Sponsor(s):** Council Member Newby

**Date of Introduction:** September 13, 2022

**Committee(s) of Reference:** F, NCSPHS, R

**Date of Analysis:** September 15, 2022

**Type of Action:** Appropriation; fiscal year carry-over authorization; authorization to execute agreement; invoking Procurement Code exemption; Ordinance Code waivers; designation of oversight agency; requesting one-cycle emergency approval

**Bill Summary:** The bill appropriates \$4,294 from the designated Council Contingency account to First Coast Community Development for the purpose of providing meals and health services to vulnerable residents. The Mayor and Corporation Secretary are authorized to execute an agreement with the recipient for use of the funds, which are authorized to carry-over to FY22-23. The direct contracting exemption in the Procurement Code is invoked to permit the contract to be awarded directly to the recipient by authority of an appropriation ordinance without a competitive procurement process. An Ordinance Code provision is waived to permit the recipient to receive advance payment in excess of 10% of the contract amount. The Office of Grants and Compliance is designated as the City's oversight agency for the contract. One-cycle emergency passage on second reading is requested.

**Background Information:** The bill appropriates the amount remaining in the Council President's contingency account for FY21-22 to First Coast Community Development, a not-for-profit social service agency, to provide meals and limited health care services to its clientele. Emergency passage on second reading is requested so that the funds can be encumbered for this agency before the fiscal year ends on September 30<sup>th</sup> when any unencumbered funds would be swept into the General Fund balance. The Ordinance Code provision limiting advance payments to grant recipients to 10% of the contract amount is waived to permit advance payment of up to 50% (\$2,147).

**Policy Impact Area:** Social service provision

**Fiscal Impact:** Appropriates the remaining balance in the Council President's contingency fund before the end of the fiscal year.

**Analyst:** Clements